



SESSIONAL AND OTHER ORDERS

Legislative Assembly

FIFTY-SEVENTH PARLIAMENT, FIRST SESSION
NO. 15

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STANDING ORDER 41: ABSENCE OF QUORUM AND SUBSEQUENT COUNT-OUT

<p>Absence of quorum and subsequent count-out</p>	<p>That, during the current session, unless otherwise ordered, Standing Order 41 shall read as follows:</p> <p>41. If a Member states that a quorum is not present in the House:</p> <p>(1) The Speaker shall count the House.</p> <p>(2) If a quorum is not present, the Speaker shall order the bells to be rung for 4 minutes and will allow a further 10 minutes for all Members to reach the Chamber.</p> <p>(3) Members shall present themselves for the counting of the quorum by entering the left and right doors to the Chamber from Speaker's Square and, after a quorum has been established, each Member will exit via the Chamber side doors to the Speaker's corridor and the Wentworth Room.</p> <p>(4) If after the allotted time a quorum has not been formed, the names of the Members present shall be recorded in the Votes and Proceedings and the Speaker shall set down any business then before the House as an order of the Day for a later time and adjourn the House until the next sitting day.</p> <p>(5) If the next sitting day has not been appointed, the House shall adjourn to the next succeeding business day.</p>	<p>Adopted 9 February 2021</p>
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STANDING ORDER 45: QUORUM DURING SITTING - RESTRICTION ON QUORUM CALLS

<p>Restriction on quorum calls</p>	<p>That, during the current session, unless otherwise ordered, Standing Order 45 shall read as follows:</p> <p>45. Members shall not be permitted to call attention to the want of a quorum:</p> <p>(1) During Private Members' Statements or Community Recognition Statements;</p> <p>(2) During debate on a Petition signed by 10,000 or more persons;</p> <p>(3) During the take note debate on reports from committees; or</p> <p>(4) Before 10.00 a.m. on any sitting day.</p>	<p>Adopted 7 May 2019</p> <p>Amended 1 August 2019</p>
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STANDING ORDER 47A: POSTPONING MEETING TIMES

Postponing meeting times	<p>That, during the current session, unless otherwise ordered, the following Sessional Order be adopted:</p> <p>47A.</p> <p>(1) When the House is not sitting the Government, in the public interest, may in writing to the Speaker or, in the absence of the Speaker, the Deputy Speaker, request an alternative day or hour for the next meeting of the House. If satisfied, the Speaker shall:</p> <p style="padding-left: 40px;">(a) Fix a day and time; and</p> <p style="padding-left: 40px;">(b) Communicate the day and time to all Members.</p> <p>(2) The Speaker’s notification to each Member may be by electronic means.</p> <p>(3) This Sessional Order operates for the remainder of this session.</p>	Adopted 24 March 2020
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STANDING ORDER 80: RULES OF DEBATE - MATTERS NOT OPEN TO DEBATE NOR AMENDMENT

Matters not open for debate nor amendment	<p>That, during the current session, unless otherwise ordered, Standing Order 80 shall read as follows:</p> <p>80. The following matters are not open to debate nor amendment:</p> <p>(1) Adjournment of debate.</p> <p>(2) Adjournment of the House.</p> <p>(3) Extension of time.</p> <p>(4) Leave of the House.</p> <p>(5) Motion that a Member be suspended.</p> <p>(6) Motion that a Message be sent to the Legislative Council.</p> <p>(7) Motion that leave of absence be granted.</p> <p>(8) To withdraw or postpone an order of the day.</p> <p>(9) Personal explanation.</p> <p>(10) “That inspection of the paper be restricted to members only and that no copies or extracts thereof be permitted”.</p> <p>(11) “That visitors be ordered to withdraw”.</p> <p>(12) “That the bill be considered an urgent bill”.</p> <p>(13) “That this bill be read at a later time”.</p> <p>(14) “That the Order of the Day be discharged and the bill be withdrawn”.</p> <p>(15) “That the Committee report be printed”.</p> <p>(16) “That the Member for ... be further heard”.</p> <p>(17) “That the Member for ... be not further heard”.</p> <p>(18) “That the Member for ... be now heard”.</p> <p>(19) “That the petition not be received”.</p> <p>(20) “That the question be put as separate questions”.</p> <p>(21) “That the question be now put”.</p> <p>(22) “That the question be not now put”.</p>	Adopted 7 May 2019
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	<p>(23) "That the Member's speaking time be extended".</p> <p>(24) Motion to permit a Member to make an inaugural or valedictory speech.</p>	
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<p>STANDING ORDER 91: PRIVILEGE OR CONTEMPT SUDDENLY ARISING IN THE HOUSE</p>		
<p>Speaking to privilege</p>	<p>That, during the current session, unless otherwise ordered, Standing Order 91 shall read as follows:</p> <p>91.</p> <p>(1) A Member may rise on a matter of contempt or a breach of privilege suddenly arising relating to the proceedings then before the House. In order to move a substantive motion immediately or to request the Speaker to have a notice placed on the Business Paper with precedence, the Member must satisfy the Speaker that:</p> <p>(a) the matter is one suddenly arising, relating to a matter then before the House which should be dealt with at the earliest opportunity;</p> <p>(b) there is a prima facie case; and</p> <p>(c) the Member has prepared a notice of motion.</p> <p>(2) When a matter of contempt or a breach of privilege suddenly arising relating to the proceedings then before the House is raised, the business before the House is suspended until the Speaker:</p> <p>(a) determines that there is no matter of contempt or breach of privilege; or</p> <p>(b) defers the matter and either continues or adjourns the business under consideration; or</p> <p>(c) determines that a prima facie case exists and allows a notice of motion to be moved forthwith or to have precedence for the next sitting; or</p> <p>(d) takes some other form of action.</p> <p>(3) The maximum time available to a Member to satisfy the Speaker in accordance with paragraph (1) of this Standing Order is 10 minutes. The Speaker may determine the matter prior to the expiration of the 10 minutes.</p> <p>(4) If the Speaker determines that a prima facie case exists the Member must move a motion seeking either:</p> <p>(a) the declaration of the House that a contempt or breach of privilege has occurred; or</p> <p>(b) the referral of the matter by the House to the Standing Committee on Parliamentary Privilege and Ethics for consideration.</p>	<p>Adopted 7 May 2019</p>

