



DEPARTMENT OF THE LEGISLATIVE COUNCIL

# 2019 *annual report*



## LETTER OF TRANSMITTAL

The Honourable John Ajaka MLC  
President of the Legislative Council  
Parliament House  
Macquarie Street  
SYDNEY NSW 2000

Dear Mr President

It is with pleasure that I submit for your information and presentation to the House the annual report for the Department of the Legislative Council for the year ended 30 June 2019.

As you are aware, the Department of the Legislative Council is not legislatively required to table an annual report. However, as has been customary over previous years, the opportunity to provide information on the performance of the Department is embraced.

The content of the report incorporates the reporting requirements of the Annual Reports (Departments) Act 1985 and the Public Finance and Audit Act 1983, particularly in regard to the Department of the Legislative Council's aims, objectives, operations and financial performance.

I commend the report and hope you find it informative.

Your sincerely



David Blunt  
Clerk of the Parliaments

## CONTACT US

Legislative Council  
Parliament House  
Macquarie Street  
Sydney NSW 2000

[www.parliament.nsw.gov.au](http://www.parliament.nsw.gov.au)

Email: [council@parliament.nsw.gov.au](mailto:council@parliament.nsw.gov.au)

Switchboard • (02) 9230 2111

between 9.00am and 5.00pm weekdays, excluding public holidays

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## ACCESS TO THE CHAMBER

The Legislative Council Chamber and public areas of Parliament House are open to the public from 9.00 am to 5.00 pm, every weekday (excluding public holidays).

During sitting days, public access to the Chamber is restricted to the visitors' gallery, where the public can watch the proceedings of the House. A calendar specifying sitting days is available from the Parliament's website.



*The Hon John Ajaka MLC, President of the Legislative Council.*

*The principal role of the President is to preside over the House. Together with the Speaker of the Legislative Assembly, the President is jointly responsible for the Parliamentary precincts.*

## PRESIDENT'S FOREWORD

I am pleased to present to the House the 2018-2019 Annual Report for the Department of the Legislative Council.

During this financial year the 56th Parliament concluded and the 57th Parliament was opened. The 2019 election was held in March and the Council welcomed nine new members and farewelled longstanding members including the Hon Rick Colless, the Hon David Clarke and the Hon Robert Brown.

In May I was honoured to be re-elected as President of the Legislative Council. This occurred on the day of the ceremonial opening of Parliament which also provided members with an opportunity to welcome the new Governor of New South Wales, Her Excellency the Honourable Margaret Beazley AO QC.

Over the reporting period the Legislative Council continued its legislative program with 61 bills passing, 13 of which were amended by the House. Since the start of the new Parliament there has been a sharp increase in the number of orders for papers being agreed to with 14 orders resolved in May and June 2019.

During 2018-2019 the Council again embarked on a tremendous amount of committee work with 55 inquiries being established across the 56th and 57th Parliaments and 37 reports being tabled. In the new Parliament a seventh portfolio committee was established, the House agreed to reinstate a number of committees that operated in the last Parliament on a trial basis and the House adopted an expanded Budget Estimates schedule for the next financial year.

The department proudly continued to support the Parliament's engagement with the wider community with several events throughout the year, including our annual Australia Day, Family Fun Day and Sydney Open festivities, as well as our management of the Fountain Court art exhibition space and school talks conducted by our Chamber & Support team.

On behalf of all members I express my gratitude to the Clerk and all staff of the department for their dedication to supporting the Legislative Council throughout the year.

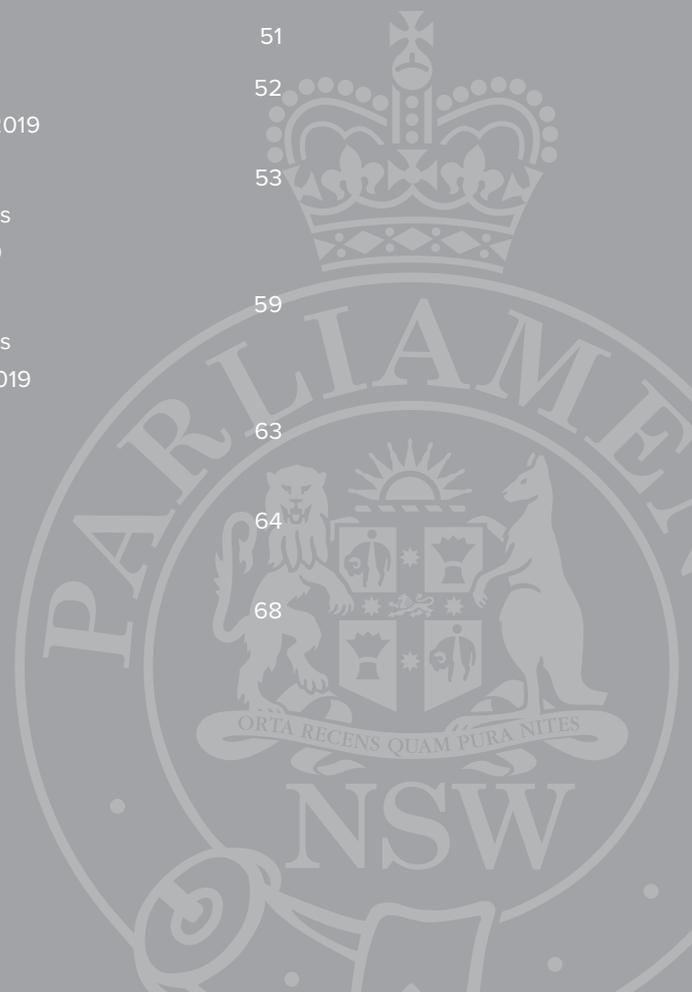
A handwritten signature in black ink that reads "John Ajaka". The signature is fluid and cursive, with a period at the end.

**The Honourable John Ajaka MLC**  
President



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*Mr David Blunt, Clerk of the Parliaments.*

*The Clerk provides expert advice on parliamentary law, practice and procedure to the President, ministers and members of the Legislative Council. The Clerk is also responsible to the President for the efficient and effective administration of the Department of the Legislative Council.*

## CLERK'S REVIEW

Following the tumultuous sittings in the first half of 2018 (for further information see pages 4-5 and 28 of the 2018 annual report), the second half of 2018 was relatively quiet in the House. Where things got really interesting during the remainder of 2019 was in committees, with some important developments concerning the powers of committees to order the production of documents (see pages 25-26 of this report).

The March 2019 periodic election saw nine former members either retire or not re-elected, nine new members elected, and an additional new member elected to fill the vacancy caused by an MLC moving to the Legislative Assembly. The new parliament sees a larger cross bench of 11 members, the largest cross-bench since the 1999 to 2003 parliament. The induction program for the newly elected members was an important priority for the Department of the Legislative Council (see page 15).

The new parliamentary term, opened on 7 May 2019 (see page 16), has been particularly hectic, including the adoption of significant procedural innovations by way of sessional order (see page 20), some disagreements between the two Houses over amendments to bills and a return to the sorts of numbers of orders for papers not seen since 2006 (see page 21).

It continues to be a privilege to be able to serve President Ajaka, and all members of the Legislative Council, and to lead the extremely talented and dedicated staff of the Department of the Legislative Council. I was pleased that we were able to complete a mini-restructure during the election period, with the aim of ensuring the Department is able to continue its outstanding level of support to the House and its committees during what will no doubt be a demanding and challenging parliamentary term. The staff continue to be extraordinarily engaged with work despite the heavy workload in the Committee Office and consequent risk of burnout experienced both during the second half of 2018 and since the start of the new parliamentary term (see pages 11-13).

Finally, I would like to acknowledge and thank my colleagues the Chief Executive of the Department of Parliamentary Services, Mark Webb, and the Clerk of the Legislative Assembly, Helen Minnican, for their continued collaboration. The successful induction of new members, including via the very efficient "HR on-board" system, is just one example of the excellent service provided by DPS and what is possible through effective collaboration. A key focus of inter-departmental collaboration during the next reporting period will be the funding arrangements for the parliament.

A handwritten signature in black ink, appearing to be 'D Blunt', written in a cursive style.

**Mr David Blunt**  
Clerk of the Parliaments



THE DEPARTMENT



## THE LEGISLATIVE COUNCIL

The Legislative Council was established in 1823 and is the oldest legislative body in Australia.

It is a House of Review, and acts as a check and balance on the Executive Government. The Legislative Council performs this function through procedures such as questions to ministers, orders for the production of documents and a robust committee system which allows members to examine public affairs, including the administration of government, in more detail.

There are 42 members of the Legislative Council, elected according to a system of proportional representation with the entire State as a single electorate. Members serve an eight-year term, with one half of the Council elected every four years at a periodic election.

## THE DEPARTMENT OF THE LEGISLATIVE COUNCIL

The role of the Department is to support the sittings of the House and the activities of its committees. This includes the provision of procedural, analytical and administrative support services to enable members of the Council to effectively perform their parliamentary duties.

The Department has an establishment of 44 full time equivalent (FTE) staff, with two principal areas, the Procedure Office and the Committee Office. The Department is accountable to the President of the Legislative Council, the Hon John Ajaka MLC who was re-elected President following the March 2019 election. Department staff work in collaboration with the Department of the Legislative Assembly and the Department of Parliamentary Services to ensure the effective running of the Parliament.

Department staff strive to provide exceptional services to the President, members and their staff, and to key stakeholders including government agencies, stakeholders in committee inquiries, members of the public and visitors to Parliament.

## OUR PURPOSE

The Department provides services to ensure:

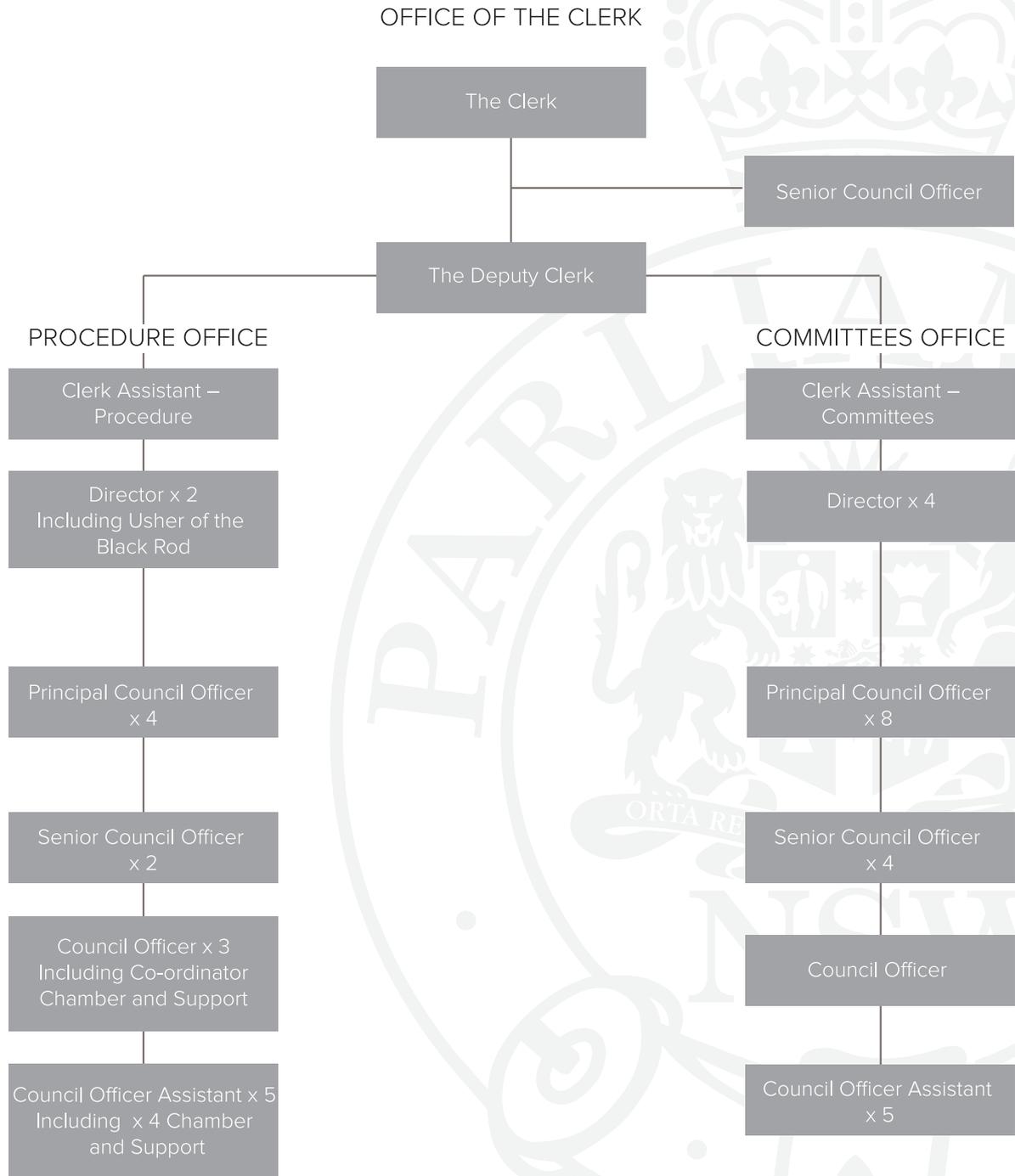
- the effective functioning of the House and its committees
- that members of the Legislative Council are supported to fulfil their parliamentary roles
- the community has access to the Legislative Council and information about the role and function of the Council and of the Parliament as a whole.

## OUR VALUES

- We take pride in serving the Parliament of New South Wales.
- We believe in the importance of parliamentary institutions and the democratic process and we work to strengthen and foster respect for them.
- We make great efforts to preserve the corporate memory and ensure institutional continuity, while continuing to innovate.
- We work together to provide professional, responsive and impartial support to the members of the Legislative Council and to other stakeholders.



DEPARTMENT OF THE LEGISLATIVE COUNCIL ORGANISATIONAL CHART  
(AS AT 30 JUNE 2019)



## EXECUTIVE TEAM



**David Blunt**  
**Clerk of the Parliaments and Clerk of the Legislative Council**

David is responsible to the President for the efficient and effective administration of the Department. He provides expert advice on the proceedings of Parliament, parliamentary law, practice and procedure to the President, Deputy President, ministers and members.



**Steven Reynolds**  
**Deputy Clerk**

Steven assists the Clerk to manage the planning, development and performance of the Department to ensure its effective operation, within budgetary constraints as well as managing the Office of the Clerk.



**Beverly Duffy**  
**Clerk Assistant – Procedure**

Beverly provides strategic oversight of the Procedure Office, which includes providing authoritative and timely advice on complex parliamentary procedure, law and protocol.



**Stephen Frappell**  
**Clerk Assistant – Committees**

Stephen provides strategic oversight of the Committee Office, which includes providing authoritative and timely advice on complex parliamentary procedure, law and protocol.

## THE YEAR AT A GLANCE

It was a busy year for the department. The Procedure Office supported the House through 268 hours of sittings and revised several key procedural publications in preparation for the 57th Parliament. The Committee Office managed 55 committee inquiries, administered the trial of four new committees and wrote a record 27 reports from 1 July 2018 to February 2019.

	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015
Department staff*	38.8FTE*	37.8FTE*	37.8FTE*	37.8FTE	39FTE
Secretary Research Assistants	49.8FTE**	48.8FTE	48.8FTE	46FTE	48FTE
Sitting days	32	48	51	51	39
Sitting hours	268	378	375	405	305
Bills passed	61	77	65	89	64
Amendments to bills (circulated)	422	672	633	714	478
Amendments to bills (agreed to)	68	102	63	99	121
Orders for papers	14	6	5	4	19
Notices of motion given	600	893	634	683	592
Committee inquiries	55	47	37	40	42
Committee reports tabled	37	20	18	16	26
Submissions to committees	1,727	1,935	2,299	1,121***	1202
Inquiry witnesses (hearings and forums)	814	677	988	705	471
Inquiry witnesses (hearings and forums)	677	988	705	471	627

\*Of an establishment of 39.1 FTE (In the 2019/20 Budget funding was received for 5 new committee staff). The Department also employs an Indigenous cadet, a position partly-funded by the Australian Government.

\*\* An additional staff member was provided by the PRT to be shared between the Leader and Deputy Leader of the Opposition in the Legislative Council (Currently unfunded by Treasury).

\*\*\*Note: An additional 201 pro-forma responses were also received by the inquiry into Local Government in New South Wales. These responses were not processed or published and are not included in this total of 1,121.

## FINANCIAL SUMMARY

	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015
Net cost of services for the Legislative Council	28,344,571	26,534,631	25,835,074	24,980,811	25,562,020
Operational, Committees and other costs	6,691,967	6,048,509	5,949,958	5,945,411	5,758,091

*This year the department completed a range of projects identified in the strategic plan 2018-2019 as well as other projects that emerged throughout the year. These achievements are highlighted throughout the report.*

## KEY CORPORATE ACHIEVEMENTS

- the Department successfully managed the opening of Parliament and the onboarding of new members following the March 2019 election.
- draft chapters of the second edition of the “New South Wales Legislative Council Practice” were completed with the book anticipated to be published in the next reporting period.
- Volume 4 of the Oral History project, the monograph titled “At Cross-purposes?: Government and the Crossbench in the NSW Legislative Council, 1988-2011” was prepared for launch in September 2019.
- in the first half of 2019, the Department underwent a mini-restructure which increased the number of Committees staff in preparation for the anticipated heavy committee workload in the 57th Parliament.
- a review of all job descriptions was completed.
- an evaluation of the Department’s social media strategy was completed in March 2019, with 12 recommendations to enhance the Council’s Twitter, Facebook and House in Review blog. Most recommendations have been implemented.
- in April 2019, the Clerk approved the Legislative Council’s four-year Workplace Diversity and Inclusion Plan.



*Oral History Project interview with former member the Honourable Duncan Gay, conducted by Mr David Clune, Parliamentary Historian, and Mr David Blunt, Clerk of the Parliaments*

## MINI-RESTRUCTURE AND ADDITIONAL STAFF RESOURCES IN 2019

In the first half of 2019, the Clerk implemented a mini-restructure of the Department following thorough consultation with staff and the Public Service Association. The changes included the creation of five new positions to assist the Committee Office in dealing with a greatly increased workload and a reduction in one position in the Procedure Office. Following completion of a project to modernise and update all position descriptions in the Department, the five new positions were filled.

Subsequently, the June 2019 budget included \$0.7 million (\$2.9 million over four years) to support the work of additional committees established by the Legislative Council.

The mini-restructure also included the incorporation of the Office of the Black Rod into the Procedure Office. This arrangement allows for increased resources to service the House during sitting days, and provides greater capacity for officers to gain broader experience across the procedural, protocol and training areas.

## FAREWELL TO LONG SERVING EMPLOYEES OF THE LEGISLATIVE COUNCIL

On Thursday 22 November 2018 Mr Maurice Rebecchi, Manager, Chamber & Support, participated in his last sitting day in the Legislative Council, having achieved 34 years of service, the longest serving employee in the Department. Mr Rebecchi began working as an attendant in April 1984, following in the footsteps of his father, who worked as an attendant in the Legislative Assembly. A farewell morning tea was held in the Jubilee Room and Mr David Blunt, the Clerk of the Parliaments and former Clerk, Mr John Evans PSM, spoke about Maurice's service to the Parliament.

During the reporting period the Department also farewelled long serving staff members Ms Teresa McMichael and Ms Lynn Race who worked in the Committee Office for over 10 years.



Current and former Chamber and Support officers farewell Maurice

## PARLIAMENTARY SERVICE AWARDS

At a function held in the Macquarie Room on Thursday 15 November 2018, the Presiding Officers, Joint Clerks and Chief Executive of DPS presented awards to long serving staff members. Recipients from the Department of the Legislative Council were:

### 15 years:

Madeleine Foley	Committees
Mark Muntz	Procedure – Chamber and Support

### 10 years:

Kate Mihaljek	Committees
Allison Stowe	Committees
Shu-Fang Wei	Committees



Award recipients with President the Hon John Ajaka MLC, David Blunt, Clerk of the Parliaments, Steven Reynolds, Deputy Clerk and Revd the Hon Fred Nile MLC

## SECONDMENTS

The recess between the 56th and 57th Parliaments provided an opportunity for two officers from the Committee Office to undertake secondments at Transport for NSW between March to May 2019.

The reciprocal study visit arrangement between the NSW and Victorian Parliaments continued. In July 2018 four staff from the Procedure offices of the Legislative Council and Legislative Assembly attended the Victorian Parliament for three days. Following that, four staff from the Victorian Parliament were hosted for a three day study visit.

