

# PORTFOLIO COMMITTEES

## Budget Estimates Guide 2018-2019



Upper House  
Committees





Portfolio Committees

# **Budget Estimates Guide 2018-2019**

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## Clerk's preface

This Guide provides information on the practices and procedures relevant to the inquiry into the Budget Estimates 2018-2019.

The Guide should be read together with the *New South Wales Legislative Council Practice* and the *Annotated Standing Orders of the New South Wales Legislative Council* for a full understanding of the powers of Legislative Council committees. *New South Wales Legislative Council Practice* can be found on the NSW Parliament's [website](#).



David Blunt  
**Clerk of the Parliaments**





# Chapter 1 Budget Estimates resolution

In June 2018 the Legislative Council referred the Budget Estimates for the 2018-2019 financial year to the Portfolio Committees (PCs) for inquiry and report.

## Referral by the House

- 1.1 The resolution of the House establishing the inquiry is known as the Budget Estimates resolution. It sets out the key rules for how the inquiry will be conducted.<sup>1</sup>
- 1.2 This year the initial hearings will take place over seven days.

## Budget Estimates resolution

- That upon tabling, the Budget Estimates and related papers for the financial year 2018-2019 presenting the amounts to be appropriated from the Consolidated Fund be referred to the Portfolio Committees for inquiry and report.
- That the initial hearings be scheduled as follows:

### Day One: Thursday 30 August 2018

PC 4	Police, Emergency Services	2.00 pm – 6.00 pm
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### Day Two: Friday 31 August 2018

PC 5	Primary Industries, Regional Water, Trade and Industry	9.00 am – 1.00 pm
PC 6	Planning, Housing, Special Minister of State	9.00 am – 1.00 pm
PC 5	Transport and Infrastructure	2.00 pm – 6.00 pm
PC 6	Resources, Energy and Utilities, Arts	2.00 pm – 5.00 pm

### Day Three: Monday 3 September 2018

PC 1	Finance, Services and Property	9.00 am – 12.00 pm
PC 5	Lands and Forestry, Racing	2.00 pm – 4.00 pm
PC 1	Treasury, Industrial Relations	2.00 pm – 6.00 pm

### Day Four: Tuesday 4 September 2018

PC 3	Early Childhood Education, Aboriginal Affairs, Assistant Minister for Education	9.00 am – 11.00 am
PC 4	Counter Terrorism, Corrections, Veterans Affairs	9.00 am – 12.00 pm
PC 3	Regional New South Wales, Skills, Small Business	2.00 pm – 4.00 pm
PC 4	Attorney General	2.00 pm – 4.00 pm

<sup>1</sup> Minutes, *NSW Legislative Council*, 20 June 2018, pp 2756-2757.

**Day Five: Wednesday 5 September 2018**

PC 2	Multiculturalism, Disability Services	9.00 am – 12.00 pm
PC 2	Family and Community Services, Social Housing, Prevention of Domestic Violence and Sexual Assault	2.00 pm – 5.00 pm
PC 3	Tourism and Major Events, Assistant Minister for Skills	2.00 pm – 4.00 pm

**Day Six: Thursday 6 September 2018**

PC 2	Mental Health, Women, Ageing	9.00 am – 12.00 pm
PC 1	Innovation and Better Regulation	9.00 am – 11.00 am
PC 1	The Legislature	12.00 pm – 1.00 pm
PC 2	Health, Medical Research	2.00 pm – 6.00 pm
PC 1	Premier	2.00 pm – 6.00 pm

**Day Seven: Friday 7 September 2018**

PC 3	Education	9.00 am – 1.00 pm
PC 5	Roads, Maritime and Freight	9.00 am – 1.00 pm
PC 6	Environment, Local Government, Heritage	2.00 pm – 6.00 pm
PC 5	Western Sydney, WestConnex, Sport	2.00 pm – 4.00 pm

3. That supplementary hearings be scheduled during the week of 8 to 12 October 2018.
4. That each scheduled day for the initial round of hearings will begin not earlier than 9.00 am and conclude by 6.00 pm.
5. That the committees must hear evidence in public.
6. That the committees may ask for explanations from ministers, or officers of departments, statutory bodies or corporations, relating to the items of proposed expenditure.
7. That ministers may not make an opening statement before the committee commences questions.
8. That the committees are to present a final report to the House by 14 December 2018.
9. That members may lodge supplementary questions with the committee clerk by 5.00 pm, within two days, excluding Saturday and Sunday, following the hearing.
10. That answers to questions on notice and supplementary questions be published, except those answers for which confidentiality is requested, after these answers have been circulated to committee members.