STANDING ORDER 129: ANSWER DIRECTLY RELEVANT

Answer directly relevant	That, during the current session, unless otherwise ordered, Standing Order 129 shall read as follows: 129. An answer shall be directly relevant to the question asked.	Adopted 10 May 2022
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STANDING ORDER 131: QUESTION TIME

Question Time (oral questions)	That, during the current session, unless otherwise ordered, Standing Order 131 shall read as follows: 131. The procedure for Question Time is as follows: (1) Questions are asked orally and may be read and are subject to the same rules as written questions but shall not be recorded in the Questions and Answers Paper. (2) An answer to a question must not exceed three minutes. (3) At the conclusion of the Minister's answer to a question, the member who asked the question may, at the discretion of the Speaker, seek additional information from the Minister. The Minister's response on the additional information must not exceed two minutes. (4) No question shall be asked after 60 minutes from the Speaker calling on questions or the answering of 16 questions whichever is the longer. So long as Question Time has a maximum period that does not exceed 75 minutes. (5) One supplementary question per Question Time may be asked immediately by the Member asking the original question. The answer shall count as one of the 16 answers. (6) The Leader of the Opposition is entitled to be called first by the Speaker at the commencement of Question Time. (7) Ministers seeking to provide additional information to questions already answered at the current or a previous sitting shall do so at the conclusion of Question Time. (8) Crossbench Members of Parliament are permitted at least two questions per Question Time, at question number 7 and question number 15. (9) Points of order taken during an answer to a question should not be vexatious, repetitive, interfering or used to make a statement in response to the answer.	Adopted 10 May 2022 Amended 8 June 2022
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	(10) When under Standing Order 49A the Speaker has stopped the clock during an answer in Question Time, the Member's speaking time clock shall be stopped but the overall timing clock for Question Time shall continue to run.	
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STANDING ORDER 132: WRITTEN QUESTIONS

Written questions	<p>That, during the current session, unless otherwise ordered, Standing Order 132 shall read as follows:</p> <p>132. The procedure for written questions is as follows:</p> <p>(1) Questions shall be lodged in the Table Office by 12.00 noon on a sitting day for publication in the next sitting day's paper.</p> <p>(2) A question containing argument, unbecoming expressions or otherwise not conforming with the practice of the House may:</p> <p style="padding-left: 20px;">(a) Under the authority of the Speaker, be amended by the Clerk or divided if it contains matters that are not relevant to each other.</p> <p style="padding-left: 20px;">(b) Be ordered not to be printed by the Speaker or removed from the Questions and Answers Paper.</p> <p>(3) The number of questions able to be lodged over one sitting week are:</p> <p style="padding-left: 20px;">(a) Members – Nine questions per sitting week;</p> <p style="padding-left: 20px;">(b) Leader of the Opposition – Twelve questions per sitting week.</p> <p>(4) Ministers shall lodge answers to written questions within 35 calendar days after the question is first published. On sitting days answers must be submitted by 12.00 noon on the due date, to be published in the next sitting day's paper. Any answers lodged after this time will be published at a subsequent time. Answers must be signed and lodged in hard copy and also electronically.</p> <p>(5) If an answer to a written question is not received within 35 calendar days the Speaker, at the next sitting day after the expiry date, shall forthwith inform the House and the Minister shall immediately explain to the House the reason for non-compliance.</p> <p>(6) If the Minister, after explanation in the House, has not submitted an answer within 3 sitting days the Speaker shall again inform the House and the Minister shall again be called to explain. The Minister will continue to be called each sitting day until a written answer is submitted.</p>	<p>Adopted 7 May 2019</p> <p>Amended 2 June 2020</p>
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STANDING ORDER 134: COPY HANDED TO CLERK

Copy handed to Clerk	<p>That, during the current session, unless otherwise ordered, Standing Order 134 shall read as follows:</p> <p>134.</p> <p>(1) After a General Business Notice of Motion (General Notice) is given in the House, it shall be dated, signed and emailed to the Table Office.</p> <p>(2) At the time any other type of notice is given, the notice must be dated, signed and emailed to the Clerks at the Table. Wherever possible, notices should be given to the Clerks in advance of being moved in the House and in accordance with any prior notice specified under the Standing Orders.</p>	Adopted 2 June 2020
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STANDING ORDER 180: PROCEDURE FOR DIVISION

