QUESTION ON NOTICE

QUESTION 100 - Ms Helen Westwood to the Minister for Education -

What is the annual remuneration package for your chief of staff?

ANSWER

Ministerial staff numbers and salary bands are available on the Department of Premier and Cabinet website at http://www.dpc.nsw.gov.au/about/publications/premiers and ministers staff number

<u>s</u>.

Adrian Piccoli MP

QUESTION ON NOTICE

QUESTION 101 - Ms Helen Westwood to the Minister for Education -

What is the annual remuneration package for your head media advisor?

ANSWER

Ministerial staff numbers and salary bands are available on the Department of Premier and Cabinet website at http://www.dpc.nsw.gov.au/about/publications/premiers and ministers staff number s.

QUESTION ON NOTICE

QUESTION 102 - Ms Helen Westwood to the Minister for Education -

What is the annual remuneration package for each of your staff?

ANSWER

Ministerial staff numbers and salary bands are available on the Department of Premier and Cabinet website at http://www.dpc.nsw.gov.au/about/publications/premiers and ministers staff number s.

QUESTION ON NOTICE

QUESTION 103 - Ms Helen Westwood to the Minister for Education -

What is the estimated expenditure for your office budget in 2012-13?

ANSWER

The total budget allocation for the Premier's and Ministers' offices in 2012-13 is \$40,103,650, with \$5,744,883 allocated to the Premier's office and \$34,358,767 to the Ministers' offices.

QUESTION ON NOTICE

QUESTION 104 - Ms Helen Westwood to the Minister for Education -

Have any office renovations or fit outs been undertaken in your ministerial office since April, 2011?

ANSWER

Information on the assets balances for leasehold improvements are available in the Department of Premier and Cabinet Annual Report.

Adrian Piccoli MP

QUESTION ON NOTICE

QUESTION 105 - Ms Helen Westwood to the Minister for Education -

If so, could you give details of contracted costs?

ANSWER

Information on the assets balances for leasehold improvements are available in the Department of Premier and Cabinet Annual Report.

Adrian Piccoli MP

QUESTION ON NOTICE

QUESTION 106 - Ms Helen Westwood to the Minister for Education -

What is your Ministerial office budget for 2012/13?

ANSWER

The budget allocations for the Premier's office and Ministers' offices are as follows.

	2008-09	2009-10	2010-11	2011-12	2012-13
Premier	\$7,002,312	\$8,500,000	\$9,075,038	\$5,309,465	\$5,744,83
Ministers	\$39,673,567	\$40,334,000	\$40,978,962	\$31,516,017	\$34,358,767
TOTAL	\$46,675,879	\$48,834,000	\$50,054,000	\$36,825,482	\$40,103,605

Note. 2010-11 figures are a combination of 9 months of Keneally Government and 3 months of O'Farrell Government.

Adrian Piccoli MP

QUESTION ON NOTICE

QUESTION 107 - Ms Helen Westwood to the Minister for Education -

How many political advisors are in your office?

ANSWER

Ministerial staff numbers and salary bands are available on the Department of Premier and Cabinet website at http://www.dpc.nsw.gov.au/about/publications/premiers and ministers staff number <a href="mailto:s

QUESTION ON NOTICE

QUESTION 108 - Ms Helen Westwood to the Minister for Education -

How many administration staff?

ANSWER

Ministerial staff numbers and salary bands are available on the Department of Premier and Cabinet website at

http://www.dpc.nsw.gov.au/about/publications/premiers and ministers staff number

<u>s</u>

Adrian Piccoli MP

QUESTION ON NOTICE

QUESTION 109 - Ms Helen Westwood to the Minister for Education -

How many Department Liaison Officers are assigned to your office?

ANSWER

Number of Department Liaison Officers (DLOs)

	Number of DLOs as at 5/09/2012
Premier	1
Ministers	57
TOTAL	58

Adrian Piccoli MP

QUESTION ON NOTICE

QUESTION 110 - Ms Helen Westwood to the Minister for Education -

How many staff in the Department are assigned to Ministerial support duties?

ANSWER

The Premier and Ministers are provided with road transport services, with Ministerial Drivers assigned for this purpose.

Adrian Piccoli MP

QUESTION ON NOTICE

QUESTION 111 - Ms Helen Westwood to the Minister for Education -

Are any contractors or consultants working in your ministerial office? If so, in what capacities?

ANSWER

Nil.

Adrian Piccoli MP

QUESTION 112 - Ms Helen Westwood to the Minister for Education -

How much did your Ministerial office spend on contractors or consultants?

ANSWER

Nil.