During an unprecedented peak in committee activity towards the end of 2018, an officer from the Victorian Parliament committees section and an officer from the Legal Service Council were seconded to Legislative Council Committees to assist in writing reports.

## PROFESSIONAL DEVELOPMENT AND TRAINING

The Department of the Legislative Council is committed to cultivating a professionally and personally rewarding workplace for staff. The Department provides opportunities for development through internal and external training programs.

### ***Giving and receiving feedback workshop***

During the reporting period all staff attended training on giving and receiving feedback which was run by the organisational psychologist Sharon Bent. This workshop was implemented in response to issues raised by staff in the 2018 People Matter Employee survey.

### ***Great Managers Program***

Seven staff participated in the Institute of Public Administration Australia's Great Managers Program. This intensive nine month course features seven in-person workshops, many online lectures and individual learning activities. Participants undertook the course in two separate cohorts during the financial year, with each cohort featuring staff from all three parliamentary departments. The first cohort included three Legislative Council staff; Susan Want, John Young and Sam Griffith, who completed the program before the end of the financial year.

Participants also undertook cross-parliament corporate projects. The groups presented their findings to senior managers. The project groups promoted cross-collaboration between the departments and provided staff with an opportunity to put into practise skills learned during the course.



*The first cohort of the Great Managers Program celebrating their graduation with senior managers from all three parliamentary departments*

## ANZACATT

The Australia New Zealand Association of Clerks-at-the-Table (ANZACATT) promotes the professional development of parliamentary officers through a number of activities – an annual professional development seminar, the annual Parliamentary Law and Practice Program (PLPP), the e-CATT information

sharing service, the twice yearly Parliament Matters bulletin, the Case Law database and a website which provides members with access to research and conference papers. Staff attending the January 2019 conference in Hobart were Mr Steven Reynolds, Ms Susan Want, Ms Helen Hong, Ms Shaza Barbar and Mr Brett Rodgers.

As President of ANZACATT Mr Steven Reynolds was also invited by the President of the Canadian Clerks' Association to attend the Canadian Clerks Conference in Iqaluit, Nunavut from 3 to 6 August.

## PARLIAMENTARY LAW, PRACTICE AND PROCEDURE PROGRAM (PLPP)

The PLPP is a university accredited professional development opportunity for parliamentary staff from around Australia and New Zealand managed by ANZACATT. The course develops participants' understanding of the fundamental principles of parliamentary law, practice and procedure, and of the place of parliaments in the systems of government of Australia and New Zealand. In addition to a sound theoretical grounding, the program provides an opportunity to learn from the practical experiences of officers from the different parliaments. For the last seven years the program has been delivered by the University of Tasmania, together with presenters from Parliaments around Australia.

This year Ms Emma Rogerson attended the course from 28 June to 3 July 2018. Ms Rogerson obtained a Distinction in the course, a great result.



*The Clerk presenting Emma with her certificate*

## 2019 PROFESSIONAL DEVELOPMENT PROGRAMME IN THE UK AND IRELAND

In February 2019, the Clerk Assistant–Procedure, Beverly Duffy, participated in a five day professional development program at Westminster: four days in the House of Commons and one day in the House of Lords.

While in the UK Beverly also took the opportunity to visit two other legislatures: the National Assembly for Wales and the Oireachtas in Dublin. The contrast with

Westminster is stark, not only in terms of the relative youthfulness of these legislatures, but also because both are bi-lingual legislatures.

The staff from each of the three legislatures went out of their way to ensure Beverly's visit was fruitful. We look forward to welcoming reciprocal visits from our sister parliaments in the future.



Beverly at the Oireachtas in Dublin

## INDIGENOUS CADETSHIP PROGRAM

The Department's current Indigenous cadet, Ron Perkins, commenced in January 2016. Ron is undertaking a Bachelor of Laws at the University of Newcastle due to be finished this year. Each year Ron spends 12 weeks working with the Department, rotating through the Committee Office and Procedure Office. This gives Ron exposure to all aspects of the department's work and provides the Department with an additional and valuable research and writing



resource. Ron will finish his cadetship and his degree by the end of 2019.

Ron relaxing at the 2018 Christmas party after successfully completing another year of his law degree and cadetship.

## PERFORMANCE

### DEVELOPMENT PROGRAM

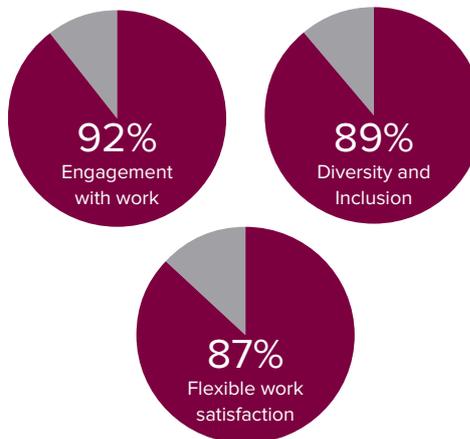
The Department's Performance Development Program provides an opportunity for managers and staff to work together to identify performance and career goals. The program is conducted every 12 months, with the option of informal review at six months or earlier.

In the 2019 program staff indicated a strong need for skills based training in writing and policy analysis; desire for participation in the Great Managers course and the Parliamentary Law, Practice and Procedure (PLPP) course, increased ability to work from home when carer responsibilities impact; and interest in developing understanding of parliamentary procedure through experience and attendance at annual ANZACATT and ASPG conferences.

## PEOPLE MATTER SURVEY

In June 2019, staff of the Legislative Council, along with the other two departments, participated in the People Matter Employee Survey. This annual survey is run across the entire NSW public sector, and is an opportunity for staff to have their say about workplace issues. The response rate in 2019 was the highest yet recorded for the Department, at 88%, up from 68% the previous year.

Results in areas such as engagement with work (92%), communication (84%) diversity and inclusion (89%) and flexible working satisfaction (87%) remain very high by public sector standards. However there were declines in scores in several key areas, and senior managers are working on improving a number of areas that have been identified as a result of the survey and subsequent consultations.



## TRENDS IN THE REPRESENTATION OF EEO GROUPS IN THE LEGISLATIVE COUNCIL AT 30 JUNE 2019

Representation	Benchmark/Target	2019
Women	50%	67%
Aboriginal or Torres Strait Islanders	2.6%	4.08%
People whose language first spoken as a child was not English	19%	6.12%
People with a disability		4.08%
People with a disability requiring work related adjustments	1.5%	0%

*In previous annual reports the Department has reported on trends in the distribution of the EEO or Workforce Diversity Groups. These details are not included in this report as the Workforce Profile does not calculate the distribution index where Workforce Diversity group or non-Workforce Diversity group numbers are less than 20. All EEO groups in the Legislative Council, except Women, have fewer than 20 in number.*

## EMPLOYEE ASSISTANCE PROGRAM

In conjunction with the Legislative Assembly and the Department of Parliamentary Services, the Department of the Legislative Council engages the services of AccessEAP to provide counselling and support for staff who are experiencing personal or work related problems. The service is completely confidential and voluntary.

## DEATH OF MR STUART LOWE, FINANCIAL SERVICES BRANCH

Mr Stuart Lowe, a former staff member of the Legislative Council passed away in February 2019. At the time of his death Stuart was the Senior Manager, Members' Entitlements in the Department of Parliamentary Services. Stuart started in the Parliament in 1993 in catering before working in the Council. Stuart will be remembered for his forensic knowledge of members' entitlements and allowances, attention to detail and procedural knowledge and of course as a dedicated family man.

## LOOKING FORWARD: PLANS FOR 2019-2023

The NSW Parliament has identified five strategic priorities for 2019-2023, with the following related projects to be undertaken by the Department of the Legislative Council or by the Parliament as a whole:

Key priorities	Joint projects	Department of the Legislative Council projects (2019-2020)
Modernisation of the Parliament	<ul style="list-style-type: none"> <li>Digital Parliament transformation</li> <li>Committee toolbox</li> <li>Performance regime for contemporary Parliament</li> </ul>	<ul style="list-style-type: none"> <li>Continuing implementation of the social media strategy</li> <li>Exploring the scope for electronic returns to orders for papers</li> <li>E petitions</li> <li>PIMS rollout for Questions and Answers database, ministerial portal, House papers, votes and minutes</li> <li>Records management – rationalising storage on level 6; digitisation and publication of records</li> <li>New Precedents database in PIMS after 2nd edition <i>Legislative Council Practice</i> published</li> </ul>
Strengthening engagement with the public and enhanced trust in Parliament as an institution	<ul style="list-style-type: none"> <li>Regional outreach project</li> </ul>	<ul style="list-style-type: none"> <li>Regional seminars about the NSW Parliament</li> <li>Delivery of parliamentary privilege seminars</li> <li>Furthering innovative methods of committee engagement</li> </ul>
Safeguarding the independence of a strong Parliament	<ul style="list-style-type: none"> <li>Model for financial independence</li> <li>Legislative reinforcement of independence regime</li> <li>Manual of delegations</li> <li>Twinning program</li> </ul>	<ul style="list-style-type: none"> <li>Strategic plan for Twinning in conjunction with twinned parliaments</li> <li>Fostering scholarship on parliamentary processes</li> <li>Contributing to manual of delegations</li> </ul>
Support members in their evolving role as elected representatives	<ul style="list-style-type: none"> <li>Integrity framework for members</li> <li>Responsibilities and professional development for members</li> <li>Welfare checks for former members</li> </ul>	<ul style="list-style-type: none"> <li>2nd edition of <i>Legislative Council Practice</i></li> <li>Supporting the new innovations in House procedure</li> <li>Supporting ethics regime enhancements</li> </ul>
Develop the capabilities of the Parliament's workforce	<ul style="list-style-type: none"> <li>Leadership development for departmental executive teams</li> <li>Great managers program</li> </ul>	<ul style="list-style-type: none"> <li>Implementing Diversity and inclusion plan; focus on disability access</li> <li>Review of new structure and position descriptions and rotations</li> <li>Secondment program with Victorian Parliament</li> <li>Manual for Procedure Office</li> <li>Internship program</li> </ul>

The Legislative Council's Strategic Plan is available on the Parliament's website.

## FAREWELL TO MEMBERS

The House farewelled the following members who either did not seek to be re-elected at the March 2019 election or were not successful in returning for a further term: Rick Colless, Robert Brown, David Clarke, Scot MacDonald, Peter Phelps, Paul Green, Jeremy Buckingham, Dawn Walker and Ernest Wong.

## ELECTION AND INDUCTION OF NEW MEMBERS

Following the March 2019 election 21 members were elected to the Legislative Council, with the following nine being new members:

- Tara Moriarty – Australian Labor Party
- Mark Latham – Pauline Hanson's One Nation
- Mark Banasiak – Shooters Fishers and Farmers
- Abigail Boyd – The Greens
- Damien Tudehope – Liberal Party
- Anthony D'Adam – Australian Labor Party
- Mark Buttigieg – Australian Labor Party
- Emma Hurst – Animal Justice Party
- Rod Roberts – Pauline Hanson's One Nation.

In addition, on 8 May 2019 Rose Jackson from the Australian Labor Party, was elected at a joint sitting of both Houses to fill a casual vacancy caused by the resignation of Lynda Voltz who was elected to a seat in the Legislative Assembly at the State election.

The Legislative Council gained a new look crossbench featuring 11 members of varying political persuasions, the largest crossbench since the 1999-2003 Parliament. For ten of the 21 members elected, this was their first term of service in the Legislative Council.

The Department of the Legislative Council together with staff from the Department of Parliamentary Services (DPS) organised a two-day induction program.



*Standing from left to right: Tara Moriarty, Mark Latham, Rod Roberts, Emma Hurst, Mark Banasiak, Damien Tudehope, Anthony D'Adam Seated from left to right: Abigail Boyd, Mark Buttigieg*

On the first day, 17 April 2019, the program focused on 'essentials' for new members, including an introduction to their role as members, ethics and the Code of Conduct for Members, entitlements and allowances, options for the recruitment and employment of staff, and the services provided by DPS. A panel of former members offered practical advice for new members. Members had their official photographs taken and were offered a tour of Parliament House.

On day two the Procedure Office provided an overview of the procedures and practices of the Council, including how to initiate business and how to access procedural publications and sitting day resources.

Members were also given a copy of the Legislative Council Members' Guide, a comprehensive reference covering the Code of Conduct for Members, entitlements, pecuniary interests, and an overview of the procedures of the House and its committees.



## OPENING OF PARLIAMENT

The first session of the 57th Parliament was opened on 7 May 2019 by Commissioners appointed by the new Governor, Her Excellency The Honourable Margaret Beazley AO QC. According to tradition, the Commissioners were three Ministers of the Legislative Council.

Following the withdrawal of Legislative Assembly members from the Council Chamber, newly elected Legislative Council members took a Pledge of Loyalty or made an Oath of Allegiance before the Commissioners and signed the role of the House. The House then proceeded to elect a President, Deputy President and Chair of Committees, and Assistant President. The President, the Honourable John Ajaka MLC, who was elected to the office of President for a second time, took the Chair and immediately adjourned the House due to the imminent arrival of Her Excellency the Governor.

On arrival, the Governor was met by the President and the Usher of the Black Rod. Her Excellency then received a Vice Regal Salute and inspected the Guard of Honour in the Parliament House forecourt. An Indigenous 'Welcome to Country' was extended to Her Excellency.

The official party was then escorted into the Parliament where the newly elected President was formally presented to Her Excellency in a traditional ceremony. The Deputy President and Chair of Committees, the Honourable Trevor Khan, the Assistant President, the Honourable Shaoquett Moselmane, and other office holders, members and officers were then presented to Her Excellency.

An informal lunch was held in the Strangers' Dining Room for the Vice-Regal party, official guests, members and their guests.

When the Council resumed, the Usher of the Black Rod was directed to inform the Legislative Assembly that the Governor required their attendance in the Legislative Council Chamber to hear Her Excellency deliver a speech outlining the Government's proposed program.

Among the traditional pomp and ceremony of the official opening, two new innovations were introduced. First, the President made a statement acknowledging and promoting Aboriginal culture and heritage, as part of the commitments made by the Government in response to the June 2016 Legislative Council Portfolio Committee No. 3 report on reparations for the Stolen Generations in New South Wales.

Second, members of the Gamilaraay nation addressed members, guests and the Governor from the Bar of the House in their language and handed the message stick to the Usher of the Black Rod for placement on the dais. The message stick was first presented to the New South Wales Parliament on 11 October 2017, during a ceremony to mark the introduction of the Aboriginal Languages Bill 2017.

Following her speech, the Governor withdrew and the House adjourned.



*Commissioners opening the 57th Parliament*



*Her Excellency The Governor, The Honourable Margaret Beazley AO QC inspecting the Guard of Honour*



*Members of the Gamilaraay nation addressed members, guests and the Governor in language and in English from the Bar of the House*



IN THE HOUSE



## THE PROCEDURE OFFICE

The Procedure Office, which now incorporates the Office of the Black Rod, has 17 full time equivalent positions and is managed by the Clerk Assistant – Procedure.

The role of the Procedure Office is to support the sittings of the House, provide procedural advice and support to the President, members and the Clerk and to manage a number of protocol, engagement and training initiatives. The Procedure Office provides a range of services during both sitting and non-sitting weeks, including:

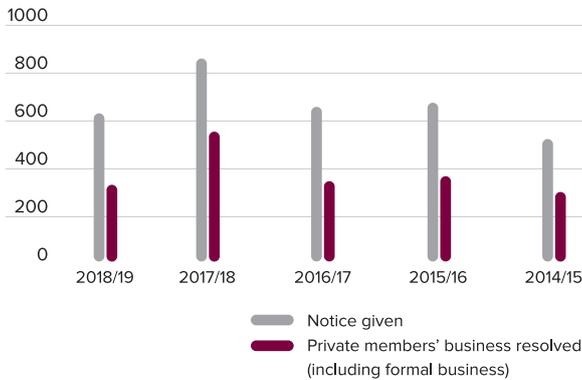
- managing bills and amendments
- managing written questions and questions taken on notice during Question Time
- preparing notices of motions and procedural scripts
- managing the Chamber including the visitors' galleries
- preparing the official records of the House, including the Minutes of Proceedings, the Notice Paper and the Questions and Answers Paper
- publishing the live Running Record and the House in Review social media blog
- providing support to the Privileges, Procedure and Selection of Bills Committees
- coordinating and delivering professional development programs for members and their staff, departmental officers and public servants
- managing protocol functions including ceremonial events, international delegations, consular visits, security issues, parliamentary room bookings and the Fountain Court exhibition space
- assisting with visitor inquiries, school and community tours and enhancing the Parliament House visitor experience
- managing the Department's contribution to the Parliament's Twinning Program.



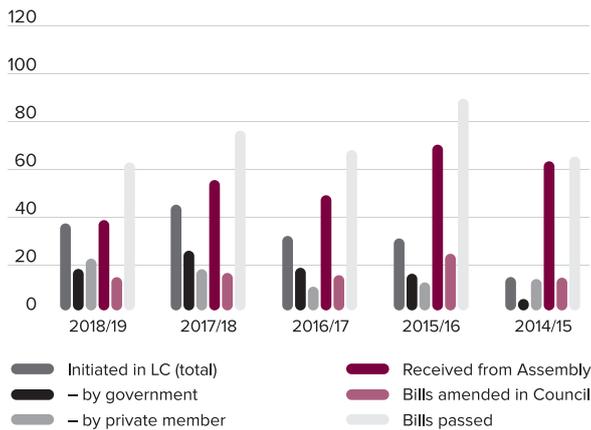
*The Procedure Office team*

## KEY STATISTICS

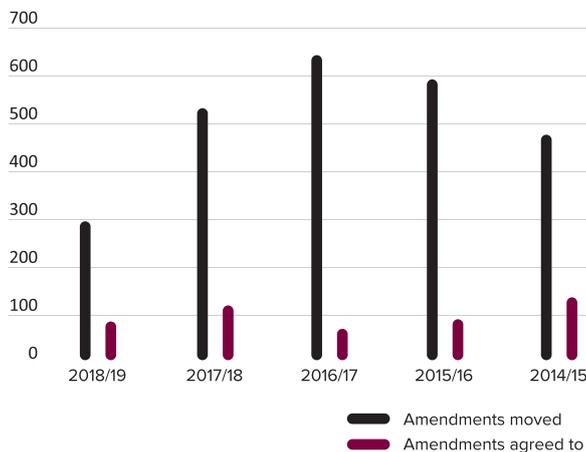
### Notices of Motions



### Bills considered in the Legislative Council



### Amendments to bills



32	SITTING DAYS
61	BILLS PASSED
21	GOVERNMENT BILLS INTRODUCED
16	PRIVATE MEMBERS BILLS INTRODUCED
39	BILLS CONSIDERED IN COMMITTEE OF THE WHOLE
299	AMENDMENTS MOVED IN COMMITTEE OF THE WHOLE
68	AMENDMENTS AGREED TO
13	BILLS AMENDED IN THE COUNCIL
14	ORDERS FOR PAPERS AGREED TO
1	CLAIM OF PRIVILEGE OVER STATE PAPERS DISPUTED
600	NOTICES OF MOTIONS GIVEN
472	QUESTIONS ASKED IN QUESTION TIME
373	WRITTEN QUESTIONS ON NOTICE LODGED
26	PETITIONS PRESENTED

## KEY ACHIEVEMENTS

- Sessional orders from the 56th Parliament were reviewed to ensure they would be fit for purpose for the 57th Parliament. Several new sessional orders were drafted at the request of members by the Procedure Office and introduced at the beginning of the parliament.
- A suite of procedural publications were revised for the 57th Parliament, including a concise guide to rulings of the President and the Chair of Committees and 'Know your House'.
- Online eLearning modules that cover House procedure and practice, and an introduction to committees were also revised for the new Parliament.
- The new Tabled Papers database is in operation with further databases either in production or in testing phase.

## PROCEDURAL HIGHLIGHTS

### ***Supporting the adoption of new House procedures***

On 8 May 2019, on the combined initiative of the Opposition and the new, larger crossbench, the House adopted a range of new sessional orders for the 57th Parliament, significantly reforming the operations of the House and committees.

### Questions:

- answers to questions must be 'directly' relevant in Question Time
- more opportunities to ask supplementary questions
- parliamentary secretaries are required to answer questions
- members may submit questions on notice on any week day – not just sitting days
- ministers must provide written answers within 21 days rather than 35 days
- 'take note' debate of answers to questions for 30 minutes after Question Time.

### Private members' business:

- until 10 pm on Thursdays – effectively doubling the time allocated
- short form debate – quick 30 minute debate of motions which allows the House to move through business quickly
- 3 minute Private Member Statements on Thursdays to provide more opportunities for members to address the House on matters of interest.