Procedure for Division	<p>That, during the current session, unless otherwise ordered, Standing Order 180 shall read as follows:</p> <p>180. When a division has been called for:</p> <p>(1) The Speaker shall state the question and appoint two tellers for each side.</p> <p>(2) Tellers may not decline to be appointed unless excused by the Speaker.</p> <p>(3) The Speaker shall order the division bells to be rung for 4 minutes and will allow a further 2 minutes for all Members voting in the division to reach the Chamber.</p> <p>(4) The division bells shall be rung immediately upon the order of the Speaker, but the timing clock shall not commence until the tellers receive the division tablets from the Clerks.</p> <p>(5) Members shall present themselves by entering the left and right doors to the Chamber from Speaker's Square— Ayes to the right and Noes to the left of the Chair.</p> <p>(6) After registering their vote with the tellers, each Member will exit via the Chamber side doors to the Speaker's corridor and the Wentworth Room.</p> <p>(7) If, after the 6 minutes allocated for Members to proceed to the Chamber, Members are still arriving to vote, the duration of the time allocated for the division may be extended at the Speaker's discretion.</p>	Adopted 11 October 2022
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STANDING ORDER 187: DIVISIONS – RESTRICTION ON

Restriction on divisions	<p>That, during the current session, unless otherwise ordered, Standing Order 187 shall read as follows:</p> <p>187. The House shall not conduct a division on any question before 10.30 a.m. on days when the House meets at an earlier time, during Private Members' Statements, or Community Recognition Statements. If a division is called prior to 10.30 a.m. on such days, the division shall be deferred and conducted at 10.30 a.m. and any business then before the House shall be interrupted and recommenced after the division(s).</p>	<p>Adopted 7 May 2019</p> <p>Amended 11 October 2022</p>
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STANDING ORDER 188A: RESPONDING TO MATTERS RAISED BY THE LEGISLATION REVIEW COMMITTEE

Responding to matters raised by the Legislation Review Committee	<p>That, during the current session, unless otherwise ordered, the following sessional order be adopted:</p> <p>188A.</p> <p>(1) The Member with carriage of a bill shall, if reasonably practicable, address any matters raised by the Legislation Review Committee in its report on the bill during the bill's second reading debate.</p> <p>(2) If not reasonably practicable for a response to be made during the debate, and a response has not been given in the House, the Member with carriage is to provide a response to the matters raised by the Legislation Review Committee by correspondence to the Committee.</p>	<p>Adopted 11 October 2022</p>
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STANDING ORDER 249B: REMOVAL OF A MEMBER ON GROUNDS OTHER THAN DISORDER

Removal of a Member on grounds other than disorder	<p>That, during the current session, unless otherwise ordered, the following sessional order be adopted:</p> <p>249B. The Speaker may direct a Member to leave the Chamber in circumstances where the Member concerned cannot demonstrate that they have cleared temperature and symptom screening that day or where the Member exhibits symptoms of Covid-19. This sessional order may cease to operate on an earlier date advised by the Speaker.</p>	<p>Adopted 15 February 2022</p>
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STANDING ORDER 266: TABLING AND PRINTING OF PAPERS**Tabling and printing of papers**

That, during the current session, unless otherwise ordered, Standing Order 266 shall read as follows:

266. The following procedure shall apply for the tabling and printing of papers:

- (1) Wherever practicable, Ministers should table papers to the Table Office electronically and announce the tabled papers at the time provided in the Routine of Business or at other times by leave of the House.
- (2) Papers also can be tabled in hard copy in the House at the time provided in the Routine of Business or at other times by leave of the House.
- (3) Papers that are to be deemed as tabled, by way of a Minister's announcement in the House, must have been provided in electronic copy, under the Minister's written authority, to the Table Office by 12.00 noon on the day of tabling, or at least two hours before.
- (4) Papers received in accordance with paragraph (3) are authorised for publication, including to the Parliament's website.
- (5) The Leader of the House, on a subsequent sitting day, may give a notice of motion regarding the printing of papers tabled. Consideration of this motion shall be Business with Precedence.
- (6) Alternatively such motion may be moved without notice at any time.
- (7) The question on the motion is open to amendment and debate.
- (8) Any Member may speak on the motion for up to 3 minutes, including the Minister in reply.
- (9) The Speaker may call on the Minister to reply if the debate exceeds 30 minutes.
- (10) The provision for the tabling of papers, in accordance with paragraph (3), operates for the remainder of this session.

Adopted
24 March 2020

Amended 2 June
2020

STANDING ORDER 266A: TABLING OF REPORTS AND DOCUMENTS WHEN THE HOUSE IS NOT SITTING		
Tabling of reports and documents when the House is not sitting	<p>That, during the current session, unless otherwise ordered, the following Sessional Order be adopted:</p> <p>266A.</p> <p>(1) Where, under any Act, a report or other document is required to be tabled in the House by a Minister, and the House is not sitting, such report or document may be lodged with the Clerk.</p> <p>(2) Any report or document lodged with the Clerk is:</p> <ol style="list-style-type: none"> a. On presentation, and for all purposes, deemed to have been laid before the House, b. To be printed by authority of the Clerk, c. For all purposes, deemed to be a document published by order or under the authority of the House; and d. To be recorded in the Votes and Proceedings of the House. <p>(3) Provision for the tabling and publication of papers in accordance with this Sessional Order operates for the remainder of this session.</p>	Adopted 24 March 2020

