



Department of the  
Legislative Assembly  
Parliament of New South Wales



# Annual Report 2017/18





## About this report

This annual report reviews our performance over the 2017/18 reporting year against the targets published in our previous annual report, and in our plans which document our key outcomes and outputs.

This report is available on the Parliament's website at [www.parliament.nsw.gov.au](http://www.parliament.nsw.gov.au) and financial statements are appended in a separate document at the same location.

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# TRADITION DEMOCRACY INNOVATION ACCOUNTABILITY



Department of the  
Legislative Assembly

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## Letter of Transmittal

The Hon Shelley Hancock MP  
Speaker of the Legislative Assembly  
Parliament House  
Macquarie Street  
Sydney NSW 2000

Dear Madam Speaker

I am pleased to submit to you for tabling the annual report for the Department of the Legislative Assembly for the reporting year ended 30 June 2018.

While the Legislative Assembly is not legislatively required to table an annual report, I welcome the opportunity to provide information on the performance of the Department.

The content of the report incorporates the requirements of the *Annual Reports (Departments) Act 1985* and the *Public Finance and Audit Act 1983*, especially in regard to the Department's operations and financial performance.

The full financial statements for the Legislative Assembly have been published as a supplement to this annual report, and can be located on the Parliament's website at: [www.parliament.nsw.gov.au](http://www.parliament.nsw.gov.au).

I commend this report to you and thank you on behalf of your staff for your ongoing support.

Yours sincerely

Helen Minnican  
Clerk of the Legislative Assembly

# ■ Speaker's Foreword



As we reflect on another year, I pay tribute to the hardworking staff of the Department of the Legislative Assembly. This year saw the Department process more bills, written questions on notice, answers to written questions on notice, petitions with more than 500 signatures and more maintenance jobs across our Electorate Offices than the previous year. Much of the workings of the Department are seen within the Chamber, however there is a dedicated team which works tirelessly to provide quality facilities, services and training, within and to our over 370 Electorate Officers.

New training programs have been rolled out to Electorate Officers, in partnership with the Department of Parliamentary Services, and a strong focus has been placed on improving Work Health and Safety within our 98 Electorate Offices. Additionally, we are undertaking the largest rollout of new equipment and upgrades for Electorate Offices in recent memory. Wireless Internet and new telephony equipment will be made available throughout Electorate Offices, improving connectivity and communications, particularly for our regional offices.

The installation of dual monitors, doubling the screen space for Members and Staff, has been completed and new folding and inserting machines have been delivered to all 98 Electorate Offices, with training provided to staff on an ongoing basis. A significant challenge for the Department has been identifying and managing Electorate Offices found to have asbestos-containing materials. We continue to work closely with experts as well as Members and staff to ensure we provide the safest possible workplace.

This year, more than ever, Members of the Legislative Assembly were afforded significant opportunities to raise Private Members Business, with the Standing Orders and Procedure Committee expanding the number of Private Members Statements and Community Recognition Statements. The Committee also debated at length other options to increase opportunities for Members to raise matters, including the provision of a second Parliamentary Chamber. However, due to the requirement of significant financial resources, lack of appropriate infrastructure and the strain on Parliamentary staff, including Hansard and Chamber Support, and with only 60 per cent of the time set aside for Government Business currently utilised, it was determined a second Parliamentary Chamber was not only unfeasible but also unwarranted.

The Legislative Assembly continues to work in partnership with both the Department of Parliamentary Services and the Department of the Legislative Council leading initiatives to celebrate the role of women in Parliament and commemorate the World War I centenary. Additionally, we have contributed significantly to a number of important events including the successful Presiding Officers and Clerks Conference and the Commonwealth Parliamentary Association Australia Pacific Regional Conference.

I sincerely thank the Deputy Speaker, the Hon. Thomas George MP, for his support and work this year, as more than ever he was required to take the Chair. I also express my appreciation to the Assistant Speaker, Mr Andrew Fraser MP, and members of the Temporary Speaker's Panel.

Finally I congratulate Helen Minnican, Clerk of the Legislative Assembly, for her leadership and stewardship of the Department. Through the Clerk's initiatives, including the rotation of the Clerk-Assistant position, training and exchange programs for staff, all-staff meetings and the formation of consultative steering committees, the Department is equipped to succeed more than ever, both now and into the future.

The Hon. Shelley Hancock MP  
Speaker





# Clerk's Overview 2017/18

I am pleased to present an overview on the work undertaken by the Department and my colleagues in support of the Legislative Assembly and the NSW Parliament.

Looking back on the last year, the scale of the Department's operations and the breadth of the challenges met by the staff is impressive and deserves recognition. The work undertaken in this period clearly demonstrates the commitment of my colleagues to the Assembly.

The current reporting period saw the level of parliamentary activity supported by the Department generally increase overall when compared with the previous year. In particular, there is a demonstrable link between the work of Committees administered by the Legislative Assembly and legislation subsequently introduced by the Government which gives effect, either in whole or in part, to committee recommendations. Examples of such outcomes are detailed in the annual report and include recent amendments to electoral law and legislation governing the Independent Commission Against Corruption.

The Department assisted three new members who were elected to the House following by-elections in the seats of Blacktown, Cootamundra and Murray.

The security and welfare of members and their staff remains a priority for the Department, and Corporate and Electorate Office Services continue to provide a high level of support in these areas.

In terms of regular maintenance Electorate Office Services experienced a 44% increase in the number of completed maintenance and service jobs. In addition, specific initiatives were undertaken to improve the Electorate Office environment, for example, the provision of new folding and inserting machines for correspondence with constituents.

Public engagement with the Legislative Assembly continues to be a focus for the Department. The staff of the Committee Office have worked hard to support increased levels of direct participation in committee inquiries by groups and individuals making submissions, and witnesses appearing to give evidence.

Regional site visits and public hearings were conducted outside the Sydney metropolitan area, enabling individuals and groups to express their views in committee processes they would not normally be able to engage in. One notable example of this was the inquiry into the adequacy of diversionary programs for young offenders and the visits by the Law and Safety Committee to juvenile justice centres in three regional areas.

Staff of the Department have also supported committees and committee members in the provision of video-clips for social media, using in-house resources and staff with particular interest and expertise in film-making and editing. This has been an effective way of highlighting particular committee inquiries.

The Department also has worked hard to revise its Public Sector Seminar program to ensure that the format and content for the seminar is relevant to the needs of participants from agencies and departments, and that the seminar program continues to make a valuable contribution to understanding of the role and work of the Assembly in the wider public sector.

The Assembly's senior management team aims to respond in a proactive way to feedback received from staff of the Department, including comment on its own performance received through the People Matters Survey. In the reporting period, the former Auditor-General, Peter Achterstraat, facilitated a workshop with the Department's senior management team (LA Ex), which identified five key areas for organisational development and assigned responsibility at Director level to champion initiatives in these areas.

The areas identified were: matters of performance, recruitment processes, communication, collaboration between business units and grievance processes. Further consultation was held with staff to explore the exact nature of the issues raised in these areas and the senior management team will continue to build on its response in the coming year.

During the last 12 months it has become evident that there is a need to develop several areas of the organisation in order to strengthen the Legislative Assembly. For some time, succession planning has been at the fore of the Department's investment in staff development at all

levels of the organisation, but particularly in relation to senior management. This will continue as the recruitment to fill the position of Clerk-Assistant, Table is conducted in early 2019.

Since becoming Clerk there has been the opportunity to provide experienced staff with a 6-month rotation through this position, as well as the Director positions in various business units. This strategy aims to give the Department the requisite depth and breadth in senior personnel to meet the significant extent of generational change at leadership level that will occur over the next 5-10 years.

Some of the challenges that the Department has met point to functional areas that need greater investment. For instance, the work undertaken in relation to electorate offices and the management of hazardous materials, in particular, asbestos-containing material, necessitated a program of work by qualified hygienists. This program of work was monitored and assessed with the assistance of a temporary staff member with the requisite skills and experience. The specific work that has commenced in relation to the management of asbestos and security in members' electorate offices confirms the Department's long-term need to expand our internal capacity for a strong approach on risk management and governance more widely.

A new approach to engagement brought together a number of talented officers from across business units to create material on proceedings in the Chamber and Committees for use on social media. This work is highlighted in the annual report and the success of the "Communications Team" points to the obvious need for a dedicated unit within the Department, giving greater capacity to promote the activities of the House and its Committees, and to enhance initiatives for increased public engagement and participation in Assembly proceedings.





# ■ Our Organisation

The extent to which the Department has been able to secure improvements to the business systems that underpin core Assembly functions and processes has been significantly improved by the collaborative efforts of experienced and senior staff involved in project boards and Parliament-wide steering committees.

However, it is apparent that our ability to engage on technical areas and bring an analysis to proposed ICT strategies and solutions is critical to our success in achieving effective systems to support the House and its members. The internal capacity of the Department to advocate for its business needs is an obvious area for further skills development, which will benefit forward planning and ongoing collaboration with other parliamentary departments.

I would particularly like to make special mention of the Clerk of the Parliaments, David Blunt, and the Chief Executive of the Department of Parliamentary Services, Mark Webb, and their senior officers, for their constructive approach to governance issues impacting the NSW Parliament.

I am grateful for the support of my colleagues across the Department and for their dedication and professionalism in meeting the day-to-day operational needs of the House and its members, often working to strict parliamentary timeframes. My colleagues are unfailing in the level of support they provide to the Assembly and the quality of their work remains outstanding. It adds value to the institution of the Parliament.

In particular, I would like to thank the Assembly staff for the enthusiasm and energy they bring to meeting new demands and challenges, while also upholding Assembly traditions and history.

As a permanent officer of the House, the Clerk's role is custodial and the efforts taken by my colleagues to preserve the Assembly's history, and explain the relevance of its traditions and custom, are commendable and serve the Assembly and Parliament well.

Finally, as we approach the end of the Parliamentary term, I wish to thank Members of the House and their staff for their cooperation with the Department.

Helen Minnican  
Clerk of the Legislative Assembly

## Our Vision

*The NSW Legislative Assembly will be valued as a central democratic institution for NSW: effective in holding the NSW government to account, scrutinising legislation, and representing the diverse views of the people of NSW.*

*Members of the NSW Legislative Assembly will have the information, advice, support and technology they need to be effective in their work and closely engage with their constituents.*

*Legislative Assembly staff will have the respect of the Members of the Legislative Assembly, key stakeholders and of the public for our independence, integrity and professionalism, and for our commitment to making the Legislative Assembly work ever more effectively.*

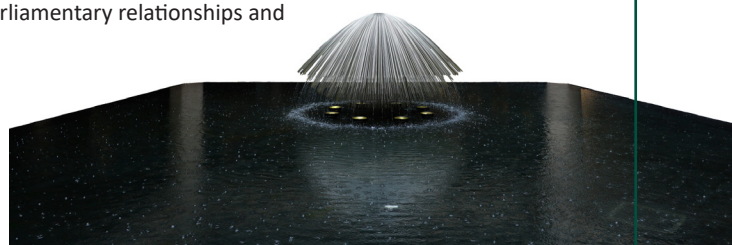
## Our Strategic Plan

- 1 A digital Legislative Assembly - *Mobility, Accessibility and Availability* - utilising technology to improve systems and better equip Members to participate in deliberations and decision-making in the House and on Committees;
- 2 Supporting Members in their representative role – targeted initiatives aimed at supporting Members in exercising their roles as elected representatives engaging with their constituents and local communities;
- 3 Increased organisational capacity – better aligning the Department's structure, staff and resources with core functions, and investing in succession planning and knowledge building to ensure procedural knowledge, leadership capability and operational strength across all levels and business areas;
- 4 Raising awareness of the Legislative Assembly's role – increasing awareness and understanding of the role and functions of the Legislative Assembly and the activities of its Members, to reinforce the significance of the Assembly within the parliamentary system of government in NSW and the links between Members, their communities and the Parliament.

