



LEGISLATIVE COUNCIL

PORTFOLIO COMMITTEES

BUDGET ESTIMATES 2019-2020 Supplementary Questions

Portfolio Committee No. 1 – Premier and Finance

THE LEGISLATURE

Hearing: Tuesday 10 September 2019

Answers due by: Friday 4 October 2019

Budget Estimates secretariat

Phone 9230 3067

BudgetEstimates@parliament.nsw.gov.au

THE LEGISLATURE

Questions from Ms Abigail Boyd MLC

Cisgender women employed by Parliament

1. How many individuals who identify as cisgender women are employed by the Department of Parliamentary Services, and what proportion of the total DPS workforce identify as cisgender women?
 - (a) If possible, please also provide a breakdown by branch: people and engagement, financial services, information services, facilities, etc.

Accessibility works in DPS Masterplan

2. When is the Disability Action Plan expected to be completed?

Questions from Mr David Shoebridge MLC

Budgets

3. What other jurisdictions including Canada have processes to independently set the Parliament setting budgets to include provision for independent statutory authorities that oversee parts of the executive?
4. How is the budget determined for statutory independent bodies, including the ICAC and the LECC?

Renovation of Parliament

5. What was the budget for the recent renovations of the Parliament?
6. Was the process managed externally? If so why?
7. Regarding renovation of the theatre – why was the screen not replaced?
8. What consultation was undertaken with Staff familiar with the facility to ensure required changes were made?
9. How much over budget has the current set of renovations gone?
10. What follow up has been done to assess staff satisfaction with the renovation process?

Staffing

11. What steps if any have you taken to work with the Special Constables in having their pay and conditions re-evaluated?
12. Are there any plans for redundancies or restructures in catering, cleaning, maintenance or other departments?
13. With increased workloads for budget estimates and inquiries do the committee secretariat currently have the resources required to do their jobs effectively?
14. Have there been any additional staff approved for any member of the Legislative Council from the Parliament's budget above their standard entitlements?

Energy efficiency

15. What steps are being taken to make NSW Parliament more energy efficient?
16. Does the NSW Parliament have an environmental and/or sustainability policy in place?
 - (a) If so, please provide details?
 - (b) If not, why not?
17. Has Parliament considered having solar panels installed?

Palm oil

18. Do any products stocked by the Parliament contain unsustainable palm oil?

Weir consulting report

19. How many recommendations from Weir Consulting into WHS issues with Parliamentary Reporting Services (Hansard) have been fully implemented?
20. What is the timeframe for implementation?
21. Which recommendations have not been accepted by DPS?
22. What is the reasoning behind the decision not to accept these recommendations?
23. What risk assessments have been done following the report?
24. Is a fatigue management strategy in place?
25. Are standard WHS breaks rostered every 5 hours?
26. What is the standard break is between shifts if less than 10 hours does this comply with Parliaments' WHS obligations?

27. How many times have the 13 hour daily and 55 hour weekly caps been breached since the beginning of the 57th Parliament?
28. When was the report presented to the presiding officers?
29. When is the report being presented to parliament?
30. What did the investigation cost DPS?

Questions from the Hon Mark Buttigieg MLC (on behalf of the NSW Labor Opposition)
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Skills and Training Development within DPS

31. Do DPS and the two houses have a training and professional development scheme for their employees (excluding MoPS Act staff)?
 - (a) What is the annual budget?
 - (b) Do external providers attend Parliament to provide in-service training on-site?
 - (c) Do employees attend training off site?
 - (d) What types of courses do employees have access to?
 - (e) What is the most expensive (per person) training or professional development provided?
 - (f) Are individual employees limited to a set dollar amount of training and development per person to be expended each year?
32. Do Managers and Directors within DPS and the LA or LC attend management seminars or conferences?
 - (a) How many of these occur each year?
 - (b) How many people attend?
 - (c) What is the annual budget?
 - (d) What is the most expensive (per person) seminar, conference or training course attended by a DPS executive in the past five years?
 - (e) How many seminars, conferences or training courses have been attended by:
 - i. The DPS Executive Manager / CEO?
 - ii. Each of the four DPS Directors?

- (f) Who approves which conferences, seminars or training courses may be attended by DPS executives?
- (g) Do Managers and Directors within DPS and the LA or LC travel overseas for seminars, study tours?

Executive Pay

33. Are DPS executives' pay tied to public sector Clerk Grades?
- (a) What grade/band is the DPS CEO?
 - (b) What grade/band is the DPS Deputy CEO?

