



LEGISLATIVE COUNCIL

PORTFOLIO COMMITTEES

## **BUDGET ESTIMATES 2019-2020 Supplementary Questions**

**Portfolio Committee No. 6 – Transport and Customer Service**

### **REGIONAL TRANSPORT AND ROADS**

Hearing: Tuesday 10 September 2019

**Answers due by: Friday 4 October 2019**

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## REGIONAL TRANSPORT

### Questions from the Hon Mark Buttigieg MLC (on behalf of the NSW Labor Opposition)

#### Regional Fleet Replacement Program

1. What was the final Cost Benefit Ratio (BCR) for the location of the rail maintenance facility at Dubbo?
2. What other sites were considered and what were the BCR for those sites?
  - (a) Were either Bathurst or Goulburn examined as possible locations for the facility?
  - (b) Why were those sites less suitable for the maintenance facility?
3. What analysis has been done on the cost of running trains to Dubbo for maintenance verses other sites such as Goulburn?
4. Did the relevant government agency receive any correspondence/communication from the Deputy Premiers office which influenced the final decision to locate the facility at Dubbo?
5. What is the expected cost of maintaining the Endeavour Fleet that runs on the Hunter line at Dubbo?
6. What is the current expected delivery date for the new;
  - (a) XPT Trains
  - (b) Xplorer Trains
  - (c) Endeavour Trains
7. The original budget for the project was \$2.8 billion. Is the project currently still running on budget?
  - (a) Has a contingency budget been allocated given that other projects such as the Sydney Light Rail have had massive over runs?
8. When did Sydney Trains first become aware of the issue surrounding the steel centre pins on the XPT Fleet?
  - (a) When was the order to replace the wheel centre pins first placed?
  - (b) After the first locomotive was identified with the problem, when were the other 4 locomotives identified?

- (c) What is the expected time table for replacing the wheel centre pins on all XPTs?
- (d) What if any, contribution did the standard of rail track play in causing the steel wheel centre pins to fail?
- (e) Is the Ministers office notified on a regular basis about maintenance issues in the regional fleet as a matter of normal protocol?

### **Intercity Trains**

9. According to reports the cost of the retro fitting stations and tunnels on the Blue Mountains line was not part of the original budget for the project, what is the total cost of the project including all upgrades to stations, tunnels and other infrastructure across the whole network including the Central Coast and Illawarra Lines?
10. What is the current expected delivery date for the new Intercity fleet?
  - (a) Approximately when will new trains will be running on;
  - (b) Newcastle/Central Coast Line
  - (c) Illawarra Line
  - (d) Blue Mountains Line
11. Is the rail maintenance facility at Kangy Angy on time and on budget?
12. The bridge giving access to the Kangy Angy facility according to news reports is understood to be worth at least \$50 million, what is the final cost of the bridge and associated road works?
  - (a) How many people are expected to use the bridge each day?
  - (b) How many local residents are expected to benefit from the new bridge?
13. There were reportedly three Central Coast sites being investigated for the location of the intercity maintenance facility, given the flooding issues of the selected site why were the other sites not considered to be suitable?
14. The cost of the facility was reported to be in the vicinity of \$265 million, what is the projected final cost of the facility?
15. Can you outline the role of train guards on the new intercity trains given there will be no guard station in the design of the trains?
  - (a) Where will the guards be located?
  - (b) What will their specific role be?

- (c) Will guards be able to override automatic door controls on the new trains?
  - (d) If not how will guards be able to properly monitor platforms?
  - (e) If CCTV is used are there any potential blind spots on platforms that will not be visible?
  - (f) In testimony Mr Allaway said that there would be a guard on-board for revenue services, what does this mean?
16. The new train carriages do not carry the same number of passengers as current carriages, how many stations on the network will need to be lengthened to accommodate the new ten car sets?
- (a) Central Coasts/Newcastle Line
  - (b) Illawarra Line
  - (c) Have upgrades to infrastructure on these two lines been factored into the final costings of the project?
17. With the introduction of the new Intercity fleet, can the Minister guarantee that no station staff positions will be cut?

### **Waterfall**

18. In regards to the recommendations from the Final Report of the Special Commission of Inquiry into the Waterfall Rail Accident, what is the status of the implementation of the digital communications system between trains?
- (a) Can trains currently communicate between each other – driver to driver?
  - (b) If this still has not been achieved when is the expected date of completion for Recommendation 38?
19. Are trains on the Newcastle/Central Coast Line and the Illawarra Line still speed reduced pending full implementation of the Waterfall Inquest report?
- (a) Are there plans to increase speed limits to improve travel time for commuters?

### **Port of Eden**

20. What is the current timeline for the construction of the attenuator at the Port of Eden?
21. What is the current budget for the construction at the attenuator at the Port of Eden?

### **Buses**

22. When are the next round of regional bus contracts due for renewal?

- (a) Will the implementation of on demand bus services impact on new regional bus contracts?

### **Seniors Regional Travel Card**

23. How does the Government intend to promote the Seniors Regional Travel Card?
24. Why is the scheme not being introduced until January 2020?
25. Considering that costs for taxis, fuel and other transport costs are the same for residents in Wollongong as they are in Shellharbour, why have aged care pensioners in Wollongong (and Newcastle) been excluded from eligibility for the scheme?
26. Have Uber and other rideshare platforms been specifically excluded from the scheme? Why?
27. Why have the specifics of the scheme not yet been announced -
- (a) How will seniors apply?
  - (b) Where do they apply?
  - (c) Do they receive discounts on individual fares or as a lump sum payment?
  - (d) If a lump sum payment, what proof is required to claim the amount?
  - (e) Will the \$250 per year be applicable over a financial year (or calendar year) given the scheme commences in January 2020?
  - (f) Will the amount accrue over multiple years?
  - (g) Will card holders be able to claim the amount for costs incurred whilst travelling to metropolitan areas?
28. Will carers and family members who are wholly responsible for transporting eligible seniors be able to apply for and receive the \$250?
29. Is it true that during the election campaign, pensioners were attempting to use National party election paraphernalia to access transport, because they were led to believe the pamphlets entitled them to discounted fares?
30. How has the Government determined that \$90 million will be enough to cover the cost of the program over the next three years?
31. How will the Government advertise or promote the card to ensure the highest take-up possible?

### **On demand transport**

32. How many trials are ongoing?

33. How much have they cost to date?
34. How much have you spent per passenger on trials?
35. How many people were using it?
36. Has it been a net reduction in cost compared to fixed service?
37. What was cost recovery ratio of fixed vs on demand?
38. Are there new trials planned?
39. Will companies conduct the trial be able to retain vehicles or other equipment procured for the purpose of the trial?
  - (a) If so, which vehicles?
  - (b) In which trial areas?
  - (c) What was the procurement cost of each vehicle or piece of equipment being retained?

### **Major Transport Projects**

40. What is the forecast final cost for following project:
41. Work Fleet Augmentation and Replacement Program, and Mobile Maintenance Train?
42. What is the BCR for the following project?
  - (a) Work Fleet Augmentation and Replacement Program, and Mobile Maintenance Train?
43. What is the Budget allocation for the following projects?
  - (a) Work Fleet Augmentation and Replacement Program, and Mobile Maintenance Train?
44. What is the planned completion date for the following project?
  - (a) Work Fleet Augmentation and Replacement Program, and Mobile Maintenance Train?

### **Staffing**

45. How many Transport cluster staff are allocated to Ministerial Offices?
  - (a) What are their names?
  - (b) What are their substantive titles?
  - (c) What are roles or titles within each Minister's Office?
  - (d) Have any assignments exceeded 18 months?

i. If so, which assignments?

46. As at 30 August 2019, how many staff held positions in the organisational structure of the Office of the Secretary?

### **Faulty XPT Centre Pins**

47. What is the safe working life of the XPT centre pins that are the basis of the current withdrawal from service?

48. Have any of the XPTs had the centre pins work beyond the safe working life?

49. How often would the XPT centre pins require replacement?

50. Do we have a supply of the centre pins in case of fault or the requirement for replacement?

51. What is the total cost of current centre pin replacement?

52. On page 16 of the Uncorrected Transcript the following exchange is recorded:

**“The Hon. MICK VEITCH:** Okay, that is fine. Minister, the main thing here is for the community to know the other 15 XPT engines have been assessed, the centre pins are going to be replaced—is that right?

