



**Minister for Commerce
Minister for Finance
Minister for Industrial Relations
Minister for Ageing
Minister for Disability Services
Leader of the Government in the Legislative Council**

16 November 2006

The Hon Robyn Parker MLC
Chair General Purpose Standing Committee No 2
Parliament House
Macquarie Street
SYDNEY NSW 2000

Dear Madam Chair

I refer to your correspondence regarding the inquiry into the budget estimates 2006-2007 supplementary hearing on 23 October 2006, and your request for further information in relation to one of the answers provided to a question taken on notice.

Please find enclosed further details pertaining to Question 4.

I trust this information is of assistance.

Yours sincerely

John Della Bosca MLC

Encl.

**INFORMATION RE: INQUIRY INTO
THE BUDGET ESTIMATES 2006-2007**

Q4. Costings for the operation of Nardy House

Further detail has been requested concerning the Department of Ageing, Disability and Home Care's (DADHC) costings, and a detailed budget breakdown for each of the six staffing models.

In 2005, the Department developed six staffing models for the facility. The annualised costings based on different staffing structures ranged from \$324,573 to \$506,441. The service models were costed to provide 24 hour respite 7 days a week, for four clients with high support needs. These models do not include revenue generated by the purchase of respite by other service providers.

The models have several additional shifts included for occasions of higher support requirements. The staffing levels are consistent with those applied to DADHC direct services. The employee related costs are based on the relevant awards (Social & Community Services Employees (State) Award and Nursing Homes, & Nurses (State) Consolidated Award). Operational costs are assessed using information from an existing DADHC respite service adjusted for non-government conditions.

Model 1

The Staffing structure is based on Community Services Workers and assumes there is no appropriate day placement available at any time for any client accessing respite at the facility (**attachment 1**).

Model 2

The Staffing structure is based on Community Services Workers and assumes there is a day placement for one or more clients accessing respite at the facility. In effect, this reduces the number of staff required to work on a day shift when there is a reduced number of clients at the facility (**attachment 2**).

Model 3

The Staffing structure is based on an Enrolled Nurse supported by a Community Services Worker. The model assumes there is no appropriate day placement available at any time for any client accessing respite at the facility (**attachment 3**).

Model 4

The Staffing structure is based on an Enrolled Nurse supported by a Community Services Worker. The model assumes there is a day placement for one or more clients accessing respite at the facility. In effect, this reduces the number of staff required to work on a day shift when there is a reduced number of clients at the facility (**attachment 4**).

Model 5

The Staffing structure is based on a Registered Nurse supported by a Community Services Worker. The model assumes there is no appropriate day placement available at any time for any client accessing respite at the facility (**attachment 5**).

Model 6

The Staffing structure is based on a Registered Nurse supported by a Community Services Worker. The model assumes there is a day placement for one or more clients accessing respite at the facility. In effect, this reduces the number of staff required to work on a day shift when there is a reduced number of clients at the facility (**attachment 6**).

Preferred model

The Department's current preferred service model is costed at \$492,843 per annum. This is the total net cost of the 24 hour 7 days a week model for four clients with high physical support needs. Whilst this amount is not inclusive of salary indexation, it is still well below the costings developed by the Nardy House Committee. This model is inclusive of revenue generated by the purchase of respite by other service providers (**attachment 7**).

The service model assumes that there is no appropriate day placement available at any time for any client accessing respite at the facility. The model has several additional shifts included for occasions of higher support requirements. The staffing model allows a Registered Nurse to be rostered for all shifts supported by a Community Services Worker. The staffing levels are consistent with those applied to DADHC direct services. The employee related costs are based on the relevant awards (Social & Community Services Employees (State) Award and Nursing Homes, & Nurses (State) Consolidated Award). Operational costs are assessed using information from an existing DADHC respite service adjusted for non-government conditions.

Southern Region, Costed Service Model 1 - Centre Based Respite, Bega Valley

Attachment 1

Description of Model

1 x Community Services Worker rostered on at all times. Additional shifts also filled by CSW.
Assumes day placement available.