## NSW Parliamentary Departments

The *NSW Parliament Strategic Plan 2015-2019* details the six strategic objectives on which the departments of the Legislative Assembly, Legislative Council and Parliamentary Services will collaborate:

- Respond to the evolving role of members and the parliamentary institution
- Increase involvement and awareness of NSW citizens about the Parliament and the parliamentary process
- Better engagement with stakeholders
- Promote strong stewardship and robust organisational resilience
- Optimise the Parliament's physical infrastructure
- Development of inter-parliamentary relationships and education



# ■ A year in the House 2017/18

## Membership changes

During the reporting period three by-elections were conducted, on 14 October 2017, for the seats of Blacktown, Cootamundra and Murray following the resignations of Mr John Robertson, the Hon. Katrina Hodgkinson and the Hon. Adrian Piccoli. The membership changes are given in detail on page 12 of this report.

## Former Members

The deaths of the following former Assembly members were reported to the House in 2017: the Hon. James Bruxner, former Member for Tenterfield; Mr John Books, former Member for Parramatta; Mr Brian Bannon, former Member for Rockdale; Mr Keith Doyle, former Member for Vaucluse; the Hon. William Haigh, former Member for Maroubra; and the Hon. Wallace Fyfe, former Member for Wagga Wagga.

During 2018 the deaths of former Assembly members also were reported: Mr Stanley Knowles, former Member for Macquarie Fields; Mr Peter Toms, former Member for Maitland; the Hon. Joseph Schipp, former Member for Wagga Wagga; Mr Barry Wilde, former Member for Parramatta; the Hon. Grant McBride, former Member for The Entrance; the Hon. Ernest Page, former Member for Waverley and former Member for Coogee.

## Joint sittings

Assembly members attended the Legislative Council twice during the reporting period to participate in joint sittings. On 16 November 2017, the Houses met to fill a vacancy in the Legislative Council and elected the Hon. Natalie Ward. On 14 February 2018, the Houses met to fill a Senate vacancy for NSW and elected former Premier the Hon. Kristina Keneally.

## Commemorations and significant events

The Speaker's statements commemorating the centenary of World War I continued. Of particular significance were the 100th anniversary of the Battle of Beersheba, the Bolshevik revolution and the withdrawal of Russia from the war.

Some of the significant events impacting on Members' electorates and the wider community which were raised in the House included:

20 June 2017 - The Speaker made a statement in relation to the London terrorist attacks, condemning them in the strongest possible sense.

13 February 2018 - The Speaker made a statement in relation to the 10th anniversary of the National Apology to the Stolen Generation.

13 February 2018 - The Speaker made a statement in relation to the 40th anniversary of the bombing at the Hilton Hotel in Sydney. This was also the topic of a matter of public importance.

14 February 2018 - The Speaker made a statement in relation to the damage suffered by Tonga following a class 4 cyclone on 13 February 2018, including the destruction of the building housing the Tongan Parliament.

20 June 2018 - The Speaker made a statement in relation to the 175th anniversary of the first elections held in New South Wales.

## Legislation

Some of the Bills introduced during the reporting period included:

17 October 2017 – The Electoral Bill 2017, amended in the Legislative Assembly and passed by both Houses on 22 November 2017.

18 October 2017 – The Aboriginal Languages Bill 2017, originated in the Legislative Council on 11 October 2017 and, after being amended in the Council, passed both Houses on 18 October 2017.

15 May 2018 – The Electoral Funding Bill 2018, passed both Houses on 24 May, having been amended in the Council.

16 May 2018 – The Modern Slavery Bill 2018, a private member's bill, originated in the Legislative Council on 8 March 2018 and passed both Houses on 21 June 2018, having been amended by both Houses.

5 June 2018 – The Public Health Amendment (Safe Access to Reproductive Health Clinics) Bill 2018, a private member's bill, originated in the Legislative Council on 17 May 2018, and passed without amendment on 8 June 2018.

A complete list of all of the bills introduced during the 2017/18 reporting period is contained at Appendix I.

## Members' statements

On 21 November 2017, following a report by the Standing Orders and Procedure Committee, the House increased the number of Private Members' Statements which could be given each sitting week from 47 to 75.

The House also agreed to an increase in the time allocated each week for the giving of Community Recognition Statements. Overall, with the taking of Community Recognition Statements each sitting day for up to 30 minutes, this provided Members with an additional 40 minutes each sitting week in which to give Community Recognition Statements.

## Petition discussion

Subjects discussed in relation to petitions with over 10,000 signatories were: affordable housing, the Shellharbour Public Hospital, the Maitland Public Hospital, nurse-to-patient ratios, Sydney bus services, ambulance services in Iluka, Inner West bus services, the intercity train fleet, the Eastern Creek energy and waste incinerator, Mambo Wetlands koala habitat, the Banksia Acute Mental Health Unit, Newcastle transport network, M5 Motorway tolling and coal mining activity in the Sydney water catchment.

## Citizens' reply procedures

Nil return.



# ■ Our Organisation

## ○ Role of Members

Since 1856 Members of the NSW Legislative Assembly have represented the people of New South Wales, raising the local and state issues of concern to their communities. Every four years 93 Members are elected to the Legislative Assembly, each representing a geographic area (an electorate). While in Parliament, the Members of the Legislative Assembly consider bills, debate motions, discuss petitions and give speeches on matters important to their electorates. Members scrutinise the activities of government and hold it to account by questioning Ministers, debating legislation and participating in committee inquiries. By participating in the activities of portfolio committees, Members are able to obtain evidence on a wide range of subjects, analyse relevant policies and recommend policy changes or new measures. Members also perform a wide range of duties in their electorates, including attending community events, pressing for action on local problems and making representations to Government on behalf of their constituents.



## ○ Role of the Department

The Department of the Legislative Assembly supports Members to carry out their work in the House, on committees and in their electorates. Permanent officers of the House provide procedural and other advice to Members.

### The Chamber

The Chamber is where Members debate legislation and pass new laws for governing New South Wales. It is where the Ministers in the Assembly present official documents about the work of government departments and agencies, and where Parliament approves the Government's appropriation of public funds for the provision of services to the people of New South Wales. All of these activities are presided over by the Speaker of the House, who nominates a panel of temporary speakers to assist the Speaker in discharging their duties. The Department produces the publications required for each sitting in the Chamber and the official documents that record the decisions reached by the House. Senior officers of the House provide procedural advice to the Speaker and other Members, and in doing so refer to relevant legislation, the Standing Orders of the Legislative Assembly, practice and precedent. Departmental staff also support the proceedings of the House, for example, by providing attendants to support the operation of the Chamber and producing the records of the House.



### Committees

Members of both the Legislative Assembly and the Legislative Council conduct in-depth studies of important issues through parliamentary committee inquiries. The House may refer bills to Committees for detailed examination. They can initiate their own inquiries, examine government spending, and take evidence from government agencies, subject experts and other stakeholders.

In providing secretariat support to the Committees, the staff of the Department coordinate deliberative meetings, arrange public hearings and organise site visits. They also prepare all official papers and assist the Chair to bring forward their draft report for consideration. Oversight committees give members the opportunity to closely scrutinise the Executive, and to monitor and review the activities of independent statutory bodies, such as the ICAC, the Ombudsman and the Health Care Complaints Commission. Members involved in the work of the Legislation Review Committee and the Public Accounts Committee also contribute to the Assembly's legislative and financial scrutiny functions.

### Electorates

The Department also supports Members' electorate work and community engagement through the provision of 98 Electorate Offices. The Department has responsibility for the leasing, fit out and maintenance of these offices, as well as rolling out new equipment and managing upgrades. Electorate Offices serve as a contact point for the local community to raise issues of concern and seek assistance in accessing state programs and services. The Department provides corporate support and training to Electorate Office staff, and facilitates forums for Electorate Officer consultation and communication.

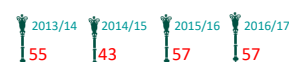


# ■ Highlights 2017/18

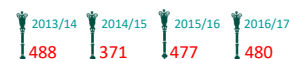
## The Chamber

**96** bills introduced in the Legislative Assembly.

**54** days of sitting in 2017/18.



**486** hours of sitting in 2017/18.



**79** bills introduced and passed in 2017/18.

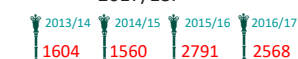


► Refer to page 14

## Table Services

**1031** General Notices of Motions given in the Legislative Assembly.

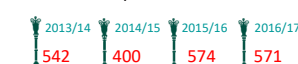
**2695** written questions on notice in 2017/18.



**2726** answers to written questions on notice in 2017/18.



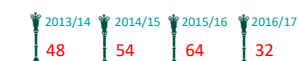
**540** oral questions in 2017/18.



**208** petitions received in 2017/18.



**54** petitions received with more than 500 signatures in 2017/18.



**16** petitions received with more than 10,000 signatures in 2017/18.



► Refer to page 14

## Electorate Offices

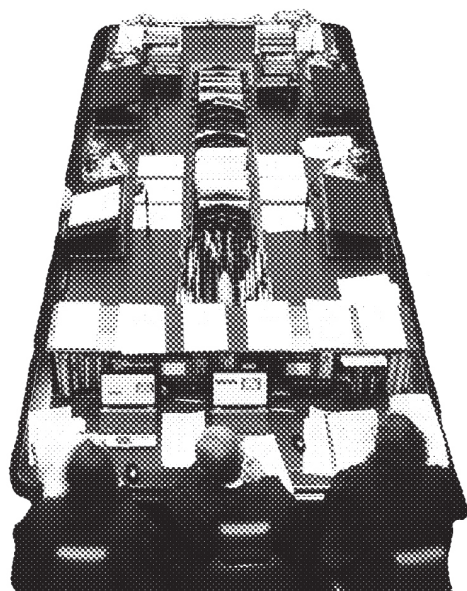
**1085** maintenance and service jobs completed for Electorate Offices.

