Public Sector Seminar
Introduction to the New South Wales Legislative Assembly

Macquarie Room, Parliament House

Time	Session	Speaker
8.30am – 8.45am	Registration	
8.45am – 9.00am	Outline of the day	**Ms Pauline Painter,** Knowledge Manager, Procedural Research and Protocol
9.00am – 9.10am	Welcome by the Speaker	**The Hon. Shelley Hancock MP,** Speaker of the Legislative Assembly
9.10am – 9.30am	Introduction and Overview of the Legislative Assembly	**Ms Helen Minnican**, Clerk of the Legislative Assembly
9.30am – 10.35am	Conduct of Proceedings - A typical sitting day - House papers explained Role of the Government and Opposition Whip	**Ms Elaine Schofield**, A/Clerk-Assistant, Table Guest Speaker: **Mr Chris Patterson MP,** Government Whip Guest Speaker: **Mr Nick Lalich MP,** Opposition Whip
10.35am – 11.00am	*Morning tea*	
11.00am – 12.25pm	The Legislative Process - The passage of legislation DVD - Explanation of proceedings observed Role of the Crossbench Members	**Mr Leslie Gonye**, Deputy Clerk and Serjeant-at-Arms **Mr Jonathan Elliott,** Director, Procedural Research and Protocol Guest Speaker: **Mr Jamie Parker MP,** Member for Balmain, Member of The Greens
12.25pm – 1.15pm	*Lunch*	
1.15pm –2.00pm	The relationship between the public service, Ministers and the Parliament	**Mr Clive Mathieson,** Director of Economic, Infrastructure and State Priorities, Office of the Premier
2.00pm – 3.20pm	Observation of Question Time from the Gallery	
3.20pm – 3.45pm	*Afternoon Tea* with Senior Officers	Opportunity to raise questions and issues
3.45pm – 4.30pm	The role of the Legislative Assembly and Joint Committees - Committee structure and types - The committee inquiry process Role of the Committee Chair	**Ms Catherine Watson**, Clerk-Assistant, Committees and Corporate Guest Speaker: **Mr Greg Aplin MP,** Chair, Joint Standing Committee on Road Safety (Staysafe)