

Question 3 – Examples of tender evaluation criteria

Category: Heating, Ventilation & Air Conditioning (HVAC)

Awarded 2023

Stage 1: Mandatory Tender Evaluation Criteria (Pass/Fail)

Mandatory Criteria	Pass/Fail
Respondent Details	Pass/Fail
Subcontractor Details	Pass/Fail
Financial Viability	Pass/Fail
Capacity and Capability to perform agreement	Pass/Fail
Compliance with Relevant Legislation	Pass/Fail
Fire Services Capabilities	Yes/No
Fitness for Purpose	Pass/Fail
Compliance with the Proposed Deed	Pass/Fail

Stage 2: Price and Non-Price Tender Evaluation Criteria (Weighted)

Evaluation Criteria	Weighting (%)
Environmental management	
Compliance with Policy	
Previous Contract Experience and Standard Performance	
Capacity and Capability to Perform Agreement	
Pricing and related factors	
Aboriginal Business Policy Compliance	
Small and Medium Enterprises (SME) Participation Plan	
Price	
Total	100%

MEDICAL EQUIPMENT

Category: Ancillary Medical Imaging Equipment

Awarded 2023

Stage 1: Mandatory Tender Evaluation Criteria (Pass/Fail)

Mandatory Criteria	Pass/Fail
Holds ABN and registered for GST	Pass/Fail
Holds ISO9001 Certification	Pass/Fail
Holds TGA Certification	Pass/Fail
Financial Capacity	Pass/Fail
Reference Checks	Pass/Fail

Stage 2: Price and Non-Price Tender Evaluation Criteria (Weighted)

Evaluation Criteria	Criteria Elements	Weighting %
Technical Evaluation	Ability of offer to exceed the minimum technical specifications required, and support the progression towards value and outcomes-based care	
Clinical and Other Non-Technical Evaluation*	<ul style="list-style-type: none"> • Ease of Use • Performance including TGA Recall History • Ergonomics & Safety Features • Workflow, alarm and screen displays • Innovation • Information Technology 	
Ethical, Environmental, Economic and Social Factors Support	<ul style="list-style-type: none"> • Compliance with Workplace Health and Safety statutory obligations • Compliance with the Commonwealth of Australia and the NSW Modern Slavery Acts 2018 • Sustainability policies and targets in place 	
Work with Small and Medium Enterprises and Approved Aboriginal Owned Business and Approved Australian Disability Enterprises to deliver the requested services.		
Supplier Capability, Support and Performance	<ul style="list-style-type: none"> • Application, performance and warranties • Delivery requirements 	

- Technical, warehousing, inventory and distribution systems;
- Production/technical capacity
- Quality of maintenance and support service levels in both metropolitan and regional areas
- Quality of training
- Quality assurance systems
- Previous experience and performance on similar agreements for the products and services covered in this RFT

Record of ethical behaviour in service delivery

Weighting for Price (including cost of the Deliverables and other additional/ancillary costs)

Total Weighting for Non-Price & Price Criteria

100%

MEDICAL CONSUMABLES

Category: Wound & Skin Tissue Closure Consumables

Awarded 2023

Stage 1: Mandatory Tender Evaluation Criteria (Pass/Fail)

Mandatory Evaluation Criteria	Criteria Elements	PASS = 1 / FAIL = 0
1A -Completeness Check	Ensuring all documents have been submitted in the tenderers response and that each section is completed in full: <ul style="list-style-type: none"> - Technical and KPI Requirements - Tender Response Schedule - Pricing Schedule 	PASS = 1 / FAIL= 0
1B- Assessment of the Tenderer and information	Conducting assessment checks on the tenderer organisational information provided through: <ul style="list-style-type: none"> - ABN check - Electronic search - Financial viability 	0 to 3
1C- Mandatory Tender Compliance (Completion of information)	Tender Requirements	NSW Health Policy
	Deed of Agreement	Provision of Referees
	Pricing Terms	Tender Validity Period
	Insurances	Electronic Submission Terms
	Financial Security Deed requirements (where required)	Acknowledgement and Acceptance of Addenda
	Conflict of Interests	Acknowledgement and Confirmation of Tender
	Legal Proceedings	

Stage 2: Price and Non-Price Tender Evaluation Criteria (Weighted)

Mandatory Evaluation Criteria	Criteria Elements	Scoring
Mandatory Technical and KPI Requirements	Response to Technical Requirement including Education & Training	

Response to KPIs		
Supplier Capability and Quality of Support	Experience	
	Customer Relationship / Account Management	
	Supply Chain Capability	
Ethical, Environmental, Economic and Social Factors	<ul style="list-style-type: none"> • Governance • Waste • Sustainability • Modern Slavery 	
	Small/Medium, regional Aboriginal and Australian disability enterprise	
Price		
Sample Evaluation of Products	Review of representative Sample of Products.	N/A
Total		100%

CORPORATE

Category: Transcription Services

Currently being evaluated

Stage 1: Mandatory Tender Selection Criteria (Pass/Fail)

Selection Criteria	Yes/No
Privacy Legislation/ICT Security	Yes/No
Acceptance of Conditions of Contract/Tender	Yes/No

Stage 2: Price and Non-Price Tender Evaluation Criteria (Weighted)

Evaluation Criteria	Weighting
Capacity & Capability	
Small and Medium-Sized Enterprise (SME) participation	
NSW Government economic, ethical, environmental and social priorities	
Price	
Technology roadmap/Innovation	
Sub-Total	

Stage 3: Transcription of Sample Voice Files (only issued to respondents shortlisted from Stage 2)

Evaluation Criteria	Weighting
Transcriptions (voice files)	
Sub-Total	