**9** Electorate Offices relocated or refurbished.

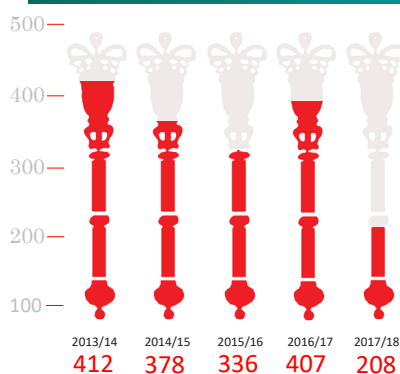
**371** Electorate Officers employed across NSW, supporting Legislative Assembly Members in their electorates.

**92** Electorate Office staff received formal training.

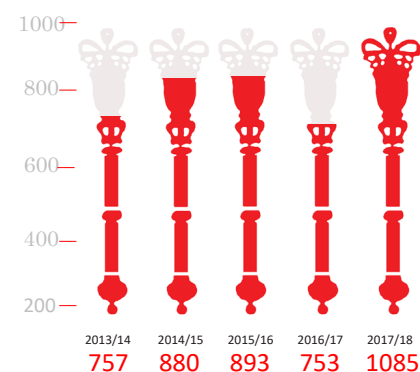
► Refer to page 18



### Petitions lodged



### Maintenance jobs completed





# ■ Highlights 2017/18

## Committees

**36** reports tabled in the House.

**16** Committees administered.

**24** inquiries undertaken.

**26** hearings conducted.

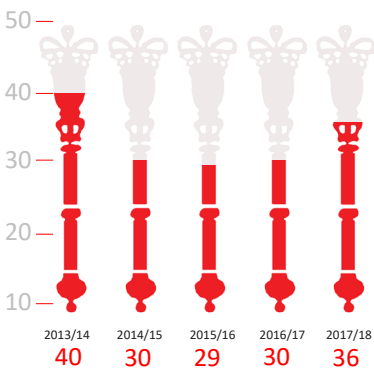
**113** meetings and deliberatives held.

**301** witnesses appeared.

**457** submissions received to inquiries.

► Refer to page 20

### Committee reports tabled



## Procedure

**11** Procedural Digests published.

**29** procedural drop-in sessions held.

**4** public sector seminars held.

**12** post-sitting briefing sessions held.

**25** delegations hosted.

► Refer to page 15

## Public engagement

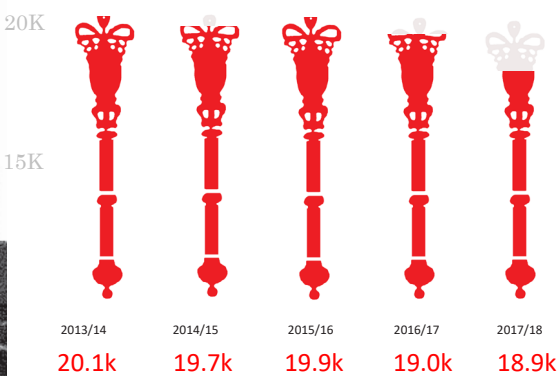
**18,961** people attended tours of the Legislative Assembly.

**583** public groups attended tours of the Legislative Assembly.

**32** average number of people within each group that attended tours of the Legislative Assembly.

► Refer to page 34

### Tours conducted



# ■ The year ahead 2018/19

## The Legislative Assembly is preparing for a new Parliament in 2019.

### ■ NSW Election 2019

In the year ahead the work of the Department will centre on the State General Election to be held on 23 March 2019, and providing resources, training and advice to new Members, officeholders and staff.

The Department will arrange for the induction of new Members and their staff, with key dates set aside for new Members to orientate themselves with the Chamber and the Parliament. New Members will also be inducted into their electorate offices, with departmental staff preparing for the transition of occupancy from departing to incoming Members. To support this transition, the Department will update key policies on the transfer of electorate offices, and the induction of new Members and staff.

### ■ Preparing for the new Parliament

The Table Office will focus on Chamber business around ending the 56th Parliament and beginning the 57th Parliament. In particular, the focus will be on making procedural resources and training available to new Members. The Table Office will prepare the new Parliament for swearing in ceremonies and inaugural speeches, and update Members' information on the website.

### ■ PIMS

The Department will continue its transition to the Parliamentary Information Management System (PIMS) with the completion of the tabled papers and House papers modules, and the preparation of system requirements for the prorogation of the 56th Parliament.

This software is the Parliament's primary tool for preparing the working documents of the House and maintaining parliamentary records and procedural resources. It is vital to ensure the smooth operation of the Legislative Assembly in all its functions.

### ■ New equipment for Electorate Offices

The Department will continue to roll out new equipment to Electorate Offices to ensure that offices remain functional, comfortable and fit for purpose. In particular, the Department will proceed with the rollout of second monitors for all computers - one for each Member and Electorate Officer. The installation of dual monitors will allow an effective doubling of screen space for each computer.

The Department is also examining CCTV security options for Electorate Offices, and some Electorate Offices already have CCTV installed.

Together with IT Services, the Department will continue to prepare Electorate Offices for the rollout of the new telephony project. The new phones include video screening technology, integrate with Microsoft Outlook and have instant messaging capabilities. WiFi will also be rolled out to electorate offices over the year ahead.

### ■ House procedure preparation

The Department will finalise and deliver its new Member induction program, focussing on the role of a Member, the code of conduct for Members, and procedures and processes of the House. The Department will continue to provide training for Assembly staff, and update procedural publications and databases.

Ahead of the new Parliament, the Department will prepare for the new Standing Orders and Procedures Committee. Key to this will be reviewing the current Sessional Orders for the start of the 57th Parliament.

### ■ Sessional orders and Pecuniary interests

The Department also will provide secretariat support to the Parliamentary Privilege and Ethics Committee, following on from its inquiry into the Pecuniary Interests Register.

### ■ Official Visitors

The Department will draft and implement its delegations policy, including standardising forms and programs, to enhance the experience of official visitors.

### ■ Public Sector Seminar

The Department will build on the success of the Public Sector Seminar program by updating video content to reflect the diversity of new Members and to further engage seminar participants. The seminar material will be refreshed with new interactive presentations that allow for further participation.

### ■ Member interviews

One new project will be to record interviews with retiring and former Members to document their experiences and reflections on the Legislative Assembly. The purpose of this project is to create a body of material for the Department to draw on for induction and training programs, as well as creating an archive for historical purposes.

### ■ Committees

The Department will provide secretariat support for the new standing, statutory and any select committees established in the 57th Parliament, including administrative support for new Chairs and Members. The Department will continue its statutory functions required of the Public Accounts Committee, the Legislation Review Committee and the oversight committees.

Committees will continue to extend their reach through targeted social media strategies, including the production of new video content. The Department also will continue its project to capture and digitise all Committee reports prior to 1997 for online publication.





# Members and Members' Services





## ■ Members and Members' Services

The Department of the Legislative Assembly supports the Legislative Assembly, Committees and Members to fulfil their parliamentary responsibilities – both within Parliament and in their electorates.

### Supporting Members in their representative role –

Targeted initiatives aimed at supporting Members in exercising their roles as elected representatives engaging with their constituents and local communities (with recognition of the duality of the representative role – in the community and the Chamber)



## ▶ Role of members

### Representation in the Legislative Assembly – 56th Parliament

Each Member of the Legislative Assembly represents one of the State's 93 electorates. The Department of the Legislative Assembly supports Members both in their work in their electorates and their work at Parliament House where they attend sittings of Parliament. In Parliament, Members consider and debate proposed legislation and various forms of Private Members' (or General) Business; participate in debates, votes and Question Time; make Private Members' Statements and present petitions. Members may also have additional responsibilities as a Minister, hold parliamentary or party office and participate in party meetings and decision making.

At the end of the reporting period the Liberal Party/Nationals Coalition Government, led by the Premier, the Hon. Gladys Berejiklian MP, held 53 of the 93 seats in the Legislative Assembly. The Australian Labor Party, led by Mr Luke Foley MP, held 34 seats, Independent Members held two seats, The Greens held three seats and the Shooters, Fishers and Farmers Party held one seat.

### Resignations

Mr John Robertson (Blacktown) resigned on 25 August 2017, the Hon. Katrina Hodgkinson (Cootamundra) resigned on 1 September 2017 and the Hon. Adrian Piccoli (Murray) resigned on 15 September 2017. The Hon. Katrina Hodgkinson and the Hon. Adrian Piccoli gave valedictory speeches in the House on 9 August 2017 and 13 September 2017, respectively.

By-elections for all three seats were held on 14 October 2017. Three new Members - Mr Stephen Bali (Blacktown), Ms Stephanie (Steph) Cooke (Cootamundra) and Mr Austin Evans (Murray) - were sworn in and took their seats in the Legislative Assembly on Tuesday 14 November 2017.

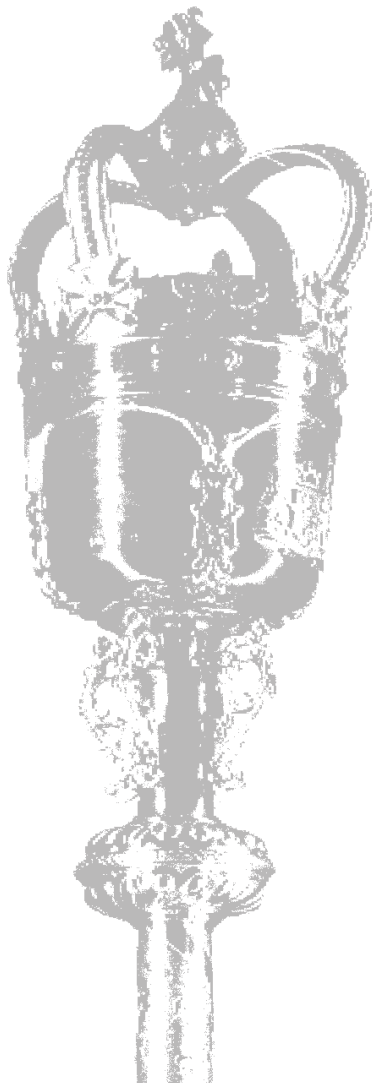
### Temporary Speakers

Temporary Speakers as at 30 June 2018 were: Mr Greg Aplin, Mr Adam Crouch, Mr Lee Evans, Ms Sonia Horner, Mr Bruce Notley-Smith, Mr Geoff Provest and Ms Anna Watson.





# ■ Members and Members' Services



## ■ Office of the Clerk

Officers of the House support and maintain the operation of the Legislative Assembly in accordance with constitutional requirements and key legislation that underpins the work of the Parliament. The Clerk provides timely and accurate support to Members by providing procedural advice, and acquits her duties as the Chief Executive Officer of the Legislative Assembly. The Clerk is also the Registrar for declaration of Members' interests under the *Constitution Act (NSW) 1902*.

## ■ Table Office

The Table Office directly supports sittings of the House by preparing House Papers (Votes and Proceedings, the Business Paper, the Question and Answer Paper, and the Statutory Instruments Paper).