## Chapter 2 Committee membership

2.1 Each of the six Portfolio Committees has seven members, comprising:

- three government members
- two opposition members
- two cross bench members.<sup>2</sup>

2.2 The membership of each committee is listed at Appendix 1.

### Substitute members

2.3 Under the resolutions appointing committees, members have the ability to substitute for other members, whether for a particular meeting or for a whole inquiry. A substitute member has the same rights as a substantive member and may question witnesses, vote and be counted for the purposes of a quorum or division.

2.4 Nominations for substitute government or opposition members may be made by the Leader of the Government or Leader of the Opposition, or government or opposition Whips or Deputy Whips, as applicable. Nominations for substitute cross bench members are to be made by the substantive member or another cross bench member.<sup>3</sup>

2.5 Nominations for substitute members should be submitted by email to the Budget Estimates secretariat prior to the commencement of the hearing or meeting.

### Participating members

2.6 Unless a committee decides otherwise, a member of the House who is not a member of a committee may take part in the public or private proceedings of a committee and question witnesses, but cannot vote, move a motion or be counted for the purpose of a quorum or division.<sup>4</sup>

2.7 Members wishing to participate in a meeting should advise the committee by email to the Budget Estimates secretariat prior to the commencement of the meeting.

### Quorum

2.8 The quorum of a Portfolio Committee is three members.<sup>5</sup>

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<sup>2</sup> Resolution establishing the GPSCs, Item 3, 6 May 2015, as amended on 7 March 2017. The resolution was amended to rename the GPSCs to Portfolio Committees.

<sup>3</sup> Resolution establishing the GPSCs, Item 4(2)-(3), 6 May 2015, as amended on 7 March 2017.

<sup>4</sup> [SO 218\(1\)](#), sessional order no. 17, *Minutes*, NSW Legislative Council, 6 May 2015, Item 62(17), p 60.

<sup>5</sup> [SO 214\(1\)](#).



## Chapter 3 Hearings

The initial Budget Estimates hearings will be held from Thursday 30 August to Friday 7 September 2018. The week of 8 to 12 October 2018 has been set aside for supplementary hearings.

The schedule of initial hearings is shown by date in Appendix 2 and by committee in Appendix 3.

### Attendance of ministers and public servants

- 3.1 The Budget Estimates resolution provides that committees may ask for explanations from ministers in the Legislative Council, as well as officers of departments, statutory bodies or corporations.<sup>6</sup>
- 3.2 It is standard practice for ministers of both Houses to appear during the initial round of hearings, although a Council committee cannot compel current ministers to appear before it.
- 3.3 Ministers who are members of the Legislative Assembly should follow the procedures established by the committee. If a minister does not wish to comply with these procedures, they may decide to leave the hearing at any time.<sup>7</sup>
- 3.4 Ministers are accompanied to the initial hearings by officers of their choice from departments, statutory bodies or corporations. The committee may also request the attendance of particular witnesses. The minister will be advised of any witness requests prior to the hearing.
- 3.5 Supplementary hearings are usually only attended by public servants. Ministers have on occasion chosen to attend.
- 3.6 Although public servants normally appear voluntarily, there is no restriction on committees summoning public servants as witnesses.

### Hearing procedures

#### Role of the Chair

- 3.7 The role of the Committee Chair is analogous to that of the President in the House. The Chair is responsible for guiding the inquiry process and presiding over meetings, including conducting votes. During hearings, the Chair is responsible for maintaining order and ruling on the admissibility of questions and points of order. The Chair is also able to ask questions of witnesses in the same way as other committee members.

<sup>6</sup> Budget Estimates resolution, Item 6.

<sup>7</sup> Legislative Council, Clerk's Advice, *Advice to General Purpose Standing Committees in relation to Budget Estimates hearings*, September 1999, reproduced in [Budget Estimates Guide 2001-2002](#), Appendix D.

- 3.8** Where the resolution appointing a committee and the standing orders are silent on a matter, the procedures of the House should be used for guidance. For example, the rules of debate under standing order 91 in relation to offensive words, reflecting on a resolution of the House and making personal reflections on members or officers should be used to guide committee proceedings. Where remarks are considered to be offensive, the Chair may request that the offensive remark be withdrawn. However, only the House can take action in relation to disorderly conduct.
- 3.9** The Deputy Chair acts as Chair when the Chair is absent from a meeting. In the absence of both the Chair and Deputy Chair, a member of the committee is elected by the members present to act as Chair for that meeting.<sup>8</sup>
- 3.10** The Chair has a deliberative vote and, in the event of an equality of votes, a casting vote.<sup>9</sup>

### **Swearing in witnesses**

- 3.11** All witnesses from departments, statutory bodies or corporations are sworn prior to giving evidence.
- 3.12** Ministers do not need to be sworn because members of Parliament have previously sworn an oath to that office.
- 3.13** If a witness makes more than one appearance before the same committee, the witness does not need to be sworn at each subsequent hearing. The witness need only be reminded that they are giving evidence on their former oath or affirmation.