		Base Build	Business Rules Cost Reductions	Build	
EMPLOYEE RELATED		274,467	0	274,467	
601000	601000 Salaries-Temp Agency	19,739		19,739	Casual relief
601100	601100 Salaries-Payroll Rel	171,657		171,657	Includes full 12 mths salary
601300	601300 Overtime	8,583		8,583	5% of base salary
601400	601400 Penalty Rates	44,986		44,986	
602300	602300 Payroll Tax	14,836		14,836	6% of emp related costs
602700	602700 Recreation Leave	2,303		2,303	Leave loading only
602800	602800 Workers Comp Insurco	12,363		12,363	5% of emp related costs
OPERATING		50,316	-	50,316	
613600	613600 Fees - Medical/Therapy	6,050		6,050	
614000	614000 Stationery-off supp	528		528	
614100	614100 Telephones - Mobile Phones	132		132	
614400	614400 Printing-Discr	220		220	
614600	614600 Postage & Freight	165		165	
614900	614900 Out of Pck E-Non-FBT	275		275	
616000	616000 Disability Aids	1,100		1,100	
626650	626650 Cleaning-Waste Disp	220		220	
628100	628100 Telephones - Calls, Rental & Fax	2,200		2,200	
628900	628900 IT Expenses-Other	1,188		1,188	
611000	611000 MV - Fuels & Oils	3,320		3,320	1 x Ford Transil
611100	611100 MV - Services & Maint	692		692	
611200	611200 MV - Lease Costs	6,667		6,667	
611300	611300 MV - Registration	757		631	
611400	611400 MV - CTP Insurance	504		420	
611500	611500 MV - Comprehensive Insurance	1,000		1,000	
611600	611600 MV - Other Expenses	218		218	
615200	615200 Lease / Hire of Equipment	605		605	
615300	615300 Cultural&Recreational	440		440	
615400	615400 Groc&Household Items	14,850		14,850	
623400	623400 Security Services	550		550	
626800	626800 Cleaning	1,650		1,650	
626800	626800 Utilities - Gas	990		990	
626900	626900 Utilities-Electricity	2,420		2,420	
627000	627000 Utilities-Water	825		825	
627100	627100 Local Govt - Rates&Crg	1,650		1,650	
629910	629910 Minor Furnishings(<\$5000)	1,100		1,100	
REVENUE		-	0	-	
411570	411570 Respite Fees	6,996		6,996	

Total Net Cost of this Model: 324,479

Southern Region, Costed Service Model 2 - Centre Based Respite, Bega Valley

Attachment 2

Description of Model

1 x Community Services Worker rostered on at all times. Additional shifts also filled by CSW 1-2.
Assumes no day placement available at any time.

		Base Build	Business Rules Cost Reductions	Build	
EMPLOYEE RELATED		313,046	0	313,046	
601000	601000 Salaries-Temp Agency	23,092		23,092	Casual relief
601100	601100 Salaries-Payroll Rel	200,812		200,812	Includes full 12 mths salary
601300	601300 Overtime	10,041		10,041	5% of base salary
601400	601400 Penalty Rates	45,365		45,365	
602300	602300 Payroll Tax	16,921		16,921	6% of emp related costs
602700	602700 Recreation Leave	2,694		2,694	Leave loading only
602800	602800 Workers Comp Insurance	14,101		14,101	5% of emp related costs
OPERATING		50,318		50,318	
613600	613600 Fees - Medical/Therapy	6,050		6,050	
614000	614000 Stationery-off supp	528		528	
614100	614100 Telephones - Mobile Phones	132		132	
614400	614400 Printing-Discr	220		220	
614600	614600 Postage & Freight	165		165	
614900	614900 Out of Pck E-Non-FBT	275		275	
616000	616000 Disability Aids	1,100		1,100	
626650	626650 Cleaning-Waste Disp	220		220	
628100	628100 Telephones - Calls, Rental & Fax	2,200		2,200	
628900	628900 IT Expenses-Other	1,188		1,188	
611000	611000 MV - Fuels & Oils	3,320		3,320	1 x Ford Transit
611100	611100 MV - Services & Maint	692		692	
611200	611200 MV - Lease Costs	6,667		6,667	
611300	611300 MV - Registration	757		631	
611400	611400 MV - CTP Insurance	504		420	
611500	611500 MV - Comprehensive Insurance	1,000		1,000	
611600	611600 MV - Other Expenses	218		218	
615200	615200 Lease / Hire of Equipment	605		605	
615300	615300 Cultural&Recreational	440		440	
615400	615400 Groc&Household Items	14,850		14,850	
623400	623400 Security Services	550		550	
626600	626600 Cleaning	1,350		1,350	
626800	626800 Utilities - Gas	990		990	
626900	626900 Utilities-Electricity	2,420		2,420	
627000	627000 Utilities-Water	825		325	
627100	627100 Local Govt - Rates&Crp	1,650		1,350	
629810	629810 Minor Furnishings(<\$5000)	1,100		1,100	
REVENUE		-	0	-	
411570	411570 Respite Fees	6,996		6,996	

Total Net Cost of this Model: 363,152

Southern Region, Costed Service Model 3 - Centre Based Respite, Bega Valley

Attachment 3

Description of Model

1 x Enrolled Nurse rostered on at all times. Additional shifts filled by CSW 1-2.
Assumes day placement available.