It also provides advice to Members of all parties to ensure the House operates within the Standing Orders, as well as parliamentary practice and procedure. The Table Office includes the staff of Chamber Support Services, who attend sittings to support Members in the House and provide front of house services for the Legislative Assembly.

The Table Office plays an important role in helping to manage the post election process for the Legislative Assembly, working alongside the Speaker's Office, the Office of the Clerk and Corporate Services to ensure an orderly induction of new Members. The Table Office team also updates the Members' database and website, and manages the records of the House.

### Supporting the sittings of the House

The Legislative Assembly sat for 54 days involving 486 sitting hours, during which 96 Bills were introduced and 79 Bills passed.

The Department of the Legislative Assembly facilitated 2695 written questions, 2726 answers and 540 oral questions.

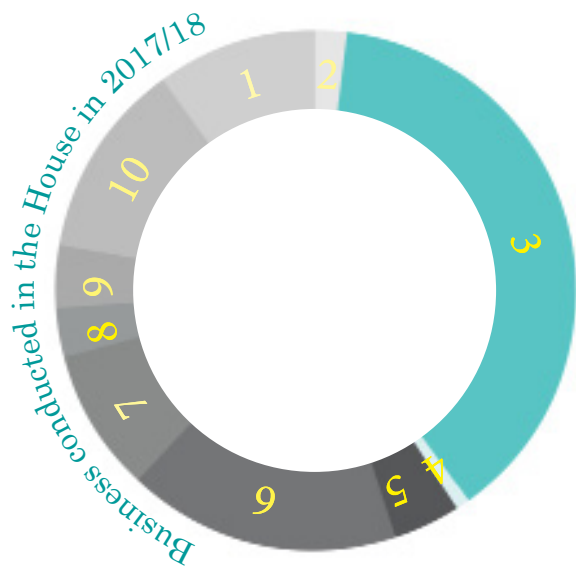


Sittings of the House Sitting days 2017-2018	Number of days
1-10 August 2017	6
12-21 September 2017	6
10-19 October 2017	6
14-23 November 2017	6
6-15 February 2018	6
6-15 March 2018	6
10-12 April 2018	3
1-24 May 2018	9
5-21 June 2018	6
<b>TOTAL</b>	<b>54</b>

General Business	2014/15	2015/16	2016/17	2017/18
General Notices of Motions (General Notices)	417	948	1051	1031
General Notices of Motions for Bills	10	19	14	16
General Notices of Motions debated	36	26	52	50
General Notices of Motions lapsed, not debated	381	469	888	906

# Members and Members' Services

## Sittings of the House



\*Business of the House here includes types of business not otherwise referenced, including tabling of papers, personal explanations, condolence motions and Joint Sittings.

- 1 General Business 12%
- 2 Discussion on petitions with 10,000 signatures 1%
- 3 Government Business 31%
- 4 Committee Reports Take Note Debates 1%
- 5 Motions Accorded Priority 4%
- 6 Private Members' Statements 20%
- 7 Business of the House 10%
- 8 Community Recognition Statements 5%
- 9 Matter of Public Importance 3%
- 10 Oral Questions 13%

Activity	2013/14	2014/15	2015/16	2016/17	2017/18
Sitting days	55	43	57	57	54
Hours of sitting	487.55	371.27	476.58	480.9	486.23
Average hours per sitting	8.9	8.6	8.36	8.4	9.0
Bills introduced	117	75	104	77	96
Bills passed	105	67	88	64	79
Bills lapsed/disposed of	11	17	9	16	16
Entries in Votes and Proceedings	1523	1213	1421	1399	1401
Written Questions on Notice (QON)	1604	1560	2791	2568	2695
Answers to Written QON	1678	1253	2918	2466	2726
Oral Questions	542	400	574	571	540
Petitions	412	378	336	407	208
Petitions (500+)	48	54	64	32	54
Petitions (10,000+)	16	20	15	17	13
Tabled papers registered and archived	1731	1573	1534	1445	1295
Committees	21	21/18	18	16	16

During 2017/18 the House sat for 54 days, in line with previous non-election years. There were 96 bills introduced this reporting year.

There continues to be a large number of written questions asked, with 2695 questions submitted and 2726 answers provided during the reporting period. The number of oral questions asked (during Question Time) was 540, largely consistent with the figure from the previous year given the fact that there were three fewer sitting days.

The number of petitions with fewer than 500 signatures has declined from the previous year, while the number of petitions with more than 500 signatures has increased. The number of general notices of motions (general notices) has remained high, as has the number of those general notices debated and the number of those that have lapsed.

In November 2017 the Sessional Orders were amended to increase the number of Private Members' Statements from a maximum of 47 per sitting week to a maximum of 75 per sitting week. The amount of time dedicated to the giving of Community Recognition Statements (CRS), previously on Wednesdays and Thursdays for 20 minutes and 30 minutes respectively, was increased to 30 minutes each sitting day. This gave Members an additional 40 minutes of CRS each sitting week.



## Organisational Highlight

### Parliamentary Information Management System (PIMS) project

This year Table Office and Committees staff contributed crucial support through their work on the PIMS project. The Bills, Committees and Members systems were rolled out in May. All of these are integral to the working of Parliament. They comprise important records of the House so subject matter experts were heavily involved in the design and testing of the systems, with all other staff in those business units validating and confirming the migration of the data. The effort has resulted in significant progress: all three systems are now working smoothly and enhancing services. For example, updates made on these systems are now instantly visible on the website. Roughly half of the Table Office systems are now working on PIMS, with the further rollout in the next financial year.



# Members and Members' Services

## Procedural Research and Protocol

The Procedural Research and Protocol Unit (PRP) provides high level procedural research and training, develops and implements knowledge management strategies, and manages the Legislative Assembly's protocol program in conjunction with the Office of the Clerk.

### Significant rulings

During the reporting period PRP documented the significant rulings given by occupants of the Chair. The document, produced at the end of each sitting week, is circulated to the Speaker, the Speaker's staff and the Clerk of the Legislative Assembly.

The purpose of the document is to make the Speaker, the Speaker's staff and the Clerk aware of any instances where substantive rulings have been given by occupants of the Chair, with a view to promoting a consistent understanding and application of the Standing Orders precedent and other practices. Eighteen issues of the document 'Significant rulings from the Chair' were prepared and distributed during the reporting period.

### Procedural databases

PRP maintains the 'Precedents', 'Rulings from the Chair' and 'Considered Rulings' databases, which are updated after each sitting day. The databases are a key repository of the Legislative Assembly's practice and procedures. They record the procedural and other events in the House and rulings of occupants of the Chair which demonstrate House practice, interpret the Standing Orders, or are otherwise noteworthy.



### Parliamentary information

PRP coordinates submissions to parliamentary publications on behalf of the NSW Parliament, in collaboration with the Legislative Council. This gives the Parliament a forum to share recent procedural and administrative developments in our jurisdiction.

PRP contributed to the production of two submissions to *Parliament Matters*, the half yearly bulletin of the Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT), and the annual submission to *The Table*, the journal of the Society of Clerks-at-the-Table in Commonwealth Parliaments.

On behalf of the Legislative Assembly, PRP coordinates responses to requests for procedural and administrative information from other parliaments.

The majority of these requests come via the Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT) List Server, an online facility enabling parliaments to ask questions and share information.

During the reporting period PRP coordinated 29 responses to requests for information on topics such as family friendly arrangements, procedural and administrative processes for committees, and provisions relating to oral and written questions.

## New look Public Sector Seminar

The Legislative Assembly public sector seminar gives public sector officials an introduction to the role and functions of the Legislative Assembly. Conducted on Parliamentary sitting days, participants hear from Members and observe the Parliament at work. This gives the seminars a practical and theoretical component. We have now been conducting these public sector seminars for six years, with 17 seminars and almost 1,000 participants.

A review of the structure and content was conducted to ensure the seminars remained relevant and interesting. A move to a larger room enabled a change to the layout from a lecture style to a banquet style with large tables. This reduced the number of attendees; however, more importantly, it has improved their comfort and encouraged more active participation. New content included in-house produced videos and small group exercises. Attendees provided overwhelmingly positive feedback, in particular on the amount of information, the opportunity to ask questions and the use of videos.

Procedural Research and Protocol thanks all presenters for their support, especially: The Speaker, The Hon. Shelley Hancock MP; Mr Chris Patterson MP; Ms Melanie Gibbons MP; Ms Anna Watson MP; Mr Nick Lalich MP, Mr Greg Aplin MP; Ms Jenny Leong MP; Mr Matt Crocker and Mr Clive Mathieson.

#### Procedural Research and Training activities at a glance:

Activity	2013/14	2014/15	2015/16	2016/17	2017/18
Procedural training sessions held	10	10	15	14	29
Public Sector Seminars held	4	1	4	4	4
Substantive responses to enquiries from other Parliaments	23	12	25	24	29
<i>Procedural Digests</i> published	10	7	9	11	11

# ■ Members and Members' Services

## Aboriginal Languages Bill 2017

The Aboriginal Languages Bill 2017 was the first bill in any state in Australia to recognise the importance of Aboriginal languages. The bill was introduced into the Legislative Council on 11 October 2017 by the Minister for Aboriginal Affairs, the Hon. Sarah Mitchell MLC.

Prior to the bill's introduction a message stick ceremony was held in the Council Chamber with elders speaking about the significance of Aboriginal languages and the final speaker giving the message stick to Minister Mitchell.

Message sticks have been used by First Peoples for thousands of years to communicate between nations and within clans, to share good news, to welcome and to pass on information.

After the bill was debated and passed by the Legislative Council it was transmitted to the Legislative Assembly for concurrence, accompanied by the message stick. The message stick was placed on the Table beside the Mace during the bill's passage through the Assembly.

After the bill had passed the Parliament it was assented to by the Governor on 24 October 2017. The message stick is now on permanent display in the Council Chamber.

## Electoral Bill 2017

On 17 October 2017 the Special Minister of State, the Hon. Anthony Roberts MP, introduced the Electoral Bill 2017 into the Legislative Assembly.

The bill was the product of an extensive review of the *Parliamentary Electorates and Elections Act 1912*, which gave effect to a number of recommendations made by the Joint Standing Committee on Electoral Matters and some reforms requested by the Electoral Commissioner of New South Wales.

The bill updated the State's electoral legislation to reflect contemporary electoral practices, and to simplify, modernise and improve the conduct of elections in New South Wales.

One significant change effected by the Electoral Bill is that the date for the issue of the writs for the State General Election is now fixed as the Monday following the expiry of the Legislative Assembly.

Previously, there was no fixed date and the writs were only required to be issued within four clear days after the Assembly had been allowed to expire by effluxion of time. This change means that the Electoral Commissioner can now publicise the dates for the close of the authorised rolls and the close of nominations in advance of the formal election period.