The Procedure Office examined the practical implications of the operation of the new procedures and provided support to ensure their seamless incorporation into the operation and record of the business of the House.



## **Orders for papers**

The 57th Parliament has seen a marked increase in the number of orders for papers agreed to compared to the two most recent Parliaments. During the reporting period, 14 orders for papers were agreed to. All of these occurred in the first four sitting weeks in 2019. Over the four years of the 56th Parliament the House agreed to 18 orders for papers in total. The orders for papers in the current reporting period related to the following broad range of subjects:

- GoNSW Equity Fund
- Land clearing
- Murray River to Broken Hill Pipeline
- Country UC and Cooma UC Incorporated
- Sale of the Vales Point Power Station and Eraring Energy
- 2019-2020 Budget
- 2019-2020 Budget Finances
- Document entitled "Election Commitments – The NSW Budget 2019-2020"
- Government department employee numbers
- Energy funding initiatives in the 2019-2020 Budget
- Granting of lease for the Campbell's stores in The Rocks
- Transport Asset Holding Entity
- Old growth forest timber supply
- Landcom.

As well as liaising with members on the drafting of notices of motions for orders for papers, the Procedure Office manages the receipt of returns to orders and the viewing of non-privileged documents by members and the public and supports the appointed independent legal arbiter in the evaluation of any dispute over claims of privilege.

During the reporting period, one dispute over a claim of privilege was lodged, although this was not for a current order. This dispute was made by Mr Justin Field in relation to a return lodged in 2014 concerning Crown Casino's VIP Gaming Management Agreement. The dispute sought to make Schedule 2 of the agreement public. The report of the independent legal arbiter, received on 31 July 2019, did not uphold the claim of privilege. The schedule was subsequently made public by the House on 8 August 2019.

## **Disagreement between the Houses**

Disagreements between the two Houses about Council amendments to Assembly bills are relatively rare. However, during the reporting period there were

three occasions when the Assembly disagreed with Council amendments.

The Government Sector Finance Legislation (Repeal and Amendment) Bill 2018 was passed by the Council in June 2018 with amendments which sought to reconstitute the Legislative Assembly's Public Accounts Committee as a Joint Parliamentary Committee. In November the Assembly advised the Council that it disagreed to those amendments. The Council ultimately resolved to 'not insist' on the amendments, therefore passing the bill in the same form as the Assembly.

The Workers Compensation Legislation Amendment (Firefighters) Bill 2018 introduced a presumptive right in the workers compensation scheme for firefighters diagnosed with one of 12 prescribed cancers to make a claim for workers compensation.

The bill was amended by the Council to ensure that firefighters who contracted one of the prescribed cancers before a certain date could also lodge a claim. For the second time in two weeks, the Legislative Assembly voted to reject the Council amendments. The matter was again considered in the Council and, following a number of divisions, the House agreed to 'not insist' on its amendments.

Following the 2019 election a new conflict occurred. The Ageing and Disability Commissioner Bill 2019 was subject to both extensive consideration in committee of the whole and some controversy over a Council amendment recommending the allocation of funds by the Government to disability advocacy services.

The Council returned the bill to the Assembly with 35 amendments including one amendment recommending that the Government provide \$20 million funding annually.

The Assembly advised that it agreed to 29 of the 35 amendments. The Government proposed that the Council not persist with the outstanding six amendments but the Opposition and cross bench members joined to insist on two of the six amendments, one of which concerned the allocation of funds for disability advocacy.

The Assembly returned the bill to the Council for the third time, advising that it would now agree to one of the amendments but could not agree to the other concerning funding, and offered an alternative amendment, which was finally agreed to by the Council.

The effect was that the issue of disability advocacy funding would be the subject of a review and report by the now independent Ageing and Disability Commissioner.

## PREPARING PROCEDURAL AND PRACTICAL DOCUMENTATION

A number of procedural and information documents were prepared to assist new and returning members to understand their role and become familiar with the practices and procedures of the House, including the changes introduced by the new sessional orders.

**Members' Guide 2019** outlines the role of a Member of Parliament and the framework established to assist members to perform their parliamentary duties ethically. The guide also explains members' responsibilities with respect to the management of their staff.

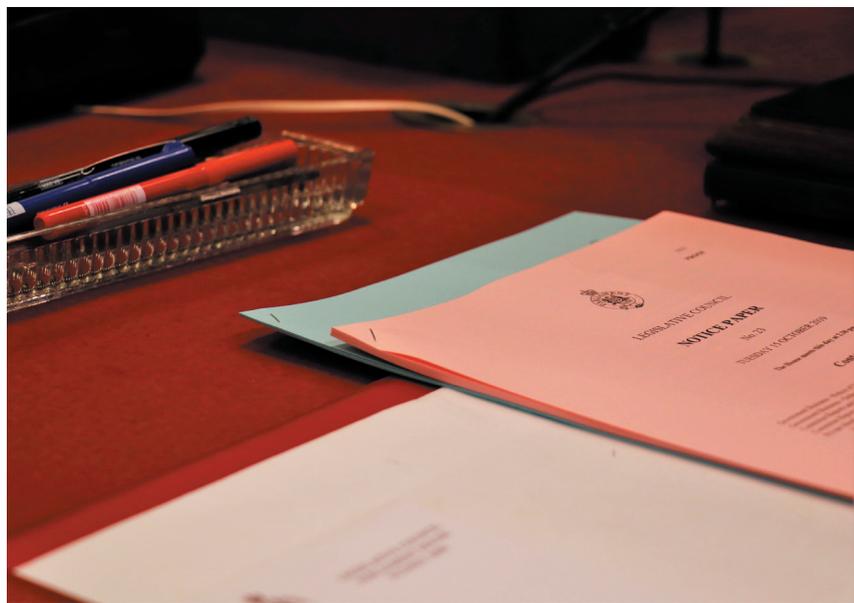
**Know your House** is a brief introductory guide to Legislative Council practice and procedure. The document is a succinct and practical resource on proceedings in the House. The first edition was published in May 2019 in preparation for the new Parliament. A second updated edition was published in August to take account of the range of new procedures adopted by the House.

**Concise Guide to Rulings of the President and the Chair of Committees** highlights those matters upon which the President or Chair are most commonly requested to rule and which reflect contemporary practice in the House.

**Online eLearning modules** on House practice and procedure. The modules were updated to reflect the impact of the new sessional orders adopted at the start of the Parliament.

## SITTING WEEK PROCEDURAL DEBRIEFS

The Procedure Office supports the Clerk in the presentation of procedural debriefs on the Friday morning of each sitting week. The debriefs which are open to members and their staff as well as staff from other House departments, analyse significant procedural and parliamentary issues that arise during the week. The introduction of the raft of new sessional orders saw increased interest in and attendance at the debriefs.





IN COMMITTEES



## COMMITTEE OFFICE

Legislative Council Committees are one of the Council's key mechanisms to consider matters of public policy and scrutinise actions of the executive government. They allow for the taking of evidence from experts and key parties in a particular field and the cross-examination of government officials in more detail than would be possible were the matter to be considered by the House as a whole. They also bring parliament to the people by allowing direct involvement of individuals and interested parties in the parliamentary process.

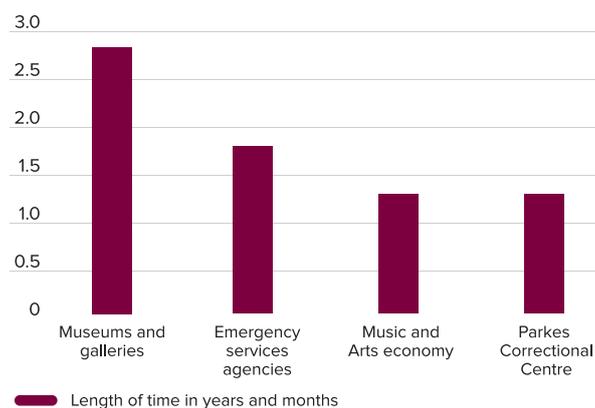
Most members of the Legislative Council (excluding ministers) are members of one or more of its committees. Members may also be on joint committees administered by the Legislative Assembly.

Committees are provided with secretariat support in their work by the Legislative Council Committee Office. The Committee Office has 23 established positions and is led by the Clerk Assistant – Committees.

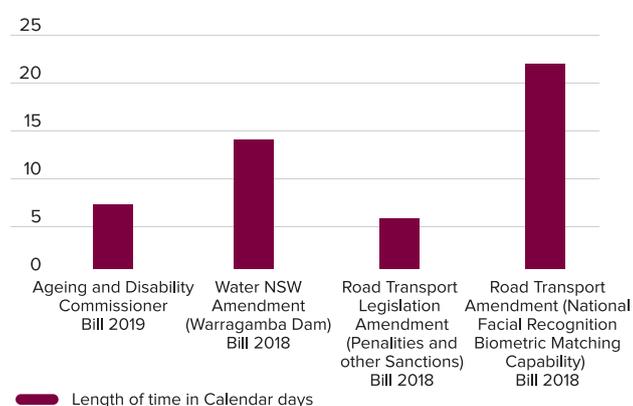
### KEY STATISTICS



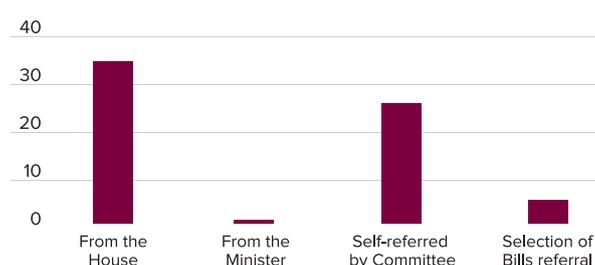
### Inquiries with the longest timeframe for reporting



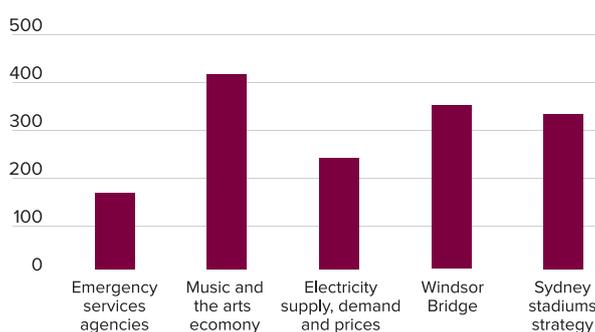
### Inquiries with the shortest timeframe for reporting



### Source of inquiry reference



### Inquiries receiving the most submissions



## KEY ACHIEVEMENTS

- Sessional orders from the 56th Parliament were reviewed to ensure they would be fit for purpose for the 57th Parliament. Several new sessional orders were drafted by the Committee Office and introduced at the beginning of the parliament.
- The successful trial of four new committees at the end of the 56th Parliament and their re-appointment in the 57th Parliament, along with the appointment of a new Portfolio Committee.
- The tabling of a record 27 committee reports between 1 July 2018 and February 2019, not including reports on budget estimates or Privileges Committee right of reply reports (38 in total).
- The tabling of four reports under a new process instituted in 2018 for committees to undertake inquiries into bills.
- The adoption of an expanded Budget Estimates inquiry for 2019-2020.

## EXPANDED COMMITTEE STRUCTURE

In the previous reporting period the House established four new and trial committees. Each of these committees has been re-established in the 57th Parliament, as well as a seventh Portfolio Committee, taking to 16 the number of Legislative Council standing committees.

As well as reestablishing the expanded new committee structure, the House also established an additional Portfolio Committee, bringing the number of Portfolio Committees to seven. A sixth Portfolio Committee was only established in the 56th Parliament; previously the number of Portfolio Committees had been stable at five since their establishment in 1997.

## New sessional order: Committee orders for State papers

The Legislative Council and its committees have consistently asserted that standing and select committees have the power to order the production of State papers if it is necessary for the conduct of a particular inquiry (for example read about the inquiry into the impact of the CBD and South East Light Rail Project case study above). This is based on the common law principle of necessity, although the power may also possibly rest on the Parliamentary Evidence Act 1901. However, this position has been contested by successive governments since 2003.

During the budget estimates inquiry 2018-2019 conducted by Portfolio Committee 4 – Legal Affairs, the committee was provided with a copy of a legal opinion from the Solicitor General expressing the view that it is more likely than not that a court would find that a committee of the NSW Parliament has the power to require the production of a document, subject to claims of privilege. The Crown Solicitor subsequently deferred to the opinion of the Solicitor General.

At the commencement of the 57th Parliament, the Legislative Council adopted a sessional order establishing procedures for committees to order the production of State papers under standing order 208(c). The sessional order refers to legal opinions, notably that of the Solicitor General cited above, calls on the Premier to reissue the guidelines for public officials appearing before parliamentary committees, and affirms the belief of the House that committees possess the power to order the production of State papers. The framework closely mirrors the provisions of standing order 52.



Committee staff

*Coupled with the expansion of the number of committees of the Legislative Council at the end of the 56th Parliament was a significant increase in the work of the committees. Two of the most significant of these inquiries and reports are highlighted below.*

### **Inquiry into the impact of the CBD and South East Light Rail Project**

The Public Accountability Committee inquired into the impact of construction on residents and businesses in the vicinity of the CBD light rail, as well as delays and cost of the project. The committee received almost 200 submissions and held five public hearings at Parliament House in Sydney. The report made 20 recommendations regarding the financial and mental health impacts of construction on business owners, mitigation measures for residents and the continuation of financial assistance to small business owners.

A significant procedural issue arose during the inquiry in relation to the committee's powers to obtain certain information. In response to questions taken on notice following a hearing, Transport for NSW declined to answer a question on the project's costs based on commercial confidentiality. The department also objected to providing information from a project 'gateway review', due to Cabinet confidentiality. The Clerk subsequently provided advice to the committee that it should carefully consider commerciality concerns and whether to hear evidence in camera, but that continual refusal to disclose the information could constitute a refusal to answer a lawful question. In terms of claims of privilege on the basis of Cabinet confidentiality, the Clerk noted that on 21 June 2018, the House reasserted its power to require the production of some classes of documents sometimes defined by governments as Cabinet information.

Following this, the committee resolved to write to Transport for NSW to request that it reconsider its refusal to provide the information sought, and recalled witnesses from the department to appear again at a further public hearing. In its letter to Transport for NSW, the committee also noted that if it failed to produce a copy of the gateway review, the committee would order the production of documents under standing order 208(c). Transport for NSW subsequently provided a response to the question that it had originally claimed commercial in confidence, and at the hearing provided the documents sought by the committee on which it had claimed privilege on the basis of Cabinet confidentiality. The committee then resolved to redact parts of this document that identified individuals who had provided feedback on the progress of the project.

In its report, the committee viewed 'the initial refusal by Transport for NSW to produce the requested documents as unacceptable', and noted that 'the claim that documents are Cabinet in confidence should not be arbitrarily made to avoid accountability and transparency to the Legislative Council or its committees'.

### **Inquiry into the implementation of the National Disability Insurance Scheme**

Portfolio Committee No. 2 – Health and Community Services inquired into the implementation of the National Disability Insurance Scheme (NDIS) and the provision of disability services in New South Wales. The NDIS is a Commonwealth scheme that began rollout in New South Wales in July 2016 to provide support to people with disability through individualised funding arrangements.

Crossing multiple policy jurisdictions and levels of government, the scope of the inquiry reflected the scale and complexity of disability support. With broad-ranging terms of reference, various facets of disability service provision were examined, including supporting people with complex care and support needs, access to early intervention supports for children, workforce issues and the sustainability of disability service providers, and the regulation and oversight of disability services.

The committee received over 350 submissions and held two public hearings in New South Wales, garnering an extensive body of evidence from many different stakeholders, including NDIS participants and carers, people with disability not covered by the Scheme, the NSW Government, the National Disability Insurance Agency, the NDIS Quality and Safeguards Commission, various disability service providers, advocacy organisations and industry associations.

In its report, the committee found that, while the NDIS is a transformative reform, its potential had not yet been realised for many individuals in New South Wales. The committee also found that, even though many people with disability were expected to benefit from the NDIS, many others would not be eligible for the Scheme and would require appropriate services to meet their needs. The committee also made recommendations to address the challenges of the Scheme's implementation and to provide greater clarity and certainty for people with disability seeking support outside of the NDIS.

## BUDGET ESTIMATES IN 2018-2019

The Budget Estimates hearings occur following the passage of the Appropriation bills through the House each year. They are conducted by the Portfolio Committees according to their portfolio responsibilities. The initial round of hearings is attended by the relevant ministers and accompanying departmental officials.

The Budget Estimates inquiry for 2018-2019 was referred to the Portfolio Committees on 20 June 2018. Initial hearings were held for seven days, from 30 August to 7 September 2018. In total, there was almost 50 hours of public hearings with 24 Ministers and 143 public servants answering committee questions. All hearings were live streamed across the 7 days of hearings. There were over 11,200 views.

A record 7,452 supplementary questions were received following the initial hearings.

There were five supplementary hearings held between October to February 2019 for the following portfolios: Police, Corrections, Family and Community Services and Disability.

## Working in the Legislative Council Program 2018-2019

The Working in the Legislative Council program is a 12-week, professional development initiative offered to public service departmental officers who want to gain first-hand experience of the operations of Parliament, including Legislative Council committees and the annual budget estimates process. The program runs from August to November each year.

In 2018, Ms Liz Gould from NSW Health and Mr Ross Anderson from the NSW Rural Fire Service took part in the program. Both participants provided positive feedback about their experiences.



Budget Estimates secretariat including Working in the LC staff



PC No. 5 – Western Sydney, WestConnex and Sport hearing



PC No. 3 – Education hearing



Select Committee on Electricity Supply, Demand and Prices in New South Wales site visit to the Snowy Hydro, Tumut

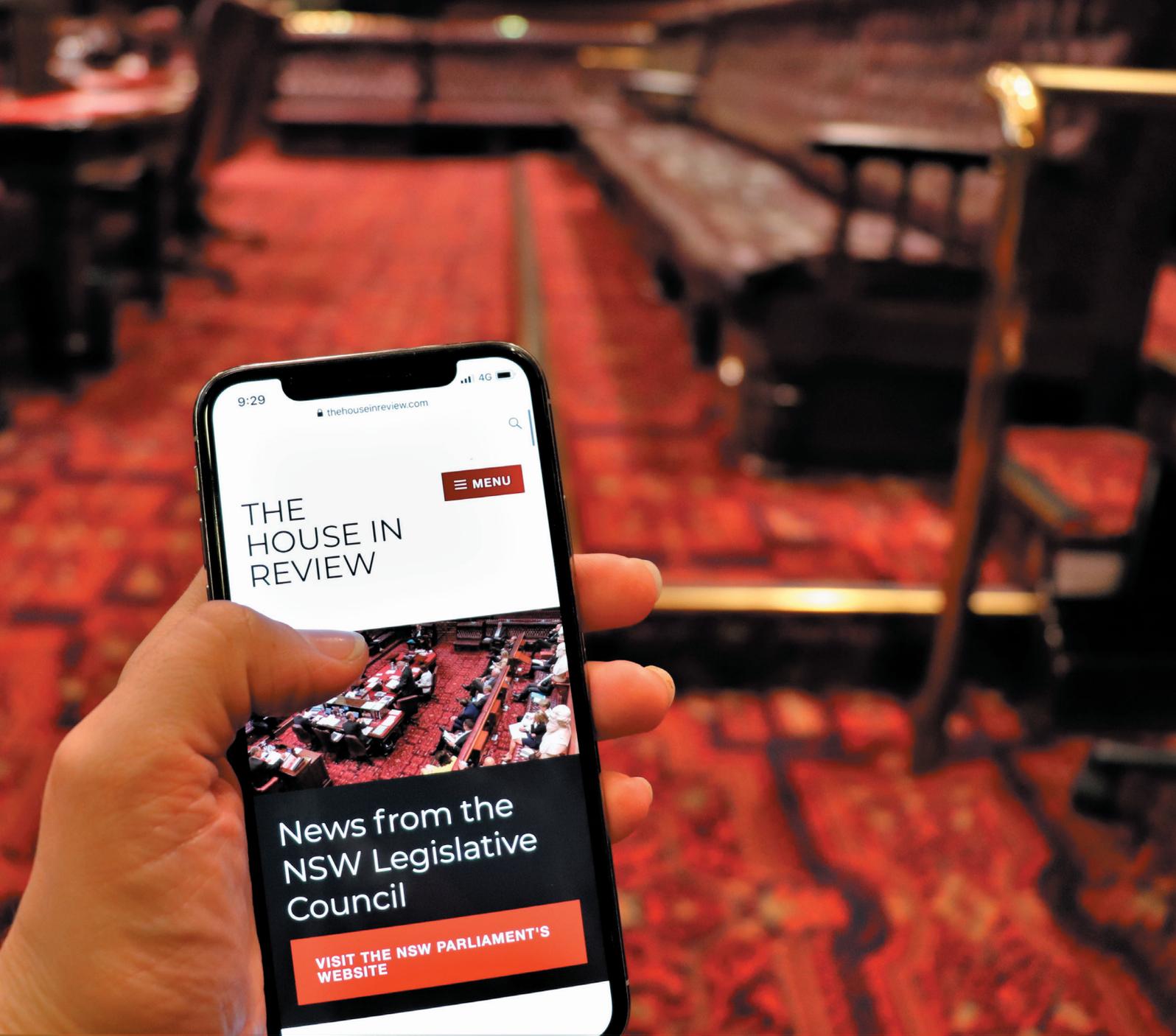
## LOOKING AHEAD: BUDGET ESTIMATES 2019-2020

In May 2019, the House adopted a revised resolution for the 2019/2020 Budget Estimates inquiry which incorporated several new features:

- Each portfolio will be examined over a full day, in contrast to the half-day hearings scheduled in previous years.
- Three rounds of hearings, comprising 12 days of initial hearings between 29 August and 13 September 2019; one week of supplementary hearings between 28 October and 1 November 2019; and 12 days of 'further' hearings scheduled between 6 and 21 February 2020.

