

Making a confidential submission



LEGISLATIVE
ASSEMBLY

The safety and quality of health services provided by
Northern Beaches Hospital - Public Accounts Committee

The Public Accounts Committee is inquiring into the safety and quality of health services provided by Northern Beaches Hospital. Submissions are open until Tuesday 20 May 2025.

Where possible, we prefer to publish as much of a submission as we can. If a submission is published it can be referred to in our inquiry report. It will also appear on the inquiry webpage and can be read or accessed by anyone.

However, we understand that some people may not feel comfortable with making a public submission. If this sounds like you, there are still ways for you to contribute and help us understand the key issues:

1. Partially confidential submissions

When you make a submission, you can tell us if you don't want parts of it published, such as specific sentences, paragraphs or attachments. This means that we can publish the submission except for the parts you have specified. We generally can't refer to redacted parts of a submission in our inquiry report

Alternatively, if you would like your submission to be published but don't want to be identified you can ask for your name to be kept confidential. This means that we can publish the submission without your name.

2. Fully confidential submissions

You can also ask for your submission to be kept fully confidential. This means that none of the submission will be published on the committee's webpage and only the committee members and a small number of staff will see it. Again, this generally also means we can't use it as evidence in the inquiry's report. It will however serve to inform and guide the committee's thinking and potentially line of questioning in the inquiry and public hearings.

If you change your mind about having your submission, or parts of it, published, that's okay – get in contact with the committee secretariat as soon as possible.

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The Committee has the final say on what gets published. Even if you haven't asked us to, we might decide to keep certain parts of a submission confidential or keep the whole submission confidential. For example, if it makes allegations or claims about someone else or if relates to an active court case.

As part of the submission process, we ask for your name and email address. Committee staff only use this information if we need to contact you about your submission.

- Your name will be attached to the submission, unless you ask us not to publish it.
- Your email is never published and we don't disclose this information to anyone.

As a general rule, we don't publish personal information, including:

- Contact details (email address, home address, phone number)
- Signatures

You can lodge a submission through the inquiry webpage:

<https://www.parliament.nsw.gov.au/committees/inquiries/Pages/inquiry-details.aspx?pk=3094>

If you have questions about making a submission please contact **Alison Buskens, Committee Manager** at 02 9230 3509 or pac@parliament.nsw.gov.au.

If you have any questions or concerns, please contact us at
pac@parliament.nsw.gov.au