STANDING ORDER 266B: PRINTING AND PUBLICATION OF PAPERS AND DOCUMENTS		
Printing and publication of papers and documents	<p>That, during the current session, unless otherwise ordered, the following Sessional Order be adopted:</p> <p>266B. Unless otherwise ordered, any reference to printing in the Standing and Sessional Orders is taken to mean publication, including by electronic means.</p>	Adopted 24 March 2020

STANDING ORDER 365: SUSPENSION OF STANDING ORDERS

Suspension of Standing Orders	<p>That, during the current session, unless otherwise ordered, Standing Order 368 shall be suspended.</p> <p>365.</p> <p>(1) A Member may, at any time after 10.00am and up to 1.15pm, without leave, move a motion to suspend Standing and Sessional Orders to deal with any matter.</p> <p>(2) A Minister may, at any time without leave, move a motion to suspend Standing and Sessional Orders to deal with any matter.</p> <p>(3) The mover, one other Member and the mover in reply shall be entitled to speak to the motion for up to five minutes each.</p> <p>(4) When the mover is a Member not supporting the Government, the response shall be by a Minister and, when the mover is a Member supporting the Government the response shall be by the Leader of the Opposition or a Member deputed.</p> <p>(5) Such motions shall not be entertained during Question Time.</p> <p>(6) The closure shall not apply.</p>	Adopted 24 March 2022
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STANDING ORDER 368: FILMING AND BROADCAST OF PROCEEDINGS

Filming and broadcast of proceedings	<p>That, during the current session, unless otherwise ordered, Standing Order 368 shall be suspended.</p>	Adopted 19 October 2021
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STANDING ORDER 369: ELECTRONIC TRANSACTIONS

Electronic transactions	<p>That, during the current session, unless otherwise ordered, the following Sessional Order be adopted:</p> <p>369.</p> <p>(1) All references throughout the Standing and Sessional orders to the requirement for matters to be authorised or transacted in writing, will be met through electronic transmission of documents bearing clearly displayed signatures.</p> <p>(2) The electronic transactions process operates for the remainder of this session.</p>	Adopted 24 March 2020
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CODE OF CONDUCT FOR MEMBERS		
	<p>That this House adopt, for the purposes of section 9 of the <i>Independent Commission Against Corruption Act 1988</i>, the following Code of Conduct–</p> <p>PREAMBLE</p> <p>Members of Parliament acknowledge their responsibility to maintain the public trust placed in them by performing their duties with honesty and integrity, respecting the law and the institution and conventions of Parliament, and using their influence to advance the common good of the people of New South Wales.</p> <p>THE CODE</p> <p>1 Purpose of the Code</p> <p>The purpose of this Code of Conduct is to assist all Members in the discharge of their parliamentary duties and obligations to the House, their electorates and the people of NSW.</p> <p>The Code applies to Members in all aspects of their public life.</p> <p>In complying with this Code, Members shall base their conduct on a consideration of the public interest, avoiding conflict between personal interest and their duties as a Member of Parliament. It does not apply to Members in their purely private and personal lives.</p> <p>Members will not act dishonestly for their own personal gain, or that of another person.</p> <p>It is recognised that some Members are non-aligned and others belong to political parties. Organised political parties are a fundamental part of the democratic process. Participation in the activities of organised political parties is within the legitimate activities of Members of Parliament.</p> <p style="text-align: center;">PROPER EXERCISE OF POWER</p> <p>2 Improper influence</p> <p>(a) No member shall act as a paid advocate in any proceeding of the House or its committees.</p> <p>(b) A Member must not knowingly and improperly promote any matter, vote on any bill or resolution or ask any question in the Parliament or its Committees in return for any remuneration, fee, payment, reward or benefit in kind, of a private nature, which any of the following persons has received, is receiving or expects to receive as a consequence:</p>	<p>Adopted 7 May 2019</p> <p>Amended 5 March 2020</p>