Committees will take evidence from ministers, parliamentary secretaries and departmental officers during the morning hearing sessions, and departmental officers only during the afternoon/evening sessions. In previous years committees have not invited parliamentary secretaries to give evidence, and had not broken the witness groups into different panels.

The outcome of the 2019-2020 Budget estimates inquiry will be reported in the next Legislative Council annual report.



ENGAGING WITH THE  
COMMUNITY



## OVERVIEW

The Department of the Legislative Council is committed to strengthening our engagement with members of the community and other stakeholders. The Department aims to deliver programs that educate and encourage participation in the parliamentary process and to inform the community about the work of the Legislative Council, including through social media.

## SOCIAL MEDIA

The Department finalised and implemented its social media strategy in the previous reporting period, creating a Facebook and blog page and establishing a social media project team to coordinate and manage social media. An evaluation of the implementation of the social media strategy was completed in March 2019, with 12 recommendations to continue to enhance the Council's Twitter, Facebook and House in Review blog, most of which have been implemented.

With the heightened interest in the Parliament due to the State election, the Council's Facebook page saw an increase in the total number of followers to over 3,000 after only a year in operation. It overtook the Council's Twitter page which has now also reached 3,000 followers.

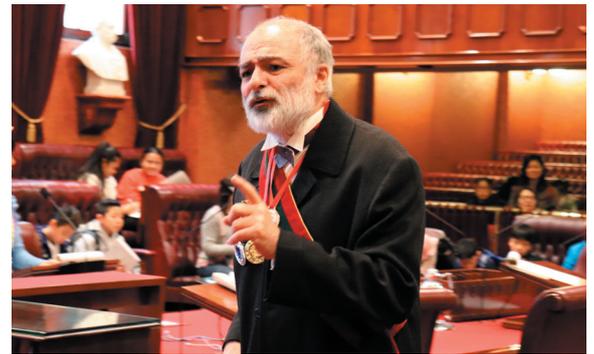
The House in Review blog has gone from strength to strength during the reporting period with the Procedure and Committee Offices now posting updates every non-sitting week in addition to sitting week posts. Following the election, the blog post announcing the Council's new members was viewed by over 800 people. The blog has also been a useful resource to explain in Plain English recent changes to sessional orders.



## COMMUNITY ENGAGEMENT ACTIVITIES

Throughout the reporting period, the Department participated in a wide range of community engagement activities, as follows:

- Young Women's Leadership Seminar
- YMCA Youth and Junior Parliaments
- Secondary Student Leadership Programs
- Family Fun Day
- Australia Day
- Sydney Open.



Family Fun Day 2018

### **Fountain Court Exhibitions**

The Fountain Court is a free exhibition space for monthly art exhibitions which are relevant to New South Wales and hosted by a member of Parliament. Information about holding an exhibition is available on the Parliament's website.

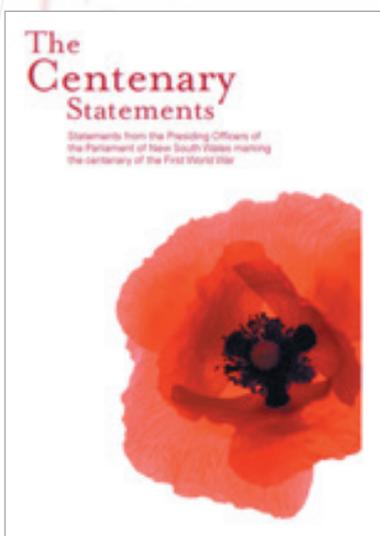
The following exhibitions were displayed during the year in the Fountain Court exhibition space:

- July 2018 – Journeys of Hope, sponsored the Hon Mark Speakman MP
- July/August 2018 – Solomon Islands After RASMI, sponsored by the Presiding Officers
- September 2018 – Indigenous Art Prize, sponsored by Mr Jonathon O'Dea MP
- October 2018 – Plein Air 2018, sponsored by the Presiding Officers
- November 2018 to March 2019 – World War I Exhibition, sponsored by the Presiding Officers
- March to April 2019 – Australian Landscapes on Chinese rice paper, sponsored by Ms Jenny Leong MP
- May 2019 – Head On Landscape Prize 2019, sponsored by the Presiding Officers
- June 2019 – Colours and Shapes of NSW, sponsored by the Hon. Mark Pearson MLC.

### **Anzac Legacy in NSW: Then and Now exhibition**

On 13 November 2018 the Presiding Officers launched an exhibition in the Parliament's Fountain Court, entitled The Anzac Legacy in NSW: Then and Now. The exhibition marked the closing of the Centenary of Anzac (2014-2018) and the centenary of the signing of the Armistice, and honoured all of those who fought and served in the First World War.

The exhibition presented a display of artefacts, photographs, rare documents, NSW honour rolls and a collection of the Parliament's own Centenary Statements. Also featured were the stories and experiences of Indigenous servicemen and their journey towards recognition.



### **Centenary of the First World War statements and Monograph**

Since 2014 the Presiding Officers have made statements commemorating the Centenary of the First World War on the Tuesdays commencing each sitting week. The statements marked significant events of the First World War and its lasting impact on the Parliament and people of New South Wales.

On 13 November 2018 the Presiding Officers made their final Centenary statements in which they spoke about the events that took place following the declaration of the Armistice with Germany on 11 November 1918.

The statements were collated into a book as an enduring act of commemoration by the members and staff of Australia's first parliament. The book was the signature publication of the Anzac Legacy in NSW: Then and Now exhibition which was on display in the Fountain Court at the Parliament from November 2018 to February 2019.

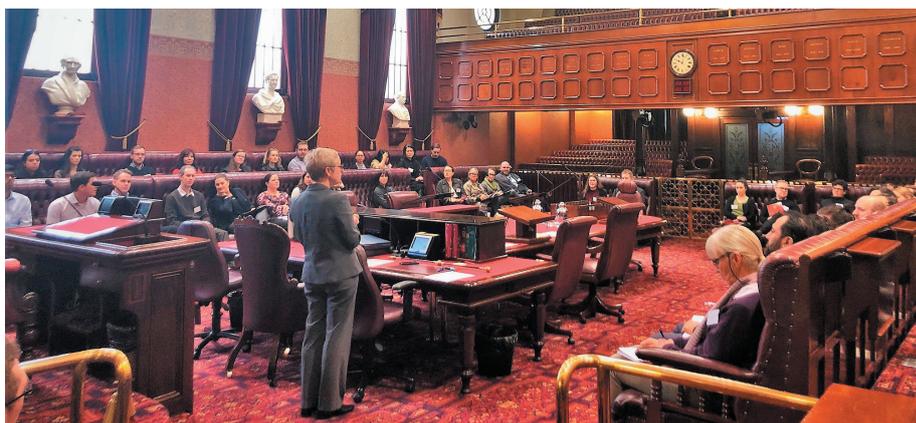
## EDUCATION AND RESEARCH ACTIVITIES

### **Legislative Council in Practice seminars**

The Legislative Council in Practice seminar program is aimed at public sector employees and professionals who are looking to develop their knowledge and understanding of the role and functions of the Legislative Council.

The seminars are presented by senior officers including the Clerk of the Parliaments and the Deputy Clerk. A highlight for many participants is the visit to the Council chamber. Participants also find the interactive members' panel session, which involves several Council members discussing their backgrounds and parliamentary roles and answering participants' questions, both valuable and enjoyable.

Two seminars were held during the reporting period, with a total of 106 public sector staff attending. The seminars have received consistently positive feedback.



*Susan Want, Usher of the Black Rod delivering a presentation to public sector employees*

### **Oral History Project**

The Oral History Project is an ongoing initiative of the Legislative Council. It records and shares milestones in the Legislative Council's history by the people who have shaped its evolution as a House of Review.

Three monographs have been published since the project began in 2013, all authored by the NSW Parliament's former Historian Dr David Clune. In the current reporting period, work was undertaken on a fourth monograph titled "At Cross-purposes?: Government and the Crossbench in the NSW Legislative Council, 1988-2011" which was subsequently launched in September 2019.



*Oral History interview with former member the Hon John Della Bosca, interviewed by Dr David Clune, NSW Parliament Historian and Steven Reynolds, Deputy Clerk*

All monographs are published on the Parliament's website along with transcripts of interviews.

### **Effective participation in parliamentary inquiries**

Committee staff continued the very successful program of workshops run in conjunction with the Council of Social Service of NSW (NCOSS) aimed at improving non-government stakeholders' understanding of parliamentary inquiries and their skills in participating in them.

Four workshops involving 42 people from the community sector were conducted during the reporting period. The feedback received from all sessions was positive.

In addition to the NCOSS workshops 10 committee staff delivered 11 presentations to a range of external stakeholders on the role and functions of Legislative Council committees. The audiences included public servants, university and TAFE students and nongovernment organisations.

### **University of Sydney 'Parliament and Democracy' course**

In the second half of 2018, students from the University of Sydney participating in the Parliament and Democracy course attended four sessions at the NSW Parliament. The sessions were coordinated and delivered by officers from both Houses, and involved a variety of presentations, including:

- a legislation role play in which students 'passed' a bill in each House
- a panel of Government and Opposition Whips discussing their role in relation to their party and the Parliament
- a presentation on the role of committees, including observation of budget estimates hearings
- observation of and discussion about Question Time in each House
- a panel of ex-Ministers discussing their roles and the relationship between the Executive and the Parliament.

Feedback from the students was overwhelmingly positive and the course is being repeated in the second half of 2019.

### **Chamber and Support school talks**

Chamber and Support staff deliver talks on the functions and history of the Legislative Council to primary and secondary schools and conduct role plays with special interest groups and visiting dignitaries. During the reporting year approximately 602 schools and other groups visited the Parliament and 18,713 participants undertook tours delivered by Chamber and Support staff.



# PARLIAMENTARY RELATIONS



## OVERVIEW

The Parliament welcomes official visitors, foreign dignitaries, parliamentary colleagues and delegations from around the world, embracing opportunities to share knowledge and exchange ideas.

The Legislative Council is also a committed participant in the Commonwealth Parliamentary Association's Twinning Program.

### ***Hospitality and Visitors***

The following delegations and official visitors were received during 2018-2019:

#### ***Delegations***

- Delegation from Japan – 16 August 2018
- Delegation from Western Cape Provincial Parliament – 15 to 17 October 2018
- ASEAN delegation through the Australian Parliament's International and Parliamentary Relations Office – 22 November 2018
- Delegation from the Peoples Republic of China through Australian Political Exchange Council (AUSPOL) – 26 November 2018
- Delegation from the Republic of Ireland through International and Parliamentary Relations Office – 29 November 2018
- Committee of Justice of the Vietnam National Assembly – 29 November 2018

- National Assembly of the Republic of Korea 23 January 2019
- Visit from Myanmar – 5 June 2019.

### ***Official visits***

Official visits are made to the NSW Parliament. These comprise mainly of diplomats of ambassadorial status either presenting their credentials before taking up their duties or at the conclusion of their posting. A list of official calls made during 2018-2019 include:

- Consul-General of the Federal Republic of Germany
- A/Consul General of United States of America
- Ambassador of Nepal
- Consul-General of Brazil
- Consul-General of Lebanon
- Australian Ambassador-designate to Lebanon
- Ambassador of Israel
- Consul General of Japan
- Consul General of India
- Consul General of Germany
- Consul General of United States of America
- Consul General of China
- Consul General of Serbia
- High Commission & Consul General of New Zealand
- Ambassador of Norway.



*Lunch in the Speaker's Dining Room welcoming the delegation from Western Cape Provincial Parliament in October 2018*

## ***Farewell to 38th Governor of New South Wales and welcome to new Governor of New South Wales***

At the end of his time in office, the 38th Governor of New South Wales, His Excellency General The Honourable David Hurley AC DSC (Ret'd), accompanied by his wife, Mrs Linda Hurley, were farewelled by the Presiding Officers of the New South Wales Parliament and distinguished guests at a dinner held in the President's Dining Room on 11 April 2019. The Governor's tenure at Government House concluded on 1 May 2019, before he took office as Governor-General of Australia.



*The President and Thomas George farewelling the former Governor and Mrs Hurley at an event in the President's Dining Room.*

The State's 39th Governor, Her Excellency the Honourable Margaret Beazley AO QC, was sworn in on 2 May 2019 and soon after opened the 57th Parliament.

## COMMONWEALTH PARLIAMENTARY ASSOCIATION

The Commonwealth Parliamentary Association (CPA) is made up of parliamentarians united by a community of interest, respect for the rule of law and the rights and freedom of individual citizens, and the pursuit of positive ideals of parliamentary democracy. The Association's mission is to promote the advancement of parliamentary democracy by enhancing knowledge and understanding of democratic governance. This mission is achieved through a range of programs and activities for parliamentarians and parliamentary staff.

### ***Regional Representation***

The Hon. John Ajaka MLC, President, was endorsed as the Regional Representative of the CPA International Executive Committee at the 2017 General Assembly of the CPA which took place in Dhaka, Bangladesh in November 2017. The President attended the following Executive Committee meetings:

*CPA Executive Committee Meeting, London, United Kingdom, and travel to Northern France*

The CPA International Executive Committee meeting was held in London from 5 to 9 November 2018.

The Executive Committee met in lieu of the Annual General Meeting as no branch came forward to host the AGM in 2018.

Members of Parliament representing the nine regions of the CPA – *Africa; Asia; Australia; British Islands & Mediterranean; Canada; Caribbean, Americas & Atlantic; India; Pacific; and South East Asia* –



*Her Excellency the Honourable Margaret Beazley AO QC giving the speech on the Opening of the 57th Parliament in May 2019*



*CPA Executive Committee Meeting, London, UK*

attended the meeting. The CPA meetings enable Commonwealth Parliamentarians to reach beyond their own Parliaments to contribute in a global setting to the development of best parliamentary practices and the most effective policies for parliamentary strengthening.

As the President was already in London, he was also able to participate in the official wreath laying ceremony to commemorate the Centenary of Armistice Day in Villers-Bretonneux on 11 November, as well as making an official visit to the French Senate in Paris.

The CPA International Executive Mid-Year Committee meeting was held in Ottawa, Canada, from 12 to 15 April 2019.

### ***Twinning Program***

The Commonwealth Parliamentary Association Twinning Program links every Australian state and territory parliament with one or more parliaments in the Pacific region. The program is designed to promote collaboration and understanding between twinned parliaments to ensure they each fulfil their legislative, representative and oversight roles.

The NSW Parliament is twinned with the parliaments of the Autonomous Region of Bougainville (the Bougainville House of Representatives) and the Solomon Islands (the National Parliament of Solomon Islands).



*The President and Federal Minister Hon Darren Chester MP at the official wreath laying ceremony commemorating the Centenary of Armistice Day in Villers-Bretonneux*



The Twinning Steering Committee provides strategic direction and oversight of twinning and is comprised of the following representatives of the three parliamentary departments:

- Ms Beverly Duffy, Chair, and Clerk Assistant – Procedure, Legislative Council,
- Mr Simon Johnston, Director, Procedural Research & Protocol, Legislative Assembly
- Ms Jeannie Douglass, Senior Manager, Parliamentary Education, Department of Parliamentary Services
- Ms Jenelle Moore, Director – Committees, Legislative Council

## Twinning activities

- In July to August 2018, the President of the Legislative Council, the Hon. John Ajaka MLC, officially opened the Next Generation: Solomon Islands after Ramsi exhibition in the Fountain Court, sponsored by the State Office of the Department of Foreign Affairs and Trade. The official guests included His Excellency Roderick Brazier, Australian High Commissioner to Solomon Island
- In September 2018, three officers were awarded professional development scholarships by the clerks of the twinned parliaments.
- In October 2018,
  - five committee officers from the Parliament of Samoa spent one week on attachment to the NSW Parliament at the request of, and funded by, the UNDP Pacific Office.
  - three officers from the Parliament of Vanuatu spent one week on attachment to the NSW Parliamentary Library at the request of, and funded by, the UNDP Pacific Office.
- In November 2018, the Speakers of the twinned parliaments spent two days visiting the NSW Parliament on their way to a Speakers' program in the Australian Parliament.
- In December 2018, the first recipient of the inaugural Twinning Professional Development Scholarship, Joel Tukana from the Bougainville House of Representatives, presented his paper at the Australasian Parliamentary Educators Conference in Sydney. (The two other scholarship recipients, both from the National Parliament of Solomon Islands, participated in a one week attachment to the NSW Parliament in October 2019)
- In April 2019, the Twinning Steering Committee completed a review of the Twinning professional development scholarship, the conclusions of which were endorsed by the Clerks of the twinned parliaments.
- In May 2019, the Presiding Officers of the NSW Parliament sent a letter to the Hon Patten Oti, congratulating him on his election as Speaker of the National Parliament of Solomon Islands, following national elections in April 2019. The Clerks of the NSW Parliament congratulated Mr David Kusilifu on his appointment as Clerk of the National Parliament of Solomon Islands.

**Further information about the NSW Twinning Program and the scholarship go to <https://www.parliament.nsw.gov.au/about/Pages/Twinning-Partnerships.aspx>**

## Twinning professional development scholarship

Each year, staff from our twinned parliaments are invited to apply for a scholarship to prepare a report or paper on a relevant research topic. The paper may be submitted for publication, or presented at a conference – or both. Scholarship recipients are mentored by a member of staff from the Parliament of NSW as well as an officer from their own parliament.

The aim of the scholarship is to facilitate the professional development of staff (ours as well as theirs); to contribute to the body of knowledge about parliamentary matters in Bougainville and Solomon Islands and to keep the links strong between our parliaments.

## Sponsored events

A number of notable events sponsored by the CPA NSW Branch from its inter-parliamentary account took place during the year, which included:

- The CPA NSW Branch Biennial dinner for members and associate members took place on 17 September 2018.
- An exhibition in the Fountain Court titled The ANZAC legacy in NSW: Then and Now.
- High Tea event held in honour of the visiting Sydney Women's Consular Group on Wednesday 14 November 2018.
- Sponsorship of the Head On Photographic Art Prize for 2019, including an event at Parliament House on 9 May 2019 to award the President's and Speaker's prizes. Both these and the First Prize winners' photographic works are acquired as part of the Parliament's art collection.



*The Speakers of the Solomon Islands and Bougainville legislatures visiting NSW Parliament in November 2018.*

## SISTER STATE DELEGATION VISIT TO CALIFORNIA

In late July and early August 2018 the President of the Legislative Council led a delegation visit to California. New South Wales has had a sister-state relationship with California since the former Presiding Officers signed a memorandum of understanding in 1997, and over the years the Parliament of NSW has received a number of delegations from the California State Senate.



## PARLIAMENTARY FRIENDSHIP GROUPS

Parliamentary Friendship Groups are established by members of Parliament to provide a forum for a shared cause or interest, or to arrange events and assist delegations associated with countries and regions.

At the time of reporting 43 Parliamentary Friendship Groups were in operation. The Procedure Office processes applications from members of the Legislative Council wishing to form a new group and coordinates the annual reports from Parliamentary Friendship Groups which are required by 31 March each year. A list of all groups is provided at Appendix 6.