**Mr PAUL TOOLE:** That is correct.”

What is the proposed schedule for replacing the centre pins on the remaining 15 XPT engines?

### **Parliamentary Secretaries**

53. In the Uncorrected Transcript on Page 28 the Minister states in response to a question about resourcing and support for parliamentary secretaries:

**Mr PAUL TOOLE:** There have not been a lot of trips that they have been on at this point in time.

Please list each trip the respective Parliamentary Secretaries have undertaken while representing the Minister or when accompanied by the Minister?

### **Ministerial Travel/Meal Allowance**

54. How many nights travel were claimed by the Minister during the 2018-19 period?

55. How many nights travel were claimed by the Minister’s spouse during the 2018-19 period?

56. What was the total amount of travel allowances claimed by the Minister and their spouse (if applicable) during 2018-19?

57. What is the total amount of meal allowances claimed by the Minister and their spouse (if applicable) during 2018-19?

### **Efficiency dividends**

58. What was the forecast efficiency dividend saving for each department, statutory agency and/or other body within your portfolio in 2018-19?
59. What is the forecast efficiency dividend saving for each department, statutory agency and/or other body within your portfolio in
  - (a) 2019-20?
  - (b) 2020-21?
  - (c) 2021-22?
60. What was the total efficiency dividend that was achieved for each department, statutory agency and/or other body within your portfolio between 2011-12 and 2018-19 inclusively?

### **Ministerial Office Administration**

61. How many staff are in your ministerial office?
  - (a) What was the average salary for staff members in your office during 2018-19?
  - (b) What is the estimated average salary for a ministerial staffer in your office in 2019-20 based on current appointments?
62. How many iPhone/smart phones are assigned to your staff?
  - (a) For each phone, how much was each bill in 2018-19?
  - (b) How many phones have been lost or replaced due to damage in your office?
  - (c) What is the cost of replacing those phones?
63. How many iPads or tablets has DPC assigned to your Ministerial office and to whom have they been issued?
  - (a) What was the cost of providing iPads or tablets to your Ministerial Office in 2018-19?
  - (b) How many iPads or tablets have been replaced due to lost or damage in 2018-19?
  - (c) What was the cost of replacing these devices?
64. Has any artwork been purchased or leased for display in your ministerial office in 2018-19?
  - (a) What is the cost of this?
65. Have any floral displays or indoor plants or pot plants been hired or leased for display in your ministerial office in 2018-19?



- (a) If so, what was the cost of these items?
66. Have any floral displays or indoor plants or pot plants been purchased for display in your ministerial office in 2018-19?
- (a) If so, what was the cost of these items?
67. What was the total cost of all subscriptions by you and your staff to news services, newspapers, magazines, journals and periodicals (including online services) in 2018-19?
- (a) What are these services/newspapers/magazines/journals/periodicals?
- (b) Who is the subscriber for each of these?
68. What was the total value of all gifts purchased for use by you and your office in 2018-19?
- (a) What were the gifts purchased?
- (b) Who were they gifted to?
69. Do you purchase bottled water or provide water coolers for your office?
- (a) What is the monthly cost of this?
70. How much did your ministerial office spend on hospitality, including catering and beverages, in 2018-19?
71. What non-standard features are fitted to your ministerial vehicle?
- (a) What is the cost of each non-standard feature?
72. What was the total bill for your office in 2018-19 for:
- (a) Taxi hire
- (b) Limousine hire
- (c) Private hire care
- (d) Hire car rental
- (e) Ridesharing services?
73. Were any planes or helicopters chartered by you or your office and paid for with public money in 2018-19?
- (a) If yes, will you please detail each trip, the method of transport and the cost?
74. Have you had media training or speech training?

- (a) If yes, who paid for it?
- (b) If paid by taxpayers, what was the amount paid in 2018-19?

### **Agile Workspaces/Activity Based Working/Hot-desking**

75. Have any of your departments, statutory agencies and/or other bodies adopted agile working environment/activity based working practices e.g. hot-desking?
- (a) If not, are there plans to introduce activity based working practices in 2019-20?
76. How much have your departments, statutory agencies and/or other bodies spent in the roll-out of the agile working environment including laptops, furniture, lockers and other equipment in 2018-19?

### **Hospitality**

77. For each department, statutory agency and/or other body in the Minister's portfolio please report:
- (a) How much was spent on hospitality, including catering and beverages, in 2018-19?
  - (b) Whether the department, statutory agency and/or other body has coffee machines? And if so:
    - i. How many?
    - ii. What was their purchase cost?
    - iii. What is their maintenance cost?
    - iv. Who has access to them?
    - v. Which staff have access to the machines?

### **Labour Hire Firms**

78. Do any departments, statutory agency and/or other bodies within your portfolio responsibilities utilise the services of Labour Hire Firms? If yes, please advise in table form for 2018-19:
- (a) The names of the firms utilised
  - (b) The total amount paid to each firm engaged
  - (c) The average tenure period for an employee provided by a labour hire company
  - (d) The longest tenure for an employee provided by a labour hire company
  - (e) The duties conducted by employees engaged through a labour hire company

- (f) The office locations of employees engaged through a labour hire company
- (g) The highest hourly or daily rate paid to an employee provided by a labour hire company
- (h) Who authorised the use of labour hire companies?
- (i) Do staff under these labour hire arrangements receive as much training and security clearance as permanent staff?

**Stationery**

79. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) What was the cost of stationary for the following financial years:
  - i. 2015-16
  - ii. 2016-17
  - iii. 2017-18
  - iv. 2018-2019
  - v. 2019-present
- (b) What brand of paper is used?
  - i. Is this paper Australian made?

**Credit Cards**

80. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) How many credit cards are currently on issue for staff?
  - i. Please provide a break-down of this information by grade.
- (b) What was the value of the largest reported purchase on a credit card for the following financial years:
  - i. 2015-16
  - ii. 2016-17
  - iii. 2017-18
  - iv. 2018-2019
  - v. 2019-present

- (c) What was each largest reported purchase for?
- (d) How much interest was paid on amounts outstanding from credit cards for the following financial years:
  - i. 2015-16
  - ii. 2016-17
  - iii. 2017-18
  - iv. 2018-2019
  - v. 2019-present
- (e) How much was paid in late fees on amounts outstanding from credit cards for the following financial years
  - i. 2015-16
  - ii. 2016-17
  - iii. 2017-18
  - iv. 2018-2019
  - v. 2019-present
- (f) What was the largest amount outstanding on a single card at the end of a payment period and what was the card holder's employment grade?
- (g) How many credit cards have been reported lost or stolen?
  - i. What was the cost to replace them?
- (h) How many credit card purchases were deemed to be illegitimate or contrary to agency policy?
  - i. What was the total value of those purchases?
  - ii. How many purchases were asked to be repaid on the basis that they were illegitimate or contrary to agency policy and what was the total value thereof?
  - iii. Were all those amounts actually repaid?
  - iv. If no, how many were not repaid, and what was the total value thereof?
- (i) What was the largest purchase that was deemed illegitimate or contrary to agency policy and asked to be repaid, and what was the cardholder's employment grade?

- i. What that amount actually repaid, in full?
  - ii. What amount was left unpaid?
- (j) Are any credit cards currently on issue connected to rewards schemes?
- i. Do staff receive any personal benefit as a result of those reward schemes?
- (k) Can a copy of the staff credit card policy please be provided?

**Media and Public Relations**

81. For each department, statutory agency and/or other body in the Minister’s portfolio please report:

- (a) How many media/communications/public relations advisers are employed?
  - i. What is the total salary cost for media/communications/public relations advisers in 2018-19?
- (b) What is the forecast for the current financial year for the number of media/communications/public relations advisers to be employed and their total cost?
- (c) What is the total cost of media monitoring services?
  - i. Please provide a breakdown by department, statutory agency and/or other body.
- (d) Are any media or public relations advisers currently engaged as contractors?
  - i. Who are these contracts with?
  - ii. What is the value of these contracts?
- (e) How much was spent on media or public relations advisors in financial year:
  - i. 2015-16
  - ii. 2016-17
  - iii. 2017-18
  - iv. 2018-2019
  - v. 2019-present?