	<p>(i) The Member;</p> <p>(ii) A member of the Member’s family;</p> <p>(iii) A business associate of the Member; or</p> <p>(iv) Any other person or entity from whom the Member expects to receive a financial benefit.</p> <p>(c) A Member must not knowingly and improperly use his or her influence as a Member to seek to affect a decision by a public official including a Minister, public sector employee, statutory officer or officer of a public body, to further, directly or indirectly, the private interests of the Member, a member of the Member’s family, or a business associate of the Member.</p> <p>3 Use of public resources</p> <p>The use of public resources should not knowingly confer any undue private benefit on the Member or, on any other person, or entity.</p> <p>Members must take reasonable steps to apply the public resources to which they are granted access according to any guidelines or rules about the use of those resources.</p> <p><i>Commentary</i></p> <p><i>There is a range of information available to Members to assist them in determining the accurate and appropriate use of resources including:</i></p> <ul style="list-style-type: none"> • <i>The Legislative Assembly Members’ Guide;</i> • <i>The Legislative Council Members’ Guide;</i> • <i>The Department of Parliamentary Services Members’ Entitlements Handbook; and</i> • <i>The Parliamentary Remuneration Tribunal’s Annual Report and Determination of Additional Entitlements for Members of the Parliament of New South Wales.</i> <p><i>In addition it is open to any Member to seek advice on these matters from the Clerks of the House, Senior Parliamentary Officers, or the Parliamentary Ethics Adviser.</i></p> <p>4 Use of confidential information</p> <p>Information which Members receive in confidence in the course of their parliamentary duties should be used only in connection with those duties. It must never be knowingly and improperly used for the private benefit of themselves or any other person or persons.</p>	
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	<p>5 Limitation on breach of Code</p> <p>This code is not breached by reason of a benefit or interest that could be or was advanced or received by the persons set out in 2(b)(i)-(iv) by reason of them being a member of the public or a member of a broad class.</p> <p style="text-align: center;">OPENNESS AND ACCOUNTABILITY</p> <p>6 Disclosure of interests</p> <p>Members shall fulfil conscientiously the requirements of the House in respect of the Register of Disclosures by Members.</p> <p><i>Commentary</i></p> <p><i>The Constitution (Disclosures by Members) Regulation 1983 (the Regulation) requires that Members lodge regular returns, disclosing certain interests such as real property, interests and positions in corporations, income, debts and gifts.</i></p> <p><i>The Regulation also requires that each Clerk compile and maintain a Register of Disclosures for their respective Houses. The purpose of the Register of Disclosures is to promote greater transparency, openness, and accountability in the parliamentary process.</i></p> <p><i>Members’ attention is drawn to the following sources of information and advice on compliance with the requirements of the Regulation:</i></p> <ul style="list-style-type: none"> • <i>Schedule 1 of the Regulation outlines the requirements for each type of interest to be disclosed, and gives examples as to how to make entries on the return;</i> • <i>The respective guides for Members of the Legislative Assembly and the Legislative Council explain the requirements of the pecuniary interest disclosure regime in plain language, with examples where possible; and</i> • <i>It is also open to any Member to seek advice on these matters from the Clerks of the House or the Parliamentary Ethics Adviser.</i> <p><i>In conjunction with the Regulation and this code, the following Standing Orders apply in relation to personal or pecuniary interests:</i></p> <ul style="list-style-type: none"> • <i>Legislative Assembly Standing Orders 176-7 and Legislative Council Standing Order 113(2) on voting in divisions; and</i> 	
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	<ul style="list-style-type: none"> • <i>Legislative Assembly Standing Order 276 and Legislative Council Standing Order 210(10) on participating in committee inquiries.</i> <p>7 Conflicts of interest</p> <p>Members must take reasonable steps to avoid, resolve or disclose any conflict between their private interests and the public interest. The public interest is always to be favoured over any private interest of the Member.</p> <p>Members shall take reasonable steps to draw attention to any conflicts between their private interests and the public interest in any proceeding of the House or its Committees, and in any communications with Ministers, Members, public officials or public office holders.</p> <p>A conflict of interest does not exist where the Member is only affected as a member of the public or a member of a broad class.</p> <p><i>Commentary</i></p> <p><i>Members should be aware of the important distinction between disclosing an interest and having a conflict of interest.</i></p> <p><i>There are certain pecuniary interests that must be disclosed on the Register of Disclosures although these may never come into conflict with a Members’ duties. There are also interests that are not required to be disclosed on the Register of Disclosures but which could give rise to a conflict of interest if they are not managed appropriately.</i></p> <p><i>It is open to any Member to seek advice on these matters from the Clerks of the House or the Parliamentary Ethics Adviser.</i></p> <p>8 Gifts</p> <p>(a) Members must take reasonable steps to disclose all gifts and benefits received in connection with their official duties, in accordance with the requirements for the disclosure of pecuniary interests.</p> <p>(b) Members must not knowingly accept gifts that could reasonably be expected to give rise to a conflict of interest or could reasonably be perceived as an attempt to improperly influence the Member in the exercise of his or her duties.</p> <p>(c) Nothing in this Code precludes the giving or accepting of political donations in accordance with the <i>Electoral Funding Act 2018</i>.</p>	
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	<p><i>Commentary</i></p> <p><i>The Constitution (Disclosures by Members) Regulation 1983 (the Regulation) requires that Members lodge regular returns, disclosing certain interests such as real property, interests and positions in corporations, income, debts and gifts.</i></p> <p><i>The Regulation also requires that each Clerk compile and maintain a Register of Disclosures for their respective Houses. The purpose of the Register of Disclosures is to promote greater transparency, openness, and accountability in the parliamentary process.</i></p> <p><i>Members’ attention is drawn to the following sources of information and advice on compliance with the requirements of the Regulation:</i></p> <ul style="list-style-type: none"> • <i>Schedule 1 of the Regulation outlines the requirements for each type of interest to be disclosed, and gives examples as to how to make entries on the return;</i> • <i>The respective guides for Members of the Legislative Assembly and the Legislative Council explain the requirements of the pecuniary interest disclosure regime in plain language, with examples where possible; and</i> • <i>It is also open to any Member to seek advice on these matters from the Clerks of the House or the Parliamentary Ethics Adviser.</i> <p style="text-align: center;">UPHOLDING THE CODE</p> <p>9 Upholding the Code</p> <p>Members have a duty to cooperate fully with any processes established under the authority of the House concerning compliance with this Code.</p> <p>Breaches of this Code may result in action being taken by the House in relation to a Member. A substantial breach of the Code may constitute corrupt conduct for the purposes of the <i>Independent Commission Against Corruption Act 1988</i>.</p> <p>This resolution has continuing effect unless and until amended or rescinded by resolution of the House.</p>	
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CITIZENS’ RIGHT OF REPLY