### **Chair's opening statement**

- 3.14** At the start of a hearing the Chair normally makes a short statement on various procedural matters. The Chair then declares the proposed expenditure open for examination.

### **No opening statement by the Minister**

- 3.15** The Budget Estimates resolution stipulates that ministers may *not* make an opening statement before the committee commences questions.<sup>10</sup> This differs from the standard practice in other inquiries where witnesses are usually invited to make an opening statement.

### **Tendered documents**

- 3.16** Witnesses may tender documents during a hearing. The committee will decide whether to accept and publish such documents.

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<sup>8</sup> [SO 211\(2\)](#) and (3).

<sup>9</sup> [SO 211\(4\)](#).

<sup>10</sup> Budget Estimates resolution, Item 7.

- 3.17** A witness seeking to tender a document should identify the document and state clearly why the document is being provided. It is not desirable for documents that are publicly available to be tendered as part of a committee inquiry. However, a witness may request that such documents be circulated to members for their information.
- 3.18** Members are able to table documents during Budget Estimates hearings, for example if a member wants to question the witnesses on a matter referred to in a document. If the document identifies an individual, the committee should confirm that the member has the consent of that individual to table the document.

### **Time limits for witnesses to answer questions**

- 3.19** A committee has the power to limit the time taken by a witness to answer a question. However, any time limits should be applied flexibly, and the committee should allow the witness to apply for an extension of time if required.<sup>11</sup>

### **Documents in the possession of witnesses**

- 3.20** In previous Budget Estimates inquiries an issue has arisen as to whether a committee can compel a witness to *immediately* provide material in their possession, such as briefing folders.
- 3.21** Witnesses appear voluntarily at Budget Estimates hearings, and therefore by convention, witnesses should only be requested to produce documents voluntarily during a hearing.
- 3.22** If a witness declines to produce a document during a hearing, the committee should ask the witness to state their reasons. Unless the committee determines immediately that the request should not be pressed, the committee should consider in private whether to order the production of the document.

### **Private (*in camera*) evidence**

- 3.23** The Budget Estimates resolution requires Budget Estimates hearings to be held in public. This prevents the committees from hearing confidential evidence in private (*in camera*).<sup>12</sup>

### **Broadcast of proceedings**

- 3.24** The Budget Estimates hearings are open to the media. Each committee has previously resolved to authorise the broadcasting of its proceedings, in accordance with the Broadcasting Resolution of the House.<sup>13</sup>

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<sup>11</sup> Legislative Council, Clerk's Advice, *Advice to General Purpose Standing Committees in relation to Budget Estimates hearings*, September 1999, reproduced in [Budget Estimates Guide 2001-2002, Appendix D](#).

<sup>12</sup> Budget Estimates resolution, Item 5.

<sup>13</sup> *Minutes*, Legislative Council, 18 October 2007, pp 279-281.

- 3.25** The Broadcasting Resolution states that a committee may give instructions for the observance of the terms and conditions of the resolution. A committee may also order that part of its proceedings not be recorded or broadcast.

### **Dissent from a ruling of the Chair**

- 3.26** A member may move dissent from a ruling of the Chair by moving a motion ‘That the committee dissent from the ruling of the Chair’. In this case, the Chair requests that witnesses, members of the public and the media leave the room, and the committee considers the matter in private.
- 3.27** Once the room has been cleared, the dissenting member must state their objection in writing, in accordance with the pro-forma available from the committee clerk. The Chair will inform the committee of the member’s grounds for dissent, and debate may ensue. The question on the motion will be put and the committee decides whether to uphold the dissent. If resolved in the affirmative, the ruling of the Chair is overturned. If resolved in the negative, the ruling stands.
- 3.28** Once the matter has been decided witnesses, members of the public and media will be readmitted. Where appropriate, the Chair may advise the audience of the outcome of the dissent motion.