**Facebook**

82. How much did your ministerial office spend on Facebook advertising or sponsored posts in 2018-19?

83. How much did your department, statutory agency and/or other body in the Minister's portfolio spend on Facebook advertising or sponsored posts in 2018-19?

### **Overseas Trips**

84. Were any of your overseas trips in the last financial year paid for in part or in full by using public money?
- (a) If so, did any of your relatives or friends accompany you on these trips?
  - (b) Have you undertaken any official overseas travel that was privately funded?
  - (c) If so, what was the nature of these trips?
  - (d) Who paid for these trips?

### **Department/Agency Travel**

85. What was the total expenditure in 2018-19 by departments, statutory agencies and/or other bodies within your portfolio on:
- (a) Taxi hire
  - (b) Limousine
  - (c) Private car hire
  - (d) Hire car rental
  - (e) Ridesharing services
  - (f) Chartered flights?

### **Drivers**

86. Are any of the senior executives in the relevant department, statutory agency and/or other body provided drivers?
- (a) If so, can you please specify which positions are provided drivers?
  - (b) In total, how many drivers are used by senior executives in the department, statutory agency and/or other body?
  - (c) What is the total cost of drivers for senior executives in the department, statutory agency and/or other body?

## **Consulting**

87. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) How much was spent in legal costs in 2018-19?
  - i. For what specific purposes or matters was legal advice sought?
- (b) Have departments, statutory agencies and/or other bodies under your portfolio engaged any consultants to provide the following services or advice in 2018-19:
  - i. Social media
  - ii. Photography
  - iii. Acting training
  - iv. Ergonomics
- (c) What was the cost of these services?
  - i. Social media
  - ii. Photography
  - iii. Acting training
  - iv. Ergonomics

## **Web Content**

88. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) What were the top 20 most utilised (by data sent and received) unique domain names accessed this year?
- (b) What were the top 20 most accessed (by number of times accessed) unique domain names accessed this year?

## **Department/Agency Staffing**

89. How many redundancies were processed by departments, statutory agencies and/or other bodies within your portfolio responsibilities during 2018-19?

- (a) Of these redundancies, how many were:
  - i. Voluntary?

ii. Involuntary?

90. What was the total cost of all redundancies?
91. Have any staff who received a redundancy in the last two years undertaken any paid work or provided any paid services for the department, statutory agency and/or other body with which they were formerly employed?
- (a) What was the nature of these works/services?
  - (b) What was the total cost of these works or services?
92. Are any staff formerly employed by your ministerial office now employed by departments, statutory agencies and/or other bodies under your portfolio responsibility?
93. How many staff were dismissed from departments, statutory agencies and/or other bodies under your portfolio responsibilities in 2018-19?
- (a) What were the reason/s for each dismissal?
94. How much was spent advertising for recruitment for the following financial years:
- (a) 2015-16
  - (b) 2016-17
  - (c) 2017-18
  - (d) 2018-2019
  - (e) 2019-present?

**Smart Phone**

95. How many mobile phones are given to staff or board members?
- (a) How many new mobile phones were purchased in the last year?
96. What is the total cost of these phones for the following financial years:
- (a) 2015-16
  - (b) 2016-17
  - (c) 2017-18
  - (d) 2018-2019
  - (e) 2019-present?
97. How many had to be replaced due to damage?



98. How many were reported as lost?
99. How many tablets are given to staff or board members?
- (a) How many new tablets in the last year?
100. What is the total cost of these tablets for the following financial years?
- (a) 2015-16
  - (b) 2016-17
  - (c) 2017-18
  - (d) 2018-2019?
101. How many phones and tablets had to be replaced due to damage?
102. How many were reported as lost?
103. How many people have both a smart phone and a tablet?
- (a) What is the lowest ranked official who has both a work smart phone and tablet?
104. How many staff or board members overspent on their phone or tablet data bill?
- (a) By how much?
  - (b) What was the average cost of data bills for tablets and mobile phones?
  - (c) What was the highest monthly cost?
105. Do the departments, statutory agencies and/or other bodies within your portfolio have an iTunes account?
- (a) What was the total expenditure in 2018-19 on iTunes?
  - (b) What applications/subscriptions/services were purchased through iTunes?
106. Do the departments, statutory agencies and/or other bodies within your portfolio have a Google Play Store account?
- (a) What was the total expenditure in 2018-19 on through the Google Play Store?
  - (b) What applications/subscriptions/services were purchased through the Google Play Store?

**Merchant fees**

107. Please provide a list of all transactions where customers need to pay a merchant fee on credit and/or debit card payments to a department, statutory agency and/or other body within your portfolio.

108. Please provide the percentage and/or amount of the merchant fees applied to all credit and/or debit card payments/transactions to a department, statutory agency and/or other body within your portfolio.
109. What was the total amount paid in merchant fees on credit and/or debit card payments to departments, statutory agencies and/or other bodies within your portfolio in 2018-19?

### **Advertising and Sponsorships**

110. For each department, statutory agency and/or other body in the Minister's portfolio please report:
- (a) How much was spent on advertising in the following financial years:
    - i. 2015-16
    - ii. 2016-17
    - iii. 2017-18
    - iv. 2018-2019?
111. Has your department, statutory agency and/or other body within your portfolio engaged in any corporate sponsorships?
- (a) Who were these sponsorships with?
  - (b) What was the purpose of these sponsorships?
  - (c) What was the value of these sponsorships, by case and year?
  - (d) What was the value of these sponsorships in the following financial years:
    - i. 2015-16
    - ii. 2016-17
    - iii. 2017-18
    - iv. 2018-19?

### **Probity Auditor**

112. Has your office or department, statutory agency and/or other body within your portfolio used a Probity Auditor or Probity Advisors, or similar, in the past five years? If so please list the company and/or individual, the project, the engagement dates, and their total remuneration in tabular format.

## Energy

113. For each department, statutory agency and/or other body within your portfolio by name, how much electricity did it consume for each of:
- (a) 2014-15?
  - (b) 2015-16?
  - (c) 2016-17?
  - (d) 2017-18?
  - (e) 2018/19?
114. What proportion of the electricity consumed by each department, statutory agency and/or other body within your portfolio by name for those years came from renewable sources? Please name each source of energy (coal, solar, wind, etc.) and the proportion of the total electricity used.
115. How much money was spent on electricity for each department, statutory agency and/or other body within your portfolio by name in each of the above financial years?
116. What was the name of the energy supplier to each department, statutory agency and/or other body within your portfolio by name for those financial years?
117. How much electricity is it estimated that each department, statutory agency and/or other body within your portfolio will consume in:
- (a) 2019-20?
  - (b) 2020-21?
  - (c) 2021-22?
118. What proportion of that electricity is it estimated will come from renewable sources, for each year?
119. For each department, statutory agency and/or other body within your portfolio by name, please provide the estimated proportion of energy to be used from each kind of energy (coal, gas, solar, wind etc.)?
120. What is the name of the energy supplier to each department, statutory agency and/or other body within your portfolio for each of:
- (a) 2019-20?
  - (b) 2020-21?

(c) 2021-22?

### **General Costs**

121. For each department, statutory agency and/or other body in the Minister's portfolio please report:

(a) Any gardening services used for indoor or outdoor pot plants/flowers maintenance?

- i. Who are the contracts with?
- ii. How much does each contract cost?
- iii. How often do they visit?
- iv. How much was spent on this service in financial year:
  - 2015-16
  - 2016-17
  - 2017-18
  - 2018-19?

(b) Any floral displays or indoor plants or pot plants hired or leased for display in any offices?

- i. Who were the contracts with?
- ii. How much was each contract cost?
- iii. How much was spent on this service in financial year:
  - 2015-16
  - 2016-17
  - 2017-18
  - 2018-19?