	<p>That, during the current Parliament, unless otherwise ordered, the following Citizens’ Right of Reply be adopted:</p> <p>(1) That where a submission is made in writing by a person who has been referred to in the Legislative Assembly by name, or in such a way as to be readily identified:</p> <p>(a) claiming that the person or corporation has been adversely affected in reputation or in respect of dealings or associations with others, or injured in occupation, trade, office or financial credit, or that the person’s privacy has been unreasonably invaded, by reason of that reference to the person or corporation; and</p> <p>(b) requesting that the person be able to have consideration given to an appropriate response being published by the Legislative Assembly or incorporated into Hansard,</p> <p>and the Speaker is satisfied:</p> <p>(c) that the subject of the submission is not so obviously trivial or the submission so frivolous, vexatious or offensive in character as to make it inappropriate that it be considered by the Standing Orders and Procedure Committee;</p> <p>(d) the submission was received within 6 months after the relevant comments were made in the House unless the applicant can show exceptional circumstances to explain the delay; and</p> <p>(e) that it is practicable for the Committee to consider the submission under this resolution, the Speaker shall refer the submission to that Committee.</p> <p>(2) That the Committee may decide not to consider a submission referred to it under this resolution if the Committee considers that the subject of the submission is not sufficiently serious or the submission is frivolous, vexatious or offensive in character, and such a decision shall be reported to the Legislative Assembly.</p> <p>(3) That if the Committee decides to consider a submission under this resolution, the Committee may confer with the person who made the submission and any member who referred in the Legislative Assembly to that person or corporation.</p> <p>(4) That in considering a submission under this resolution, the Committee shall meet in private session.</p>	<p>Adopted 7 May 2019</p>
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	<p>(5) That the Committee shall not publish a submission referred to it under this resolution of its proceedings in relation to such a submission, but may present minutes of its proceedings and all or part of such submission to the Legislative Assembly.</p> <p>(6) In considering a submission under this resolution and reporting to the Legislative Assembly the Committee shall not consider or judge the truth of any statements made in the Legislative Assembly or the submission.</p> <p>(7) That in its report to the Legislative Assembly on a submission under this resolution, the Committee may make either of the following conclusions:</p> <p>(a) that no further action be taken by the Committee or the Legislative Assembly in relation to the submission; or</p> <p>(b) that a response by the person who made the submission, in terms specified in the report and agreed to by the person or corporation and the Committee, be published by the Legislative Assembly or incorporated in Hansard by the Speaker.</p> <p>(8) That a document presented to the Legislative Assembly under paragraph (5) or (7):</p> <p>(a) in the case of a response by a person or corporation who made a submission, shall be succinct and strictly relevant to the questions in issue and shall not contain anything offensive in character; and</p> <p>(b) shall not contain any matter the publication of which would have the effect of:</p> <p>(i) unreasonably adversely affecting or injuring a person or corporation, or unreasonably invading a person's privacy, in the manner referred to in paragraph (1); or</p> <p>(ii) unreasonably adding to or aggravating any such adverse effect, injury or invasion of privacy suffered by a person.</p> <p>(9) That a corporation making a submission under this resolution is required to make it under their common seal.</p> <p>(10) The provisions of Standing Order 306, do not apply to any report made by the Committee to the Legislative Assembly under this resolution.</p>	
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PARLIAMENTARY ETHICS ADVISER		
	<p>The Parliamentary Ethics Adviser shall have the following functions.</p> <p>Advice to Members of Parliament</p> <p>(1) (a) The Parliamentary Ethics Adviser is to advise any member of Parliament, when asked to do so by that member, on ethical issues concerning the exercise of his or her role as a member of Parliament (including the use of entitlements and potential conflicts of interest).</p> <p>(b) The Parliamentary Ethics Adviser is to be guided in giving this advice by any Code of Conduct or other guidelines adopted by the House (whether pursuant to the <i>Independent Commission Against Corruption Act</i> or otherwise).</p> <p>(c) The Parliamentary Ethics Adviser’s role does not include the giving of legal advice.</p> <p>Advice to Ministers on post-separation employment</p> <p>(2) The Parliamentary Ethics Adviser must on request by a Minister provide written advice to the Minister as to whether or not the Adviser is of the opinion that the Minister’s:</p> <p>(a) acceptance of an offer of post-separation employment or engagement which relates to the Minister’s portfolio responsibilities (including portfolio responsibilities held during the previous two years of ministerial office); or</p> <p>(b) decision to proceed, after the Minister leaves office, with a proposal to provide services to third parties (including a proposal to establish a business to provide such services) which relates to the Minister’s portfolio responsibilities (including portfolio responsibilities held during the previous two years of ministerial office),</p> <p>would give rise to a reasonable concern that:</p> <p>(c) the Minister’s conduct while in office was influenced by the prospect of the employment or engagement or the proposal to provide services; or</p> <p>(d) the Minister might make improper use of confidential information to which he or she has access while in office.</p> <p>(4) If the Adviser is of the opinion that accepting the proposed employment or engagement or proceeding with the proposal to provide services might give rise to such a reasonable concern, but the concern would not arise if the employment or</p>	<p>Adopted 17 June 2014</p>