QUESTION ON NOTICE

QUESTION 113 - Ms Helen Westwood to the Minister for Education -

How much did your Ministerial office spend on taxi fares, including Cabcharge in the 2011/12 financial year?

ANSWER

Taxi expenditure by the Premier's office and Ministers' offices as represented in the Department's financial system is represented in the table below.

	2008-09	2009-10	2010-11	2011-12
Premier	\$26,418	\$32,525	\$27,600	\$15,485
Ministers	\$133,697	\$143,251	\$32,678	\$80,609
TOTAL	\$160,155	\$175,776	\$60,277	\$96,094

Note. 2010-11 figures are a combination of 9 months of Keneally Government and 3 months of O'Farrell Government.

QUESTION ON NOTICE

QUESTION 114 - Ms Helen Westwood to the Minister for Education -

Are any of your portfolio agencies undergoing a restructure?

ANSWER

I refer you to the announcement made on 11 September 2012, and the fact sheets that were distributed regarding the Education Budget Savings Measures.

Adrian Piccoli MP

QUESTION 115 - Ms Helen Westwood to the Minister for Education -

How many jobs are expected to be cut as a result of that restructure?

ANSWER

I refer you to the announcement made on 11 September 2012, and the fact sheets that were distributed regarding the Education Budget Savings Measures.

QUESTION ON NOTICE

DEC RESTRUCTURE AND VOLUNTARY REDUNDANCIES

QUESTION

116 – BUDGET ESTIMATES 2012 – EDUCATION – DEC RESTRUCTURE AND VOLUNTARY REDUNDANCIES – The Hon Helen Westwood MLC to the Minister for Education –

How many people are expected to have their wages cut as a result of that restructure?

ANSWER

None.

Adrian-Piccoli MP

QUESTION ON NOTICE

DEC RESTRUCTURE AND VOLUNTARY REDUNDANCIES

QUESTION

117 – BUDGET ESTIMATES 2012 – EDUCATION – DEC RESTRUCTURE AND VOLUNTARY REDUNDANCIES – The Hon Helen Westwood MLC to the Minister for Education –

How many voluntary redundancies were offered in your Departments since April 2011?

ANSWER

As outlined in the 2012/13 budget, the Government's 2011-12 program of voluntary redundancies remains on track to reach its target of 5,000 positions.

A labour expense cap has also been introduced as a new savings measure across the public sector with the target of a 1.2 per cent per annum reduction in labour costs growth.

Directors General will be given as much flexibility as possible to achieve the savings in the most appropriate way to meet the service requirements of their agencies. If it was solely achieved through headcount this would equate to up to 10,000 jobs over four years.

Nurses, police officers and teachers in schools have been quarantined from this measure.

QUESTION ON NOTICE

DEC RESTRUCTURE AND VOLUNTARY REDUNDANCIES

QUESTION

118 – BUDGET ESTIMATES 2012 – EDUCATION – DEC RESTRUCTURE AND VOLUNTARY REDUNDANCIES – The Hon Helen Westwood MLC to the Minister for Education –

How many voluntary redundancies were accepted from employees in your Departments since April 2011?

ANSWER

As outlined in the 2012/13 budget, the Government's 2011-12 program of voluntary redundancies remains on track to reach its target of 5,000 positions.

A labour expense cap has also been introduced as a new savings measure across the public sector with the target of a 1.2 per cent per annum reduction in labour costs growth.

Directors General will be given as much flexibility as possible to achieve the savings in the most appropriate way to meet the service requirements of their agencies. If it was solely achieved through headcount this would equate to up to 10,000 jobs over four years.

Nurses, police officers and teachers in schools have been quarantined from this measure.

QUESTION ON NOTICE

DEC RESTRUCTURE AND VOLUNTARY REDUNDANCIES

QUESTION

119 – BUDGET ESTIMATES 2012 – EDUCATION – DEC RESTRUCTURE AND VOLUNTARY REDUNDANCIES – The Hon Helen Westwood MLC to the Minister for Education –

How many voluntary redundancies are expected to be offered in 2012/2013?

ANSWER

The total number of offers of voluntary redundancy in the Education and Communities Cluster for the remainder of the 2012/2013 has not been determined.

As outlined in the 2012/13 budget, the Government's 2011-12 program of voluntary redundancies remains on track to reach its target of 5,000 positions.

A labour expense cap has also been introduced as a new savings measure across the public sector with the target of a 1.2 per cent per annum reduction in labour costs growth.

Directors General will be given as much flexibility as possible to achieve the savings in the most appropriate way to meet the service requirements of their agencies. If it was solely achieved through headcount this would equate to up to 10,000 jobs over four years.