### **Domestic Violence Leave Policies, Awareness and Usage**

122. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) A copy of the entity's policy or web link to the entity's domestic violence leave policy;
- (b) Date of introduction of domestic violence leave into enterprise agreements/contracts of employment, awards as applicable;
- (c) Whether or not all employees and/or contractors are eligible for domestic violence leave;
- (d) Number of days of domestic violence leave that have been taken in each financial year since the introduction of such leave;

- (e) Number of days available for eligible staff to access domestic violence leave in each financial year;
- (f) Number of other personal days of leave that have been taken in each financial year since the introduction of domestic violence leave;
- (g) Number of sick days available for eligible staff to access domestic violence leave in each financial year;
- (h) Whether or not all staff and/or contractors have access to Employee Assistance Programs?
- (i) What training has been undertaken with management and administration for those involved in approving and/or processing domestic violence leave on issues such as?
  - i. Privacy and confidentiality of information about domestic violence
  - ii. Access to emotional, psychological, financial and medical support which may be required

123. Who has provided training on domestic violence in the workplace?

124. What percentage of staff in each agency has undertaken domestic violence training?

125. What efforts have been made to ensure that perpetrators (or their accomplices) within the staffing profile are not able to access personal information of victims in order to identify their location, or other information which may assist in committing domestic violence against them, including changing or accessing records in such a way as to disadvantage them financially or legally?

### **Sexual harassment and Anti-bullying training and awareness programs**

126. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) Date of introduction of sexual harassment and anti-bullying training and awareness programs and a copy of such documentation.
  - i. Whether or not all employees and/or contractors have received such training?
  - ii. Is this course mandatory for all employees/ contractors?
  - iii. How long for each session, how many sessions?
  - iv. Who delivers it?

- v. Is the program tailored to take into consideration specific needs of LGBTQIA, ATSI and CALD or other at risk groups?
  - How?
- (b) What percentage of staff in each department, statutory agency and/or other body within your portfolio have undertaken sexual harassment and anti- bullying training and awareness programs?
- (c) How many complaints have been initiated in relation to:
  - i. Sexual harassment
  - ii. Bullying
  - iii. Workplace violence

### **Participation of women in Government**

127. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) What number and percentage of women are employed within the department, statutory agency and/or other body within your portfolio?
- (b) What number and percentage of women are employed within the management levels of the department, statutory agency and/or other body within your portfolio?
- (c) What number and percentage of women are employed in the top ten leadership positions of the department, statutory agency and/or other body within your portfolio?
- (d) What strategies does the department, statutory agency and/or other body within your portfolio use to encourage women in to management and leadership positions?
- (e) What is the gender pay gap within your department, statutory agency and/or other body within your portfolio?
- (f) Does the department, statutory agency and/or other body within your portfolio report participation of women figures to Women NSW on a regular basis?

### **Professional Photography**

128. How much has been spent on professional photography for the following financial years:

- (a) 2015-16
- (b) 2016-17

- (c) 2017-18
- (d) 2018-2019
- (e) 2019-present?

### **Unmanned Aerial Services**

129. How much has been spent on Unmanned Aerial Services for the following financial years:

- (a) 2015-16
- (b) 2016-17
- (c) 2017-18
- (d) 2018-2019
- (e) 2019-present?

### **Seconded Staff**

130. How many staff from your department, statutory agency and/or other body within your portfolio have been seconded to your Ministerial Office, for the following financial years:

- (a) 2015-16
- (b) 2016-17
- (c) 2017-18
- (d) 2018-2019
- (e) 2019-present?

131. Please provide their names, their substantive work title, and their seconded work title.

### **Consultant Costs**

132. For each department, statutory agency and/or other body in the Minister's portfolio please report, the total expenditure on consultants by financial year:

- (a) 2015-16
- (b) 2016-17
- (c) 2017-18
- (d) 2018-2019
- (e) 2019-present?

133. What are names and values of the five most expensive reports produced by consultancies for each department, statutory agency and/or other body in the Minister's portfolio by financial year:
- (a) 2015-16
  - (b) 2016-17
  - (c) 2017-18
  - (d) 2018-2019
  - (e) 2019-present?

**GIPA Questions to the CEOs/ Department Secretaries**

134. Since March 30, how many formal GIPAs have your cluster/ department received?
135. Out of the received formal GIPAs, how many have you determined to:
- (a) Grant full access to the information?
  - (b) Grant partial access to the information?
  - (c) Not grant access to the information?
136. Out of the GIPA where partial information or no information was granted, how many have decided to appeal?
- (a) Out of those who have decided to appeal, how many have decided to use:
    - i. The agency's internal appeals' mechanism?
    - ii. Review by the Information Commissioner?
    - iii. Review by NCAT?
  - (b) How many of those GIPAs have been overturned on appeal?
    - i. Internal appeals' mechanism?
    - ii. Review of the Information Commissioner?
    - iii. Review by NCAT?
137. GIPAs that have been granted full or partial access, how many appear on the agency's disclosure log?
- (a) What is the rationale for not putting GIPAs on the agency's disclosure log (excluding GIPAs asking for personal information)?
138. Has any GIPAs that appeared on the agency's disclosure log been taken down?



(a) For what reason/s?

## REGIONAL ROADS

<b>Questions from the Hon Mark Buttigieg MLC (on behalf of the NSW Labor Opposition)</b>
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### Fingal Bay Link Road

139. Is the Government committed to spending \$188 million building the Fingal Bay Link Road?
140. Is the final project cost for the Fingal Bay Link Road subject to a Benefit Cost Ratio assessment?
141. When the Fingal Bay Link Road project was announced by former Minister Melinda Pavey, the Minister said project designs would be completed by the end of 2019. Is that timeline still correct?
142. When is construction due to begin on the Fingal Bay Link Road?
143. Have there been any modelling or preparatory assessments undertaken by Roads and Maritime Services regarding Fingal Bay Link Road?
- (a) If yes, what assessments were undertaken?
144. When the Fingal Bay Link Road project was announced by former Minister Melinda Pavey, the Minister said modelling had been undertaken by Roads and Maritime Services to determine the investment of \$188 million was needed. What was the title of that document?
145. Has a Benefit Cost Ratio assessment been initiated or concluded for the Fingal Bay Link Road?
- (a) If yes, what was the result of that assessment?
146. Does the Government see the Fingal Bay Link Road as a potential bushfire evacuation route?
147. Has the Government consulted any agencies regarding the possible use of the Fingal Bay Link Road as a bushfire evacuation route?
- (a) If yes, which agencies?
148. What kind of area would need to be cleared on either side of the Fingal Bay Link Road to make the road safe to use as a bushfire evacuation route?
149. Has Roads and Maritime Services given the Fingal Bay Link Road project a priority classification?
- (a) If yes, what is that classification?
150. When will project design and route options for the Fingal Bay Link Road be finalised and released to the public?

151. When is construction on the Fingal Bay Link Road due to be completed?

### **Nelson Bay Road**

152. How much money has been publicly committed to duplicating Nelson Bay Road?

153. What is the current expected cost of the Government's current project to duplicate Nelson Bay Road?

154. What sections of Nelson Bay Road will be duplicated?

155. What sections of Nelson Bay Road will remain single lane each way following the Government's current duplication project?

(a) Which sections will remain single lane each way?

156. On what date is the current Nelson Bay Road duplication project due to be completed?

157. On what date was a direction given to Roads and Maritime Services to change their planning and construction timeline for Nelson Bay Road in order to commence and complete the Williamstown to Bobs Farm section first?

158. Does the Government have any plans to duplicate any further sections of Nelson Bay Road following the Williamstown to Bobs Farm section?

159. Will any sections of Nelson Bay Road from Williamstown to Bobs Farm remain single lane each way following the current duplication project?

