

**Submission  
No 3**

**RECOMMENDATIONS OF THE ICAC ARISING OUT OF OPERATION KEPPEL  
AND OPERATION WITNEY**

**Name:** Mr Mark Webb  
**Position:** Chief Executive, Department of Parliamentary Services  
**Date Received:** 13 June 2025

Dear Mr Greenwich,

I'm writing to you in my capacity as Chief Executive of the Department of Parliamentary Services. I hope you will accept this submission after the due date.

I would like to bring the committee's attention to information relevant to a number of your specific recommendations.

- With relation to **recommendation 3**, the committee may already be across this information, but as part of the 2024 General Review of Members' Entitlements, the Parliamentary Remuneration Tribunal made the following comment around the inclusion of "allowances relating to travel":

*"Some intermingling of a Member's parliamentary duties and nonparliamentary duties is in practical terms not always easily avoided. The onus is always on the Member to show that expenditure or any claims for reimbursement relate to parliamentary duties. Where there is intermingling of non-parliamentary activity, which is incidental to a Member's parliamentary duties, such incidental non-parliamentary use is permissible. If it is not practical to separate intermingled parliamentary and non-parliamentary use a Member must estimate the component of nonparliamentary use and, using the Member's best efforts, meet these costs independently."*

Accordingly, the Tribunal determined only 3 of the 4 scenarios would be supported and included in the 2025 PRT Determination:

*2.3.2 The Member entitlements and resources which should not be intermingled under any circumstances include:*

- *Parliamentary staff;*
  - *Parliamentary offices; and*
  - *Official business stationery."*
- With relation to **recommendation 10**, the Department of Parliamentary Services' Members' Entitlements team has developed an ongoing training program on a range of entitlements related matters. Since 10 January 2025, the team has delivered 22 webinars with a further 5 webinars scheduled before 30 June 2025. Additionally, the Parliament has established the Members' Development Series to further support Members of Parliament and senior staff, to strengthen their leadership and professional skills. This program will continue in 2025/26. This is in addition to the ongoing the Members' Development Series to further support Members of Parliament and senior staff, to strengthen their leadership and professional skills.
  - With relation to **recommendation 11**, The Department of Parliamentary Services' is closely involved in the delivery of the Induction Program(s) for new Members and staff, including a dedicated induction day for new Members at the start of the Parliamentary term as well as individual briefing for Members that enter the

Parliament during the term through byelections or casual vacancies. All sessions are further supported by subsequent one-on-one sessions with the Members and their staff. These sessions go into quite a lot of detail as to the appropriate use of members' entitlements.

Please reach out to me if the Committee would like any further information in regard to any matters raised above or more generally regarding the Parliament's overall response to Operation Keppel and Operation Witney.

Regards.

Mark