## AUSTRALASIAN STUDY OF PARLIAMENT GROUP (ASPG) FORUMS

The Australasian Study of Parliament Group (ASPG) is a politically non-partisan body which was established in 1979 to encourage and stimulate research, writing, teaching and discussion about parliamentary institutions, particularly those in Australasia and the South Pacific. The ASPG has Chapters in all States and Territories of Australia and in New Zealand. Its membership consists of parliamentarians, parliamentary officers, academics, teachers, journalists, students and other interested individuals.

The ASPG annual conference was held in Brisbane from 18 to 20 July 2018 with the theme: 'Trust in Parliament in a post-truth world'. The conference was attended by a number of Department of the Legislative Council staff. Speakers included the Hon Jonathan O'Dea MP who is now Speaker of the NSW Legislative Assembly, and the Hon Gareth Ward MP who is now Minister for Families, Communities and Disability Services.

The ASPG co-sponsored a number of forums and seminars throughout the year which included the following:

### ***'Indignation in the Colony – the Failed Royal Assassination'***

On 14 August 2018, Emeritus Curator of the State Library, Paul Brunton AM, delivered a presentation about the failed assassination attempt of Prince Alfred Duke of Edinburgh in 1868, the first member of the royal family to visit Australia. Mr Brunton discussed the response of the NSW Parliament to the incident, including the role of Sir Henry Parkes. The presentation was held in conjunction with the 'Indignation in the Colony' exhibition held in the Legislative Assembly foyer.

### ***'Women and the Law – the century of the 'Women's Legal Status Act 1918 NSW'***

The *Women's Legal Status Act 1918* gave the women of NSW the right to stand for election to the Legislative Assembly and Local Government; practise as a barrister or solicitor, or be appointed a judge, a police magistrate, or justice of the peace in NSW.

Professor Anne Twomey, Professor of Constitutional Law, Director, Constitutional Reform Unit, University of Sydney, spoke about the impact of the Act in New South Wales at an event coordinated by Parliamentary Education on 16 October 2018.

### ***'Presentations from the Speakers of the National Parliament of Solomon Islands and the Autonomous Region of Bougainville House of Representatives'***

On 19 November 2018, the Hon Ajilon Nasiu, Speaker, NPSI delivered a presentation on 'the 2019 national general election in Solomon Islands' and, the Hon Simon Pentanu, Speaker, BHOR, spoke about 'the Bougainville independence referendum'. The event was coordinated by the Twinning Steering Committee.

### ***'Reflections of the 2019 Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT) Professional Development Seminar'***

On 19 March 2019, New South Wales' Parliamentary staff reflected on their attendance at the 2019 Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT) Professional Development Seminar held in Tasmania, including 'privilege flashpoints in committees', 'Parliament House as a public building', and 'the Parliament and the Executive'.



# CORPORATE GOVERNANCE



## OVERVIEW

The Department of the Legislative Council works collaboratively with the Department of the Legislative Assembly and the Department of Parliamentary Services to ensure that the Parliament of New South Wales is supported by a strong governance framework.

## MASTER PLAN FOR PARLIAMENT

The Department of Parliamentary Services in partnership with the House Departments has prepared a 10 year framework to support the Legislature, its members, staff and the community from 2018-2019.

The Plan considers key business and technology needs, including: support for mobile and flexible working arrangements for Members and staff; accessibility to information the Parliament publishes and broadcasts to all citizens, including those who have visual or hearing impairments and the need for continuous improvement of our security and disaster recovery arrangements.

This first iteration will be used to seek funding to address long-standing issues in the Parliament's physical and digital infrastructure and to reposition the Parliament of NSW as a leading example of operational excellence among state parliaments.

## SALARY MOVEMENTS

*The Crown Employees (Public Sector – Salaries 2008) Award* was varied in July 2018 to provide a 2.5 per cent salary increase for the next 12 months which applies to the *Crown Employees (Parliament House Conditions of Employment) Award 2015*. The Parliament House Award contains the pay rates for parliamentary department staff. An identical increase was also applied to members' staff via an increase to salaries contained in the *Members' Staff Conditions of Employment – Determination of the Presiding Officers*.

The *Statutory and Other Officers Remuneration Tribunal Determination of 7 August 2018* also increased the salaries of the Clerks, Chief Executive, DPS and Deputy Clerks by 2.5 per cent effective from 1 July 2018 to 30 June 2019.

## EQUAL EMPLOYMENT OPPORTUNITY

The Department of the Legislative Council is committed to providing a workplace that provides equal employment opportunity (EEO) for potential and existing employees. The Department's commitment is evidenced by:

- Flexible work practices to assist staff in achieving a balance between their professional and personal life
- Merit selection
- Fair work practices and procedures.



Women are well represented in the Department and occupy six of the 10 management or supervisory positions the Department has in its establishment. The Department contributes EEO data for the Department of Premier and Cabinet's Workforce Profile, which measures performance in meeting NSW Government employment benchmarks for employees from EEO minority groups. The Department's EEO trends are outlined in the table below.

## WORKPLACE DIVERSITY AND INCLUSION PLAN 2019-2023

In 2018, a Parliament-wide Workplace Diversity and Inclusion Strategy was developed. Each of the three parliamentary departments was required to prepare its own Workplace Diversity and Plan to implement the goals of the Parliament's strategy.

The Legislative Council's four-year Workplace Diversity and Inclusion Plan is a commitment to create a workplace that is fair and inclusive, and promote a workforce that better reflects the diversity of the broader community we serve. The Plan was approved by the Clerk in April 2019 and is currently being implemented and will be reviewed at the conclusion of the 57th Parliament.

The Plan has been published on the intranet and Parliament's website as information for potential job applicants.

## PUBLIC INTEREST DISCLOSURES

Under section 31 of the *Public Interest Disclosures Act 1994*, all public authorities must report on any public interest disclosures made by public officials.

During the reporting period, no public official made a disclosure under the Act to the Department of the Legislative Council.

The Parliament encourages the disclosure, in the public interest, of corrupt conduct and maladministration. The Department's Public Interest Disclosure Policy 2011 is accessible on the intranet and the Department ensures that all staff are aware of the policy. In addition, the Human Services team of the Department of Parliamentary Services delivers a session on Public Interest Disclosures at the Induction Program for new staff.

## AUDIT AND RISK COMMITTEE

The Parliament's Audit and Risk Committee operates in accordance with Treasury Policy Paper (TPP15-03) "Internal Audit and Risk Management Policy for the NSW Public Sector." The Committee's Charter states that the objective of the Committee is "to provide independent assistance to the Clerks and

the Executive Manager by monitoring, reviewing and providing advice about the Legislature's governance processes, risk management and control frameworks, and its external accountability obligations."

The current Members of the Audit and Risk Committee are Ms. Carol Holley (Chair), Mr Alex Smith (Member), and Mr David Antaw (Member). All Members are independent and were re-appointed with effect from 1 June 2019.

The Committee met six times during 2018-2019 and Committee Member attendance is shown in the table below.

<b>Audit and Risk Committee Members</b>	<b>Number eligible to attend</b>	<b>Number attended</b>
Ms Carol Holley (Chair)	6	6
Mr Alex Smith	6	4
Mr David Antaw	6	6

The Committee monitored the following activities in 2018-2019:

- Risk assessments including updates to the Parliament's Corporate Risk Register
- Endorsement of the Parliament's Internal Audit Universe, Strategic (three year) and Annual Internal Audit Plan
- Progress against the Internal Audit Plan
- Final internal audit reports
- Status reports on the implementation of internal audit and external audit recommendations
- Draft and Final Legislature Annual Financial Statements
- Internal financial performance reports
- The Parliament's early close procedures
- The Audit Office of NSW's Client Services Report and Management Letter
- Management's representation letter to the Audit Office of NSW
- Annual attestation against the Parliament's Legislative Compliance Register
- Business Continuity Management implementation
- Reports on Fraud and Corruption Control.

## INTERNAL AUDIT

The Parliament's Internal Audit function is an independent review activity headed by the Chief Audit Executive. The Internal Audit Function, through the Chief Audit Executive, reports functionally to the Audit and Risk Committee on the results of completed

audits, and for strategic direction and accountability purposes; and reports administratively to the Clerks and Chief Executive DPS, to facilitate day to day operations.

The Chief Audit Executive manages, through an outsourced audit service provider, an annual plan of risk-based audits. The annual audit plan for 2018-2019 was endorsed by the Audit and Risk Committee in June 2018.

During 2018-2019, the following final audit reports were presented to the Audit and Risk Committee:

- Corporate Governance
- Members Entitlements
- Information Systems
- IT Security
- Fraud and Corruption Risk Assessment Members and Members' Staff
- Payroll
- Facilities Management.

In addition to the above, the following three internal audit reviews from the 2018-2019 audit plan were in progress as at 30 June 2019 and expected to be finalised in Q1 2019-2020

- Accounts Payable
- Members Entitlements
- Work Health and Safety in Electorate Offices.

In June 2019, the Audit and Risk Committee endorsed an updated Audit Universe, Strategic (three year), and annual audit plan for the following year (2019/20).

## ENTERPRISE RISK MANAGEMENT

The Parliament's Enterprise Risk Management (ERM) Framework incorporates all the Parliament's policies, processes, and methodologies for identifying and managing risk. The ERM Framework also sets out how risk management is embedded in key business processes.

In May 2019, the Parliament conducted an annual refresh of its Strategic Risk Profile at a workshop facilitated by Prosperity Audit Services. This workshop was attended by the Heads of all three Parliamentary Departments and other Executives and Senior Managers across the three Departments. The key output from the workshop was an updated Corporate Risk Register (CRR) which was endorsed by the Parliament's Senior Management Group and the Audit and Risk Committee.

The Corporate Risk Register is subject to quarterly review by Management and the Audit and Risk

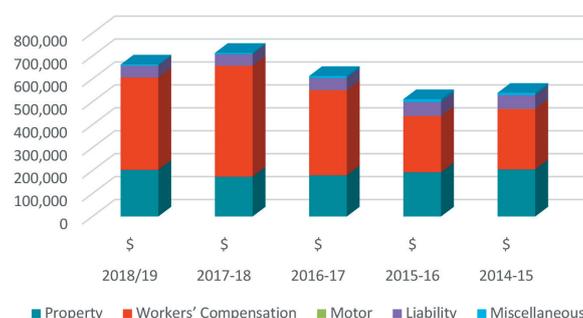
Committee. In addition, Departments/Branches maintain operational risk registers which are updated as part of the Operational Planning process.

## INSURANCE

The Parliament's insurance requirements are managed as part of the Treasury Managed Fund (TMF) portfolio. Under the TMF management arrangements, the Parliament's business insurer is Gallagher Bassett for all insurance lines except for workers' compensation insurance which is provided by Employers Mutual. Deposit premiums paid to the Treasury Managed Fund for all lines of insurance over the past five years are shown in the table below.

	2018-2019	2017-2018	2016-2017	2015-2016	2014-2015
	\$	\$	\$	\$	\$
Property	203,150	173,230	179,100	192,430	205,080
Workers' Compensation	402,790	483,882	371,277	245,301	263,575
Motor	580	750	750	880	800
Liability	51,090	49,740	52,420	60,670	60,060
Misc	5,230	5,930	9,030	12,390	9,890
<b>Total</b>	<b>662,840</b>	<b>713,532</b>	<b>612,577</b>	<b>511,671</b>	<b>539,405</b>

Deposit Premiums Paid to the Treasury Managed Fund (\$)



## BUSINESS CONTINUITY MANAGEMENT

The Parliament has continued to make progress in implementing its Business Continuity Management System in 2018-2019. Activities have included:

- Four meetings of the Business Continuity Governance Group, with representation from all three Parliamentary Departments, in July 2018, November 2018, March 2019, and June 2019
- Implementation of all eleven recommendations from the 2017 Internal Audit Report on Business Continuity

- The development of updated Business Impact Assessments (BIAs) for all the Parliament’s critical processes
- Review and update of Business Recovery Plans (BRPs) for all the Parliament’s critical processes
- Development of internal guidance document on the Parliament’s response to a State wide electricity outage
- Protocol agreed with Department of Premier and Cabinet (DPC), and Memorandum of Understanding with NSW Treasury, for reciprocal working arrangements for short notice accommodation and business recovery site arrangements for the Parliament of NSW, DPC and Treasury respectively.

## FRAUD AND CORRUPTION PREVENTION

The Parliament’s Fraud and Corruption Control Committee met four times in 2018-2019 and oversaw the implementation of the Corruption Control Plan.

The following initiatives were taken in 2018-2019 to ensure staff awareness responsibilities under section 6E(1)b of the *Public Interest Disclosures Act 1994* have been met:

- Induction training for new staff
- The launch of an on line PULSE training module on fraud and corruption prevention
- The inclusion of a fraud prevention page on the new Governance intranet site which includes public interest disclosure policies and a one page fact sheet: “how to report wrongdoing”
- Email communications by the Department Head commending the above to staff.

### Code of conduct

The NSW Parliament has a strong ethical framework which includes separate codes of conduct for members, departmental staff and members’ staff. Each code, while different, incorporates the common principles of honesty, integrity, confidentiality, and requires the appropriate use of public resources. All new members and staff are provided with copies of the relevant code of conduct.

## PARLIAMENTARY INFORMATION MANAGEMENT SYSTEMS (PIMS)

Staff across the Legislative Council have been working closely with the Information Services branch, Department of Parliamentary Services on the parliamentary information management systems (PIMS) project to deliver further major stages in the move from the obsolescent Lotus Notes technology to a modern SharePoint platform.

## WORK HEALTH AND SAFETY

The Department of the Legislative Council is committed to ensuring the workplace health and safety of our employees as well as that of visitors.

The Parliament has a Work Health and Safety (WHS) Committee which meets quarterly. The Department is represented by Ms Susan Want, Usher of the Black Rod and Ms Shu-fang Wei.

The following table indicates that in 2018-2019 there was a decrease of reported incidents this year compared to the previous year. All staff are encouraged to report incidents, hazards and near-misses as a way to proactively manage risks and enhance work health and safety outcomes for the Parliament. The Department will continue to work with the Department of Parliamentary Services to offer a number of measures, including ergonomic assessments, to maintain as safe a workplace as possible.

### Summary of Workplace health and safety incidents

	2018-2019	2017-2018	2016-2017
No. of incidents	4	7	6
Near miss/hazards	1	1	1
Strains & overuse	0	1	2
Slips trips and falls	1	3	0
Other (not categorised above)	2	2	3
Lost time injuries	0	0	0
Claims	0	0	0
<b>New claims cost</b>	<b>\$0</b>	<b>\$801.20</b>	<b>\$0</b>

## TRAVEL EXPENDITURE

### *Overseas travel – Department*

Date	Travellers	Purpose	Cost
July 2018	The Hon. John Ajaka MLC, President and his wife Mr David Blunt, Clerk of the Parliaments	49th Presiding Officers and Clerk's Conference in New Zealand	\$11,692.77
August 2018	Mr Steven Reynolds, Deputy Clerk, as President of ANZACATT	2018 Canadian Clerks Association Professional Development Seminar in Iqaluit, Canada	\$5,608
November 2018	Mr David Blunt, Clerk of the Parliaments	Accompanied the President to the CPA Executive Committee Meeting in London and attended various meetings at the House of Commons. He also travelled to Paris to visit the French Senate and to Villers-Bretonneux with the President during the wreath laying ceremony to commemorate the Centenary of Armistice Day.	\$12,228
December 2018	The Hon. John Ajaka MLC, President and his wife Ms Madeleine Foley, Clerk Assistant	Study tour to Canada and the United States of America	\$20,952
February 2019	Ms Beverly Duffy, Clerk Assistant	2019 Professional Development Programme at the UK Parliament, including a visit to the National Assembly for Wales and the Houses of the Oireachtas, Ireland	\$12,014

### *Domestic travel*

Date	Travellers	Purpose	Cost
July 2018	Mrs Rhia Victorino, Principal Council Officer Ms Liz Clark, A/Senior Council Officer Ms Angeline Chung, Council Officer	Attendance at ASPG annual conference in Brisbane.	\$4,045
November 2018	Mr John Young, A/Director Ms Monica Loftus, A/Council Officer	Attachment to the Procedure Office, Parliament of Victoria in Melbourne.	\$2,148.09
December 2018	Ms Susan Want, Usher of the Black Rod	Visit to Parliament of Victoria to view audio visual system	\$628
January 2019	Mr Steven Reynolds, Deputy Clerk, in his capacity as President of ANZACATT Ms Susan Want, Usher of the Black Rod Ms Helen Hong, A/Senior Council Officer Ms Shaza Barbar, A/Senior Council Officer Mr Brett Rodgers, Council Officer – Office of the Black Rod	Attendance at the ANZACATT 2019 Professional Development Seminar in Hobart, Tasmania	\$8,638
June 2019	Ms Sarah Dunn, Principal Council Officer – Committees Ms Liz Clark, Senior Council Officer – Procedure	Participation in the PLPP Course, hosted by the University of Tasmania, on behalf of ANZACATT.	\$10,855

### CPA Parliamentary Supported travel

Date	Travellers	Purpose	Cost
July/ August 2018	<p>The Hon. John Ajaka MLC, President, as delegation leader</p> <p>The Hon. Trevor Khan MLC, Deputy President</p> <p>The Hon. Adam Searle MLC, Leader of the Opposition in the Legislative Council</p> <p>Two members from the Legislative Assembly</p> <p>Mr Tom Anderson, A/Chief of Staff to the President</p> <p>Mr Steven Reynolds, Deputy Clerk as delegation secretary (attended conference but not the visit to the California State segment of the delegation)</p> <p>Mr David Blunt, Clerk of the Parliaments as delegation secretary for the visit to northern California</p>	<p>Attendance at the National Conference of State Legislatures 2018 Legislative Summit, held in Los Angeles.</p> <p>Following the Legislative Summit, the President led the delegation on a visit to the California State Senate in Sacramento and other locations within the State in accordance with the sister state agreement.</p>	\$90,625
October 2018	The Hon. John Ajaka MLC, President, in his capacity as Australian Regional Representative on the CPA Executive Committee	Attendance at the 37th CPA Australia and Pacific Regional Conference in Rarotonga, Cook Islands	\$5,785 *
October/ November 2018	The Hon. Ernest Wong MLC	<p>CPA study tour to United Kingdom and Singapore.</p> <p>Due to the interruption of his study tour in November, Mr Wong concluded his study tour in December</p>	\$18,720
November 2018	The Hon. John Ajaka MLC, President in his capacity as Australian Regional Representative on the CPA Executive Committee,	Attendance at the CPA Executive Committee Meeting in London. This was followed by travel to Paris to visit the French Senate and to lay a wreath at the commemorative service to mark the Centenary of Armistice Day at the Australian War Memorial at Villers-Bretonneux.	\$6,971 *
November 2018	The Hon. Lou Amato MLC	<p>Participation in the CPA Fundamentals Programme on Parliamentary Practice and Procedure 2018.</p> <p>The online component of the course was from 1 to 16 November and the residency course at the University of Witwatersrand, Johannesburg, South Africa, took place from 19 to 24 November.</p>	\$2,466

\* Additional costs reimbursed in full by CPA headquarters.

### CPA Parliamentary Supported travel (continued)

Date	Travellers	Purpose	Cost
April 2019	The Hon. John Ajaka MLC, President, in his capacity as Australian Regional Representative on the CPA Executive Committee	Attendance at the CPA Executive Committee Mid-Year Meeting in Ottawa, Canada.	\$480 *
May 2019	The Hon. Niall Blair MLC	Commonwealth Parliamentary Association study tour to United Kingdom and Ireland	\$14,640
June 2019	The Hon. Michael Veitch MLC	Commonwealth Parliamentary Association study tour to Canada	\$4,070

### USE OF CONSULTANTS, CONTRACTORS AND LEGAL SERVICES

The Department expended approximately \$60,840 on consultancy, contractor and legal services, the detail of which is provided below.

#### **Advices obtained from the Crown Solicitor**

During the financial year advice was also obtained from the Crown Solicitor's office on one matter, however, as this was classified as core legal work there was no cost to the Department of the Legislative Council.

#### **Legal Services**

The Department engaged the Honourable Keith Mason AC QC, as an independent legal arbiter to evaluate and report on a claim of privilege on a document relating to the Budget Finances 2018-2019. On 30 July 2018 Mr Mason provided his advice incurring expenditure of \$1,500 plus GST.

#### **Chamber coverage and other filming services**

Camera operator services for the chamber have been delivered by Corporate Technology Services Pty Ltd. The consultancy fees paid by the Department to Corporate Technology Services Pty Ltd was \$45,751.75 in 2018-2019.