		Base Build	Business Rules Cost Reductions	Build	
EMPLOYEE RELATED		331,387	0	331,387	
601000	601000 Salaries-Temp Agency	29,308		29,308	Casual relief
601100	601100 Salaries-Payroll Rel	202,293		202,293	Includes full 12 mths salary
601300	601300 Overtime	10,115		10,115	5% of base salary
601400	601400 Penalty Rates	54,117		54,117	
602300	602300 Payroll Tax	17,913		17,913	6% of emp related costs
602700	602700 Recreation Leave	2,714		2,714	Leave loading only
602800	602800 Workers Comp Inverce	14,927		14,927	5% of emp related costs
OPERATING		50,316		50,316	
613600	613600 Fees - Medical/Therapy	6,050		6,050	
614000	614000 Stationery-off supp	528		528	
614100	614100 Telephones - Mobile Phones	132		132	
614400	614400 Printing-Discr	220		220	
614600	614600 Postage & Freight	165		165	
614900	614900 Out of Pck E-Non-FBT	275		275	
616000	616000 Disability Aids	1,100		1,100	
626650	626650 Cleaning-Waste Disp	220		220	
628100	628100 Telephones - Calls, Rental & Fax	2,200		2,200	
628900	628900 IT Expenses-Other	1,188		1,188	
611000	611000 MV - Fuels & Oils	3,320		3,320	1 x Ford Translt
611100	611100 MV - Services & Maint	692		692	
611200	611200 MV - Lease Costs	6,667		6,667	
611300	611300 MV - Registration	757		631	
611400	611400 MV - CTP Insurance	504		420	
611500	611500 MV - Comprehensive Insurance	1,000		1,000	
611600	611600 MV - Other Expenses	218		218	
615200	615200 Lease / Hire of Equipment	605		605	
615300	615300 Cultural&Recreational	440		440	
615400	615400 Groc&Household Items	14,850		14,850	
623400	623400 Security Services	550		550	
626600	626600 Cleaning	1,650		1,650	
626800	626800 Utilities - Gas	990		990	
626900	626900 Utilities-Electricity	2,420		2,420	
627000	627000 Utilities-Water	825		825	
627100	627100 Local Govt - Rates&Crp	1,650		1,350	
629910	629910 Minor Furnishings(<\$5000)	1,100		1,100	
REVENUE			0		
411570	411570 Respite Fees	6,996		6,996	

Total Net Cost of this Model: 381,493

Southern Region, Costed Service Model 4 - Centre Based Respite, Bega Valley

Attachment 4

Description of Model

1 X Enrolled Nurse rostered on at all times. Additional shifts filled by CSW 1-2.
Assumes day placement available.

		Base Build	Business Rules Cost Reductions	Build	
EMPLOYEE RELATED		375,367	0	375,367	
601000	601000 Salaries-Temp Agency	33,868		33,868	Casual relief
601100	601100 Salaries-Payroll Rel	234,846		234,846	Includes full 12 mths salary
601300	601300 Overtime	11,742		11,742	5% of base salary
601400	601400 Penalty Rates	54,562		54,562	
602300	602300 Payroll Tax	20,290		20,290	6% of emp related costs
602700	602700 Recreation Leave	3,150		3,150	Leave loading only
602800	602800 Workers Comp Insrice	16,908		16,908	5% of emp related costs
OPERATING		50,316		50,316	
613600	613600 Fees - Medical/Therapy	6,050		6,050	
614000	614000 Stationery-off supp	528		528	
614100	614100 Telephones - Mobile Phones	132		132	
614400	614400 Printing-Discr	220		220	
614600	614600 Postage & Freight	165		165	
614900	614900 Out of Pck E-Non-FBT	275		275	
616000	616000 Disability Allow	1,100		1,100	
626650	626650 Cleaning-Waste Disp	220		220	
628100	628100 Telephones - Calls, Rental & Fax	2,200		2,200	
628900	628900 IT Expenses-Other	1,188		1,188	
611000	611000 MV - Fuels & Oils	3,320		3,320	1 x Ford Transit
611100	611100 MV - Services & Maint	692		692	
611200	611200 MV - Lease Costs	6,667		6,667	
611300	611300 MV - Registration	757		631	
611400	611400 MV - CTP Insurance	504		420	
611500	611500 MV - Comprehensive Insurance	1,000		1,000	
611600	611600 MV - Other Expenses	218		218	
615200	615200 Lease / Hire of Equipment	605		605	
615300	615300 Cultural&Recreational	440		440	
615400	615400 Groc&Household Items	14,850		14,850	
623400	623400 Security Services	550		550	
626600	626600 Cleaning	1,650		1,650	
626800	626800 Utilities - Gas	990		990	
626900	626900 Utilities-Electricity	2,420		2,420	
627000	627000 Utilities-Water	825		825	
627100	627100 Local Govt - Rates&Cng	1,650		1,350	
629910	629910 Minor Furnishings(<\$5000)	1,100		1,100	
REVENUE			0		
411570	411570 Respite Fees	6,996		6,996	