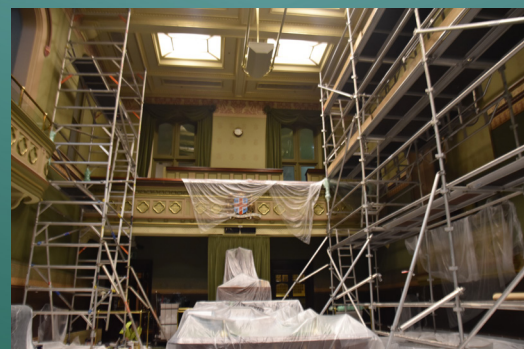
The bill passed the Parliament on 22 November 2017 and was assented to on 30 November 2017.



## Building works

The LA Chamber and surrounds had some maintenance work done over the winter break in 2017, which meant the Chamber was closed to tours for most of July. The Chamber had chips, cracks and damage to wall plaster repaired. This necessitated the repainting of decorative stencils – copied from intact examples and painted painstakingly by hand. Cracks in cornices were also repaired.

Some of the carpet, metal grilles and timber were also repaired, and the moulded timber skirting was repainted. Areas around the Chamber, such as the Speaker's Corridor, stairwell and office, were also refurbished as part of the historical maintenance works around the building. New carpet was also laid in the executive corridor and Clerk's corridor offices. The Chamber was ready in time for the August sittings.





## ■ Members and Members' Services

### Request for access to in camera evidence taken by a Legislative Assembly committee

On 23 May 2018 the Deputy Speaker informed the House that the Speaker had received correspondence from the Counsel Assisting the Coroner of Western Australia requesting access by officers of the Coroner's Court of Western Australia to the in camera evidence (evidence which has not been made publicly available) taken before the Legislative Assembly Select Committee upon Prostitution. The Committee was in operation between 1983 and 1986.

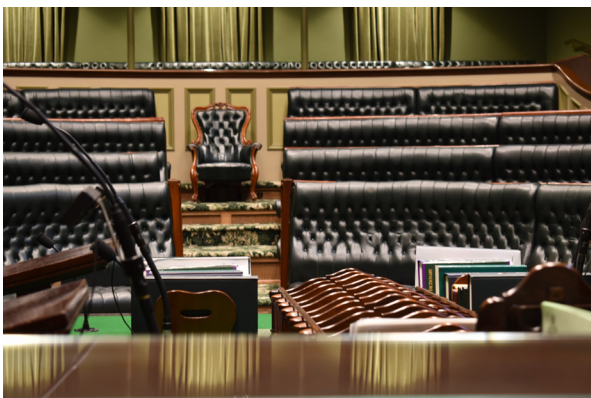
The Deputy Speaker advised that access to the in camera evidence had been requested to assist the Coroner's inquest into the death of Ms Shirley June Finn.

Immediately after the Deputy Speaker's statement the House resolved to grant leave to officers of the Coroner's Court of Western Australia to inspect the in camera evidence taken before the Select Committee upon Prostitution, on condition that:

(1) The evidence is inspected in Parliament House.

(2) Any information obtained be used by the Coroner's Court of Western Australia to pursue appropriate further inquiry without revealing to any person other than the Coroner and officers of the Coroner's Court of Western Australia the contents of the in camera evidence, and its contents not be made public.

(3) Before adducing into evidence of the inquest any evidence taken before the Select Committee upon Prostitution, the Coroner seek leave of the Legislative Assembly.



### Bills - Consideration in Detail

Following the second reading of a bill – the stage at which the House gives in principle support to a bill – members may seek to move amendments to the bill (consideration in detail stage).

Under Standing Order 203, every member of the Legislative Assembly has the right to request the 'consideration in detail' of a bill, the formal trigger for moving amendments. Consideration in detail affords all members the opportunity to place on record suggested improvements to the bill or to seek explanation about the details of a bill.

During the year, 24 bills were considered in detail, with 19 members moving a total of 201 amendments. Some amendments were moved individually but most were moved in groups. Of all the amendments moved, 130 of the amendments were agreed to by the House and 71 were not agreed to.

For example, on 23 May 2018 the Electoral Funding Bill was considered in detail at the request of three members with a total of 42 amendments. All but nine proposed amendments were defeated.

Similarly, on 7 June 2018, the Legislative Assembly debated the Public Health Amendment (Safe Access to Reproductive Health Clinics) Bill. The House spent more than 8 ½ half hours on the second reading debate and a further 2 ¼ hours in consideration in detail.

There were 19 amendments proposed, with all amendments defeated. Debate on the bill concluded at 1:25 am.

During the debate a number of Members made reference to the fact that Government Members were given a conscience vote, while Opposition Members voted along party lines in favour of the bill.



# ■ Members and Members' Services

## ■ Corporate Services, incorporating Electorate Office Services

The Corporate Services Unit of the Legislative Assembly works closely with the Department of Parliamentary Services to provide support to Members both in the Parliament and in their electorates. Corporate Services is the unit responsible for assisting the Department in its corporate governance functions, including records management, workplace health and safety, and communications. An integral aspect of the unit's work is contributing to the Parliament-wide development of policies and guidelines, ensuring they are consistent, relevant and easily accessible. The unit works collaboratively with the Legislative Council and the Department of Parliamentary Services to achieve these outcomes.

The Corporate Services Unit also manages Electorate Office (EO) Services, which has primary responsibility for the management of the 98 Electorate Offices across the State. On behalf of the Department, EO Services arranges for the preparation and execution of leases – including the exercise of lease options and the negotiation of renewals. In 2017/18 four new leases were entered into, and options were exercised or leases renewed for a further nine.

EO Services also coordinates the ongoing maintenance and repair of offices, including managing the contracts for routine services such as cleaning and recycling, waste disposal, maintenance of fire equipment, air conditioning service and telephone support. EO Services also manages ad hoc requests for services that come through on a regular basis, dealing with a wide range of routine maintenance and repair matters.

Lastly, EO Services manages major refurbishments and relocations. In the 2017/18 financial year, four Electorate Offices were relocated and four required refurbishment. Each year EO services relocates or refurbishes a number of electorate offices. Electorate Office relocation is determined through a priority list that takes into account requirements for an electorate office of an appropriate size and configuration, as well as locality, visibility, constituent accessibility and security.

### Electorate Office staff support

As at 30 June 2018 there were 371 Electorate Officers employed across NSW to support Members in their duties. Under a determination of the Parliamentary Remuneration Tribunal, each Member is entitled to engage full-time equivalent staff of one Senior Electorate Officer and two Electorate Officers. Further provision is made for Members representing geographically large electorates with disparate population centres to have additional staff to support them.

Electorate Officers are employed by their Members under the *Members of Parliament Staff Act 2013*, and the Department of the Legislative Assembly and the Department of Parliamentary Services provide administrative support to assist them in the performance of their duties. The Presiding Officers are responsible for standards and general employment conditions.

Work in these offices involves direct engagement with constituents and dealing with a diverse range of often complex matters. To assist staff in being prepared to manage the competing demands of their role, Corporate Services offers a range of training courses.

The first is a 'Thriving in Your Parliamentary Role' one or two day course which equips staff with the tools to manage difficult situations when dealing with constituents, the expectations of the public and the nature of working in a small team. In the 2017/18 financial year a total of 25 staff attended two sessions of this course.

For the first time, this year Corporate Services offered a new program for Senior Electorate Officers called Leadership Essentials for Senior Electorate Officers. Following the Parliamentary Remuneration Tribunal's Determination of 31 May 2017, the total number of ordinary staff in Electorate Offices increased from two to three.

Given this increase, and the large number of Electorate Officers who work part time, the role of Senior Electorate Officers now includes managing the office and what may be a larger team of staff in the absence of the Member. To support Senior Electorate Officers in their additional management responsibilities, this new course is aimed at building skills of Senior Electorate Officers in the leadership and management of small teams. In 2018 a total of 15 staff attended the May session

of this course.

The overall cost of the 98 electorate offices in 2017/18 was as follows:

Maintenance and repairs etc	
Rent/leases/outgoings	\$5,818,880.03
Building and maintenance	\$477,147.52
Electricity and gas	\$315,696.79
Waste disposal	\$51,090.76
Office equipment/furniture	\$112,044.21
Security	\$69,459.63
Valuations & legal fees	\$20,890.71
Refurbishment & fitout	\$1,277,791.93
Cleaning	\$594,761.75
Telephone	\$253,725.70
<b>TOTAL</b>	<b>\$ 8,901,138.69</b>

Corporate Services is also responsible for managing the induction of new Electorate Office staff. In this one-day training session Electorate Office staff are given an overview of the assistance available to them through Electorate Office Services, as well as key units in the Department of Parliamentary Services.

This includes, Members' Entitlements, Human Resources and Payroll, IT Services, the Library (including the Research Service) and Security. In the 2017/18 financial year, Corporate Services facilitated four induction days with a total of 52 participants.

Corporate Services also produces *EO News*, a periodic publication that contains departmental updates and information for Electorate Office staff.

### Electorate Officer Reference Group

The Electorate Officer Reference Group (EORG) is the chief consultative body and liaison between the Parliament and the Electorate Offices. Membership comprises a representative sample of 12 to 15 mostly Senior Electorate Officers.

The group provides opportunities for officers to advise on issues of concern in Electorate Offices. Similarly, the forum enables representatives from the departments to discuss and advise of various departmental initiatives and equipment updates.

Lastly, the group allows for improved communication and networking opportunities between Electorate Office staff.

# Members and Members' Services

## Workplace health and safety

EO Services continued a number of workplace health and safety inspections in line with our statutory obligations and commitment to best practice. This included ensuring that offices were free of asbestos-containing materials or that asbestos-containing materials continued to be secured and managed in a safe way.

To this end, EO Services arranged for occupational hygienists and safety experts to visit electorate offices across the State. Where asbestos was known to be present, EO services developed and delivered on asbestos registers and asbestos management plans.

These documents respectively identify the location of all asbestos-containing materials on the premises and set out the plan for managing the premises during maintenance, repairs and upgrades. These documents have been provided to Members and staff, and are to be made available in a prominent location in each office for tradespeople to review before commencing work.

In the year ahead, EO Services will continue to ensure that all premises remain fit-for-use, especially during renovations and relocations. This includes our periodic workplace health and safety checks. This involves EO Services staff visiting each of the 98 electorate office to ensure workplaces remain safe and compliant with workplace health and safety obligations. To this end, EO Services ensures that each office has:

- Emergency procedures that are appropriately displayed, including evacuation routes;
- Fire extinguishers that are clearly identified and tagged;
- First aid kits that are fully equipped, labelled and accessible;
- Security features, such as duress and intruder alarms, that are operational and security screens that are affixed; and
- Equipment that is stored neatly and a workplace that is free of trip hazards.

## New Folding and Inserting Machines

The Legislative Assembly sought and received \$1.86 million in funding for the replacement of all folding and inserting machines in Electorate Offices. The new machines enable faster, easier and more efficient mass mail outs of correspondence to constituents.

