

**Supplementary  
Submission  
No 15a**

**EXAMINATION OF THE AUDITOR GENERAL'S PERFORMANCE AUDIT  
REPORTS JUNE - DECEMBER 2020**

**Organisation:** Junee Shire Council

**Date Received:** 26 May 2022

Our Ref: JCD:SBS  
Your File: D22/20072

26 May 2022



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Dear Mr Piper

## **AUDIT REPORT - CREDIT CARD MANAGEMENT IN LOCAL GOVERNMENT**

Thank you for your letter dated 19 May 2022.

In terms of Recommendation 5 outlined in your letter, Council's plan for periodic reviews of credit card use is contained within Section 5 of the new credit card policy adopted on 17 November 2020. This document is publicly available on our website at: [Click Here](#)

Council has only one credit card. Since the Performance Audit, this has been transferred from the General Manager to the Chief Financial Officer to provide a greater level of auditing control.

The General Manager reviews credit card purchases at the end of each month to ensure that the purchases made are legitimate. The review is signed and kept in Council's record management system.

Council does not use the credit card when it is possible to use its normal procurement system. Consequently, purchases made using the credit card are few and generally of low value as was highlighted in the Performance Audit Report.

If you have any queries please contact [REDACTED]

Yours sincerely

[REDACTED]  
General Manager

cc: Cr Neil Smith, Mayor

Att:

[www.june.nsw.gov.au](http://www.june.nsw.gov.au)