Nurses, police officers and teachers in schools have been quarantined from this measure.

QUESTION ON NOTICE

QUESTION 120 - Ms Helen Westwood to the Minister for Education -

How much did your Department(s) spend on catering in 2011/12?

ANSWER

The Department of Education and Communities does not have a specific catering budget allocation. Catering costs are part of the other operating expenses budget.

QUESTION 121 - Ms Helen Westwood to the Minister for Education -

How much did your Department(s) spend on in 2011/12

ANSWER

The Department of Education and Communities does not have a specific stationery budget allocation. Electronic stationery templates have been created and placed on the Department intranet for staff to print on demand. All stocks of existing letterhead stationery continue to be used and are only replaced when stocks have been exhausted.

QUESTION 122 - Ms Helen Westwood to the Minister for Education -

What is your Department's catering budget?

ANSWER

I refer you to the answer provided for Question #120.

QUESTION 123 - Ms Helen Westwood to the Minister for Education -

What is your Department's budget?

ANSWER

I refer you to the answer provided for Question #121.

QUESTION ON NOTICE

DEC BRANDING AND REBRANDING

QUESTION

124 – BUDGET ESTIMATES 2012 – EDUCATION – DEC BRANDING AND REBRANDING, The Hon Helen Westwood MLC to the Minister for Education –

Since April 2011 have any of the agencies in your Department(s) changed their branding?

ANSWER

Yes, branding has been changed to reflect the agency name: NSW Department of Education and Communities.

QUESTION ON NOTICE

DEC BRANDING AND REBRANDING

QUESTION

125 – BUDGET ESTIMATES 2012 – EDUCATION – DEC BRANDING AND REBRANDING, The Hon Helen Westwood MLC to the Minister for Education –

If so, how much was spent on rebranding the agency?

ANSWER

The cost related to the rebrand of the Department's agencies was \$100,751.

Adrian Piccoli MP

QUESTION ON NOTICE

QUESTION 126 - Ms Helen Westwood to the Minister for Education -

How long is the average turnaround for responding to correspondence in your Department(s)?

ANSWER

The Department's recommended time frame for completing responses to correspondence is approximately 21 days from the Department's receipt of the correspondence. Correspondence is frequently completed well within this time frame.

The average turnaround time for state office education-related correspondence varies according to the nature of the correspondence.

To account for every individual school and TAFE college would be an unnecessary diversion of government resources.

Adrian Piccoli MP

QUESTION ON NOTICE

OUTSTANDING CORRESPONDENCE

QUESTION

127 – BUDGET ESTIMATES 2012 – EDUCATION – CORRESPONDENCE – The Hon Helen Westwood MLC to the Minister for Education –

How many pieces of correspondence have been outstanding for more than 60 days?

ANSWER

The Department of Education and Communities' recommended time frame for completing responses to correspondence is approximately 21 days from the Department's receipt of the correspondence. Correspondence is frequently completed well within this time frame.

The average turnaround time for state office education-related correspondence varies according to the nature of the correspondence.

To account for every individual school and TAFE college would be an unnecessary diversion of government resources.

QUESTION ON NOTICE

RECURRENT GRANTS FUNDS TO NON-GOVERNMENT ORGANISATIONS

QUESTION

128 – BUDGET ESTIMATES 2012 – EDUCATION – RECURRENT GRANTS FUNDS TO NON-GOVERNMENT ORGANISATIONS – The Hon Helen Westwood MLC to the Minister for Education –

In 2011/12 how many invoices has your Department(s) failed to pay a supplier or contractor for more than 30 days?

ANSWER

Detail on the Department of Education and Communities' payment performance is provided in the Department's Annual Report.

QUESTION ON NOTICE

RECURRENT GRANTS FUNDS TO NON-GOVERNMENT ORGANISATIONS

QUESTION

129 – BUDGET ESTIMATES 2012 – EDUCATION – RECURRENT GRANTS FUNDS TO NON-GOVERNMENT ORGANISATIONS – The Hon Helen Westwood MLC to the Minister for Education –

As a result of late payment, how much penalty interest has been paid to contractors since 1 January 2011?

ANSWER

Detail on the Department of Education and Communities' payment performance is provided in the Department's Annual Report.

QUESTION ON NOTICE

RECURRENT GRANTS FUNDS TO NON-GOVERNMENT ORGANISATIONS

QUESTION

130 – BUDGET ESTIMATES 2012 – EDUCATION – RECURRENT GRANTS FUNDS TO NON-GOVERNMENT ORGANISATIONS – The Hon Helen Westwood MLC to the Minister for Education –

How many invoices have been outstanding for longer than 60 days?