	<p>engagement or the provision of services were subject to certain conditions, then he or she must so advise and specify the necessary conditions.</p> <p>(5) The Adviser's advice must include:</p> <p>(a) a general description of the position offered, including a description of the duties to be undertaken, or the services to be provided, based on material provided by the Minister or former Minister but excluding any information that the Minister or former Minister indicates is confidential; and</p> <p>(b) the Adviser's opinion as to whether or not the position may be accepted, or the services may be provided, either with or without conditions.</p> <p>(6) Where the Adviser becomes aware that a Minister or former Minister has accepted a position, or has commenced to provide services, in respect of which the Adviser has provided advice, the Adviser must provide a copy of that advice to the Presiding Officer of the House to which the Minister belongs or to which the former Minister belonged.</p> <p>Keeping of records</p> <p>(7) The Parliamentary Ethics Adviser shall be required to keep records of advice given and the factual information upon which it is based.</p> <p>(8) Subject to clause 6, the Parliamentary Ethics Adviser shall be under a duty to maintain the confidentiality of information provided to him in exercising his function and any advice given, but the Parliamentary Ethics Adviser may make advice public if the person who requested the advice gives permission for it to be made public.</p> <p>(9) This House shall only call for the production of records of the Parliamentary Ethics Adviser if the person to which the records relate has:</p> <p>(a) in the case of advice given under clause 1(a), sought to rely on the advice of the Parliamentary Ethics Adviser; or</p> <p>(b) given permission for the records to be produced to the House.</p> <p>Annual meeting with committees</p> <p>(10) The Parliamentary Ethics Adviser is to meet annually with the Standing Committee of each House designated for the purposes of Part 7A of the <i>Independent Commission Against Corruption Act</i>.</p>	
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	<p>Report to Parliament</p> <p>(11) (a) The Parliamentary Ethics Adviser shall be required to report to the Parliament annually on the number of ethical matters raised with him, the number of members who sought his advice, the amount of time spent in the course of his duties and the number of times advice was given.</p> <p>(b) The Parliamentary Ethics Adviser may report to the Parliament from time to time on any problems arising from the determinations of the Parliamentary Remuneration Tribunal that have given rise to requests for ethics advice and proposals to address these problems.</p> <p>(12) That a message be sent informing the Legislative Council of the resolution.</p>	
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BROADCAST RESOLUTION		
	<p>That:</p> <p>(1) The House authorises the broadcast and re-broadcast of the proceedings and excerpts of proceedings of the House and its committees in accordance with this resolution.</p> <p>(2) The House authorises the sound and vision broadcast of the proceedings of the House and its committees, including the publication of audio captions, through:</p> <p style="padding-left: 40px;">(a) the internal broadcast system within Parliament House,</p> <p style="padding-left: 40px;">(b) the direct signal to accredited media within Parliament House,</p> <p style="padding-left: 40px;">(c) the New South Wales Parliament website,</p> <p style="padding-left: 40px;">(d) the New South Wales Parliament's social media channels.</p> <p>(3) The House authorises the provision of excerpts of sound and vision coverage (including any audio captions) of the proceedings of the House, including records of past proceedings, through direct access to the Parliament-on-Demand service to persons and organisations as determined by the Speaker.</p> <p>(4) Individual requests for excerpts of sound and vision coverage (including any audio captions) of the proceedings of the House by persons or organisations other than those identified in paragraph (3) (or without direct access to the Parliament-on-Demand service) require approval from the Clerk.</p> <p>(5) Individual requests for excerpts of sound and vision coverage (including any audio captions) of the proceedings of a committee through the Parliament-on-Demand service require approval from the Clerk-Assistant, Scrutiny and Engagement.</p> <p>(6) Despite anything else in this Resolution, the House does not authorise any person to republish audio captioning of the proceedings of the House or its committees.</p> <p>(7) For the purpose of this Resolution, the terms 'audio captioning' and 'audio captions' refer to the 'real time' transcription of words spoken in proceedings of the House and its committees.</p> <p>Conditions for broadcast and rebroadcast of Assembly proceedings</p> <p>(8) The live broadcast or rebroadcast of Legislative Assembly proceedings is authorised on the following conditions, and any other terms and conditions, not inconsistent with this paragraph, determined by the Speaker from time to time:</p>	<p>Adopted 19 October 2021</p> <p>Amended 21 June 2022</p>