#### **Shared expenditure**

The Department contributes to the cost of services delivered across the Parliament, including:

- the Employee Assistance Program (\$4,229.78)
- Flu vaccine program (\$2,384)
- professional fees charged by the independent members of the Parliament's Audit and Risk Committee (\$6,808.83).

In addition, some consultancy fees or contractor fees are charged to the Members Representation funds set aside in Parliament's budget, as they relate to LC members without being directly related to the Department's responsibilities. Examples of these costs are: Mr John Evans PSM, provision of services as Parliament Ethics Advisor (\$10,000), being the Legislative Council's share of the overall contract fee.

#### **Annual report**

This report is available on the New South Wales Parliament website: <http://www.parliament.nsw.gov.au>. The 2018-2019 annual report was compiled in house, with design assistance from Studio Rouge and a small print run, with a total cost of \$6,484.



# FINANCIAL PERFORMANCE



## DEPARTMENT OF THE LEGISLATIVE COUNCIL

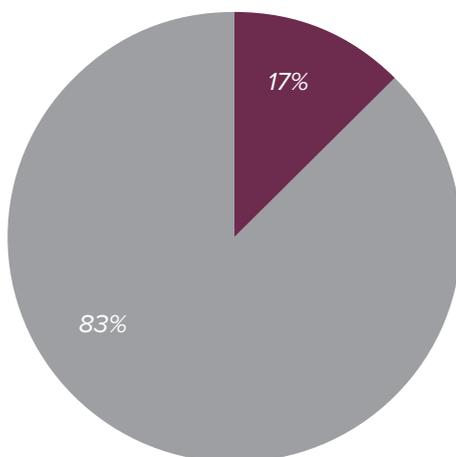
The net cost of services of the Legislative Council, including members' programs was \$28.344 million, representing 17.3% of the total net cost of services of the Parliament for the 2018-2019 financial year. This compares to a budget of \$26.498 million reflecting an unfavourable variance against budget of \$1.846 million or 7.0%.

The main components of this variation include:

- Employee related expenses being higher than budget by \$1.933 million due to: Members' staff separations of \$1.032 million following the Election; higher long service leave expense of \$222,000 due to a reduction in the discount factor for present value calculations; \$172,000 higher than expected short term relief costs; redundancy costs of \$140,000; and \$177,000 in additional staffing required to meet the additional committees formed during the year.
- Members remuneration being higher than budget by \$177,000, offset by lower operating expenses of \$282,000 mostly due to lower member allowance expenditure of \$301,000.

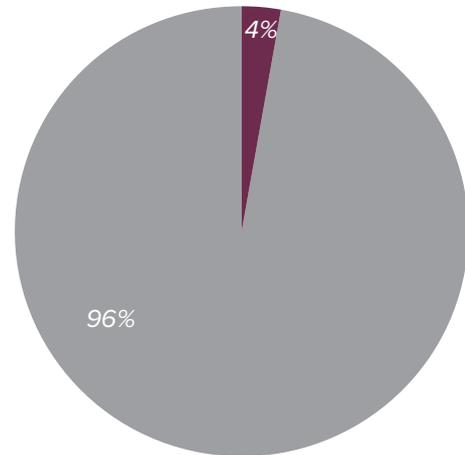
The net cost of services for the Department of the Legislative Council, (ie excluding direct expenditure on Members), was \$6.691 million which equates to 4.1% of the total net cost of service for the Parliament and 23.6% of the Legislative Council's total net cost of service. The two main operational activities within the Council are Procedural and Administrative Support and Committee Support.

**Net cost of services of the Legislative Council, including Members Program, as a proportion of total cost of services of Parliament**



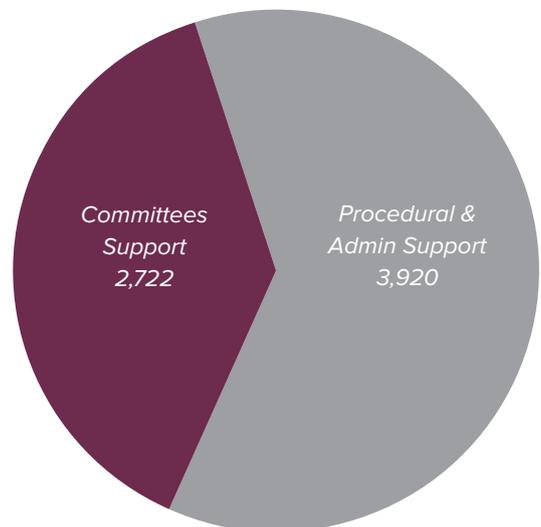
- Net cost of services of the Legislative Council, including Members Program
- Net cost of services of the Parliament

**Net cost of services of the Legislative Council, excluding Members Program, as a proportion of total cost of services of Parliament**



- Net cost of services of the Legislative Council, excluding Members Program
- Net cost of services of the Parliament

**Legislative Council Operations \$'000**



*Start of unaudited financial statements*

LEGISLATIVE COUNCIL SUPPLEMENTARY FINANCIAL INFORMATION

**Legislative Council Total (including members' program and the Department)**

*Statement of comprehensive income for the year ended 30 June 2019*

	Actual 2019 \$'000	Budget 2019 \$'000	Actual 2018 \$'000
<b>Expenses excluding losses</b>			
Employee related expenses	13,514	11,581	11,657
Operating expenses	1,918	2,200	2,077
Depreciation and amortisation	29	27	36
Grants and subsidies	–	–	–
Other expenses (Members' remuneration)	13,598	13,421	13,469
<b>Total Expenses excluding losses</b>	<b>29,059</b>	<b>27,229</b>	<b>27,239</b>
<b>Revenue</b>			
Sale of goods and services	668	665	648
Other income	43	66	56
<b>Total Revenue</b>	<b>711</b>	<b>731</b>	<b>704</b>
<b>Gain / (loss) on disposal</b>	<b>4</b>	<b>–</b>	<b>–</b>
<b>Net Cost of Services</b>	<b>28,344</b>	<b>26,498</b>	<b>26,535</b>

**Legislative Council – Parliamentary Representation (Members' Program Only)**

*Statement of comprehensive income for the year ended 30 June 2019*

	Actual 2019 \$'000	Budget 2019 \$'000	Actual 2018 \$'000
<b>Expenses excluding losses</b>			
Employee related expenses	7,490	6,203	6,337
Operating expenses	1,237	1,397	1,331
Depreciation and amortisation	–	–	6
Grants and subsidies	–	–	–
Other expenses (Members' remuneration)	13,598	13,421	13,469
<b>Total Expenses excluding losses</b>	<b>22,325</b>	<b>21,021</b>	<b>21,143</b>
<b>Revenue</b>			
Sale of goods and services	668	665	648
Other income	–	–	9
<b>Total Revenue</b>	<b>668</b>	<b>665</b>	<b>657</b>
<b>Gain / (loss) on disposal</b>	<b>4</b>	<b>–</b>	<b>–</b>
<b>Net Cost of Services</b>	<b>21,653</b>	<b>20,356</b>	<b>20,486</b>

### Legislative Council – Operations (the Department only)

Statement of comprehensive income for the year ended 30 June 2019

	Actual 2019 \$'000	Budget 2019 \$'000	Actual 2018 \$'000
<b>Expenses excluding losses</b>			
Employee related expenses	6,023	5,378	5,317
Operating expenses	633	737	678
Depreciation and amortisation	29	27	30
Grants and subsidies	–	–	–
Other expenses (Members' remuneration)	–	–	–
<b>Total Expenses excluding losses</b>	<b>6,685</b>	<b>6,142</b>	<b>6,025</b>
<b>Revenue</b>			
Sale of goods and services	–	–	–
Other income	43	66	48
<b>Total Revenue</b>	<b>43</b>	<b>66</b>	<b>48</b>
<b>Gain / (loss) on disposal</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>Net Cost of Services</b>	<b>6,642</b>	<b>6,076</b>	<b>5,977</b>

### Legislative Council – Special Projects

Statement of comprehensive income for the year ended 30 June 2019

	Actual 2019 \$'000	Budget 2019 \$'000	Actual 2018 \$'000
<b>Expenses excluding losses</b>			
Employee related expenses	1	0	3
Operating expenses	48	66	68
Depreciation and amortisation	–	–	–
Grants and subsidies	–	–	–
Other expenses (Members' remuneration)	–	–	–
<b>Total Expenses excluding losses</b>	<b>49</b>	<b>66</b>	<b>71</b>
<b>Revenue</b>			
Sale of goods and services	–	–	–
Other income	–	–	(1)
<b>Total Revenue</b>	<b>–</b>	<b>–</b>	<b>(1)</b>
<b>Gain / (loss) on disposal</b>	<b>–</b>	<b>–</b>	<b>–</b>
<b>Net Cost of Services</b>	<b>49</b>	<b>66</b>	<b>72</b>

End of unaudited financial statements



# APPENDICES



# APPENDIX 1

## MEMBERS OF THE LEGISLATIVE COUNCIL AS AT 30 JUNE 2019

<b>Ajaka</b> , The Honourable John George <i>President</i>	LIB	<b>Mason-Cox</b> , The Honourable Matthew Ryan	LIB
<b>Amato</b> , The Honourable Lou	LIB	<b>Mitchell</b> , The Honourable Sarah <i>Minister for Education and Early Childhood</i>	NAT
<b>Banasiak</b> , The Honourable Mark Jared	SFF	<b>Mookhey</b> , The Honourable Daniel	ALP
<b>Blair</b> , The Honourable Niall Mark <i>Temporary Chair of Committees</i>	NAT	<b>Moriarty</b> , The Honourable Tara	ALP
<b>Borsak</b> , The Honourable Robert B Bus FCPA JP	SFF	<b>Moselmane</b> , The Honourable Shaoquett Chaher <i>Assistant President</i>	ALP
<b>Boyd</b> , Ms Abigail	G	<b>Nile</b> , The Reverend the Honourable Frederick John Ed LTh	CDP
<b>Buttigieg</b> , The Honourable Mark BA BEc(Hons) <i>Opposition Whip</i>	ALP	<b>Pearson</b> , The Honourable Mark	AJP
<b>Cusack</b> , The Honourable Catherine Eileen BEc(SocSc) <i>Parliamentary Secretary</i>	LIB	<b>Primrose</b> , The Honourable Peter Thomas B SocStud (Syd)	ALP
<b>D'Adam</b> , The Honourable Anthony <i>Deputy Opposition Whip</i>	ALP	<b>Roberts</b> , The Honourable Rod	PHON
<b>Donnelly</b> , The Honourable Gregory John BEc MIR	ALP	<b>Searle</b> , The Honourable Adam <i>Leader of the Opposition in the Legislative Council</i>	ALP
<b>Faehrmann</b> , Ms Cate	G	<b>Secord</b> , The Honourable Walt	ALP
<b>Fang</b> , The Honourable Wes <i>Deputy Government Whip</i>	NAT	<b>Sharpe</b> , The Honourable Penelope Gail <i>Deputy Leader of the Opposition in the Legislative Council</i>	ALP
<b>Farlow</b> , The Honourable Scott <i>Parliamentary Secretary</i>	LIB	<b>Shoebridge</b> , Mr David	G
<b>Field</b> , Mr Justin	IND	<b>Taylor</b> , The Honourable Bronnie <i>Minister for Mental Health, Regional Youth and Women</i>	NAT
<b>Franklin</b> , The Honourable Ben <i>Parliamentary Secretary</i>	NAT	<b>Tudehope</b> , The Honourable Damien <i>Minister for Finance and Small Business</i>	LIB
<b>Graham</b> , The Honourable John	ALP	<b>Veitch</b> , The Honourable Michael Stanley	ALP
<b>Harwin</b> , The Honourable Donald Thomas BEc(Hons) <i>Special Minister of State, Minister for the Public Service and Employee Relations, Aboriginal Affairs, and the Arts, and Vice- President of the Executive Council</i>	LIB	<b>Ward</b> , The Honourable Natalie Peta <i>Parliamentary Secretary</i>	LIB
<b>Houssos</b> , The Honourable Courtney <i>Temporary Chair of Committees</i>	ALP		
<b>Hurst</b> , The Honourable Emma	AJP		
<b>Jackson</b> , The Honourable Rose	ALP		
<b>Khan</b> , The Honourable Trevor John B Juris LLB (UNSW) <i>Deputy President and Chair of Committees</i>	NAT		
<b>Latham</b> , The Honourable Mark	PHON		
<b>Maclaren-Jones</b> , The Honourable Natasha BN MHSM <i>Parliamentary Secretary, Government Whip</i>	LIB		
<b>Mallard</b> , The Honourable Shayne <i>Temporary Chair of Committees</i>	LIB		
<b>Martin</b> , The Honourable Taylor Mitchell B Com (UoN) <i>Temporary Chair of Committees</i>	LIB		
		<b>Party Representation: House Of 42 Members</b>	
		AJP – Animal Justice Party	2
		ALP – Australian Labor Party	14
		CDP – Christian Democratic Party (Fred Nile Group)	1
		G – The Greens	3
		IND – Independent	1
		LIB – Liberal Party of Australia (NSW Division)	11
		NAT – The Nationals	6
		PHON – Pauline Hanson's One Nation	2
		SFF – Shooters, Fishers and Farmers Party	2
		<b>Total</b>	<b>42</b>

## APPENDIX 2

### 2018-2019 LEGISLATIVE COUNCIL MEMBERS' ALLOWANCES AND EXPENDITURE FROM 1 JULY 2018 TO 22 MARCH 2019

Member	Description	Communication Allowance	Committee Allowance	Members' Home to Sydney travel	General Travel Allowance (GTA) total	Members' GTA Travel	Spouse/ approved relative GTA travel	Member's Staff GTA travel	Skills Development Allowance (SDA)
John Ajaka	Allocation for 2018-2019	9,144.33			5,766.84				1,452.05
	C/forward from 2017/18	1,770.83			5,960.00				n/a
	Total available 2018-2019	10,915.16			11,726.84				1,452.05
	Expended claimed	1,351.36			0.00				0.00
		9,563.80			11,726.84				1,452.05
Lou Amato	Allocation for 2018-2019	3,325.21			4,436.03				1,452.05
	C/forward from 2017/18	3,667.99			5,960.00				n/a
	Total available 2018-2019	6,993.20			10,396.03				1,452.05
	Expended claimed	170.76			0.00				0.00
		6,822.44			10,396.03				1,452.05
Niall Blair	Allocation for 2018-2019	3,325.21			11,097.33				1,452.05
	C/forward from 2017/18	4,470.00			14,910.00				n/a
	Total available 2018-2019	7,795.21			26,007.33				1,452.05
	Expended claimed	0.00			770.01	770.01			0.00
		7,795.21			25,237.32				1,452.05
Robert Borsak	Allocation for 2018-2019	3,325.21			4,436.03				1,815.07
	C/forward from 2017/18	4,470.00			5,185.54				n/a
	Total available 2018-2019	7,795.21			9,621.57				1,815.07
	Expended claimed	319.17			7,437.68	6,010.83	575.25	851.60	0.00
		7,476.04			2,183.89				1,815.07
Robert Brown	Allocation for 2018-2019	3,325.21			4,436.03				1,815.07
	C/forward from 2017/18	3,945.03			50.90				n/a
	Total available 2018-2019	7,270.24			4,486.93				1,815.07
	Expended claimed	1,638.75			4,486.92	4,486.92			0.00
		5,631.49			0.01				1,815.07
Jeremy Buckingham	Allocation for 2018-2019	3,325.21			11,097.33				1,815.07
	C/forward from 2017/18	2,452.75			3,079.82				n/a
	Total available 2018-2019	5,777.96			14,177.15				1,815.07
	Expended claimed	5,169.90		13,936.66	14,177.15	5,282.94	2,391.38	6,502.83	0.00
		608.06			0.00				1,815.07
David Clarke	Allocation for 2018-2019	3,325.21			4,436.03				1,452.05
	C/forward from 2017/18	264.01			900.76				n/a
	Total available 2018-2019	3,589.22			5,336.79				1,452.05
	Expended claimed	2,231.84			4,248.74	4,194.54	54.20		0.00
		1,357.38			1,088.05				1,452.05
Rick Colless	Allocation for 2018-2019	3,325.21			11,097.33				1,452.05
	C/forward from 2017/18	4,470.00			24.63				n/a
	Total available 2018-2019	7,795.21			11,121.96				1,452.05
	Expended claimed	427.66		4,379.47	9,921.71	9,761.71	160.00		0.00
		7,367.55			1,200.25				1,452.05
Catherine Cusack	Allocation for 2018-2019	3,325.21			11,097.33				1,452.05
	C/forward from 2017/18	1,199.35			4,056.20				n/a
	Total available 2018-2019	4,524.56			15,153.53				1,452.05
	Expended claimed	2,032.46		9,406.74	10,692.77	8,676.02	1,777.35	239.40	0.00
		2,492.10			4,460.76				1,452.05
Greg Donnelly	Allocation for 2018-2019	3,325.21			4,436.03				1,452.05
	C/forward from 2017/18	3,637.98			5,960.00				n/a
	Total available 2018-2019	6,963.19			10,396.03				1,452.05
	Expended claimed	5,303.03			5,534.82	5,534.82			0.00
		1,660.16			4,861.21				1,452.05
Cate Faehrmann	Allocation for 2018-2019	2,760.55			3,682.74				1,506.85
	C/forward from 2017/18	0.00			0.00				n/a
	Total available 2018-2019	2,760.55			3,682.74				1,506.85
	Expended claimed	2,517.64			1,959.45	1,790.52		168.93	1,337.30
		242.91			1,723.29				169.55
Wes Fang	Allocation for 2018-2019	3,325.21			11,097.33				1,452.05
	C/forward from 2017/18	534.14			392.15				n/a
	Total available 2018-2019	3,859.35			11,489.48				1,452.05
	Expended claimed	2,006.83		11,867.93	5,477.38	4,902.52		574.86	0.00
		1,852.52			6,012.10				1,452.05

Member	Description	Communication Allowance	Committee Allowance	Members' Home to Sydney travel	General Travel Allowance (GTA) total	Members' GTA Travel	Spouse/ approved relative GTA travel	Member's Staff GTA travel	Skills Development Allowance (SDA)
Scott Farlow	Allocation for 2018-2019	3,325.21			4,436.03				1,452.05
	C/forward from 2017/18	226.44			5,960.00				n/a
	Total available 2018-2019	3,551.65			10,396.03				1,452.05
	Expended claimed	2,299.93			5,191.07	5,042.84		148.23	0.00
		1,251.72			5,204.96				1,452.05
Mehreen Faruqi	Allocation for 2018-2019	3,325.21			4,436.03				1,815.07
	C/forward from 2017/18	155.65			258.34				n/a
	Total available 2018-2019	3,480.86			4,694.37				1,815.07
	Expended claimed	262.27			1,782.31	1,100.17		682.14	0.00
		3,218.59			2,912.06				1,815.07
Justin Field	Allocation for 2018-2019	3,325.21			11,097.33				1,815.07
	C/forward from 2017/18	4,470.00			2,888.09				n/a
	Total available 2018-2019	7,795.21			13,985.42				1,815.07
	Expended claimed	592.64		146.52	6,800.37	6,673.10	127.27		131.82
		7,202.57			7,185.05				1,683.25
Ben Franklin	Allocation for 2018-2019	3,325.21			11,097.33				1,452.05
	C/forward from 2017/18	321.98			2,661.56				n/a
	Total available 2018-2019	3,647.19			13,758.89				1,452.05
	Expended claimed	3,351.75		14,234.51	13,194.81	11,420.72		1,774.09	0.00
		295.44			564.08				1,452.05
John Graham	Allocation for 2018-2019	3,325.21			4,436.03				1,452.05
	C/forward from 2017/18	4,297.71			3,501.27				n/a
	Total available 2018-2019	7,622.92			7,937.30				1,452.05
	Expended claimed	5,709.99			6,124.39	4,632.21		1,492.18	0.00
		1,912.93			1,812.91				1,452.05
Paul Green	Allocation for 2018-2019	3,325.21			11,097.33				1,815.07
	C/forward from 2017/18	4,470.00			0.00				n/a
	Total available 2018-2019	7,795.21			11,097.33				1,815.07
	Expended claimed	4,990.54		7,759.48	11,097.05	9,473.50	1,564.85	58.70	0.00
		2,804.67			0.28				1,815.07
Don Harwin	Allocation for 2018-2019	3,325.21			5,101.43				1,452.05
	C/forward from 2017/18	4,043.27			5,960.00				n/a
	Total available 2018-2019	7,368.48			11,061.43				1,452.05
	Expended claimed	7,368.48			0.00				0.00
		0.00			11,061.43				1,452.05
Courtney Houssos	Allocation for 2018-2019	3,325.21			4,436.03				1,452.05
	C/forward from 2017/18	969.66			2,505.97				n/a
	Total available 2018-2019	4,294.87			6,942.00				1,452.05
	Expended claimed	4,294.87			5,498.23	3,413.44	2,084.79		750.00
		0.00			1,443.77				702.05
Trevor Khan	Allocation for 2018-2019	3,325.21			11,097.33				1,452.05
	C/forward from 2017/18	4,470.00			6,128.42				n/a
	Total available 2018-2019	7,795.21			17,225.75				1,452.05
	Expended claimed	1,097.57		9,132.11	10,008.08	6,375.05	1,448.36	2,184.67	0.00
		6,697.64			7,217.67				1,452.05
Scot MacDonald	Allocation for 2018-2019	3,325.21			11,097.33				1,452.05
	C/forward from 2017/18	950.40			0.01				n/a
	Total available 2018-2019	4,275.61			11,097.34				1,452.05
	Expended claimed	3,252.99		19,345.80	11,097.33	10,138.15	959.18		0.00
		1,022.62			0.01				1,452.05
Natasha Maclaren-Jones	Allocation for 2018-2019	3,823.99			11,097.33				1,815.07
	C/forward from 2017/18	2,072.32			1,005.34				n/a
	Total available 2018-2019	5,896.31			12,102.67				1,815.07
	Expended claimed	5,489.64		5,678.00	7,655.91	7,655.91			0.00
		406.67			4,446.76				1,815.07
Shayne Mallard	Allocation for 2018-2019	3,325.21			4,436.03				1,452.05
	C/forward from 2017/18	0.01			5,960.00				n/a
	Total available 2018-2019	3,325.22			10,396.03				1,452.05
	Expended claimed	3,019.63			0.00				0.00
		305.59			10,396.03				1,452.05