Total Net Cost of this Model: 425,473

Southern Region, Costed Service Model 5 - Centre Based Respite, Bega Valley

Attachment 5

Description of Model

1 x Registered Nurse rostered on at all times. Additional shifts filled by CSW 1-2.
Assumes day placement available.

		Base Build	Business Rules Cost Reductions	Build	
EMPLOYEE RELATED		404,309	0	404,309	
601000	601000 Salaries-Temp Agency	35,990		35,990	Casual relief
601100	601100 Salaries-Payroll Rel	245,874		245,874	Includes full 12 mths salary
601300	601300 Overtime	12,294		12,294	5% of base salary
601400	601400 Penalty Rates	66,786		66,786	
602300	602300 Payroll Tax	21,855		21,855	6% of emp related costs
602700	602700 Recreation Leave	3,299		3,299	Leave loading only
602800	602800 Workers Comp Insnce	18,212		18,212	5% of emp related costs
OPERATING		50,316		50,316	
613600	613600 Fees - Medical/Therapy	6,050		6,050	
614000	614000 Stationery-off supp	528		528	
614100	614100 Telephones - Mobile Phones	132		132	
614400	614400 Printing-Discr	220		220	
614600	614600 Postage & Freight	165		165	
614900	614900 Out of Pck E-Non-FBT	275		275	
616000	616000 Disability Aids	1,100		1,100	
626650	626650 Cleaning-Waste Disp	220		220	
628100	628100 Telephones - Calls, Rental & Fax	2,200		2,200	
628900	628900 IT Expenses-Other	1,188		1,188	
611000	611000 MV - Fuels & Oils	3,320		3,320	1 x Ford Transit
611100	611100 MV - Services & Maint	692		692	
611200	611200 MV - Lease Costs	6,667		6,667	
611300	611300 MV - Registration	757		631	
611400	611400 MV - CTP Insurance	504		420	
611500	611500 MV - Comprehensive Insurance	1,000		1,000	
611600	611600 MV - Other Expenses	218		218	
615200	615200 Lease / Hire of Equipment	605		305	
615300	615300 Cultural & Recreational	440		440	
615400	615400 Groc & Household Items	14,850		14,350	
623400	623400 Security Services	550		550	
626600	626600 Cleaning	1,850		1,350	
626800	626800 Utilities - Gas	990		390	
626900	626900 Utilities-Electricity	2,420		2,120	
627000	627000 Utilities-Water	825		325	
627100	627100 Local Govt - Rates & Cng	1,650		1,350	
629910	629910 Minor Furnishings(<\$5000)	1,100		1,100	
REVENUE		-	0	-	
411570	411570 Respite Fees	6,996		6,996	

Total Net Cost of this Model: 454,115

Southern Region, Costed Service Model 6 - Centre Based Respite, Bega Valley

Attachment 6

Description of Model

1 x Registered Nurse rostered on at all times. Additional shifts filled by CSW1 2.
Assumes no day placement available at any time.