### **Questions on notice**

- 3.29** There are two ways in which questions may be placed on notice.
- During a hearing: if a witness is unable to answer a question, the witness may undertake to provide the answer at a later time. It is important for the chair to confirm if a witness has agreed to take a question on notice.
  - After a hearing: members may lodge supplementary questions with the committee clerk by 5.00 pm, within two days, excluding Saturday and Sunday, following the hearing.<sup>14</sup>
- 3.30** On receipt of the proof transcript of evidence, the Budget Estimates secretariat will highlight the questions taken on notice during the hearing and email the transcript to the witnesses through the relevant minister’s office, together with any supplementary questions received from committee members. It is the responsibility of the relevant minister to distribute the marked up transcript and ensure that all answers to questions taken on notice and supplementary questions are provided by the due date.
- 3.31** All answers to questions on notice and supplementary questions must be provided within 21 calendar days of the date on which questions are forwarded to the witness, or as otherwise determined by the committee.<sup>15</sup>
- 3.32** All answers to questions on notice and supplementary questions are to be published, except those answers for which confidentiality is requested.<sup>16</sup>

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<sup>14</sup> Budget Estimates resolution, Item 9.

<sup>15</sup> Resolution establishing the GPSCs, Item 6(e), 6 May 2015, as amended on 7 March 2017.

<sup>16</sup> Budget Estimates resolution, Item 10.



## Supplementary hearings

- 3.33** Under the Budget Estimates resolution, the week of 8 to 12 October 2018 has been set aside for supplementary hearings.<sup>17</sup> Each committee is responsible for determining whether to hold supplementary hearings during this week. Committees may decide to hold further supplementary hearings after this time.

## Transcripts of evidence

- 3.34** A proof transcript of evidence will be published on the committee's website shortly after each day's proceedings.
- 3.35** A witness will be given the opportunity to correct transcription errors in their transcript of evidence. Amendments to or clarifications of evidence may be requested in writing.
- 3.36** Proof transcripts will be forwarded to the relevant minister's office. The minister's office is responsible for distributing the transcripts to witnesses for correction.

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<sup>17</sup> Budget Estimates resolution, Item 3.



## Chapter 4 Questions to witnesses

### Rules governing questions

- 4.1 Budget Estimates is a broad-ranging inquiry and wide latitude is allowed in the asking of questions.

#### Questions must be relevant

- 4.2 Questions must be relevant to the matter that has been referred to a committee for inquiry and report.<sup>18</sup> In the case of the Budget Estimates inquiry, this refers to the estimates of expenditure from the Consolidated Fund and other matters covered by the budget papers.
- 4.3 The budget papers and related documents not only contain information about the estimates of expenditure but also refer to the activities of government agencies and the implementation of policy. Information from a number of other sources can also relate to expenditure from the Consolidated Fund and therefore be relevant to the Budget Estimates inquiry, such as policy announcements by ministers or other government officials, and reports by the Audit Office.<sup>19</sup>

#### Questions relating to current committee inquiries

- 4.4 The Budget Estimates inquiry is usually one of several current committee inquiries. There may be a degree of overlap with other inquiries.
- 4.5 Questions asked during the Budget Estimates hearings should not attempt to debate the unreported proceedings of other current committee inquiries. However, this does not prevent members from asking questions that deal with the subject matter of other inquiries.<sup>20</sup>

#### Questions to public servants

- 4.6 Public servants should not be asked to express an opinion on the merits of a government policy. By convention, committees should direct such questions to the responsible minister. This is because public servants should not be held accountable for the actions or policy decisions of ministers.

<sup>18</sup> For further discussion see Evans H and Laing R (ed), *Odgers' Australian Senate Practice*, 13<sup>th</sup> ed, Canberra, Department of the Senate, 2012, p 472.

<sup>19</sup> Legislative Council, Clerk's Advice, *Advice regarding questioning in Budget Estimates with respect to Committee's other terms of reference and the content of questions*, June 2001, reproduced in [Budget Estimates Guide 2002-2003](#), Appendix E.

<sup>20</sup> Legislative Council, Clerk's Advice, *Advice regarding questioning in Budget Estimates with respect to Committee's other terms of reference and the content of questions*, June 2001, reproduced in [Budget Estimates Guide 2002-2003](#), Appendix E.

- 4.7 The Premier's guidelines for public servants appearing before parliamentary committees state that, 'Officers should only give evidence of a factual nature and should refer questions seeking opinions or judgments of a political nature to the Minister (when in attendance) or take them on notice for a written response from the Minister'.<sup>21</sup>
- 4.8 Public servants may, however, be asked to explain government policy, to describe how it has been formulated and how it differs from past policies.