160. When will the Stockton to Williamstown section of Nelson Bay Road be duplicated?

### **M1 to Raymond Terrace Extension**

161. How much money has the Commonwealth Government committed to the M1 to Raymond Terrace Extension project?

162. How much money has the State Government committed to the M1 to Raymond Terrace Extension project?

163. What is the expected cost of the M1 to Raymond Terrace Extension?

164. What is the current timeline for the M1 to Raymond Terrace Extension, including:

(a) Design and route options released for public consultation

(b) Design and route options finalised

(c) Assessment processes commenced

- (d) Final approvals
- (e) Construction commencement
- (f) Opening

### **Major Road Projects**

165. What is the forecast final cost for following projects:

- (a) Muswellbrook Bypass?
- (b) Nelson Bay Upgrade – Stage 1?
- (c) New England Highway, Belford to Golden Highway Upgrade?
- (d) New England Highway, Singleton Bypass?
- (e) New England Highway, Tenterfield Heavy vehicle Bypass (planning)?
- (f) Newell Highway Overtaking Lanes Package?
- (g) Newell Highway, New Dubbo Bridge?
- (h) Newell Highway, North Moree Heavy Duty Pavement?
- (i) Pacific Highway and Manns Road, Narara Creek Road to Parsons Road?
- (j) Pacific Highway, Coffs Harbour Bypass?
- (k) Princes Highway, Nowra Bridge Replacement over Shoalhaven River?
- (l) Warnervale Link Road, Albert Warner Drive to Pacific Highway?

166. What is the BCR for the following projects?

- (a) Muswellbrook Bypass?
- (b) Nelson Bay Upgrade – Stage 1?
- (c) New England Highway, Belford to Golden Highway Upgrade?
- (d) New England Highway, Singleton Bypass?
- (e) New England Highway, Tenterfield Heavy vehicle Bypass (planning)?
- (f) Newell Highway Overtaking Lanes Package?
- (g) Newell Highway, New Dubbo Bridge?
- (h) Newell Highway, North Moree Heavy Duty Pavement?
- (i) Pacific Highway and Manns Road, Narara Creek Road to Parsons Road?

- (j) Pacific Highway, Coffs Harbour Bypass?
- (k) Princes Highway, Nowra Bridge Replacement over Shoalhaven River?
- (l) Warnervale Link Road, Albert Warner Drive to Pacific Highway?

167. What is the Budget allocation for the following projects?

- (a) Muswellbrook Bypass?
- (b) Nelson Bay Upgrade – Stage 1?
- (c) New England Highway, Belford to Golden Highway Upgrade?
- (d) New England Highway, Singleton Bypass?
- (e) New England Highway, Tenterfield Heavy vehicle Bypass (planning)?
- (f) Newell Highway Overtaking Lanes Package?
- (g) Newell Highway, New Dubbo Bridge?
- (h) Newell Highway, North Moree Heavy Duty Pavement?
- (i) Pacific Highway and Manns Road, Narara Creek Road to Parsons Road?
- (j) Pacific Highway, Coffs Harbour Bypass?
- (k) Princes Highway, Nowra Bridge Replacement over Shoalhaven River?
- (l) Warnervale Link Road, Albert Warner Drive to Pacific Highway?

168. What is the planned completion date for the following projects?

- (a) Muswellbrook Bypass?
- (b) Nelson Bay Upgrade – Stage 1?
- (c) New England Highway, Belford to Golden Highway Upgrade?
- (d) New England Highway, Singleton Bypass?
- (e) New England Highway, Tenterfield Heavy vehicle Bypass (planning)?
- (f) Newell Highway Overtaking Lanes Package?
- (g) Newell Highway, New Dubbo Bridge?
- (h) Newell Highway, North Moree Heavy Duty Pavement?
- (i) Pacific Highway and Manns Road, Narara Creek Road to Parsons Road?
- (j) Pacific Highway, Coffs Harbour Bypass?

- (k) Princes Highway, Nowra Bridge Replacement over Shoalhaven River?
- (l) Warnervale Link Road, Albert Warner Drive to Pacific Highway?

**McKanes Falls Bridge**

169. Please list all actual expenditure, by financial year, for McKanes Falls Bridge since it first became a line item in the NSW Budget Papers and break the expenditure into maintenance and construction for a replacement structure.

**River Street Bridge, Dubbo**

170. What impact (in terms of car numbers) will the River Street Bridge have on traffic congestion (as it effects people driving from West Dubbo to the CBD area of Dubbo) at the following locations at non flood times?

- (a) The Victoria Street roundabout (junction of Newell and Mitchell highways)?
- (b) The Whylandra Street section of the Newell Highway?

171. What impact will building a high level crossing at River Street in this term of government have on the prospects of the State and Federal governments thereafter funding a ring road/by pass for Dubbo connected to a high level crossing at Troy north of River Street?

172. Can you give assurances that the River Street Bridge project will not block off Baird Street forcing the bulk of West Dubbo Residents to travel past West Dubbo Public School and St Pius Primary School?

173. Will the outcome described in question 3 effect the safety of both school communities?

**RMS 2015 traffic monitoring survey of Dubbo**

174. What date was the RMS 2015 traffic monitoring survey of Dubbo carried out?

- (a) What were the total numbers of cars and trucks recorded that day?
- (b) What were the total numbers of cars recorded in only one direction that day?
- (c) What was the estimate of the error rate from mismatching partial plates?
- (d) Why was the northernmost survey point placed at Purvis Lane and not Boothenba Rd, thus missing many highway vehicles that entered and exited Dubbo via Troy Bridge, Newell Highway and/or Boothenba Rd?
- (e) Where was the survey monitoring point on the Golden Highway? East or West of Yarrandale Rd/Wheelers Lane?

- (f) Why was the Newell Highway South and the Mitchell Highway East checkpoint placed so close to town that it inevitably counted many locals as highway traffic?
- (g) Why won't the state government release the full data from the survey despite repeated requests from citizens concerned about the River Street Bridge?
- (h) How can the RMS justify its conclusions of the percentage of vehicles that would use the bypass based upon the faulty assumption that 'stopping in Dubbo' and 'using a bypass' are mutually exclusive events when they aren't?
- (i) Why does the RMS not factor in heavy vehicles that currently detour via Narromine and the phenomena of induced and generated traffic?

### **Eumungerie to Tomingley Rd, Dubbo**

175. Why is the state government supporting the Eumungerie to Tomingley Rd as the bypass for Dubbo when this route is far more flood prone than the Newell Highway through Dubbo?

### **River Street Bridge, Eumungerie to Tomingley Rd, Dubbo**

176. Why has the state government ignored requests from citizens concerned about the River Street Bridge proposal for information on how much it would cost the NSW Government to upgrade the road from Eumungerie to Tomingley, including high level bridges; levee banks; a new bypass around Narromine approximately the same length as the one around Dubbo would be; and safety measures like cameras and weigh stations?

### **Scoping Study**

177. Why has the scoping study into the viability of upgrading the Eumungerie to Tomingley Rd paid for with a grant of \$25,000 from the state government not been made public? Why is the state government not releasing it despite multiple requests?

### **River Street Bridge Proposal**

178. Why has the state government refused repeated requests from citizens concerned about the River Street Bridge proposal for copies of the nearly 900 submissions for the original Dubbo bridge consultation in 2016?

### **LH Ford Bridge**

179. Why is the state government proposing to build a bridge that would have flooded approach roads that need flood detours that are also flooded (e.g. Yarrandale Rd on the East bank; Thompson & Whylandra, which floods higher than the 'flood detour' on the west banks) or requires the Newell

Highway traffic to travel through the intersection of Victoria & Whylandra St, interfering with traffic trying to cross the LH Ford Bridge?

### **Local Employment in Coffs Harbour**

180. In response to a question on whether a local workforce will be used in the Coffs Harbour Bypass construction the Minister stated on page 25 of the uncorrected proof of the hearing transcripts that "We always go out with our tenders and we try to give the opportunity to employ locals where we can".

- (a) Will the tender documents express a preference for local employees?
- (b) If not, how will you ensure that the people of the Coffs Harbour region, which has very high levels of unemployment, have a strong chance of obtaining employment on the bypass project?

### **Coffs Harbour Bypass Business Consultation**

181. The Minister stated that there has been consultation with the business chamber on the future of Coffs Harbour after the bypass. Many businesses will be adversely impacted by the loss of passing traffic.

- (a) What stage have those discussions reached?
- (b) Are there any initial ideas?
- (c) When will concrete plans be in place?
- (d) Please provide the dates of the meetings that were conducted with the Chamber of Commerce.