ANSWER

Detail on the Department of Education and Communities' payment performance is provided in the Department's Annual Report.

QUESTION ON NOTICE

RECURRENT GRANTS FUNDS TO NON-GOVERNMENT ORGANISATIONS

QUESTION

131 – BUDGET ESTIMATES 2012 – EDUCATION – RECURRENT GRANTS FUNDS TO NON-GOVERNMENT ORGANISATIONS – The Hon Helen Westwood MLC to the Minister for Education –

- Does your department provide recurrent grant funds to non-government organisations? If yes:
 - a. What are the names of all organisations in receipt of funding?
 - b. What is the total amount of funding received by each organisation including goods and services tax?
 - c. On what date was the funding advanced?
 - d. What was the purpose for each grant or funding advance?
 - e. Was any funding withheld or returned?
 - f. If so, what were the reasons for withholding or requiring the funding to be returned?
 - g. What is the indexation rate applied to non-recurrent grant funds in 2011/2012?
 - h. What are the details of any costs involved in each study, audit, taskforce or review?

ANSWER

Detail on grants provided by the Department of Education and Communities is produced in the Department's Annual Report.

QUESTION ON NOTICE

QUESTION 132 - Ms Helen Westwood to the Minister for Education -

How many contractors has your Department(s) retained since 1 July 2012 and at what cost?

ANSWER

Information on expenditure on consultants can be found in the Department of Education & Communities' Annual Report.

Adrian Piccoli MP

QUESTION ON NOTICE

ABORIGINAL EMPLOYMENT WITHIN THE DEPARTMENT OF EDUCATION AND COMMUNITIES

QUESTION

BUDGET ESTIMATES 2012 – EDUCATION – Aboriginal employment within DEC – Helen Westwood MLC to ask the Minister for Education –

- 133. What is the current level of Aboriginal employment within your Department(s)?
- 134. How has that changed since 1 July 2011?

ANSWER

- 133. The level of Aboriginal employment within the Department of Education and Communities (including the Office of Communities) is 3.2% (source: Public Service Commission, Workforce Profile, June 2012).
- 134. The level of Aboriginal employment within the Department of Education and Communities (including the Office of Communities) as at June 2011 was 2.8% (source: Public Service Commission, Workforce Profile).

QUESTION ON NOTICE

CHARTER AIR FLIGHTS WITHIN DEC

QUESTION

135 – BUDGET ESTIMATES 2012 – EDUCATION – CHARTER AIR FLIGHTS WITHIN DEC – The Hon Helen Westwood MLC to the Minister for Education –

Since 1 July 2011, how much has been spent on charter air flights by your Department(s)?

ANSWER

There has been no expenditure by the Department of Education and Communities on charter air flights since 1 July 2011.

QUESTION ON NOTICE

QUESTION 136 - Ms Helen Westwood to the Minister for Education -

In relation to feasibility studies, audits, taskforces and reviews, is your department currently undertaking any feasibility studies, audits, taskforces or reviews? If so; then:

- a. What are the terms of reference or details of each study, audit, taskforce or review?
- b. Who is conducting the study, audit, taskforce or review?
- c. Was each study, audit, taskforce or review was publically advertised seeking expression of interest or competitive tenders?
- d. Is there a contract in place detailing terms of engagement for the study, audit, taskforce or review?
- e. What is the timeline of each study, audit, taskforce or review?
- f. What are the details of any costs involved in each study, audit, taskforce or review?

ANSWER

As with previous NSW Governments, the Government undertakes feasibility studies, audits, taskforces and reviews to inform government decision making. A number of feasibility studies, audits, taskforces and reviews are currently being undertaken across the NSW Government.

QUESTION ON NOTICE

QUESTION 137 - Ms Helen Westwood to the Minister for Education -

Can you please list all travel related costs for your Parliamentary Secretary incurred in their capacity as Parliamentary Secretary since 1 July 2011:

- a. kilometres travelled.
- b. accommodation,
- c. air fares,
- d. meals/entertaining?

ANSWER

Travel related costs* for the Premier's and Ministers' Parliamentary Secretaries was as follows.

	2011-12
Premier's	
Parliamentary Secretaries	.0
Ministers'	
Parliamentary Secretaries	\$19,609
TOTAL	\$19,609

^{*}Flights, accommodation and hire car expenses as detailed in travel contractor report.