The tender process criteria covered device specifications and the usability of each machine. Test machines were sought from two potential providers. Electorate Office Services then identified two electorate offices as pilot sites to conduct user experience testing and provide feedback.

The tender was awarded to Pitney Bowes, who came in under budget, provided the best value for money and offered more compact machines.

EO Services worked hard to ensure a smooth transition to the new technology and liaised with electorate offices individually to arrange the rollout of machines, to identify appropriate locations within the office for installation and to schedule installation dates. The rollout was completed by the end of the calendar year with all 98 units installed and operational.

The tender agreement provided for the new supplier to remove the old machines and take them to an approved recycling facility to minimise landfill. Each office also had the option of donating their old machine to a charity, and contact details were provided to the charity to assist with programming and job set up. Cabinetry, with storage underneath, was also provided to electorate offices.

Training support for the machines will continue over the next five years to ensure new staff can access training. Feedback has been received from electorate officers through the Electorate Officer Reference Group, whose members have shared techniques and tips on how they are using the new machines to maximum effect.

## Security

Electorate Offices have been equipped with a range of security features to ensure a safe and secure working environment. All offices are equipped with back-to-base burglar alarms, smoke and duress alarms, underpinned by security protocols with Parliament House Special Constables and a memorandum of agreement with the NSW Police Force.

Other physical security requirements include separate reverse-lockable interview rooms and dual two entry/exit points providing for quick access and egress points.

The reception areas of all electorate offices are also fitted with glass security screens, providing a physical barrier. In the reporting period EO Services continued to ensure that all offices were fitted out in line with departmental standards.

In the year ahead EO Services will embark on new initiatives to further enhance the security infrastructure of all offices.

### Electorate Office Services activities at a glance:

Activity	2013/14	2014/15	2015/16	2016/17	2017/18
Maintenance and service jobs completed	757	880	893	753	1085
Electorate Offices moved	1	3	12	4	4
Electorate Offices refurbished	1	9	10	5	4
Electorate Office leases reviewed or negotiated	26	19	58	25	8

Note: The majority of lease reviews have been timed to reflect the four-year electoral cycle and the redistribution provisions of the *Parliamentary Electorates and Elections Act 1912*.

# ■ Members and Members' Services

## Committee Office

Over the 2017/18 year the Legislative Assembly was responsible for administering 16 Committees. Eight of these were Joint Committees with membership drawn from both Houses, and eight were Legislative Assembly Committees comprised of Assembly members only.

Committees play an important role by enabling Parliament to examine a wide range of subjects in detail, including proposals for new legislation and regulation, and the operation of policies. Members of the public can contribute to this process through making submissions, providing evidence during a hearing, or meeting with Committee representatives during site visits.

Seven Committees oversight the work of independent statutory offices such as the Auditor General, the Ombudsman and the Independent Commission Against Corruption. These statutory Committees play a vital role in ensuring accountability through the review of the annual reports of these offices and the conduct of hearings to gather further information about the work of the offices and the exercise of their powers.

Committees visited many different areas of the State for hearings and site visits. The Community Services Committee met with staff at Gunawirra House in Rozelle, the Young Parents Hub in Wyong, and the Gosford Child and Family Health Centre. The Environment and Planning Committee undertook a site visit to the Macarthur region to hear from various stakeholders from the State government and local councils.

The Investment, Industry and Regional Development Committee inquiry into support for regional start-ups visited regional start-up hubs in Albury and Wagga Wagga. It also held a hearing in Coffs Harbour and visited the Coffs Harbour Innovation Centre to speak with staff and local start-up founders.

The Law and Safety Committee conducted three site visits to Juvenile Justice centres in Dubbo, Wagga Wagga and Airds, as well as a site visit to the Youth Koori Court in Parramatta. The Committee on Children and Young People inquiry into the prevention of youth suicide held a public hearing in Singleton and heard from a range of people working to prevent youth suicide in the Hunter region.

Members of Committees continued to meet with national and international counterparts to increase their understanding of relevant issues as part of ongoing Committee work.

For example, members of the Electoral Matters committee meet with their Victorian counterparts in November 2017. Members of the ICAC Committee met with the Western Australian Parliament's Joint Standing Committee on the Crime and Corruption Commission also in November 2017 to discuss issues of relevance to both Committees. Members of the ICAC Committee also met with the Korean National Assembly Special Committee on Parliamentary Privilege and Ethics in August 2017.

Two Committee staff visited Victoria for a two-day attachment in October 2017. This followed on from the Parliament of NSW hosting Victorian parliamentary staff earlier in the year.

At the invitation of the NSW branch of the Commonwealth Parliamentary Association, a delegation from the Public Accounts Committee attended the Westminster Workshop for Public Accounts Committees in London in December 2017.

Committees have continued to expand their community outreach through social media channels Twitter, Facebook and YouTube and the Parliament's online news sliders and departmental newsletter.

This has resulted in increased public awareness and engagement through the submissions process. There has also been a substantial increase in the video content produced in-house announcing new inquiries, and summarising key findings and recommendations in inquiry reports.

The year also saw the completion of the Committee module of the Parliamentary Information Management System (PIMS). The Committee module went live on 26 May 2018.

The staff of the LA Committees have worked collaboratively with Legislative Council Committee staff and the DPS IT project team on the requirements, development, user experience testing and implementation.

A challenging issue in the project was the migration of historic data and publications. An ongoing project will be an in-depth data validation of our historic Committee reports and material published on our website.

Committees began work on a project in the last financial year to ensure all historic Committee records are captured and digitised. This project will ensure that historic records are preserved and aims to publish them online to enable public access.

Some Committees, like the ICAC Committee, have a role in overseeing the proposed appointment of statutory officeholders.

The aim is to enable parliamentary supervision and right of veto for statutory appointments to offices that are responsible and accountable to Parliament.

Under the process the relevant Minister advises the Committee of their intention to appoint a person to a position. The Committee then has 14 days to veto the appointment, and possibly a further 30 days if it needs more time. The Committee will advise the Minister of its decision within this timeframe. The veto process is strictly confidential.

The veto process applies to the NSW Ombudsman, ICAC Commissioners, ICAC Inspector, LECC Commissioners, LECC Inspector, Crime Commissioner, Auditor-General, Custodial Services Inspector, Information Commissioner, Privacy Commissioner, Health Care Complaints Commissioner and the Director of Public Prosecutions.

During the reporting period the following new Statutory officers were appointed:

### ICAC appointments

Mr Bruce McClintock SC – Inspector of the ICAC – appointed 1 July 2017

Hon. Peter Hall QC – Chief Commissioner of the ICAC – appointed 7 August 2017

Ms Patricia McDonald SC – Commissioner of the ICAC – appointed 7 August 2017

Mr Stephen Rushton SC – Commissioner of the ICAC – appointed 7 August 2017

### Ombudsman LECC appointments

Mr Michael Barnes - NSW Ombudsman – appointed 4 December 2017



# ■ Members and Members' Services

## Committees

## Overview of committee activity

Activity	2013/14	2014/15	2015/2016	2016/2017	2017/18
Meetings and deliberatives (number)	153	77	132	108	104
Hearings	30	7	30	20	26
Hearings (duration in hours)	125:38	27:52	113:10	75:53	116:08
Submissions	373	210	1017	247	457
Witnesses	294	69	328	205	301
Reports	42	30	32	30	34

## Organisational Highlights

### Law and Safety Committee

As part of the Law and Safety Committee's "Inquiry into the Adequacy of Youth Diversionary Programs" the Committee visited three Juvenile Justice centres and spoke to a number of current and former detainees about their experiences. It was important for the Committee to capture the voices and stories of these young people who have a lived experience of diversionary programs and the Juvenile Justice system.

The Committee considered various procedural issues with respect to how current detainees could provide evidence to the Committee, and how that evidence could be used. A major consideration was being mindful of the offence of publishing or broadcasting the name of a minor who has committed an offence, and the serious penalties that could apply if found to have committed such an offence.

The Committee also sought advice as to any protection afforded by parliamentary privilege, and the implications of the statutory prohibition on publishing evidence that identifies a minor convicted of a criminal offence.

The Committee was satisfied that the statutory provisions did not diminish the powers and privileges of the Committee. Nevertheless, it was clear to the Committee that taking formal evidence may not be appropriate given the vulnerability of the young people involved, and the

potential risks that may exist for third parties who would not be protected by parliamentary privilege.

After considering these issues, the Committee resolved that the most appropriate course of action would be to conduct informal interviews with detainees, and write de-identified case studies that would form part of the report.

These case studies would also be read and approved by the detainees themselves to ensure they were comfortable with the way their story and experiences were recorded.

### Joint Standing Committee on Electoral Matters

The Joint Standing Committee on Electoral Matters inquires into and reports on electoral laws and practices, and the spending and public funding of political parties.

In 2014 the NSW Government established a panel to report on options for long-term reform of political donations (the *Final Report on Political Donations by the Panel of Experts* - known as the Schott Report).

This was in response to public concern over the influence of political donations on the integrity of government decisions and policy in light of various matters be-

fore the Independent Commission Against Corruption. The panel made 50 recommendations for reformulating the election funding and disclosure system in NSW. The NSW Government indicated support in principle for all but one of those recommendations.

On 17 September 2015 the Joint Standing Committee on Electoral Matters resolved to inquire into and report on the panel's political donations report and the Government's response, following a referral from the Premier. The Committee supported most of these recommendations and the Government's response. In some cases the Committee suggested enhancements to recommendations or an alternative approach. The Government accepted all of the Committee's recommendations.

The work of the panel and the Committee resulted in a comprehensive review of the NSW electoral funding and political donations laws.

The Electoral Funding Bill 2018 was passed by NSW Parliament in May 2018 and the new Act commenced on 1 July 2018. The new Act repealed and replaced the *Election Funding, Expenditure and Disclosures Act 1981*. The new law implements reforms which aim to increase the integrity, transparency and accountability of political donations in NSW.

# Members and Members' Services

## Individual Committees A-Z

### Children and Young People

#### Membership

Ms Melanie Gibbons MP (Chair)

Mr Damien Tudehope MP (Deputy Chair)

The Hon. Catherine Cusack MLC (until 13 February)

The Hon. Greg Donnelly MLC

The Hon. Wes Fang MLC (from 13 February 2018)

The Hon. Paul Green MLC

Ms Jodie Harrison MP

Mr Michael Johnsen MP

#### Highlights

During the reporting period the Committee continued its inquiry into the prevention of youth suicide. The Committee received 57 submissions and held four public hearings, including in Singleton where it heard evidence from a range of people working to prevent youth suicide in the Hunter region.

The Committee held a public hearing in Sydney where it heard from government representatives, research bodies and organisations delivering services aimed at preventing youth suicide. The inquiry was ongoing at the end of the reporting period.

The Committee also tabled its *Review of the 2016-17 Annual Report of the Advocate for Children and Young People and the Children's Guardian*.