		Base Build	Business Rules Cost Reductions	Build	
EMPLOYEE RELATED		456,336	0	456,336	
601000	601000 Salaries-Temp Agency	41,453		41,453	Casual relief
601100	601100 Salaries-Payroll Rel	284,317		284,317	Includes full 12 mths salary
601300	601300 Overtime	14,216		14,216	5% of base salary
601400	601400 Penalty Rates	67,313		67,313	
602300	602300 Payroll Tax	24,667		24,667	6% of emp related costs
602700	602700 Recreation Leave	3,814		3,814	Leave loading only
602800	602800 Workers Comp Insorce	20,556		20,556	5% of emp related costs
OPERATING		50,316	-	50,316	
613600	613600 Fees - Medical/Therapy	6,050		6,050	
614000	614000 Stationery-off supp	528		528	
614100	614100 Telephones - Mobile Phones	132		132	
614400	614400 Printing-Discr	220		220	
614600	614600 Postage & Freight	165		165	
614900	614900 Out of Pck E-Non-FBT	275		275	
616000	616000 Disability Allow	1,100		1,100	
626650	626650 Cleaning-Waste Disp	220		220	
628100	628100 Telephones - Calls, Rental & Fax	2,200		2,200	
629900	629900 IT Expenses-Other	1,188		1,188	
611000	611000 MV - Fuels & Oils	3,320		3,320	1 x Ford Translt
611100	611100 MV - Services & Maint	692		692	
611200	611200 MV - Lease Costs	6,667		6,667	
611300	611300 MV - Registration	757		631	
611400	611400 MV - CTP Insurance	504		420	
611500	611500 MV - Comprehensive Insurance	1,000		1,000	
611600	611600 MV - Other Expenses	218		218	
615200	615200 Lease / Hire of Equipment	605		605	
615300	615300 Cultural&Recreational	440		440	
615400	615400 Groc&Household Items	14,850		14,850	
623400	623400 Security Services	550		550	
626600	626600 Cleaning	1,650		1,650	
626800	626800 Utilities - Gas	990		990	
626900	626900 Utilities-Electricity	2,420		2,420	
627000	627000 Utilities-Water	825		825	
627100	627100 Local Govt - Rates&Crng	1,650		1,650	
629910	629910 Minor Furnishings(<\$5000)	1,100		1,100	
REVENUE		-	0	-	
411570	411570 Respite Fees	6,996		6,996	

Total Net Cost of this Model: 506,441

Southern Region, Preferred Service Model - Centre Based Respite, Bega Valley**Attachment 7****Description of Model**

1 x Registered Nurse rostered on at all times. Additional shifts filled by CSW1-2.
Assumes no day placement available at any time.

		Base Build	Business Rules Cost Reductions	Build	
EMPLOYEE RELATED		456,335	0	456,335	
601000	601000 Salaries-Temp Agency	41,453		41,453	Casual relief
601100	601100 Salaries-Payroll Rel	284,317		284,317	Includes full 12 mths salary
601300	601300 Overtime	14,216		14,216	5% of base salary
601400	601400 Penalty Rates	67,313		67,313	
602300	602300 Payroll Tax	24,667		24,667	6% of emp related costs
602700	602700 Recreation Leave	3,814		3,814	Leave loading only
602800	602800 Workers Comp Insnce	20,556		20,556	5% of emp related costs
OPERATING		50,508	-	50,508	
613600	613600 Fees - Medica/Therapy	6,050		6,050	Contingency for brokering medical services that are unable to be provided by RN staff.
614000	614000 Stationery-off supp	528		528	
614100	614100 Telephones - Mobile Phones	132		132	
614400	614400 Printing-Discr	220		220	
614600	614600 Postage & Freight	165		165	
614900	614900 Out of Pck E-Non-FBT	275		275	
616000	616000 Disability Aids	1,100		1,100	
626650	626650 Cleaning-Waste Disp	220		220	
628100	628100 Telephones - Calls, Rental & Fax	2,200		2,200	
628900	628900 IT Expenses-Other	1,188		1,188	
611000	611000 MV - Fuels & Oils	3,652		3,652	1 x Ford Transit
611100	611100 MV - Services & Maint	762		762	
611200	611200 MV - Lease Costs	6,667		6,667	
611300	611300 MV - Registration	631		631	
611400	611400 MV - CTP Insurance	420		420	
611500	611500 MV - Comprehensive Insurance	1,000		1,000	
611600	611600 MV - Other Expenses	218		218	
615200	615200 Lease / Hire of Equipment	605		605	
615300	615300 Cultural&Recreational	440		440	
615400	615400 Groc&Household Items	14,850		14,850	
623400	623400 Security Services	550		550	
626600	626600 Cleaning	1,650		1,650	
626800	626800 Utilities - Gas	990		990	
626900	626900 Utilities-Electricity	2,420		2,420	
627000	627000 Utilities-Water	825		825	
627100	627100 Local Govt - Rates&Crg	1,650		1,650	
629910	629910 Minor Furnishings(<\$5000)	1,100		1,100	
REVENUE		-	0	-	
411570	411570 Respite Fees	7,000		7,000	
425000	425000 Miscellaneous Income	7,000		7,000	Respite purchased by other service providers

Total Net Cost of this Model: 492,443