

# GUIDE

## MAKING A SUBMISSION TO THE EARLY CHILDHOOD EDUCATION AND CARE SECTOR INQUIRY

**You can share your views and experiences with this committee by making a submission to this inquiry. This will help members of the committee to understand how you, your family, your organisation or your community feel about this issue.**

### How do I make a submission?

You can make a written submission to this inquiry via email. You can send your submission to [PortfolioCommittee3@parliament.nsw.gov.au](mailto:PortfolioCommittee3@parliament.nsw.gov.au). A submission does not need to be long, formal or detailed. It just needs to clearly set out your views in relation to the terms of reference for the inquiry. Terms of reference have also been translated into different languages and are available on the inquiry website [terms of reference tab](#).

In your submission, you should:

- Introduce yourself or your organisation,
- Be relevant, clear and concise in sharing your views,
- Outline what the issues are, and include potential solutions/recommendations,
- Avoid including adverse comments about others,
- Indicate whether or not you would like to give evidence at a hearing.

The due date for submissions is **Sunday 15 June 2025**. If you would like an extension, please email [PortfolioCommittee3@parliament.nsw.gov.au](mailto:PortfolioCommittee3@parliament.nsw.gov.au).

Once you lodge your submission, you will receive an acknowledgement email when it is processed.

### Are submissions published?

A committee will decide whether to publish your submission or not. When you lodge your submission you should say if:

- You would like your submission to be published, with or without your name,
- You would prefer for all or parts of your submission, including your name, to be kept confidential, including the reasons why.

Before deciding whether to publish a submission, a committee will consider your request.

### Why make a submission?

Information from submissions is often included in a committee's report (unless it is confidential) and can inform the committee's recommendations and/or findings. Sharing your views, experience or story is valuable, as it can have a powerful impact and lead to changes in government policies, decisions or laws.

## More information

See the website for information on about the inquiry. Contact the committee staff for translation assistance or to seek an extension on the due date for a submission.



[www.bit.ly/ECEC-Inquiry](http://www.bit.ly/ECEC-Inquiry)



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