Meetings	9
Hearings	5
Witnesses	58
Submissions	57
Inquiries undertaken	1
Reports	1
Government responses	1



### Community Services

#### Membership

Mr Kevin Conolly MP (Chair)

Mr Bruce Notley-Smith MP (Deputy Chair)

Ms Steph Cooke MP (from 23 November 2017)

Ms Trish Doyle MP

Mr Alex Greenwich MP

Mr David Harris MP

The Hon. Katrina Hodgkinson MP (until 1 September 2017)

Ms Felicity Wilson MP

#### Highlights

The Committee began an inquiry into support for new parents and babies in New South Wales in September 2017. The inquiry is focusing on ways to improve physical health, mental health and child protection outcomes for new parents and babies. It is also looking at areas of disadvantage in relation to babies' health outcomes, models of support for new parents in other jurisdictions and opportunities for technology to improve support services.

In March 2018 members of the Committee met with staff at Gunawirra House in Rozelle, the Young Parents Hub in Wyong, and the Gosford Child and Family Health Centre.

The Committee held three hearings, in May and June 2018, for the inquiry. Committee members heard from witnesses representing medical professionals, research centres, advocacy and support groups, non-government service providers, and government agencies providing services to new parents and their babies.

Meetings	6
Hearings	3
Witnesses	41
Submissions	72
Inquiries undertaken	1
Reports	0
Government responses	0

# Members and Members' Services

## Individual Committees A-Z

### Electoral Matters

#### Membership

The Hon. Dr Peter Phelps MLC (Chair)

The Hon. Robert Borsak MLC (Deputy Chair)

Mr Adam Crouch MP

The Hon. Ben Franklin MLC

Mr Andrew Fraser MP

The Hon. Courtney Houssos MLC

The Hon. Peter Primrose MLC

Mr Jai Rowell MP

Mr Paul Scully MP (from 24 May 2018)

Mr Mark Taylor MP

Ms Anna Watson MP (until 24 May 2018)

#### Highlights

On 9 August 2017 the Committee resolved to conduct an inquiry into preference counting in local government elections.

As part of the inquiry, the Committee received 23 submissions and held a public hearing in October 2017, taking evidence from 10 witnesses.

The Committee tabled its report on 22 November 2017 and made 10 recommendations concerning changes to the local government electoral process.

On 22 May 2018 the Committee received a government response to the report which accepted – or accepted in principle – all of the Committee's recommendations.

On 13 September 2017 the NSW Electoral Commission gave a presentation in Parliament House on the iVote system to which all members and interested staff were invited. The Electoral Commissioner gave an overview of iVote, its security measures and future plans for the system.

The recommendations of the "Inquiry into the Final Report of the Expert Panel - Political Donations and the Government's Response" were integral to the drafting of the Electoral Funding Bill 2018. The Committee is mentioned in the Minister's second reading speech.

Further, the recommendations the Committee made during its inquiry into the administration of the 2015 NSW Election and Related Matters (and also the 2013 review of the relevant acts) were implemented in the Electoral Bill 2017 and are referenced several times in the Minister's second reading speech.

Meetings	3
Hearings	1
Witnesses	10
Submissions	23
Inquiries undertaken	1
Reports	1
Government responses	1

### Environment and Planning

#### Membership

Mr Jai Rowell MP (Chair)

Mr Geoff Provost MP (Deputy Chair)

Mr Anoulack Chanthivong MP

Mr Jamie Parker MP

Mr Mark Taylor MP

#### Highlights

The Committee continued its inquiry into land release and housing supply.

This inquiry commenced on 22 June 2017 following a referral of the issue by the Hon. Anthony Roberts MP, Minister for Planning, Minister for Housing and Special Minister of State.

The Committee received two briefings as part of this inquiry - from the Department of Planning and Environment and the Greater Sydney Commission.

The Committee also undertook a site visit to the Macarthur region in November 2017 and heard from various stakeholders from the State government and local councils.

The Committee received 46 submissions to this inquiry and held two public hearings in March 2018, taking evidence from a total of 46 witnesses.

The hearings were held in Sydney and Campbelltown. The inquiry was ongoing at the end of the reporting period.

Meetings	7
Hearings	2
Witnesses	32
Submissions	46
Inquiries undertaken	1
Reports	0
Government responses	0



PARLIAMENT OF NEW SOUTH WALES  
Legislative Assembly Committee on Law and Safety



# Members and Members' Services

## Individual Committees A-Z

### Health Care Complaints

#### Membership

Mr Adam Crouch MP (Chair)

Mr Mark Taylor MP (Deputy Chair)

The Hon. Lou Amato MLC

Mr Austin Evans MP (from 23 November 2017)

The Hon. Katrina Hodgkinson MP (until 1 September 2017)

The Hon. Mark Pearson MLC (from 8 August 2017)

The Hon. Walter Secord MLC

Ms Kate Washington MP

#### Highlights

The Committee continued its review of the Health Care Complaints Commission Annual Report 2015/16 and tabled that report in October 2017.

The Committee also started reviewing the Commission's Annual Report 2016/17 and heard evidence from the Commissioner and other senior staff as part of its inquiry.

In February 2018, the Committee commenced an inquiry into cosmetic health service complaints in NSW. This inquiry is looking at the regulatory framework for complaints about cosmetic health service providers in New South Wales.

In particular, the Committee is considering the roles and responsibilities of the Commission relative to the roles and responsibilities of other Commonwealth and State regulatory agencies.

The Committee is also assessing whether the powers and functions of the Commission are adequate and looking at how to improve outcomes for the public in the handling of complaints about the cosmetic health services sector.

The Committee has received 25 submissions for this inquiry from a range of stakeholders including individuals, government agencies and professional medical organisations. The inquiry was ongoing at the end of the reporting period.

Meetings	5
Hearings	1
Witnesses	4
Submissions	25
Inquiries undertaken	2
Reports	1
Government responses	1

### Independent Commission Against Corruption

#### Membership

Mr Damien Tudehope MP (Chair)

Mr Geoff Provest MP (Deputy Chair)

Mr Ron Hoenig MP

The Hon. Kevin Humphries MP

The Hon. Trevor Khan MLC

Mr Paul Lynch MP

Ms Tania Mihailuk MP

Reverend the Hon. Fred Nile MLC

Mr Chris Patterson MP (until 24 May 2018)

Mr Mark Taylor MP

The Hon. Lynda Voltz MLC

#### Highlights

On 21 September 2017 the Committee tabled its review of the ICAC Inspector's 2014/15 and 2015/16 Annual Reports, making three recommendations directed to the ICAC and one finding.

The ICAC responded on 16 February 2018, indicating that action had been taken in relation to two of the recommendations.

On 7 August 2017 and 15 September 2017 the Committee conducted public hearings for its inquiry into protections for people who make voluntary disclosures to the ICAC, hearing from 12 witnesses.

On 16 November 2017 the Committee tabled its report for this inquiry, making 10 recommendations and three findings. In its response to the report, the Government advised that it would prepare a bill in relation to voluntary disclosures to the ICAC.

On 15 September 2017 the Committee commenced a review of the ICAC's 2014/15 and 2015/16 Annual Reports, conducting a public hearing on 20 November 2017 at which it heard from six witnesses. The Committee tabled its report for the inquiry on 13 March 2018. It contained two recommendations and one finding.

On 8 March 2018 the Committee commenced a review of the 2016/17 Annual Reports of the ICAC and its Inspector, conducting a hearing on 1 June 2018 at which it heard from seven witnesses. This inquiry was ongoing at the end of the reporting period.

The Independent Commission Against Corruption Bill 2016 resulted from the recommendations of the Committee. The bill passed through both Houses in November 2016 and was proclaimed on 7 August 2017.

Meetings	8
Hearings	4
Witnesses	25
Submissions	2
Inquiries undertaken	4
Reports	3
Government responses	2



# Members and Members' Services

## Individual Committees A-Z

### Investment, Industry and Regional Development

#### Membership

The Hon. Katrina Hodgkinson MP (Chair until 1 September 2017)

Mr Michael Johnsen MP (Chair and member from 23 November 2017)

Mr Greg Aplin MP (Deputy Chair)

Mr Clayton Barr MP

Mr Adam Crouch MP

Mr David Harris MP

Mr Jai Rowell MP

Ms Tamara Smith MP

#### Highlights

The Committee continued its inquiry into zonal taxation and published an interim report in January 2018. The interim report identified five key issues for further examination by the Committee, and the inquiry was reopened for submissions about these issues.

The inquiry received 14 further submissions, and the Committee held a public hearing in Sydney in March 2018. The Committee tabled the final report for the inquiry into zonal taxation in May 2018. The report included eight recommendations and one finding.

The Committee also continued its inquiry into support for start-ups in regional New South Wales. In total the inquiry received 36 submissions from a variety of stakeholders, including: regional entrepreneurs, universities and regional councils.

The Committee conducted site visits to regional start-up hubs in Albury and Wagga Wagga in November 2017 and met with regional entrepreneurs and start-up founders. The Committee also visited the Sydney Startup Hub in the Sydney CBD in March 2018 to inspect the hub and its Regional Landing Pad, a space exclusively allocated to regional start-ups.

In May 2018 the Committee held public hearings in Coffs Harbour and in Sydney. While in Coffs Harbour the Committee also took the opportunity to visit the local Coffs Harbour Innovation Centre and speak with staff and local start-up founders. The inquiry was ongoing at the end of the financial year.

Meetings	12
Hearings	3
Witnesses	34
Submissions	50
Inquiries undertaken	2
Reports	2
Government responses	0

### Law and Safety

#### Membership

Mr Geoff Provost MP (Chair)

Mr Jai Rowell MP (Deputy Chair until 13 March 2018)

Mr Edmond Atalla MP

Ms Steph Cooke MP (from 13 March 2018 and Deputy Chair from 11 April 2018)

Ms Jenny Leong MP

Mr Damien Tudehope MP

#### Highlights

On 8 August 2017 the Committee tabled its report for its inquiry into violence against emergency services personnel, which contained 47 recommendations and 13 findings.

On 8 February 2018 the Government tabled its response to the report, supporting 34 recommendations, supporting six recommendations with qualification and advising that further consideration was required of the remaining seven recommendations.

On 21 September 2017 the Committee commenced an inquiry into the adequacy of youth diversionary programs to deter juvenile offenders from long-term involvement with the criminal justice system. It received 28 written submissions to the inquiry and conducted three hearings in April and May 2018, hearing from 30 witnesses.

In addition, in November 2017 and March 2018, it conducted three site visits to Juvenile Justice centres in Dubbo, Wagga Wagga and Airds, as well as a site visit to the Youth Koori Court in Parramatta. The inquiry was ongoing at the end of the reporting period.