Member	Description	Communication Allowance	Committee Allowance	Members' Home to Sydney travel	General Travel Allowance (GTA) total	Members' GTA Travel	Spouse/ approved relative GTA travel	Member's Staff GTA travel	Skills Development Allowance (SDA)
Taylor Martin	Allocation for 2018-2019	3,325.21			4,436.03				1,452.05
	C/forward from 2017/18	2,722.03			4,070.78				n/a
	Total available 2018-2019	6,047.24			8,506.81				1,452.05
	Expended claimed	421.64		1,108.98	982.22	982.22			0.00
		5,625.60			7,524.59				1,452.05
Matthew Mason-Cox	Allocation for 2018-2019	3,325.21			11,097.33				1,452.05
	C/forward from 2017/18	4,470.00			14,910.00				n/a
	Total available 2018-2019	7,795.21			26,007.33				1,452.05
	Expended claimed	131.82		11,745.96	3,110.97	3,110.97			0.00
		7,663.39			22,896.36				1,452.05
Sarah Mitchell	Allocation for 2018-2019	3,325.21			11,097.33				1,452.05
	C/forward from 2017/18	4,470.00			14,446.00				n/a
	Total available 2018-2019	7,795.21			25,543.33				1,452.05
	Expended claimed	840.43		16,813.47	2,719.88	686.59	2,033.29		0.00
		6,954.78			22,823.45				1,452.05
Daniel Mookhey	Allocation for 2018-2019	3,325.21			4,436.03				1,452.05
	C/forward from 2017/18	4,470.00			5,410.20				n/a
	Total available 2018-2019	7,795.21			9,846.23				1,452.05
	Expended claimed	4,344.21			976.08	976.08			0.00
		3,451.00			8,870.15				1,452.05
Shaoquett Moselmane	Allocation for 2018-2019	3,823.99			4,436.03				1,815.07
	C/forward from 2017/18	2,113.31			5,960.00				n/a
	Total available 2018-2019	5,937.30			10,396.03				1,815.07
	Expended claimed	4,652.24			813.12	813.12			0.00
		1,285.06			9,582.91				1,815.07
Fred Nile	Allocation for 2018-2019	3,325.21			4,436.03				1,815.07
	C/forward from 2017/18	0.00			5,960.00				n/a
	Total available 2018-2019	3,325.21			10,396.03				1,815.07
	Expended claimed	2,867.59			0.00				0.00
		457.62			10,396.03				1,815.07
Mark Pearson	Allocation for 2018-2019	3,325.21			4,436.03				1,815.07
	C/forward from 2017/18	257.46			4.79				n/a
	Total available 2018-2019	3,582.67			4,440.82				1,815.07
	Expended claimed	916.44			4,394.05	1,916.48	892.09	1,585.48	0.00
		2,666.23			46.77				1,815.07
Peter Phelps	Allocation for 2018-2019	3,325.21			11,097.33				1,452.05
	C/forward from 2017/18	1,330.46			14,910.00				n/a
	Total available 2018-2019	4,655.67			26,007.33				1,452.05
	Expended claimed	96.19		18,627.69	4,277.95	4,277.95			0.00
		4,559.48			21,729.38				1,452.05
Peter Primrose	Allocation for 2018-2019	3,325.21			4,436.03				1,452.05
	C/forward from 2017/18	4,470.00			127.42				n/a
	Total available 2018-2019	7,795.21			4,563.45				1,452.05
	Expended claimed	5,747.09			4,554.40	2,815.43		1,738.97	326.37
		2,048.12			9.05				1,125.68
Adam Searle	Allocation for 2018-2019	9,144.33			4,436.03				1,452.05
	C/forward from 2017/18	4,470.00			5,960.00				n/a
	Total available 2018-2019	13,614.33			10,396.03				1,452.05
	Expended claimed	1,849.88			865.16	865.16			0.00
		11,764.45			9,530.87				1,452.05
Walt Secord	Allocation for 2018-2019	3,687.34			4,879.63				1,452.05
	C/forward from 2017/18	4,470.00			0.00				n/a
	Total available 2018-2019	8,157.34			4,879.63				1,452.05
	Expended claimed	853.17		0.00	4,626.90	2,876.52	1,881.58	121.53	0.00
		7,304.17			252.73				1,452.05
Penny Sharpe	Allocation for 2018-2019	3,325.21			4,658.67				1,452.05
	C/forward from 2017/18	1,969.83			4,881.48				n/a
	Total available 2018-2019	5,295.04			9,540.15				1,452.05
	Expended claimed	4,185.82			5,412.84	5,412.84			0.00
		1,109.22			4,127.31				1,452.05

Member	Description	Communication Allowance	Committee Allowance	Members' Home to Sydney travel	General Allowance (GTA) total	Members' GTA Travel	Spouse/ approved relative GTA travel	Member's Staff GTA travel	Skills Development Allowance (SDA)
David Shoebridge	Allocation for 2018-2019	3,325.21			4,436.03				1,815.07
	C/forward from 2017/18	0.00			0.61				n/a
	Total available 2018-2019	3,325.21			4,436.64				1,815.07
	Expended claimed	2,092.88			4,407.45	4,407.45			726.02
		1,232.33			29.19				1,089.05
Bronnie Taylor	Allocation for 2018-2019	3,325.21			11,097.33				1,452.05
	C/forward from 2017/18	3,995.07			4,727.48				n/a
	Total available 2018-2019	7,320.28			15,824.81				1,452.05
	Expended claimed	2,992.63		13,994.10	9,484.27	8,265.04		1,219.23	0.00
		4,327.65			6,340.54				1,452.05
Michael Veitch	Allocation for 2018-2019	3,325.21			11,097.33				1,452.05
	C/forward from 2017/18	0.00			11,257.00				n/a
	Total available 2018-2019	3,325.21			22,354.33				1,452.05
	Expended claimed	1,073.98		7,040.45	8,402.75	8,402.75			0.00
		2,251.23			13,951.58				1,452.05
Lynda Voltz	Allocation for 2018-2019	3,325.21			4,436.03				1,452.05
	C/forward from 2017/18	0.00			1,305.51				n/a
	Total available 2018-2019	3,325.21			5,741.54				1,452.05
	Expended claimed	3,325.21			5,741.54	5,252.10		489.44	0.00
		0.00			0.00				1,452.05
Dawn Walker	Allocation for 2018-2019	3,325.21			11,097.33				1,815.07
	C/forward from 2017/18	4,470.00			0.00				n/a
	Total available 2018-2019	7,795.21			11,097.33				1,815.07
	Expended claimed	3,411.06		7,248.93	3,834.97	3,422.68	388.63	23.66	352.73
		4,384.15			7,262.36				1,462.34
Natalie Ward	Allocation for 2018-2019	3,325.21			4,436.03				1,452.05
	C/forward from 2017/18	503.40			2,094.74				n/a
	Total available 2018-2019	3,828.61			6,530.77				1,452.05
	Expended claimed	2,036.69			999.84	999.84			0.00
		1,791.92			5,530.93				1,452.05
Ernest Wong	Allocation for 2018-2019	3,325.21			4,436.03				1,452.05
	C/forward from 2017/18	4,180.43			5,960.00				n/a
	Total available 2018-2019	7,505.64			10,396.03				1,452.05
	Expended claimed	7,401.29			4,203.34	4,203.34			0.00
		104.35			6,192.69				1,452.05
LC Total	Allocation for 2018-2019	155,417.30			305,900.55				66,849.19
	C/forward from 2017/18	105,691.51			185,295.01				
	Total available 2018-2019	261,108.81			491,195.56				66,849.19
	Expended claimed	114,139.96		172,466.80	212,963.91	177,022.48	16,338.22	19,855.94	3,624.24
		146,968.85			278,231.65				63,224.95
Check Total	Allocation for 2018-2019								66,849.19
	C/forward from 2017/18								
	Total available 2018-2019	261,108.81			491,195.56				66,849.19
	Expended claimed	114,139.97		172,214.07	213,216.64	177,022.48	16,338.22	19,855.94	3,624.24
		146,968.84			277,978.92				63,224.95

2017-2018 SYDNEY ALLOWANCE FOR MEMBERS OF THE LEGISLATIVE COUNCIL  
TO 30 JUNE 2018

Member	Description	Sydney Allowance 2017-2018 (may include actual expenses claimed)
Lou Amato	Allocation for 2017/18	41,860.00
	Expended claimed	15,520.00
	Funds Remaining	26,340.00
Niall Blair	Allocation for 2017/18	53,820.00
	Expended claimed	31,353.00
	Funds Remaining	22,467.00
Jeremy Buckingham	Allocation for 2017/18	40,365.00
	Expended claimed	23,322.00
	Funds Remaining	17,043.00
Richard Colless	Allocation for 2017/18	41,860.00
	Expended claimed	30,498.00
	Funds Remaining	11,362.00
Catherine Cusack	Allocation for 2017/18	41,870.00
	Expended claimed	41,870.00
	Funds Remaining	0.00
Wes Fang	Allocation for 2017/18	36,777.00
	Expended claimed	25,116.00
	Funds Remaining	11,661.00
Justin Field	Allocation for 2017/18	7,774.00
	Expended claimed	2,392.00
	Funds Remaining	5,382.00
Ben Franklin	Allocation for 2017/18	41,860.00
	Expended claimed	40,963.00
	Funds Remaining	897.00
Duncan Gay	Allocation for 2017/18	40,365.00
	Expended claimed	5,382.00
	Funds Remaining	34,983.00
Paul Green	Allocation for 2017/18	41,860.00
	Expended claimed	40,963.00
	Funds Remaining	897.00
Trevor Khan	Allocation for 2017/18	41,860.00
	Expended claimed	40,365.00
	Funds Remaining	1,495.00
Scot MacDonald	Allocation for 2017/18	41,860.00
	Expended claimed	41,859.96
	Funds Remaining	0.04
Natasha Maclaren-Jones	Allocation for 2017/18	41,860.00
	Expended claimed	41,859.96
	Funds Remaining	0.04
Shayne Mallard	Allocation for 2017/18	41,860.00
	Expended claimed	35,581.00
	Funds Remaining	6,279.00

Member	Description	Sydney Allowance 2017-2018 (may include actual expenses claimed)
Taylor Martin	Allocation for 2017/18	35,282.00
	Expended claimed	6,877.00
	Funds Remaining	28,405.00
Matthew Mason-Cox	Allocation for 2017/18	41,262.00
	Expended claimed	17,342.00
	Funds Remaining	23,920.00
Sarah Mitchell	Allocation for 2017/18	53,820.00
	Expended claimed	30,421.00
	Funds Remaining	23,399.00
Mark Pearson	Allocation for 2017/18	40,365.00
	Expended claimed	23,016.00
	Funds Remaining	17,349.00
Peter Phelps	Allocation for 2017/18	41,860.00
	Expended claimed	27,508.00
	Funds Remaining	14,352.00
Adam Searle	Allocation for 2017/18	53,820.00
	Expended claimed	31,395.00
	Funds Remaining	22,425.00
Bronnie Taylor	Allocation for 2017/18	41,860.00
	Expended claimed	29,900.00
	Funds Remaining	11,960.00
Michael Veitch	Allocation for 2017/18	40,365.00
	Expended claimed	40,365.00
	Funds Remaining	0.00
Dawn Walker	Allocation for 2017/18	40,365.00
	Expended claimed	20,012.00
	Funds Remaining	20,353.00

## APPENDIX 3

### 2018-2019 LEGISLATIVE COUNCIL MEMBERS' ALLOWANCES AND EXPENDITURE FROM 23 MARCH 2019 TO 30 JUNE 2019

Member	Description	Communication Allowance	Committee Allowance	Members' Home to Sydney travel	General Travel Allowance (GTA) total	Members' GTA Travel	Spouse/ approved relative GTA travel	Member's Staff GTA travel	Skills Development Allowance (SDA)
John Ajaka	Allocation for 2018-2019	3,450.67			2,176.16				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	3,450.67			2,176.16				547.95
	Expended claimed	0.00			0.00				0.00
		3,450.67			2,176.16				547.95
Lou Amato	Allocation for 2018-2019	1,254.79			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				547.95
	Expended claimed	25.45			0.00				0.00
		1,229.34			1,673.97				547.95
Mark Banasiak	Allocation for 2018-2019	1,254.79			1,673.97				684.93
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				684.93
	Expended claimed	1,254.78			13.37	13.37			0.00
		0.01			1,660.60				684.93
Niall Blair	Allocation for 2018-2019	1,254.79			4,187.67				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			4,187.67				547.95
	Expended claimed	12.13		772.48	152.38	152.38			0.00
		1,242.66			4,035.29				547.95
Robert Borsak	Allocation for 2018-2019	1,254.79			1,673.97				684.93
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				684.93
	Expended claimed	80.70			155.87	155.87			0.00
		1,174.09			1,518.10				684.93
Abigail Boyd	Allocation for 2018-2019	1,254.79			1,673.97				684.93
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				684.93
	Expended claimed	220.58		1,789.76	1,624.40	1,464.58		159.82	0.00
		1,034.21			49.57				684.93
Mark Buttigieg	Allocation for 2018-2019	1,254.79			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				547.95
	Expended claimed	23.78			0.00				0.00
		1,231.01			1,673.97				547.95
Catherine Cusack	Allocation for 2018-2019	1,254.79			4,187.67				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			4,187.67				547.95
	Expended claimed	50.43		4,868.62	2,529.23	647.36	1,881.87		0.00
		1,204.36			1,658.44				547.95
Anthony D'Adam	Allocation for 2018-2019	1,254.79			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				547.95
	Expended claimed	66.58			0.00				0.00
		1,188.21			1,673.97				547.95
Greg Donnelly	Allocation for 2018-2019	1,254.79			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				547.95
	Expended claimed	1,254.79			400.79	400.79			0.00
		0.00			1,273.18				547.95
Cate Faehrmann	Allocation for 2018-2019	1,254.79			1,673.97				684.93
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				684.93
	Expended claimed	313.47			0.00				547.95
		941.32			1,673.97				136.98
Wes Fang	Allocation for 2018-2019	1,254.79			4,187.67				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			4,187.67				547.95
	Expended claimed	15.74		4,348.48	1,908.31	1,908.31			0.00
		1,239.05			2,279.36				547.95

Member	Description	Communication Allowance	Committee Allowance	Members' Home to Sydney travel	General Travel Allowance (GTA) total	Members' GTA Travel	Spouse/ approved relative GTA travel	Member's Staff GTA travel	Skills Development Allowance (SDA)
Scott Farlow	Allocation for 2018-2019	1,254.79			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				547.95
	Expended claimed	402.84			456.71	456.71			0.00
		851.95			1,217.26				547.95
Justin Field	Allocation for 2018-2019	1,254.79			4,187.67				684.93
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			4,187.67				684.93
	Expended claimed	183.21			1,006.71	1,006.71			0.00
		1,071.58			3,180.96				684.93
Ben Franklin	Allocation for 2018-2019	677.59			2,261.34				295.89
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	677.59			2,261.34				295.89
	Expended claimed	24.78		3,037.22	2,260.70	2,260.70			0.00
		652.81			0.64				295.89
John Graham	Allocation for 2018-2019	1,254.79			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				547.95
	Expended claimed	75.82			1,156.46	677.57		478.89	0.00
		1,178.97			517.51				547.95
Don Harwin	Allocation for 2018-2019	1,254.79			1,925.07				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,925.07				547.95
	Expended claimed	0.00			0.00				0.00
		1,254.79			1,925.07				547.95
Courtney Houssos	Allocation for 2018-2019	1,254.79			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				547.95
	Expended claimed	389.72			0.00				0.00
		865.07			1,673.97				547.95
Emma Hurst	Allocation for 2018-2019	1,254.79			1,673.97				684.93
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				684.93
	Expended claimed	737.78			15.64	15.64			0.00
		517.01			1,658.33				684.93
Rose Jackson	Allocation for 2018-2019	677.59			903.95				295.89
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	677.59			903.95				295.89
	Expended claimed	0.00			0.00				0.00
		677.59			903.95				295.89
Trevor Khan	Allocation for 2018-2019	1,254.79			4,187.67				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			4,187.67				547.95
	Expended claimed	319.19		4,128.49	767.27	767.27			0.00
		935.60			3,420.40				547.95
Mark Latham	Allocation for 2018-2019	1,254.79			1,673.97				684.93
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				684.93
	Expended claimed	730.52		340.10	1,475.10	1,475.10			0.00
		524.27			198.87				684.93
Natasha Maclaren-Jones	Allocation for 2018-2019	1,443.01			4,187.67				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,443.01			4,187.67				547.95
	Expended claimed	143.69		2,545.92	4,130.81	4,130.81			0.00
		1,299.32			56.86				547.95
Shayne Mallard	Allocation for 2018-2019	1,254.79			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				547.95
	Expended claimed	4.43			0.00				0.00
		1,250.36			1,673.97				547.95

Member	Description	Communication Allowance	Committee Allowance	Members' Home to Sydney travel	General Travel Allowance (GTA) total	Members' GTA Travel	Spouse/ approved relative GTA travel	Member's Staff GTA travel	Skills Development Allowance (SDA)
Taylor Martin	Allocation for 2018-2019	1,254.79			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				547.95
	Expended claimed	36.82			0.00				0.00
		1,217.97			1,673.97				547.95
Matthew Mason-Cox	Allocation for 2018-2019	1,254.79			4,187.67				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79		4,517.63	4,187.67	729.48			547.95
	Expended claimed	48.15			729.48	729.48			0.00
		1,206.64			3,458.19				547.95
Sarah Mitchell	Allocation for 2018-2019	1,254.79			4,581.31				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79		6,509.29	4,581.31	20.00	364.57		547.95
	Expended claimed	0.00			384.57	20.00	364.57		0.00
		1,254.79			4,196.74				547.95
Daniel Mookhey	Allocation for 2018-2019	1,254.79			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				547.95
	Expended claimed	6.79			0.00				0.00
		1,248.00			1,673.97				547.95
Tara Moriarty	Allocation for 2018-2019	1,254.79			4,187.67				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79		1,880.65	4,187.67	68.09	526.22		547.95
	Expended claimed	904.58			594.31	68.09	526.22		0.00
		350.21			3,593.36				547.95
Shaoquett Moselmane	Allocation for 2018-2019	1,443.01			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,443.01			1,673.97				547.95
	Expended claimed	802.67			0.00				0.00
		640.34			1,673.97				547.95
Fred Nile	Allocation for 2018-2019	1,254.79			1,673.97				684.93
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				684.93
	Expended claimed	811.96			0.00				0.00
		442.83			1,673.97				684.93
Mark Pearson	Allocation for 2018-2019	1,254.79			1,673.97				684.93
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				684.93
	Expended claimed	4.92			0.00				0.00
		1,249.87			1,673.97				684.93
Peter Primrose	Allocation for 2018-2019	1,254.79			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				547.95
	Expended claimed	245.82			0.00				0.00
		1,008.97			1,673.97				547.95
Rod Roberts	Allocation for 2018-2019	1,254.79			4,187.67				684.93
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79		2,532.52	4,187.67			560.10	684.93
	Expended claimed	843.76			560.10				0.00
		411.03			3,627.57				684.93
Adam Searle	Allocation for 2018-2019	3,450.67			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	3,450.67			1,673.97				547.95
	Expended claimed	269.43			0.00				0.00
		3,181.24			1,673.97				547.95
Walt Secord	Allocation for 2018-2019	1,443.01			1,841.37				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,443.01			1,841.37				547.95
	Expended claimed	197.82			0.00				0.00
		1,245.19			1,841.37				547.95