## Objections to questioning

- 4.9 Under the *Parliamentary Evidence Act 1901*, the Council and its committees have extensive powers to compel a witness to answer a 'lawful question'. Generally speaking, a question of fact, as opposed to an opinion, relevant to the committee's terms of reference, would be a lawful question.
- 4.10 Where a witness objects to answering a question, they should be invited to state the grounds for their objection. If a member seeks to press the question, the committee should consider whether to insist on an answer, , having regard to:
- the grounds for the objection
  - the relevance of the question to the inquiry terms of reference
  - the necessity to the inquiry of the information sought.
- 4.11 If the committee decides that it requires an answer, it should inform the witness of the reasons why.
- 4.12 In the past, witnesses have raised objections to answering questions or providing documents on a number of grounds:
- the question asks for an opinion from a departmental officer on a matter of government policy
  - the question or request for papers raises issues of commercial-in-confidence
  - the question breaches the *sub judice* convention
  - the question seeks adverse reflection on another person
  - the question is not relevant to the inquiry terms of reference
  - the disclosure of information required by the question would be prejudicial to the privacy or rights of others
  - the question or request for papers raises issues relating to public interest immunity (previously known as Crown privilege)

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<sup>21</sup> Department of Premier and Cabinet memorandum M2017-01, '*Guidelines for Government Sector Employees dealing with the Legislative Council's Portfolio Committees*', 3 April 2017; Department of Premier and Cabinet circular C2011-27, '*Guidelines for appearing before parliamentary committees*', 20 October 2011.

- the question or request for papers raises issues relating to legal professional privilege
- the witness claims privilege against self-incrimination.

**4.13** On the face of it, such claims of privilege and immunity have no application to parliamentary inquiries. However, they should not be ignored. Any claim or right normally afforded in our legal system should be given serious consideration by committees and the witness should be informed of the committee's decision whether to press the question and the reasons for it.



## Chapter 5 Role of committee members

### Attendance at deliberative meetings

#### Prior to the Budget Estimates inquiry

- 5.1 Each committee should meet in the lead-up to the Budget Estimates inquiry to consider:
- the list of witnesses from the previous year, the list of witnesses proposed by the Minister, and any requests for specific witnesses by members
  - if a committee is to consider more than one portfolio during a particular hearing – time limits for the examination of each portfolio and the order in which portfolios will be examined
  - allocation of questions including whether government members will use their allocation.

#### Before the hearing

- 5.2 A short deliberative meeting will be held at the start of each day to deal with procedural matters, including any advice of substitute and participating members. Meetings will be scheduled 15 minutes prior to the advertised commencement time for the hearing.

#### After the hearing

- 5.3 After the hearing has concluded a committee may hold a short deliberative meeting to consider:
- publication of any tendered documents
  - whether to hold supplementary hearings for the relevant portfolios.

### Supplementary questions

#### Lodging supplementary questions

- 5.4 The Budget Estimates resolution provides for supplementary questions to be lodged by members with the committee clerk by 5.00 pm, within two working days, excluding Saturday and Sunday, following the hearing.<sup>22</sup> Members will be reminded by email of the deadline for lodging supplementary questions for each hearing.
- 5.5 Supplementary questions will not be accepted after the deadline. Late questions may be lodged on the Questions and Answers paper in the House in the usual manner.

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<sup>22</sup> Budget Estimates resolution, Item 9.

- 5.6** Supplementary questions must be emailed to [BudgetEstimates@parliament.nsw.gov.au](mailto:BudgetEstimates@parliament.nsw.gov.au). The subject line should specify the committee number, the hearing date, and the portfolio, eg: ‘PC 6 – 8 September – Planning’.
- 5.7** Members should proofread questions prior to lodgement. Unlike questions lodged through the House, questions will not be checked for typographical or grammatical errors before they are forwarded to the relevant minister.

### **Format for supplementary questions**

- 5.8** Supplementary answers should follow the format of questions lodged on the Questions and Answers paper, as shown in the example below.

**Money contributed by parents to public schools**

1. (a) Does the Department of Education keep any records of the unit of money that parents contribute to public schools, such as:
  - (i) Nominal school fees?
  - (ii) Additional school fees for special purposes, for example specialist teachers for music, sport, languages?
  - (iii) Library fund contributions?
  - (iv) Fundraising monies for school asset acquisition?
- (b) If so, can details of those figures be provided?
- (c) If not, is any such information provided to the department by individual public schools that could be collected?
- (d) Has this ever been considered in the past?
- (e) If so, when and by whom?



## Chapter 6 Role of ministerial contact officers

### Responsibilities before the hearing

- 6.1 Each ministerial office nominates a contact officer to co-ordinate matters between the minister, the agency or agencies under their direction and the Budget Estimates secretariat.
- 6.2 Ministerial contact officers liaise with, and ensure the attendance of, witnesses from departments, statutory bodies or corporations.
- 6.3 Before each hearing, the ministerial contact officer is responsible for:
- providing a list of witnesses identified by job title and agency
  - advising of any requests by witnesses in relation to the time of their appearance (for example, a witness request to leave the hearing early to attend another engagement)
  - advising of any witness who requires a holy book other than the Bible for taking the oath.
- 6.4 The list of witnesses were due to be emailed to [BudgetEstimates@parliament.nsw.gov.au](mailto:BudgetEstimates@parliament.nsw.gov.au) on **Friday 27 July 2018**.
- 6.5 If a witness proposes to tender any documents during the hearing, the ministerial contact officer should ensure that there are 10 copies of each document.