### **Tunnel Design Plans**

182. The original costing of \$1.2 million for the Coffs Harbour Bypass included tunnels. Last year, Roads Minister Melinda Pavey stated that cost savings had nothing to do with the decision to change the design from tunnels to cuttings. Now that we are back to a design with tunnels, you have stated that the main driver for the cost increase to \$1.8 million is the inclusion of tunnels. Was the former Minister's statement incorrect?

### **Grid and Ramp Maintenance and Replacement**

183. With regard to grid and ramp structures on State and Regional Roads:

- (a) How much money has been expended on maintenance for each of the last five financial years?



- (b) How much money has been spent on grid and ramp replacement for each of the last five financial years?
- (c) Is there an ongoing works program to assess the grids and ramps for structural integrity and safety? If so,
  - i. what is the scheduled frequency for such work, and
  - ii. when was the programmed work last conducted?

### **Nerriga Road**

184. Minister what is the speed limit on Nerriga Road?

- (a) Are you aware of community concerns about safety on Nerriga Road?
- (b) Minister how much funding has been allocated to the maintenance of Nerriga Road?
- (c) What conversations have you had with the local community about the state of Nerriga Road?

### **Woy Woy Underpass**

185. What is the final cost of the Rawson Road, Woy Woy underpass?

- (a) Is the Minister aware that Gosford City Council spent \$7m in the financial year 2013/14?
- (b) Is the Minister aware of the budget allocation for the Rawson Road Underpass that year?
- (c) Given that correspondence from Transport and Maritime Services stipulate a \$12m allocation what happened to the rest of the money?
- (d) Is the Minister in control of how government money is spent?
- (e) Is stage 4 of the project still unfunded?
- (f) What research did the Liberal Party undertake before the 2011 state elections before promising this project?
- (g) Has the full \$130m for the project been committed?
- (h) What consultations with Gosford City Council has the minister had with Gosford City Council?
- (i) Has the minister met with the Chamber of Commerce to discuss this issue?
- (j) Is the Minister aware of the community concern surrounding this project?
- (k) Does the Minister consider the current level crossing at Rawson St Woy Woy a safety risk?

- (l) Does the Minister agree with Roads and Maritime Services that Stage 4 of the Rawson Rd Underpass is an “essential component” of the project?
- (m) Has the government completely walked out on this project?
- (n) What justifications does the government have for it’s current approach to the Rawson Rd Woy Woy underpass?

### **Line Marking Expenditure on Rural and Regional Roads**

- 186. What is the expenditure on routine remarking of line markings for State and Regional roads, for each of the past five financial years?
- 187. How many contractors were engaged in the last financial year to conduct routine remarking of line markings on State and Regional Roads last financial year?

### **Signage Replacement**

- 188. What is the expenditure replacement of signage on State and Regional roads for each of the past five financial years?
- 189. How many contractors were engaged in the last financial year to prepare replacement signage on State and Regional Roads last financial year?

### **Parliamentary Secretaries**

- 190. In the Uncorrected Transcript on Page 28 the Minister states in response to a question about resourcing and support for parliamentary secretaries:

**Mr PAUL TOOLE:** There have not been a lot of trips that they have been on at this point in time.

Please list each trip the respective Parliamentary Secretaries have undertaken while representing the Minister or when accompanied by the Minister?

### **Bellevue Crescent, Medlow Bath**

- 191. Is the Minister aware of community concern about the safety of the intersection at Bellevue Crescent and the Great Western Highway in Medlow Baths?
- 192. Is the Minister aware that safety upgrades were slated for the area in 2012?
- 193. Why then were no upgrades for this area included in the “The Preferred Treatment Report” produced by RMS in November 2014?

### **Great Western Highway and Range Road Intersection**

- 194. What is the budget allocation for the Great Western Highway and Range Rd intersection project? When will construction begin? When will construction be completed?

195. What is the nature of any utility relocations?
196. What consultation has been conducted with local neighbours and road users regarding the timeframes and scope of the construction?

### **Ministerial Travel/Meal Allowance**

197. How many nights travel were claimed by the Minister during the 2018-19 period?
198. How many nights travel were claimed by the Minister's spouse during the 2018-19 period?
199. What was the total amount of travel allowances claimed by the Minister and their spouse (if applicable) during 2018-19?
200. What is the total amount of meal allowances claimed by the Minister and their spouse (if applicable) during 2018-19?

### **Efficiency dividends**

201. What was the forecast efficiency dividend saving for each department, statutory agency and/or other body within your portfolio in 2018-19?
202. What is the forecast efficiency dividend saving for each department, statutory agency and/or other body within your portfolio in
- (a) 2019-20?
  - (b) 2020-21?
  - (c) 2021-22?
203. What was the total efficiency dividend that was achieved for each department, statutory agency and/or other body within your portfolio between 2011-12 and 2018-19 inclusively?

### **Ministerial Office Administration**

204. How many staff are in your ministerial office?
- (a) What was the average salary for staff members in your office during 2018-19?
  - (b) What is the estimated average salary for a ministerial staffer in your office in 2019-20 based on current appointments?
205. How many iPhone/smart phones are assigned to your staff?
- (a) For each phone, how much was each bill in 2018-19?
  - (b) How many phones have been lost or replaced due to damage in your office?

- (c) What is the cost of replacing those phones?
206. How many iPads or tablets has DPC assigned to your Ministerial office and to whom have they been issued?
- (a) What was the cost of providing iPads or tablets to your Ministerial Office in 2018-19?
- (b) How many iPads or tablets have been replaced due to lost or damage in 2018-19?
- (c) What was the cost of replacing these devices?
207. Has any artwork been purchased or leased for display in your ministerial office in 2018-19?
- (a) What is the cost of this?
208. Have any floral displays or indoor plants or pot plants been hired or leased for display in your ministerial office in 2018-19?
- (a) If so, what was the cost of these items?
209. Have any floral displays or indoor plants or pot plants been purchased for display in your ministerial office in 2018-19?
- (a) If so, what was the cost of these items?
210. What was the total cost of all subscriptions by you and your staff to news services, newspapers, magazines, journals and periodicals (including online services) in 2018-19?
- (a) What are these services/newspapers/magazines/journals/periodicals?
- (b) Who is the subscriber for each of these?
211. What was the total value of all gifts purchased for use by you and your office in 2018-19?
- (a) What were the gifts purchased?
- (b) Who were they gifted to?
212. Do you purchase bottled water or provide water coolers for your office?
- (a) What is the monthly cost of this?
213. How much did your ministerial office spend on hospitality, including catering and beverages, in 2018-19?
214. What non-standard features are fitted to your ministerial vehicle?
- (a) What is the cost of each non-standard feature?
215. What was the total bill for your office in 2018-19 for:

- (a) Taxi hire
- (b) Limousine hire
- (c) Private hire care
- (d) Hire car rental
- (e) Ridesharing services?

216. Were any planes or helicopters chartered by you or your office and paid for with public money in 2018-19?

- (a) If yes, will you please detail each trip, the method of transport and the cost?

217. Have you had media training or speech training?

- (a) If yes, who paid for it?
- (b) If paid by taxpayers, what was the amount paid in 2018-19?

### **Agile Workspaces/Activity Based Working/Hot-desking**

218. Have any of your departments, statutory agencies and/or other bodies adopted agile working environment/activity based working practices e.g. hot-desking?

- (a) If not, are there plans to introduce activity based working practices in 2019-20?

219. How much have your departments, statutory agencies and/or other bodies spent in the roll-out of the agile working environment including laptops, furniture, lockers and other equipment in 2018-19?

### **Hospitality**

220. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) How much was spent on hospitality, including catering and beverages, in 2018-19?
- (b) Whether the department, statutory agency and/or other body has coffee machines? And if so:
  - i. How many?
  - ii. What was their purchase cost?
  - iii. What is their maintenance cost?
  - iv. Who has access to them?

- v. Which staff have access to the machines?