DPS Staffing

34. What is the annual cost of labour hire agency staff in the Catering division of DPS?
- (a) How many catering workers are employed this way?
 - (b) How many catering workers have been employed this way for a period greater than 2 years?
 - (c) How many catering workers are employed as permanent staff?
 - (d) Can labour hire agency catering workers request permanency?
35. How many Full Time Equivalent cleaning staff positions are there in this financial year?
- (a) How many were there last year?
 - (b) How many were there five years ago?
 - (c) What is the annual cost of labour hire agency staff in the Cleaning division of DPS?
 - (d) How many cleaning workers are employed this way?
 - (e) How many cleaning workers have been employed this way for a period greater than 2 years?
 - (f) How many catering workers are employed as permanent staff?
 - (g) Can labour hire agency cleaning workers request permanency?

Capital Projects

36. When will the western-end bathrooms in the Tower Building being renovated?

Security

37. Who has access to the data logs of the new swipe locks on Members' office suites?

- (a) How long is this data stored?
 - (b) How many times has this stored data been accessed since the locks were installed?
 - (c) On whose request (not including requests from ICAC or a police warrant)?
 - (d) Has data been accessed without authority?
 - i. If yes – by whom?
38. Is there an option to opt out of changing the locks from a physical key to a swipe card?
- (a) Can a Member change back to a physical key if requested?
39. What consideration was given to protect Members' privacy and Privilege when these locks were installed?
40. Who has access to the data logs of internet browsing history of Members and Members' staff?
- (a) How long is this data stored?
 - (b) Is this data accessible by anyone in the DPS IT staff?
 - (c) Is this data accessible by DPS IT contractors?
 - (d) Is this data accessible by anyone outside of DPS IT?
 - (e) How many times have these data logs been accessed (not including requests from ICAC or a police warrant) in:
 - i. 1 July 2019 to date
 - ii. 2018/19 financial year
 - iii. 2017/18 financial year
 - iv. 2016/17 financial year
 - (f) Who has accessed this information (not including requests from ICAC or a police warrant)?
 - i. If yes – by whom?
41. Can DPS IT read emails in Members' and Members' staff Parliamentary inboxes?
- (a) What consideration has been given to protect Members' privacy and Privilege in respect of email communication being visible to IT Staff and Contractors?
 - (b) Can any other person/s outside of DPS IT read emails in Members' and Members' staff Parliamentary inboxes?

- (c) Has there been any unauthorised access to this data?
 - (d) How many times have these emails been accessed without the knowledge of the Member or staff (not including requests from ICAC or a police warrant) in:
 - i. 1 July 2019 to date
 - ii. 2018/19 financial year
 - iii. 2017/18 financial year
 - iv. 2016/17 financial year
 - (e) Who has accessed this information (not including requests from ICAC or a police warrant)?
 - i. If yes – by whom?
42. What happens to PCs used by Members and Members' staff after a Member ceases to hold office or if the PC is periodically replaced during a Member's term of office?
- (a) Is the data wiped?
 - (b) To what standard is the data wiped?
 - (c) Would the data be easily read by a data recovery tool or an external service provider who specialised in data recovery?
43. When a PC is removed from service, how is it disposed of? Returned to a leasing company, public auction, donation to charity?
44. Does DPS remove Hard Drives from retired PCs and make these available to Members?
45. Who owns the data on these hard drives? Members, or DPS?
46. What considerations has been given to protect Members' privacy and Privilege in respect of hard drives which are disposed of by Parliament and which may still contain Members' work product and Privileged material?

Parking

47. On a Parliamentary non-sitting week, staff are able to book a parking space at a cost of \$25 per day if they are required to attend Parliament House which is then reimbursed. Why are staff charged when they are able to claim the parking cost and are reimbursed the funds?
- (a) Is there a restriction on which staff are able to book a parking space and have the cost reimbursed?

- (b) Is there a restriction on the reason that staff are attending Parliament House to have the parking cost reimbursed?
48. During Parliamentary sitting weeks when Regional and Rural Electorate Office staff drive to Sydney for work, why are the staff unable to claim for parking unless parking fees are included with their accommodation?
- (a) As much of the accommodation that provides parking on-site is located a considerable distance from Parliament House, and staff sometimes require a taxi to reach their accommodation, does this not create an additional cost due to reimbursement of taxi fares?
- (b) Why was this restriction placed on staff who are required to reside away from their home to support their Member when changes were made from a LSA Accommodation and Meals/Sustenance Allowance Claim which was a set daily allowance amount to the current reimbursement of expenses upon invoice proof?

Hansard Employment conditions

49. How many of Weirs' recommendations have been fully implemented?
50. What is the implementation timeframe?
51. Why have some recommendations not been accepted by DPS?
52. Have all the risk assessments and the fatigue management strategy taken place?
53. Are standard WHS breaks being rostered every 5 hours?
54. Why has 8 hours not the standard 10 hours been chosen as a break between shifts?
55. How many times have the new 13 hour daily and 55 hour weekly caps have been breached since the start of the new 57th Parliament now that its hours of the Legislative Council have been extended and budget estimates are much longer?
56. When was the report presented to the Presiding Officers?
57. When is the report being presented to Parliament?
58. What did the investigation cost DPS?