

---

**From:**  
**Sent:** Friday, 17 February 2023 5:59 PM  
**To:** Portfolio Committee 7  
**Subject:** Notes on attempted service of summons

Dear and team

At 5.47pm I approached to serve a summons on Mr Jeremy Greenwood. The building is a large residential complex with an intercom buzzer entry. I rang the buzzer and let it ring out with no answer three times. Following the third attempt I rang the Committee Director and confirmed that I could leave the premises.

Kind regards

---

**From:**  
**Sent:** Monday, 20 February 2023 11:43 AM  
**To:** Portfolio Committee 7  
**Cc:**  
**Subject:** Re: Notes on attempted service of summons

Dear

I have just attempted to serve the summons on Mr Jeremy Greenwood at the two addresses, below is a summary of my attempts:

- I approached the premises at approximately 11.10 am. It is residential building with a narrow secure lobby between two commercial buildings.
  - The lobby door was open so I walked in and was able to get into the elevator however you need a swipe card or be 'buzzed' into the building to gain access to the floors.
  - I proceeded to exit the building and dialled . The video intercom was answered by a woman (note she could see me but I could not see her).
  - It was difficult to hear the intercom over nearby construction noise however I asked if I could see Mr Greenwood and was informed that no one by the name of Jeremy Greenwood resides in number .
  - I asked for her name which she declined to give.
  - I thanked her for her time and left the premises.
- 
- I approached the premises at approximately 11.15 am (it is almost directly opposite t).
  - It is a residential building with a secure lobby.
  - I dialled on the video intercom. The call appeared to be answered after the first ring as the bell stopped ringing so I asked for Mr Greenwood however there was no response and the call appeared to time out.
  - I redialled the number which once again appeared to be answered, I asked for Mr Greenwood, once again there was no response and the call appeared to have been ended by another party.
  - I left the premises and called the inquiry Director to seek advice and given the potential discrepancy between the first and second attempts to serve the summons I was asked to try again.
  - I reapproached the premises at approximately 11.38 am, dialled and the video intercoms rang once and approximately 5 seconds later the call was ended.
  - I left the premises at approximately 11.39 am.

Kind regards

Get [Outlook for iOS](#)