

**Submission  
No 28**

**EXAMINATION OF THE AUDITOR GENERAL'S PERFORMANCE AUDIT  
REPORTS JUNE - DECEMBER 2020**

**Organisation:** NSW Department of Planning & Environment

**Date Received:** 9 September 2021



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Our Reference:  
Contact:  
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Mr G M Piper MP  
Chair  
Public Accounts Committee  
Parliament of New South Wales  
Macquarie Street  
SYDNEY NSW 2000

Via email: [pac@parliament.nsw.gov.au](mailto:pac@parliament.nsw.gov.au)

9 September 2021

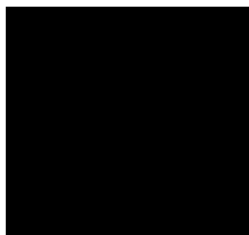
Dear Mr Piper

Thank you for your emailed letter of 11 August 2021 to the Secretary, Department of Planning, Industry and Environment, Mr Jim Betts, seeking an update on the Department's response to the Auditor-General's report *Credit Card Management in Local Government* tabled on 3 September 2020. Mr Betts has asked that I respond to you on his behalf.

I am pleased to inform you that the Office of Local Government (OLG) has completed its work developing credit card guidelines for the local government sector, as recommended by the Auditor-General, to improve council credit card use and management.

The Guideline has been sent for desktop publishing and I anticipate it will be released in the coming weeks. I acknowledge that the timing of this release means that OLG will have missed its anticipated release date of June 2021. Due to the latest COVID-19 outbreak, OLG has had to divert significant resources to provide urgent support to councils, which has required careful management to ensure delivery on a range of commitments.

As requested, please find enclosed a completed template formally setting out our response to the Auditor-General's recommendation. I trust this information is of assistance.



**Kiersten Fishburn**  
**Coordinator General, Planning Delivery and Local Government**



## IMPLEMENTATION OF RECOMMENDATIONS

### Department of Planning, Industry and Environment Credit card management in Local Government

RECOMMENDATION		ACCEPTED OR REJECTED	ACTIONS TO BE TAKEN	DUE DATE	STATUS (completed, on track, delayed) and COMMENT	RESPONSIBILITY (Section of agency responsible for implementation)	
1	By June 2021, the Department of Planning, Industry and Environment should publish guidelines on the minimum standards of credit card management for the Local Government sector.	Accepted	a) Develop, consult on and publish sector-wide guidelines.	June 2021	Completed. Release imminent. Delayed release due to diversion of resources to support councils with COVID-19 response.	Office of Local Government, Department of Planning, Industry and Environment	
			b)				
			c)				