### **Labour Hire Firms**

221. Do any departments, statutory agency and/or other bodies within your portfolio responsibilities utilise the services of Labour Hire Firms? If yes, please advise in table form for 2018-19:

- (a) The names of the firms utilised
- (b) The total amount paid to each firm engaged
- (c) The average tenure period for an employee provided by a labour hire company
- (d) The longest tenure for an employee provided by a labour hire company
- (e) The duties conducted by employees engaged through a labour hire company
- (f) The office locations of employees engaged through a labour hire company
- (g) The highest hourly or daily rate paid to an employee provided by a labour hire company
- (h) Who authorised the use of labour hire companies?
- (i) Do staff under these labour hire arrangements receive as much training and security clearance as permanent staff?

### **Stationery**

222. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) What was the cost of stationery for the following financial years:
  - i. 2015-16
  - ii. 2016-17
  - iii. 2017-18
  - iv. 2018-2019
  - v. 2019-present
- (b) What brand of paper is used?
  - i. Is this paper Australian made?

### **Credit Cards**

223. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) How many credit cards are currently on issue for staff?
  - i. Please provide a break-down of this information by grade.
- (b) What was the value of the largest reported purchase on a credit card for the following financial years:
  - i. 2015-16
  - ii. 2016-17
  - iii. 2017-18
  - iv. 2018-2019
  - v. 2019-present
- (c) What was each largest reported purchase for?
- (d) How much interest was paid on amounts outstanding from credit cards for the following financial years:
  - i. 2015-16
  - ii. 2016-17
  - iii. 2017-18
  - iv. 2018-2019
  - v. 2019-present
- (e) How much was paid in late fees on amounts outstanding from credit cards for the following financial years
  - i. 2015-16
  - ii. 2016-17
  - iii. 2017-18
  - iv. 2018-2019
  - v. 2019-present
- (f) What was the largest amount outstanding on a single card at the end of a payment period and what was the card holder's employment grade?
- (g) How many credit cards have been reported lost or stolen?

- i. What was the cost to replace them?
- (h) How many credit card purchases were deemed to be illegitimate or contrary to agency policy?
  - i. What was the total value of those purchases?
  - ii. How many purchases were asked to be repaid on the basis that they were illegitimate or contrary to agency policy and what was the total value thereof?
  - iii. Were all those amounts actually repaid?
  - iv. If no, how many were not repaid, and what was the total value thereof?
- (i) What was the largest purchase that was deemed illegitimate or contrary to agency policy and asked to be repaid, and what was the cardholder's employment grade?
  - i. What that amount actually repaid, in full?
  - ii. What amount was left unpaid?
- (j) Are any credit cards currently on issue connected to rewards schemes?
  - i. Do staff receive any personal benefit as a result of those reward schemes?
- (k) Can a copy of the staff credit card policy please be provided?

### **Media and Public Relations**

224. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) How many media/communications/public relations advisers are employed?
  - i. What is the total salary cost for media/communications/public relations advisers in 2018-19?
- (b) What is the forecast for the current financial year for the number of media/communications/public relations advisers to be employed and their total cost?
- (c) What is the total cost of media monitoring services?
  - i. Please provide a breakdown by department, statutory agency and/or other body.
- (d) Are any media or public relations advisers currently engaged as contractors?
  - i. Who are these contracts with?
  - ii. What is the value of these contracts?



- (e) How much was spent on media or public relations advisors in financial year:
- i. 2015-16
  - ii. 2016-17
  - iii. 2017-18
  - iv. 2018-2019
  - v. 2019-present?

### **Facebook**

225. How much did your ministerial office spend on Facebook advertising or sponsored posts in 2018-19?
226. How much did your department, statutory agency and/or other body in the Minister's portfolio spend on Facebook advertising or sponsored posts in 2018-19?

### **Overseas Trips**

227. Were any of your overseas trips in the last financial year paid for in part or in full by using public money?
- (a) If so, did any of your relatives or friends accompany you on these trips?
  - (b) Have you undertaken any official overseas travel that was privately funded?
  - (c) If so, what was the nature of these trips?
  - (d) Who paid for these trips?

### **Department/Agency Travel**

228. What was the total expenditure in 2018-19 by departments, statutory agencies and/or other bodies within your portfolio on:
- (a) Taxi hire
  - (b) Limousine
  - (c) Private car hire
  - (d) Hire car rental
  - (e) Ridesharing services
  - (f) Chartered flights?

## **Drivers**

229. Are any of the senior executives in the relevant department, statutory agency and/or other body provided drivers?
- (a) If so, can you please specify which positions are provided drivers?
  - (b) In total, how many drivers are used by senior executives in the department, statutory agency and/or other body?
  - (c) What is the total cost of drivers for senior executives in the department, statutory agency and/or other body?

## **Consulting**

230. For each department, statutory agency and/or other body in the Minister's portfolio please report:
- (a) How much was spent in legal costs in 2018-19?
    - i. For what specific purposes or matters was legal advice sought?
  - (b) Have departments, statutory agencies and/or other bodies under your portfolio engaged any consultants to provide the following services or advice in 2018-19:
    - i. Social media
    - ii. Photography
    - iii. Acting training
    - iv. Ergonomics
  - (c) What was the cost of these services?
    - i. Social media
    - ii. Photography
    - iii. Acting training
    - iv. Ergonomics

## **Web Content**

231. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) What were the top 20 most utilised (by data sent and received) unique domain names accessed this year?
- (b) What were the top 20 most accessed (by number of times accessed) unique domain names accessed this year?

**Department/Agency Staffing**

232. How many redundancies were processed by departments, statutory agencies and/or other bodies within your portfolio responsibilities during 2018-19?
- (a) Of these redundancies, how many were:
    - i. Voluntary?
    - ii. Involuntary?
233. What was the total cost of all redundancies?
234. Have any staff who received a redundancy in the last two years undertaken any paid work or provided any paid services for the department, statutory agency and/or other body with which they were formerly employed?
- (a) What was the nature of these works/services?
  - (b) What was the total cost of these works or services?
235. Are any staff formerly employed by your ministerial office now employed by departments, statutory agencies and/or other bodies under your portfolio responsibility?
236. How many staff were dismissed from departments, statutory agencies and/or other bodies under your portfolio responsibilities in 2018-19?
- (a) What were the reason/s for each dismissal?
237. How much was spent advertising for recruitment for the following financial years:
- (a) 2015-16
  - (b) 2016-17
  - (c) 2017-18
  - (d) 2018-2019
  - (e) 2019-present?

## Smart Phone

238. How many mobile phones are given to staff or board members?
- (a) How many new mobile phones were purchased in the last year?
239. What is the total cost of these phones for the following financial years:
- (a) 2015-16
- (b) 2016-17
- (c) 2017-18
- (d) 2018-2019
- (e) 2019-present?
240. How many had to be replaced due to damage?
241. How many were reported as lost?
242. How many tablets are given to staff or board members?
- (a) How many new tablets in the last year?
243. What is the total cost of these tablets for the following financial years?
- (a) 2015-16
- (b) 2016-17
- (c) 2017-18
- (d) 2018-2019?
244. How many phones and tablets had to be replaced due to damage?
245. How many were reported as lost?
246. How many people have both a smart phone and a tablet?
- (a) What is the lowest ranked official who has both a work smart phone and tablet?
247. How many staff or board members overspent on their phone or tablet data bill?
- (a) By how much?
- (b) What was the average cost of data bills for tablets and mobile phones?
- (c) What was the highest monthly cost?

248. Do the departments, statutory agencies and/or other bodies within your portfolio have an iTunes account?
- (a) What was the total expenditure in 2018-19 on iTunes?
  - (b) What applications/subscriptions/services were purchased through iTunes?
249. Do the departments, statutory agencies and/or other bodies within your portfolio have a Google Play Store account?
- (a) What was the total expenditure in 2018-19 on through the Google Play Store?
  - (b) What applications/subscriptions/services were purchased through the Google Play Store?

### **Merchant fees**

250. Please provide a list of all transactions where customers need to pay a merchant fee on credit and/or debit card payments to a department, statutory agency and/or other body within your portfolio.
251. Please provide the percentage and/or amount of the merchant fees applied to all credit and/or debit card payments/transactions to a department, statutory agency and/or other body within your portfolio.
252. What was the total amount paid in merchant fees on credit and/or debit card payments to departments, statutory agencies and/or other bodies within your portfolio in 2018-19?