	<p>(a) Only the following broadcast material shall be used:</p> <ul style="list-style-type: none"> (i) the sound and vision coverage provided by the Parliament that is produced for broadcast, re-broadcast and archiving, (ii) official broadcast material supplied by parliamentary staff, (iii) filming or photography on request by persons or organisations that is approved by the Speaker. <p>(b) Broadcast material shall be used only for the purposes of fair and accurate reports of proceedings, and shall not be digitally manipulated nor used for:</p> <ul style="list-style-type: none"> (i) political party advertising or election campaigns, (ii) commercial sponsorship or commercial advertising. <p>(c) Reports of proceedings shall be such as to provide a balanced presentation of differing views.</p> <p>(d) Excerpts of proceedings which are subsequently withdrawn may be broadcast only if the withdrawal is also broadcast.</p> <p>(e) The instructions of the Speaker, or his or her delegates, on the use of recorded excerpts of proceedings must be observed at all times.</p> <p>Conditions for broadcast of committee proceedings</p> <p>(9) The following conditions apply to the broadcasting of committee proceedings:</p> <ul style="list-style-type: none"> (a) The broadcasting, filming or photography of any public proceedings of a committee is subject to the authorisation of the committee in each instance. (b) A committee may determine conditions, not inconsistent with this resolution, for the recording and broadcasting of its proceedings, may order that any part of its proceedings not be recorded or broadcast, and may give instructions for the observance of conditions so determined and orders so made. A committee shall report to the House any wilful breach of such conditions orders or instructions. (c) Recording and broadcasting of proceedings of a committee shall not interfere with the conduct of those proceedings, shall not encroach into the committee's work area, or capture documents (either in hard copy or 	
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	<p>electronic form) in the possession of committee members, witnesses or committee staff.</p> <p>(d) Broadcast of committee proceedings shall be used only for the purposes of fair and accurate reports of those proceedings, and shall not be digitally manipulated nor used for:</p> <ul style="list-style-type: none"> (i) political party advertising or election campaigns, (ii) commercial sponsorship or commercial advertising. <p>(10) Where a committee intends to authorise the broadcasting of its proceedings, a witness who is to appear in those proceedings shall be given reasonable opportunity, before appearing in the proceedings, to object to the broadcasting on the proceedings and to state the ground of the objection. The committee shall consider any such objection, having regard to the proper protection of the witness and the public interest in proceedings, and if the committee decides to permit broadcasting of the proceedings notwithstanding the witness' objection, the witness shall be so informed before appearing in the proceedings.</p>	
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ENSURING PROCUREMENT FREE FROM PRODUCTS OF MODERN SLAVERY		
	<p>That commencing from the 2022-2023 financial year starting 1 July 2022:</p> <p>(1) The Department of Parliamentary Services of the Parliament of New South Wales must take reasonable steps to ensure goods and services procured by and for the Houses of Parliament are not the product of modern slavery.</p> <p>(2) The Chief Executive, Department of Parliamentary Services must, within 5 months of the end of each financial year, prepare a report (an annual report) that contains the following:</p> <p style="padding-left: 20px;">(a) a statement of the action taken by the Department of Parliamentary Services in relation to any issue raised by the Anti-slavery Commissioner during the year concerning the operations of the Department and identified by the Commissioner as being a significant issue, and</p> <p style="padding-left: 20px;">(b) a statement of steps taken to ensure goods and services procured by and for the Department during the year were not the product of modern slavery.</p> <p>(3) The annual report prepared under this resolution must be:</p> <p style="padding-left: 20px;">(a) presented to the Presiding Officer of each House of Parliament,</p> <p style="padding-left: 20px;">(b) tabled in each House of Parliament by the Presiding Officer within 14 sitting days of receipt the annual report, and</p> <p style="padding-left: 20px;">(c) forwarded to the Anti-slavery Commissioner.</p> <p>(4) That this resolution have continuing effect until rescinded or amended.</p>	<p>Adopted 25 November 2021</p>

DAYS OF MEETING		
	<p>That unless otherwise ordered, the House meet during the 2022 Autumn and Spring sittings as follows:</p> <p>Autumn Sittings: February 15, 16, 17, 22, 23, 24; March 22, 23, 24, 29, 30, 31; May 10, 11, 12, 17, 18, 19; June 7, 8, 9, 21, 22, 23.</p> <p>Spring sittings: August 9, 10, 11; September 13, 14, 15, 20, 21, 22; October 11, 12, 13, 18, 19, 20; November 8, 9, 10, 15, 16, 17 and November 22, 23, 24 as a reserve week.</p>	<p>Adopted 16 November 2021</p>

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SITTING DAY SCHEDULE (ROUTINE OF BUSINESS)

TUESDAY		WEDNESDAY		THURSDAY	
		9.30 a.m.	Notices of Motion (General Business) (up to 15 minutes)	9.30 a.m.	Notices of Motions (General Business) (up to 15 minutes)
			Government Business		Government Business (up to 30 minutes)
12.00 p.m.	Notices of Motion (General Business) (up to 15 minutes)				General Business Notices of Motion for Bills (up to 20 minutes)
	Government Business	12.45 p.m.	Committee Reports (Take Note Debate) (up to 30 mins)		General Business Orders of the Day for Bills (up to 90 mins)
					General Business Notices of Motions or Orders of the Day (not being Bills)
1.15 p.m.	Lunch	1.15 p.m.	Lunch	1.15 p.m.	Lunch
2.15 p.m.	Question Time and Routine of Business	2.15 p.m.	Question Time and Routine of Business	2.15 p.m.	Question Time and Routine of Business
	Government Business (if completed, Community Recognition Statements for up to 30 minutes, followed by Private Members' Statements if required)		Government Business (if completed, Community Recognition Statements for up to 30 minutes, followed by Private Members' Statements if required)	At 4.00 p.m.	Community Recognition Statements for up to 30 minutes, followed by Private Members' Statements if required)
					Petition Debate
5.00 p.m.	Public Interest Debate	5.00 p.m.	Public Interest Debate		Community Recognition Statements (if completed, proceed to Private Members' Statements)
Approx. 5.45 p.m.	Community Recognition Statements (if completed, proceed to Private Members' Statements)	Approx. 5.45 p.m.	Community Recognition Statements (if completed, proceed to Private Members' Statements)		Private Members' Statements
	Private Members' Statements		Private Members' Statements		Adjournment at the conclusion of Private Members' Statements
	Adjournment at the conclusion of Private Members' Statements		Adjournment at the conclusion of Private Members' Statements		