### Responsibilities after the hearing

#### Return of answers to questions on notice and supplementary questions

- 6.6 On the third business day after a hearing, the ministerial contact will be emailed a proof copy of the transcript. The questions taken on notice will be highlighted in the transcript. A list of supplementary questions submitted by members will also be attached.
- 6.7 Answers to questions on notice and supplementary questions are due 21 days from the date when the questions are sent to the ministerial contact officer, unless the committee decides on another timeframe.<sup>23</sup>
- 6.8 Answers should be provided in two separate pdf documents (one for answers to questions on notice and another for answers to supplementary questions). Both documents should be sent by email and in hard copy, to:
- Email – [BudgetEstimates@parliament.nsw.gov.au](mailto:BudgetEstimates@parliament.nsw.gov.au)
  - Hard copy – delivered to the Budget Estimates secretariat in Room 812, Level 8, Parliament House.

<sup>23</sup> Resolution establishing the GPSCs, Item 6(e), 6 May 2015, as amended on 7 March 2017.

- 6.9** Answers must be accompanied by a cover letter signed by the relevant minister. There is no need for the minister to sign every page of the answers. It is acceptable for the minister to provide an electronic signature.

**Requests for answers to be kept confidential**

- 6.10** Answers will be automatically published on the committee's website, unless there is a clear request that a particular answer be kept confidential. If there is a request for confidentiality, it is the decision of the committee whether to agree to the request.
- 6.11** Any request for confidentiality should be noted on the cover letter enclosing the answers. Confidential material should be clearly identified, and separated from material to be made public.

**Transcripts of evidence**

- 6.12** Ministerial contact officers should distribute proof transcripts to the minister and other witnesses who appeared at the hearings so they can make any necessary corrections. The usual rules regarding corrections to Hansard transcripts apply. Alterations should only be made if they are necessary to correct a transcription error, not to improve style or sentence construction. Amendments to or clarifications of evidence may be requested in writing through a separate letter.
- 6.13** Transcript corrections are due at the same time as the answers to questions on notice and supplementary questions.
- 6.14** Proof transcripts will be published on the committee's website shortly after the hearing is held.

## Appendix 1 Committee membership

### Portfolio Committee No. 1 – Premier and Finance

<b>Revd the Hon Fred Nile MLC</b>	Christian Democratic Party	<i>Chair</i>
<b>The Hon Ben Franklin MLC</b>	The Nationals	<i>Deputy Chair</i>
<b>The Hon Scott Farlow MLC</b>	Liberal Party	
<b>Mr Justin Field MLC</b>	The Greens	
<b>The Hon Taylor Martin MLC</b>	Liberal Party	
<b>The Hon Peter Primrose MLC</b>	Australian Labor Party	
<b>The Hon Adam Searle MLC</b>	Australian Labor Party	

### Portfolio Committee No. 2 – Health and Community Services

<b>The Hon Greg Donnelly MLC</b>	Australian Labor Party	<i>Chair</i>
<b>The Hon Paul Green MLC</b>	Christian Democratic Party	<i>Deputy Chair</i>
<b>The Hon Courtney Houssos MLC</b>	Australian Labor Party	
<b>Mr Scot MacDonald MLC</b>	Liberal Party	
<b>The Hon Dr Peter Phelps MLC</b>	Liberal Party	
<b>The Hon Bronnie Taylor MLC</b>	The Nationals	
<b>The Hon Dawn Walker MLC</b>	The Greens	

### Portfolio Committee No. 3 – Education

<b>The Hon Lou Amato MLC</b>	Liberal Party	<i>Chair</i>
<b>The Hon Natasha Maclaren-Jones MLC</b>	Liberal Party	<i>Deputy Chair</i>
<b>Mr Justin Field MLC</b>	The Greens	
<b>The Hon John Graham MLC</b>	Australian Labor Party	
<b>The Hon Natalie Ward MLC</b>	Liberal Party	
<b>Revd the Hon Fred Nile MLC</b>	Christian Democratic Party	
<b>The Hon Walt Secord MLC</b>	Australian Labor Party	