Member	Description	Communication Allowance	Committee Allowance	Members' Home to Sydney travel	General Allowance (GTA) total	Members' GTA Travel	Spouse/ approved relative GTA travel	Member's Staff GTA travel	Skills Development Allowance (SDA)
Penny Sharpe	Allocation for 2018-2019	1,254.79			1,903.31				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,903.31				547.95
	Expended claimed	54.10			0.00				0.00
		1,200.69			1,903.31				547.95
David Shoebridge	Allocation for 2018-2019	1,254.79			1,673.97				684.93
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				684.93
	Expended claimed	358.39			586.29	586.29			273.99
		896.40			1,087.68				410.94
Bronnie Taylor	Allocation for 2018-2019	1,254.79			4,187.67				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			4,187.67				547.95
	Expended claimed	0.00		4,958.13	869.88	869.88			0.00
		1,254.79			3,317.79				547.95
Damien Tudehope	Allocation for 2018-2019	1,254.79			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				547.95
	Expended claimed	0.00			0.00				0.00
		1,254.79			1,673.97				547.95
Michael Veitch	Allocation for 2018-2019	1,254.79			4,187.67				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			4,187.67				547.95
	Expended claimed	53.80		1,104.04	184.62	184.62			0.00
		1,200.99			4,003.05				547.95
Natalie Ward	Allocation for 2018-2019	1,254.79			1,673.97				547.95
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-2019	1,254.79			1,673.97				547.95
	Expended claimed	1,129.91			158.85	158.85			0.00
		124.88			1,515.12				547.95
LC Total	Allocation for 2018-19	56,503.20			101,832.16				24,016.56
	C/Forward from 2017/18	n/a			n/a				n/a
	Total available 2018-19	56,503.20			101,832.16				24,016.56
	Expended claimed	12,099.33		43,333.33	22,121.85	18,150.38	2,772.66	1,198.81	821.94
		44,403.87			79,710.31				23,194.62
Check Total	Allocation for 2018-19								
	C/Forward from 2017/18								
	Total available 2018-19	56,503.20			101,832.16				24,016.56
	Expended claimed	12,099.33		43,333.33	22,121.85	18,150.38	2,772.66	1,198.81	821.94
		44,403.87			79,710.31				23,194.62

## APPENDIX 4

### COMMITTEE TRAVEL EXPENSES 2018-2019

#### Portfolio Committee No. 4 – Legal Affairs

##### Inquiry into Parklea Correctional Centre and other operational issues

Date	Destination	Activity
1 August 2018	Hunter Correctional Centre	Site visit
2-3 August 2018	Wellington and Macquarie Correctional Centres	Two site visits
24 September 2018	Junee Correctional Centre	Site visit
30 October 2018	Silverwater Women's Correctional Centre/Metropolitan Remand and Reception Centre and Long Bay Correctional Complex	Three site visits
	<b>TOTAL</b>	<b>\$15,050.56</b>

#### Portfolio Committee No. 5 – Industry and Transport

##### Inquiry into the Sustainability of the dairy industry

Date	Destination	Activity
12 November 2018	Moss Vale	Public hearing
19 November 2018	Taree/Upper Lansdowne	Public hearing and site visit
	<b>TOTAL</b>	<b>\$17,982.20*</b>

#### Portfolio Committee No. 6 – Planning and Environment

##### Inquiry into the Music and arts economy in NSW

Date	Destination	Activity
4 July 2018	Wollongong	Public hearing
31 July–1 August 2018	Byron Bay	Public hearing and site visit
7-8 August 2018	East Melbourne	Two public hearings and site visit
23 August 2018	Newcastle	Public hearing and site visit
13 September 2018	Tamworth	Public hearing and site visit
	<b>TOTAL</b>	<b>\$28,133.93</b>

#### Standing Committee on Law and Justice

##### Inquiry into the Crimes (Appeal and Review) Amendment (Double Jeopardy) Bill 2019

Date	Destination	Activity
24 June 2019	Bowraville	Private meeting with families of Bowraville murders
	<b>TOTAL</b>	<b>\$8,153.78</b>

#### Select Committee on Electricity Supply, Demand and Prices

##### Inquiry into Electricity supply, demand and prices in NSW

Date	Destination	Activity
10 September 2018	Colongra Power Station	Site visit
11 September 2018	Melbourne	Private briefings with the City of Melbourne and the Victorian Government
	<b>TOTAL</b>	

#### Select Committee on Landowner protection from unauthorised filming or surveillance

##### Inquiry into Landowner protection from unauthorised filming or surveillance

Date	Destination	Activity
27 August 2018	Girraween	Site Visit
	<b>TOTAL</b>	<b>\$395.00</b>

\* Charter flights included in expenses

## APPENDIX 5

### COMMITTEE INQUIRY STATISTICS 2018-2019

#### 56th Parliament: July 2018 – March 2019

Committee	Terms of Reference	Submissions in 2018-2019*	Hearings in 2018-2019*	Witnesses in 2018-2019*	Report tabled	Government response received
<b>Portfolio Committee No 1 – Premier and Finance</b>						
Budget Estimates 2018-2019	20/06/2018	0	5	27	05/12/2018	NA
Fresh food pricing	13/04/2018	0 (19)	1 (2)*	6 (20)*	17/10/2018	0
<b>Portfolio Committee No. 2 – Health and Community Services</b>						
Budget Estimates 2018-2019	20/06/2018	0	6	32	05/12/2018	NA
The provision of drug rehabilitation services in regional, rural and remote New South Wales	28/09/2017	3 (43)	1 (8)*	8 (83)*	06/08/2018	21/01/2019
Implementation of the NDIS and the provision of disability services in New South Wales	21/06/2018	338 (352)*	2	65	06/12/2018	20/12/2018
<b>Portfolio Committee No. 3 – Education</b>						
Budget Estimates 2018-2019	20/06/2018	0	4	23	12/12/2018	NA
<b>Portfolio Committee No. 4 – Legal Affairs</b>						
Budget Estimates 2018-2019	20/06/2018	0	6	32	28/02/2019	NA
Museums and galleries in New South Wales	23/06/2016	1 (179)*	3 (13)*	16 (81)*	28/02/2019	N/A 2018-2019
Emergency services agencies	11/05/2017	3 (163)*	0 (6)*	0 (33)*	24/07/2018	24/01/2019
Fire and emergency services levy	22/06/2017	1 (25)*	2	27	30/11/2018	18/01/2019
Parklea Correctional Centre and other operational issues	23/11/2017	0 (38)*	2 (3)*	23 (32)*	21/12/2018	25/01/2019
<b>Portfolio Committee No. 5 – Industry and Transport</b>						
Budget Estimates 2018-2019	20/06/2018	0	5	39	28/11/2018	NA
Review of the commercial fishing inquiry recommendations	22/06/2017	0	0	0	27/09/2018	21/02/2019
Windsor Bridge replacement project	15/11/2017	0 (340)*	0 (2)*	0 (32)*	22/08/2018	20/12/2018
Sustainability of the dairy industry in New South Wales	17/10/2018	25	4	39	13/12/2018	22/02/2019
<b>Portfolio Committee No. 6 – Planning and Environment</b>						
Budget Estimates 2018-2019	20/06/2018	0	3	23	15/11/2018	NA
The music and arts economy in New South Wales	23/11/2017	18 (437)*	9 (11)*	94 (132)*	15/11/2018	07/01/2019
Circumstances of the appearance of Mr Peterson during the Crown land inquiry**	23/05/2018	0	0	0	NA	NA
<b>Law and Justice Committee</b>						
Adequacy and scope of special care offences	13/02/2018	0 (17)*	0 (1)*	0 (15)*	22/11/2019	0
2018 review of the Dust Diseases scheme	01/05/2018	11	1	15	26/02/2019	N/A 2018-2019
2018 review of the Lifetime Care and Support scheme	01/05/2018	3	1	10	26/02/2019	N/A 2018-2019
2018 review of the Compulsory Third Party insurance scheme	01/05/2018	0 (12)*	3	22	12/02/2019	N/A 2018-2019
2018 review of the workers compensation scheme	01/05/2018	2 (21)*	3	30	12/02/2019	N/A 2018-2019
Road Transport Legislation Amendment (Penalties and Other Sanctions) Bill 2018	19/09/2018	3	1	9	25/09/2018	NA

Committee	Terms of Reference	Submissions in 2018-2019*	Hearings in 2018-2019*	Witnesses in 2018-2019*	Report tabled	Government response received
Road Transport Amendment (National Facial Biometric Matching Capability) Bill 2018	23/10/2018	7	1	9	14/11/2018	NA
<b>Public Accountability Committee</b>						
Scrutiny of public accountability in New South Wales	15/03/2018	0 (2)*	0	0	30/01/2019	NA
Impact of the CBD and South East Light Rail Project	22/05/2018	180 (195)*	5	49	25/01/2019	N/A 2018-2019
Impact of the WestConnex project	21/06/2018	549 (557)*	4	74	17/12/2018	17/06/2019
<b>Public Works Committee</b>						
Scrutiny of public works in New South Wales	15/03/2018	4	0	0	25/02/2019	NA
Sydney stadiums strategy	10/04/2018	1 (330)*	1 (3)*	12 (42)*	27/09/2018	25/01/2019
Impact of Port of Newcastle sale arrangements on public works expenditure in New South Wales	20/11/2018	22	1	15	25/02/2019	N/A 2018-2019
<b>Regulation Committee</b>						
Cemeteries and Crematoria Amendment Regulation 2018	15/08/2018	158	1	17	09/11/2018	N/A 2018-2019
Committee on Social Issues						
Gay and Transgender hate crimes between 1970 and 2010 (Interim report)	19/09/2018	36	3	24	26/02/2019	N/A 2018-2019
<b>State Development</b>						
Water NSW Amendment (Warragamba Dam) Bill 2018	26/09/2018	110	1	19	10/10/2018	NA
<b>Select Committees</b>						
State Senate Bill 2015 Committee	23/11/2017	0 (15)*	0	0	04/07/2018	NA
Electricity supply, demand and prices in New South Wales	10/08/2017	4 (247)*	1 (6)*	15 (71)*	22/11/2018	25/01/2019
Landowner Protection from Unauthorised Filming or Surveillance	17/05/2018	16 (18)*	1	19	25/10/2018	20/02/2019
Privileges Committee						
Review of members code of conduct	15/03/2018	5	0	0	21/11/2018	NA
<b>Total</b>		<b>1,500</b>	<b>81</b>	<b>795</b>	<b>37</b>	<b>13</b>

\* Figure in brackets indicates total over the course of the inquiry

\*\* Inquiry lapsed with prorogation

## 57th Parliament: May – June 2019

Committee	Terms of Reference	Submissions in 2018-2019*	Hearings in 2018-2019*	Witnesses in 2018-2019*	Report tabled	Government response received
<b>Portfolio Committee No 1 – Premier and Finance*</b>						
Budget Estimates 2019-2020**	18/06/2019	0	0	0	0	NA
<b>Legislative Council Portfolio Committee No. 2 - Health</b>						
Operation and management of the Northern Beaches Hospital	06/06/2019		14	0	0	0 0
Budget Estimates 2019-2020**	18/06/2019	0	0	0	0	NA
<b>Portfolio Committee No. 3 – Education</b>						
Budget Estimates 2019-2020**	18/06/2019	0	0	0	0	NA
<b>Portfolio Committee No. 4 – Industry</b>						
Budget Estimates 2019-2020**	18/06/2019	0	0	0	0	NA
<b>Portfolio Committee No. 5 – Legal Affairs</b>						
Budget Estimates 2019-2020**	18/06/2019	0	0	0	0	NA
<b>Portfolio Committee No. 6 – Transport and Customer Service</b>						
Budget Estimates 2019-2020**	18/06/2019	0	0	0	0	NA
<b>Portfolio Committee No. 7 - Planning and Environment</b>						
Budget Estimates 2019-2020**	18/06/2019	0	0	0	0	NA
Koala populations and habitat in New South Wales	20/06/2019	1	0	0	0	0
<b>Law and Justice Committee</b>						
2019 review of the Dust Diseases scheme	08/05/2019	0	0	0	0	0
Crimes (Appeal and Review) Amendment (Double Jeopardy) Bill 2019	30/05/2019	13	0	0	0	0
Mining Amendment (Compensation for Cancellation of Exploration Licence) Bill 2019	06/06/2019	1	0	0	0	0
<b>Regulation Committee</b>						
Liquor Amendment (Music Festivals) Regulation 2019 and Gaming and Liquor Administration Amendment (Music Festivals) Regulation 2019	30/05/2019	3	0	0	0	0
<b>Committee on Social Issues</b>						
Provisions of the Ageing and Disability Commissioner Bill 2019	28/05/2019	17	1	23	04/06/2019	NA
<b>State Development</b>						
Uranium Mining and Nuclear Facilities (Prohibitions) Repeal Bill 2019	06/06/2019	0	0	0	0	0
<b>Select Committees</b>						
Use of Battery Cages for Hens in the Egg Production Industry	6/06/2019	172	0	0	0	0
Proposal to Raise the Warragamba Dam Wall	20/06/2019	0	0	0	0	0
<b>Procedure Committee</b>						
Broadcast of Proceedings Resolution	20/06/2019	0	0	0	0	0
Consultation on highly contentious bills	20/06/2019	0	0	0	0	0
<b>Total</b>		<b>221</b>	<b>1</b>	<b>23</b>	<b>1</b>	<b>0</b>

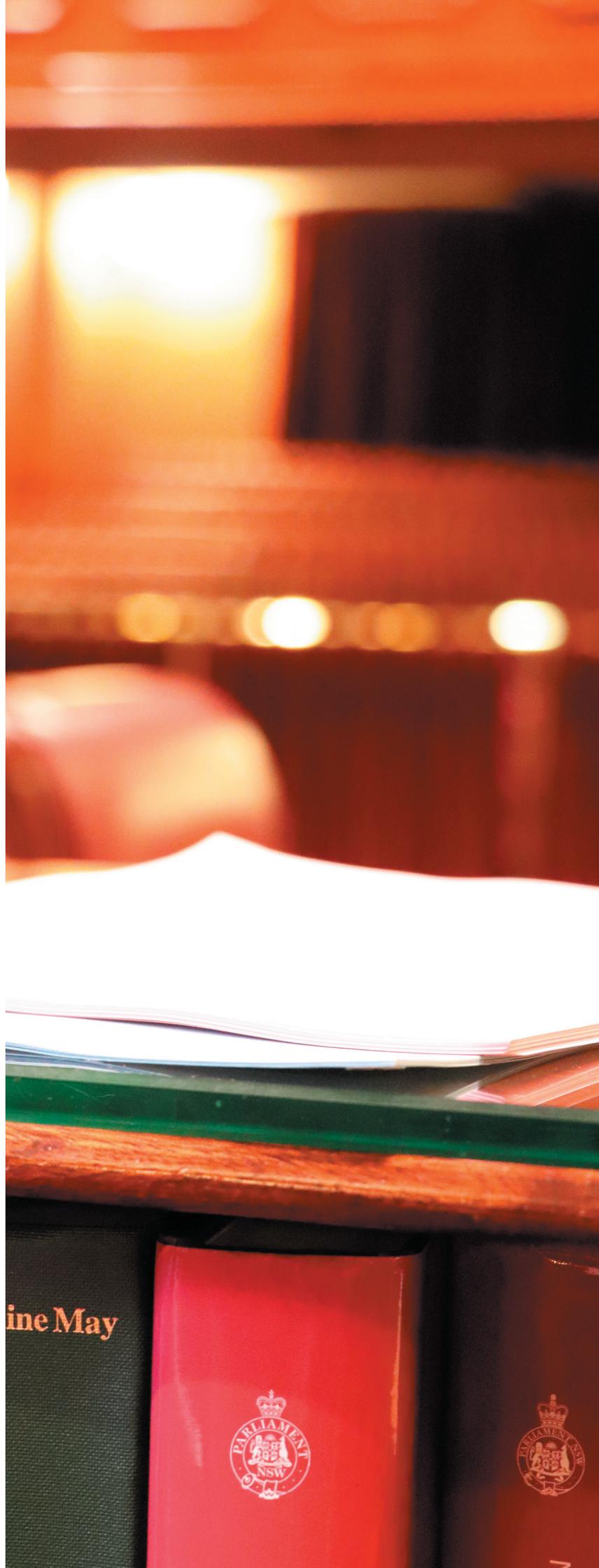
\* Following the establishment of the Portfolio Committees in the 57th Parliament, portfolio committee names have changed and portfolio allocations between committees have changed.

\*\* The 2019/2020 Budget Estimates Inquiries were referred to the Portfolio Committees from the Legislative Council on 18 June 2019.

## JOINT COMMITTEES

Members of the Legislative Council also serve on joint standing, statutory and select committees administered by the Legislative Assembly:

- Committee on Children and Young People (Joint Statutory)
- Committee on Electoral Matters (Joint Standing)
- Committee on Health Care Complaints Commission (Joint Statutory)
- Committee on the Independent Commission Against Corruption (Joint Statutory)
- Legislation Review Committee (Joint Statutory)
- Committee on the Ombudsman, the Law Enforcement Conduct Commission and the Crime Commission (Joint Statutory)
- Staysafe Committee, also known as the Road Safety Committee (Joint Standing)
- Committee on the Office of the Valuer-General (Joint Standing).



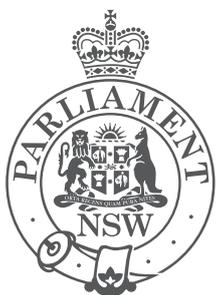
## APPENDIX 6

### PARLIAMENTARY FRIENDSHIP GROUPS

The following Parliamentary Friendship Groups were in operation during the reporting period:

- NSW Parliamentary Friends of Argentina
- Armenia-Australia Parliamentary Friendship Group
- Asia Pacific Friendship Group
- Parliamentary Friends of Assyrians
- Australasian Study of Parliament Group (NSW Chapter)
- Parliamentary Friends of an Australian Head of State
- Parliamentary Friends of Basketball
- Parliamentary Friends of Catholic Schools
- Parliamentary Friends of Cricket
- Parliamentary Friends of Defence and Veterans
- Parliamentary Friends of Dementia
- NSW Parliamentary Diabetes Support Group
- NSW Parliamentary Friends of Duke of Edinburgh's Award
- Parliamentary Friends of Egypt
- Parliamentary Friends of the European Union
- Parliamentary Friends of Football (Soccer)
- Parliamentary Friends of Golf
- Parliamentary Friends of Greece
- Friends of Hearing Health and Deafness
- NSW Parliamentary Friends of Ireland
- Parliamentary Friends of Israel
- Parliamentary Friends of Italy
- Parliamentary Friends of Landcare
- NSW Parliamentary Friends of Lebanon
- NSW Parliamentary Friends of LGBTIQ
- Parliamentary Friends of Local Government
- NSW Parliamentary Friends of Mental Health
- Parliamentary Friends of Music
- Parliamentary Friends of Palestine
- Parliamentary Friends for the Prevention of Domestic Violence and Sexual Assault
- Parliamentary Friends of Reconciliation
- Parliamentary Friends of Rugby League
- Parliamentary Friends of Rugby Union
- Parliamentary Friends of Scotland
- Parliamentary Friends of Small Business
- Parliamentary Friends of Surf Lifesaving
- Parliamentary Friends of Surfing
- Parliamentary Friends of the Sydney Swans
- NSW Parliamentary Taiwan Friendship Group
- Parliamentary Friends of Turkey
- NSW Parliamentary Friends of the United Kingdom
- Friends of the United States of America
- Friends of Western Sydney Wanderers.





## LEGISLATIVE COUNCIL

Parliament of New South Wales  
Macquarie Street  
SYDNEY NSW 2000  
[www.parliament.nsw.gov.au](http://www.parliament.nsw.gov.au)  
Ph (02) 9230 2111