



NEW SOUTH WALES  
Crime Commission

9 July 2013

Dr Abigail Groves  
Director, Committees  
Parliament of New South Wales  
Macquarie Street  
Sydney NSW 2000 Australia

Dear Dr Groves,

**Annual report on General Meetings**  
**Your ref: D13/16231**

As per your letter dated 26 June 2013, please find attached the requested table displaying resourcing and staffing profiles for the NSW Crime Commission for the years 2010-11 and 2011-12.

Please note, the categories of "non-executive (administrative) staff" and "executive (professional) staff" are not strictly applicable to the Commission and are noted as such on the table. Ms Kelly Yeung, the Commission's Finance Manager, has contacted Ms Meg Banfield in relation to this. Please refer to the attached excerpt of the 2011-12 Annual Report for similar Personnel Categories.

Should you have any follow up requests or questions, please contact Ms Kelly Yeung on

[REDACTED]

Yours sincerely,

[REDACTED]

Peter Hastings QC  
Commissioner

<b>Resourcing over the last two years</b>				
	<b>2010-11</b>		<b>2011-12</b>	
	<b>Budget (\$000)</b>	<b>Actual (\$000)</b>	<b>Budget (\$000)</b>	<b>Actual (\$000)</b>
Staffing expenses	13,092	12,615	13,419	12,996
Operating expenses	4,313	5,279	4,438	5,607
All other expenses	1,357	1,461	1,198	1,023
<b>TOTAL expenses</b>	<b>18,762</b>	<b>19,355</b>	<b>19,055</b>	<b>19,626</b>
Revenue - recurrent appropriations	16,765	16,968	-	-
Revenue - capital appropriations	1,544	1,544	-	-
Recurrent grants and contributions	-	-	17,019	17,019
Capital grants and contributions	-	-	1,482	1,250
All other revenue	89	590	441	1,016
<b>TOTAL revenue</b>	<b>18,398</b>	<b>19,102</b>	<b>18,942</b>	<b>19,285</b>

<b>Staffing profile over the last two years</b>		
	<b>2010-11</b>	<b>2011-12</b>
Total number of staff*	105	108
Number of full-time equivalent staff	97	99
Number of men	50	48
Number of women	55	60
Number of people of Aboriginal or Torres Strait Islander background	0	0
Number of people whose first language was not English	24	29
Number of people with a disability	5	5
Number of non-executive (admin.) staff	N/A	N/A
Number of executive (professional) staff	N/A	N/A
<b>Notes:</b>		
*Not including casual staff. Total number of casual staff	35	29

(e.g., the Executive Manager, the staff of the Finance and Records Management Teams and those ICT staff who provided ordinary corporate computing services). And, finally, there were the staff of the Governance Team. The classification of employees between these four areas must be approximate, but was as follows:

Personnel Category	Number	FTE
Exclusively or mainly operational	100	86.94
Both managerial and operational	10	8.18
Exclusively or mainly administrative	19	17.90
Governance Team	8	4.91

One staff member commenced proceedings against the Commission in the Industrial Relations Commission. The proceedings were settled on a confidential basis.

### Management projects and issues

A program of reforms was continued during the reporting period. Some of the more notable ones were as follows.

#### *Policy review*

The reporting period was one of extensive reviewing of the Commission's policies, practices and procedures. The Commission considered that an extensive review and rewriting of policy and procedure documents was timely and would produce more improvements than a more limited exercise of merely looking for errors. Generally, existing policies, practices and procedures were found to be substantially appropriate, but the process of review and rewriting, which is continuing, has produced, and continues to produce, greater clarity and refinement on a number of points, as well as some substantive changes.

In the course of reviewing its practices and procedures, both during the reporting period and in the previous year, the Commission asked a number of agencies for assistance by way of having access to those agencies' policy documents. All agencies approached assisted the Commission in this way (except the PIC).

A related exercise has been the (not yet completed) development of an internal 'Wiki' intranet site designed to identify, organize and present the numerous