### Portfolio Committee No. 4 – Legal Affairs

<b>The Hon Robert Borsak MLC</b>	Shooters, Fishers and Farmers Party	<i>Chair</i>
<b>Mr David Shoebridge MLC</b>	The Greens	<i>Deputy Chair</i>
<b>The Hon David Clarke MLC</b>	Liberal Party	
<b>The Hon Catherine Cusack MLC</b>	Liberal Party	
<b>The Hon Trevor Khan MLC</b>	The Nationals	
<b>The Hon Shaoquett Moselmane MLC</b>	Australian Labor Party	
<b>The Hon Lynda Voltz MLC</b>	Australian Labor Party	

### Portfolio Committee No. 5 – Industry and Transport

<b>The Hon Robert Brown MLC</b>	Shooters, Fishers and Farmers Party	<i>Chair</i>
<b>The Hon Mick Veitch MLC</b>	Australian Labor Party	<i>Deputy Chair</i>
<b>The Hon Rick Colless MLC</b>	The Nationals	
<b>The Hon Wes Fang MLC</b>	The Nationals	
<b>Dr Mehreen Faruqi MLC</b>	The Greens	
<b>Mr Scot MacDonald MLC</b>	Liberal Party	
<b>The Hon Daniel Mookhey MLC</b>	Australian Labor Party	

### Portfolio Committee No. 6 – Planning and Environment

<b>The Hon Paul Green MLC</b>	Christian Democratic Party	<i>Chair</i>
<b>The Shayne Mallard MLC</b>	Liberal Party	<i>Deputy Chair</i>
<b>Mr Jeremy Buckingham</b>	The Greens	
<b>The Hon Taylor Martin MLC</b>	Liberal Party	
<b>The Hon Matthew Mason-Cox MLC</b>	Liberal Party	
<b>The Hon Penny Sharpe MLC</b>	Australian Labor Party	
<b>The Hon Ernest Wong MLC</b>	Australian Labor Party	



## Appendix 2 Initial hearings – by date

### Thursday 30 August 2018 (PC 4)

Time	Portfolio	PC	Room
2.00 pm – 3.20 pm <i>20 minutes break</i> 3.40 pm – 5.00pm	Police, Emergency Services (Grant)	4	Macquarie

### Friday 31 August 2018 (PC 5 & 6)

Time	Portfolio	PC	Room
9.00 am – 11.40 am	Primary Industries, Regional Water, Trade and Industry (Blair)	5	Macquarie
9.00 am – 11.40 am	Planning, Housing, Special Minister of State (Roberts)	6	Jubilee
2.00 pm – 4.40 pm	Transport and Infrastructure (Constance)	5	Macquarie
2.00 pm – 4.00 pm	Resources, Energy and Utilities, Arts (Harwin)	6	Jubilee

### Monday 3 September 2018 (PC 1 & 5)

Time	Portfolio	PC	Room
9.00 am – 11.00 am	Finance, Services and Property (Dominello)	1	Jubilee
2.00 pm – 3.20 pm	Lands and Forestry, Racing (Toole)	5	Macquarie
2.00 pm – 4.40 pm	Treasury, Industrial Relations (Perrottet)	1	Jubilee

**Tuesday 4 September 2018 (PC 3 & 4)**

Time	Portfolio	PC	Room
9.00 am – 10.20 am	Early Childhood Education, Aboriginal Affairs, Assistant Minister for Education (Mitchell)	3	Macquarie
9.00 am – 11.00 am	Counter Terrorism, Corrections, Veterans Affairs (Elliott)	4	Jubilee
2.00 pm – 3.20 pm	Regional New South Wales, Skills, Small Business (Barilaro)	3	Macquarie
2.00 pm – 4.00 pm <i>(with government questions)</i>	Attorney General (Speakman)	4	Jubilee

**Wednesday 5 September 2018 (PC 2 & 3)**

Time	Portfolio	PC	Room
9.00 am – 11.00 am	Multiculturalism, Disability Services (Williams)	2	Macquarie
2.00 pm – 4.00 pm	Family and Community Services, Social Housing, Prevention of Domestic Violence and Sexual Assault (Goward)	2	Macquarie
2.00 pm – 3.20 pm	Tourism and Major Events, Assistant Minister for Skills (Marshall)	3	Jubilee

**Thursday 6 September 2018 (PC 1 & 2)**

Time	Portfolio	PC	Room
9.00 am – 11.00 am	Mental Health, Women, Ageing (Davies)	2	Macquarie
9.00 am – 10.20 am	Innovation and Better Regulation (Kean)	1	Jubilee
12.00 pm – 12.40 pm	The Legislature (Ajaka)	1	Jubilee
2.00 pm – 4.40 pm	Health, Medical Research (Hazzard)	2	Macquarie
2.00 pm – 4.40 pm	Premier (Berejiklian)	1	Jubilee



**Friday 7 September 2018 (PC 3, 5 & 6)**

Time	Portfolio	PC	Room
9.00 am – 11.40 am	Education (Stokes)	3	Macquarie
9.00 am – 11.40 am	Roads, Maritime and Freight (Pavey)	5	Jubilee
2.00 pm – 4.40 pm	Environment, Local Government, Heritage (Upton)	6	Macquarie
2.00 pm – 3.20 pm	Western Sydney, WestConnex, Sport (Ayres)	5	Jubilee

Unless otherwise indicated, there will be no government questions.