- a. Information not available
- b. The total cost of accommodation for travel by Ministers' Parliamentary Secretaries during 2011/12 was \$1,925.
- c. The total cost of flights for Ministers' Parliamentary Secretaries during 2011/12 was \$17,477.
- d. Information not available

QUESTION ON NOTICE

QUESTION 138 - Ms Helen Westwood to the Minister for Education -

Can you please provide details of the following activities undertaken by your Parliamentary Secretary since 1 July 2011:

- a. meetings attended in their capacity as Parliamentary Secretary?
- b. functions attended in their capacity as Parliamentary Secretary?

ANSWER

Parliamentary Secretaries provide assistance to the Premier and other Ministers, including signing correspondence; receiving deputations; undertaking special tasks; officiating at functions; and relieving the Premier and Ministers of some of their duties. The duties to be performed are those allocated by the Minister, or which have the Minister's endorsement.

QUESTION ON NOTICE

QUESTION 139 - Ms Helen Westwood to the Minister for Education -

How often do you meet with your Parliamentary Secretary?

- a. Are these meetings documented?
- b. Who attends these meetings?

ANSWER

Parliamentary Secretaries provide assistance to the Premier and other Ministers, including signing correspondence; receiving deputations; undertaking special tasks; officiating at functions; and relieving the Premier and Ministers of some of their duties. The duties to be performed are those allocated by the Minister, or which have the Minister's endorsement.

Adrian Piccoli M

QUESTION ON NOTICE

QUESTION 140 - Ms Helen Westwood to the Minister for Education -

Who provides instructions and direction to your Parliamentary Secretary, you or your Chief of Staff?

ANSWER

Parliamentary Secretaries provide assistance to the Premier and other Ministers, including signing correspondence; receiving deputations; undertaking special tasks; officiating at functions; and relieving the Premier and Ministers of some of their duties. The duties to be performed are those allocated by the Minister, or which have the Minister's endorsement.

Adrian Piccoli-MF

QUESTION ON NOTICE

QUESTION 141 - Ms Helen Westwood to the Minister for Education -

Has the Minister been provided with Speech, Voice or Media Training since becoming Minister? If so, then:

- a. Who conducted the training?
- b. When was it conducted?
- c. Where was it conducted what were the costs of the training?
- d. Who paid for the training?

ANSWER

The Department of Premier and Cabinet's financial system does not show any record of speech, voice or media training for the Premier or any other Minister or Parliamentary Secretary.

QUESTION ON NOTICE

QUESTION 142 - Ms Helen Westwood to the Minister for Education -

Has the Parliamentary Secretary been provided with Speech, Voice or Media Training since becoming Parliamentary Secretary? If so, then:

- a. Who conducted the training?
- b. When was it conducted?
- c. Where was it conducted what were the costs of the training?
- d. Who paid for the training?

ANSWER

No.

QUESTION ON NOTICE

QUESTION 143 - Ms Helen Westwood to the Minister for Education -

Have any agencies within your Department(s) engaged consultants in the 2011/12 financial year? If yes:

- a. Which companies were engaged for consultancy services in the 2011/12 financial year?
- b. For what purpose has your Department engaged consultants?
- c. How much have your agencies spent on consultants in the 2011/12 financial year?
- d. What is your Department(s) budget for consultants in the 2012/13 financial year?

ANSWER

Financial statements, including expenditure on consultants, are available in agency annual/reports.

Adrian Piccoli MP

QUESTION ON NOTICE

ORGANISATIONS SPONSORED IN 2011/12 AND BUDGET SPONSORSHIP IN 2012-13

QUESTION

144 - BUDGET ESTIMATES 2012 - EDUCATION - ORGANISATIONS SPONSORED IN 2011/12 AND BUDGET SPONSORSHIP IN 2012-13 - the Hon Helen Westwood MLC to ask the Minister for Education -

Have any agencies within your Departments sponsored any organisations or events in the 2011/12 financial year? If yes:

- a. Which organisations and events were sponsored in the 2011/12 financial vear?
- b. How much did your agencies within your Departments spend on sponsoring organisations and events in the 2011/12 financial year?
- c. What is your Department(s) budget for sponsorship in the 2012/13 financial year?

ANSWER

a.

- Careers Advisors Association NSW/ACT
- Group Training Association of NSW & ACT Training Awards
- NSW Rural Industries Research and Development Corporation Rural Women's Award - through Rural Women's Network
- NSW Training Awards
- NSW Premier's Teacher Scholarship (Premier's TAFE Scholarship)
- TAFE Directors Australia Conference
 Other organisations and events may have been sponsored from commercial surpluses.

b. \$118,000.

The budget for sponsorship in the 2012/13 financial year is estimated at \$68,490, subject to funds being available.