### **Advertising and Sponsorships**

253. For each department, statutory agency and/or other body in the Minister's portfolio please report:
- (a) How much was spent on advertising in the following financial years:
    - i. 2015-16
    - ii. 2016-17
    - iii. 2017-18
    - iv. 2018-2019?
254. Has your department, statutory agency and/or other body within your portfolio engaged in any corporate sponsorships?
- (a) Who were these sponsorships with?
  - (b) What was the purpose of these sponsorships?

- (c) What was the value of these sponsorships, by case and year?
- (d) What was the value of these sponsorships in the following financial years:
  - i. 2015-16
  - ii. 2016-17
  - iii. 2017-18
  - iv. 2018-19?

### **Probity Auditor**

255. Has your office or department, statutory agency and/or other body within your portfolio used a Probity Auditor or Probity Advisors, or similar, in the past five years? If so please list the company and/or individual, the project, the engagement dates, and their total remuneration in tabular format.

### **Energy**

256. For each department, statutory agency and/or other body within your portfolio by name, how much electricity did it consume for each of:
- (a) 2014-15?
  - (b) 2015-16?
  - (c) 2016-17?
  - (d) 2017-18?
  - (e) 2018/19?
257. What proportion of the electricity consumed by each department, statutory agency and/or other body within your portfolio by name for those years came from renewable sources? Please name each source of energy (coal, solar, wind, etc.) and the proportion of the total electricity used.
258. How much money was spent on electricity for each department, statutory agency and/or other body within your portfolio by name in each of the above financial years?
259. What was the name of the energy supplier to each department, statutory agency and/or other body within your portfolio by name for those financial years?
260. How much electricity is it estimated that each department, statutory agency and/or other body within your portfolio will consume in:
- (a) 2019-20?

(b) 2020-21?

(c) 2021-22?

261. What proportion of that electricity is it estimated will come from renewable sources, for each year?

262. For each department, statutory agency and/or other body within your portfolio by name, please provide the estimated proportion of energy to be used from each kind of energy (coal, gas, solar, wind etc.)?

263. What is the name of the energy supplier to each department, statutory agency and/or other body within your portfolio for each of:

(a) 2019-20?

(b) 2020-21?

(c) 2021-22?

### **General Costs**

264. For each department, statutory agency and/or other body in the Minister's portfolio please report:

(a) Any gardening services used for indoor or outdoor pot plants/flowers maintenance?

i. Who are the contracts with?

ii. How much does each contract cost?

iii. How often do they visit?

iv. How much was spent on this service in financial year:

- 2015-16
- 2016-17
- 2017-18
- 2018-19?

(b) Any floral displays or indoor plants or pot plants hired or leased for display in any offices?

i. Who were the contracts with?

ii. How much was each contract cost?

iii. How much was spent on this service in financial year:

- 2015-16

- 2016-17
- 2017-18
- 2018-19?

### **Domestic Violence Leave Policies, Awareness and Usage**

265. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) A copy of the entity's policy or web link to the entity's domestic violence leave policy;
- (b) Date of introduction of domestic violence leave into enterprise agreements/contracts of employment, awards as applicable;
- (c) Whether or not all employees and/or contractors are eligible for domestic violence leave;
- (d) Number of days of domestic violence leave that have been taken in each financial year since the introduction of such leave;
- (e) Number of days available for eligible staff to access domestic violence leave in each financial year;
- (f) Number of other personal days of leave that have been taken in each financial year since the introduction of domestic violence leave;
- (g) Number of sick days available for eligible staff to access domestic violence leave in each financial year;
- (h) Whether or not all staff and/or contractors have access to Employee Assistance Programs?
- (i) What training has been undertaken with management and administration for those involved in approving and/or processing domestic violence leave on issues such as?
  - i. Privacy and confidentiality of information about domestic violence
  - ii. Access to emotional, psychological, financial and medical support which may be required

266. Who has provided training on domestic violence in the workplace?

267. What percentage of staff in each agency has undertaken domestic violence training?

268. What efforts have been made to ensure that perpetrators (or their accomplices) within the staffing profile are not able to access personal information of victims in order to identify their location, or other information which may assist in committing domestic violence against them,



including changing or accessing records in such a way as to disadvantage them financially or legally?

### **Sexual harassment and Anti-bullying training and awareness programs**

269. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) Date of introduction of sexual harassment and anti-bullying training and awareness programs and a copy of such documentation.
  - i. Whether or not all employees and/or contractors have received such training?
  - ii. Is this course mandatory for all employees/ contractors?
  - iii. How long for each session, how many sessions?
  - iv. Who delivers it?
  - v. Is the program tailored to take into consideration specific needs of LGBTQIA, ATSI and CALD or other at risk groups?
    - How?
- (b) What percentage of staff in each department, statutory agency and/or other body within your portfolio have undertaken sexual harassment and anti-bullying training and awareness programs?
- (c) How many complaints have been initiated in relation to:
  - i. Sexual harassment
  - ii. Bullying
  - iii. Workplace violence

### **Participation of women in Government**

270. For each department, statutory agency and/or other body in the Minister's portfolio please report:

- (a) What number and percentage of women are employed within the department, statutory agency and/or other body within your portfolio?
- (b) What number and percentage of women are employed within the management levels of the department, statutory agency and/or other body within your portfolio?

- (c) What number and percentage of women are employed in the top ten leadership positions of the department, statutory agency and/or other body within your portfolio?
- (d) What strategies does the department, statutory agency and/or other body within your portfolio use to encourage women in to management and leadership positions?
- (e) What is the gender pay gap within your department, statutory agency and/or other body within your portfolio?
- (f) Does the department, statutory agency and/or other body within your portfolio report participation of women figures to Women NSW on a regular basis?

### **Professional Photography**

271. How much has been spent on professional photography for the following financial years:

- (a) 2015-16
- (b) 2016-17
- (c) 2017-18
- (d) 2018-2019
- (e) 2019-present?

### **Unmanned Aerial Services**

272. How much has been spent on Unmanned Aerial Services for the following financial years:

- (a) 2015-16
- (b) 2016-17
- (c) 2017-18
- (d) 2018-2019
- (e) 2019-present?

### **Seconded Staff**

273. How many staff from your department, statutory agency and/or other body within your portfolio have been seconded to your Ministerial Office, for the following financial years:

- (a) 2015-16
- (b) 2016-17
- (c) 2017-18

- (d) 2018-2019
- (e) 2019-present?

274. Please provide their names, their substantive work title, and their seconded work title.

**Consultant Costs**

275. For each department, statutory agency and/or other body in the Minister's portfolio please report, the total expenditure on consultants by financial year:

- (a) 2015-16
- (b) 2016-17
- (c) 2017-18
- (d) 2018-2019
- (e) 2019-present?

276. What are names and values of the five most expensive reports produced by consultancies for each department, statutory agency and/or other body in the Minister's portfolio by financial year:

- (a) 2015-16
- (b) 2016-17
- (c) 2017-18
- (d) 2018-2019
- (e) 2019-present?

**GIPA Questions to the CEOs/ Department Secretaries**

277. Since March 30, how many formal GIPAs have your cluster/ department received?

278. Out of the received formal GIPAs, how many have you determined to:

- (a) Grant full access to the information?
- (b) Grant partial access to the information?
- (c) Not grant access to the information?

279. Out of the GIPA where partial information or no information was granted, how many have decided to appeal?

- (a) Out of those who have decided to appeal, how many have decided to use:

- i. The agency's internal appeals' mechanism?
- ii. Review by the Information Commissioner?
- iii. Review by NCAT?

(b) How many of those GIPAs have been overturned on appeal?

- i. Internal appeals' mechanism?
- ii. Review of the Information Commissioner?
- iii. Review by NCAT?

280. GIPAs that have been granted full or partial access, how many appear on the agency's disclosure log?

- (a) What is the rationale for not putting GIPAs on the agency's disclosure log (excluding GIPAs asking for personal information)?

281. Has any GIPAs that appeared on the agency's disclosure log been taken down?

- (a) For what reason/s?