**Colour code**

	Portfolio Committee No. 1 – Premier and Finance
	Portfolio Committee No. 2 – Health and Community Services
	Portfolio Committee No. 3 – Education
	Portfolio Committee No. 4 – Legal Affairs
	Portfolio Committee No. 5 – Industry and Transport
	Portfolio Committee No. 6 – Planning and Environment

## Appendix 3 Initial hearings – by committee

### Portfolio Committee No. 1 – Premier and Finance

Date	Time	Portfolio	Room
Monday 3 September 2018	9.00 am – 11.00 am	Finance, Services and Property (Dominello)	Jubilee
	2.00 pm – 4.40 pm	Treasury, Industrial Relations (Perrottet)	Jubilee
Thursday 6 September 2018	9.00 am – 10.20 am	Innovation and Better Regulation (Kean)	Jubilee
	12.00 pm – 12.40 pm	The Legislature (Ajaka)	Jubilee
	2.00 pm – 4.40 pm	Premier (Berejiklian)	Jubilee

### Portfolio Committee No. 2 – Health and Community Services

Date	Time	Portfolio	Room
Wednesday 5 September 2018	9.00 am – 11.00 am	Multiculturalism, Disability Services (Williams)	Macquarie
	2.00 pm – 4.00 pm	Family and Community Services, Social Housing, Prevention of Domestic Violence and Sexual Assault (Goward)	Macquarie
Thursday 6 September 2018	9.00 am – 11.00 am	Mental Health, Women, Ageing (Davies)	Macquarie
	2.00 pm – 4.40 pm	Health, Medical Research (Hazzard)	Macquarie

**Portfolio Committee No. 3 – Education**

Date	Time	Portfolio	Room
Tuesday 4 September 2018	9.00 am – 10.20 am	Early Childhood Education, Aboriginal Affairs, Assistant Minister for Education (Mitchell)	Macquarie
	2.00 pm – 3.20 pm	Regional New South Wales, Skills, Small Business (Barilaro)	Macquarie
Wednesday 5 September 2018	2.00 pm – 3.20 pm	Tourism and Major Events, Assistant Minister for Skills (Marshall)	Jubilee
Friday 7 September 2018	9.00 am – 11.40 am	Education (Stokes)	Macquarie

**Portfolio Committee No. 4 – Legal Affairs**

Date	Time	Portfolio	Room
Thursday 30 August 2018	2.00 pm – 3.20 pm <i>20 minutes break</i> 3.40 pm – 5.00pm	Police, Emergency Services (Grant)	Macquarie
Tuesday 4 September 2018	9.00 am – 11.00 am	Counter Terrorism, Corrections, Veterans Affairs (Elliott)	Jubilee
	2.00 pm – 4.00 pm <i>(with government questions)</i>	Attorney General (Speakman)	Jubilee

**Portfolio Committee No. 5 – Industry and Transport**

Date	Time	Portfolio	Room
Friday 31 August 2018	9.00 am – 11.40 am	Primary Industries, Regional Water, Trade and Industry (Blair)	Macquarie
	2.00 pm – 4.40 pm	Transport and Infrastructure (Constance)	Macquarie
Monday 3 September 2018	2.00 pm – 3.20 pm	Lands and Forestry, Racing (Toole)	Macquarie
Friday 7 September 2018	9.00 am – 11.40 am	Roads, Maritime and Freight (Pavey)	Jubilee
	2.00 pm – 3.20 pm	Western Sydney, WestConnex, Sport (Ayres)	Jubilee

**Portfolio Committee No. 6 – Planning and Environment**

Date	Time	Portfolio	Room
Friday 31 August 2018	9.00 am – 11.40 am	Planning, Housing, Special Minister of State (Roberts)	Jubilee
	2.00 pm – 4.00 pm	Resources, Energy and Utilities, Arts (Harwin)	Jubilee
Friday 7 September 2018	2.00 pm – 4.40 pm	Environment, Local Government, Heritage (Upton)	Macquarie

Unless otherwise indicated, there will be no government questions.





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