Meetings	12
Hearings	3
Witnesses	30
Submissions	28
Inquiries undertaken	2
Reports	1
Government responses	1





# ■ Members and Members' Services

## Individual Committees A-Z

### Ombudsman, the Law Enforcement Conduct Commission and the Crime Commission

#### Membership

Mr Lee Evans MP (Chair)

Mr Stephen Bromhead MP (Deputy Chair)

The Hon. Lou Amato MLC (from 6 April 2017)

The Hon. Wes Fang MLC (from 23 November 2017)

The Hon. Trevor Khan MLC

The Hon. Paul Lynch MP

Dr Hugh McDermott MP

#### Highlights

The Committee concluded its review of the *Public Interest Disclosures Act 1994* in October 2017. The Committee made 38 recommendations to clarify the Act, simplify the disclosure process, enhance protections around detrimental action, and refine reporting requirements for agencies and the Ombudsman.

The Government's response to the report supported reforms that would encourage public officials to make disclosures and better protect them against detrimental action.

The Government also noted the importance of protecting individuals from defamation and discouraging the public disclosure of confidential information. The response stated that a bill would be prepared consistent with these principles and the Committee's recommendations.

The Committee began its 2018 review of oversight bodies' annual reports with two public hearings in March and April 2018.

The Committee heard from the NSW Ombudsman (including the Child Death Review Team), the Law Enforcement Conduct Commission (the LECC), the Inspector of the LECC, the Information and Privacy Commissioners, the Crime Commissioner and the Inspector of Custodial Services.

The Committee's report on the 2017 review of oversight bodies' annual reports was tabled in October 2017.

The report examined the establishment of the LECC and changes to the oversight of the police, the conclusion of Operation Prospect, and agency staffing and resourcing.

The Government response to the Committee's inquiry indicates its intention to introduce legislation in line with the Committee's recommendations, following further stakeholder consultations.

Meetings	8
Hearings	2
Witnesses	21
Submissions	0
Inquiries undertaken	2
Reports	2
Government responses	1

## Legislation Review

#### Membership

Mr James Griffin MP (Chair from 23 November 2017)

Mr Michael Johnsen MP (Chair until 23 November 2017)

Mr Lee Evans MP (Deputy Chair)

Ms Melanie Gibbons MP

Mr David Mehan MP

The Hon. Shaoquett Moselmane MLC

The Hon. Natasha Maclaren-Jones MLC (from 23 November 2017)

The Hon. Gregory Pearce MLC (until 23 November 2017)

Mr David Shoebridge MLC

#### Highlights

The Committee tabled a *Legislation Review Digest* in each of the 18 sitting weeks during the reporting period. The Committee considered and reported on 110 Bills and 32 Regulations.

The Committee also continued its inquiry into the operation of the *Legislation Review Act 1987*. The inquiry is the first comprehensive review of the Committee's powers since amendments to the *Legislation Review Act* in 1987 that required the Committee to review and report on bills.

The Committee conducted a public hearing in March 2018 and heard from a range of stakeholders, including: the NSW Bar Association, the NSW Law Society, the Human Rights Commission, the NSW Council for Civil Liberties and academics.

The inquiry was ongoing at the end of the reporting period.

Meetings	20
Digests	18
Bills reviewed	110
Regulations reviewed	32
Hearings	1
Witnesses	17
Submissions	11
Inquiries undertaken	1
Reports	0
Government responses	0

# Members and Members' Services

## Individual Committees A-Z

### Office of the Valuer General

#### Membership

Mr Geoff Provest MP (Chair)

The Hon. Kevin Humphries MP (Deputy Chair)

Mr Stephen Kamper MP

The Hon. Gregory Pearce MLC (until 23 November 2017)

The Hon. Natalie Ward MLC (from 23 November 2017)

The Hon. Ernest Wong MLC

#### Highlights

During the reporting period the Committee conducted its annual review of the Valuer General's Office and tabled a report on the Eleventh General Meeting with the Valuer General, which covered the operations of the Valuer General's Office from 2015 to 2016.

The Committee's examination coincided with a number of legislative and regulatory changes in the policy environment governing the work of the Office of the Valuer General.

The most significant of these was the reorganisation of its land and titling operations. Under the new structure, effective from 1 July 2016, Valuation Services was transferred to Property NSW, part of the Department of Finance, Services and Innovation.

The Committee was reassured that the Valuer General had managed the transition to the new structure in a smooth, effective and timely fashion.

In its response to the Committee's report, the Government fully supported all recommendations, designed to strengthen reporting processes, to encourage collaborative research initiatives, to foster public education partnerships with local councils and to enhance service delivery.

In response to previous Committee recommendations, the Valuer General agreed to publish a separate annual report independently of the Department of Finance, Services and Innovation. This will provide enhanced public accountability and help raise the profile of the Valuer General.

The stand-alone report provides the opportunity to comprehensively inform the community about the valuation system, the achievements of the Valuer General in meeting his objectives and the measures taken to protect his independence.

Meetings	4
Hearings	1
Witnesses	4
Submissions	1
Inquiries undertaken	1
Reports	1
Government responses	1

### Public Accounts

#### Membership

Mr Bruce Notley-Smith MP (Chair)

Mr Mark Taylor MP (Deputy Chair)

Mr Stephen Bromhead MP

Mr Michael Daley MP (until 10 August 2017)

Mr Lee Evans MP

Mr Ryan Park MP (from 10 August 2017)

Mr Greg Piper MP

#### Highlights

During the reporting period the Committee continued its detailed scrutiny of performance audits conducted by the Audit Office by reporting on a series of 10 such audits covering a diverse group of Government agencies. The Committee made 10 recommendations.

In addition to its examination of performance audits, the Committee received submissions and conducted public hearings on a separate inquiry into the management of health care delivery.

As part of the inquiry, the Committee also held a public forum and separate meetings in Lismore with health care providers, patients and advocacy groups.

The inquiry is examining the performance reporting framework for monitoring the effectiveness and efficiency of health care service delivery, with particular reference to data collection, the provision of performance information to stakeholders, and measurable health care improvements as a result of ongoing monitoring and reporting.

One of the statutory functions of the Committee, under Section 48A of the *Public Finance and Audit Act 1983*, is the commissioning of an independent review of the NSW Audit Office every four years.

The review, completed in December 2017, was carried out by an external auditing firm contracted by the Committee following a tender process.

The terms of the review required the examination of current auditing practices and standards in the carrying out of the Auditor-General's functions under the Act. The review found that the Audit Office had sound processes and controls in place to successfully discharge its responsibilities and drive future directions.

Meetings	15
Hearings	4
Witnesses	45
Submissions	55
Inquiries undertaken	2
Reports	2
Government responses	1



# Members and Members' Services

## Individual Committees A-Z

### Road Safety (Staysafe)

#### Membership

Mr Greg Aplin MP (Chair)  
The Hon. Scott Farlow MLC (Deputy Chair)  
Mr Adam Crouch MP  
Dr Mehreen Faruqi MLC  
The Hon. Thomas George MP  
Mr Nick Lalich MP  
The Hon. Daniel Mookhey MLC  
Ms Eleni Petinos MP

#### Highlights

On 21 September 2017 the Committee tabled its report on driver education, training and safety. The report made 17 findings and 30 recommendations. On 16 February 2018 the Committee received a Government response to the report which supported 22 of the Committee's recommendations.

Four recommendations were also supported in principle or in part. The Government noted two recommendations and stated that one required further investigation. One recommendation was not supported.

On 17 October 2017 the Committee resolved to conduct an inquiry into heavy vehicle safety and the use of technology to improve road safety. In January 2018 the Committee expanded the inquiry terms of reference to review the increase in road fatalities between December 2017 and January 2018.

As part of the inquiry the Committee received 44 submissions and held a public hearing in April 2018, taking evidence from 14 witnesses. In March 2018 a delegation from the Committee also made a visit of inspection to a leading freight transport company and a Roads and Maritime Services Inspection Station to learn more about vehicle technology and enforcement techniques.

The Committee tabled its report on 24 May 2018 and made 10 findings and eight recommendations. The Committee recommended continuing the current road safety efforts with particular emphasis on safe driving on country roads, truck awareness, and road sharing and countermeasures to driver distraction.

Meetings	9
Hearings	1
Witnesses	14
Submissions	44
Inquiries undertaken	2
Reports	2
Government responses	1



### Transport and Infrastructure

#### Membership

Ms Eleni Petinos MP (Chair)  
Mr Bruce Notley-Smith MP (Deputy Chair)  
Mr Glenn Brookes MP (from 12 October 2017)  
The Hon. Katrina Hodgkinson MP (until 1 September 2017)  
Ms Jodi McKay MP  
Mr Ryan Park MP (until 10 August 2017)  
Mr Greg Warren (from 10 August 2017)

#### Highlights

The Committee continued its inquiry into commuter car parking in New South Wales, receiving 96 submissions. As part of the inquiry the Committee also held a public hearing on 16 October 2017 where it heard from 13 witnesses.

The Committee tabled its report on the inquiry on 22 May 2018. The report contained two findings and 11 recommendations. These focused on improving the coordination and planning of future commuter car parks and providing more flexible transport options to reduce the demand on commuter car parks while still encouraging the use of public transport.

The Committee recommended that the Government expand several trials of innovative transport solutions, and promote these new options.

In August 2017 the Committee received a response to its report on the procurement of government infrastructure projects. In this response the Government indicated that three of the Committee's eight recommendations were supported and five were noted.

Meetings	5
Hearings	1
Witnesses	13
Submissions	96
Inquiries undertaken	1
Reports	1
Government responses	1

# Members and Members' Services

## Individual Committees A-Z

### Standing Orders and Procedure Committee

#### Membership

- The Hon. Shelley Hancock MP (Chair)
- Mr Stephen Bromhead MP
- Mr Michael Daley MP
- Mr Andrew Fraser MP
- The Hon. Thomas George MP
- Ms Melanie Gibbons MP
- Mr Nick Lalich MP
- Mr Paul Lynch M
- Mr Chris Patterson MP
- Mr Greg Piper MP
- The Hon. Anthony Roberts MP

#### Highlights

The Standing Orders and Procedure Committee conducts inquiries and reports on any matter relating to the Standing Orders or the procedures of the House and its committees.

On 21 November 2017 the Committee tabled its 6th report of the 56th Parliament, entitled Changes to the Sessional Orders (Private Members' Statements and Community Recognition Statements).

In the report, the Committee recommended certain changes to the Sessional Orders to provide for additional Private Members' Statements and Community Recognition Statements to be given each sitting week.

The recommendations were adopted by the House, which subsequently resolved to amend the Sessional Orders accordingly the same day.

Meetings	1
Hearings	0
Witnesses	0
Submissions	0
Inquiries undertaken	1
Reports	1

### Standing Committee on Parliamentary Privilege and Ethics

#### Membership

- Mr Mark Taylor MP (Chair)
- Mr Michael Johnsen MP (Deputy Chair)
- Mr Greg Aplin MP
- Mr Kevin Conolly MP
- Mr Ron Hoenig MP
- Mr Damien Tudehope MP

#### Highlights

The Standing Committee on Parliamentary Privilege and Ethics considers and reports upon any matters relating to privilege which may be referred to it under Standing Order 92 or by resolution of the House.

The Committee also has functions under Part 7A of the *Independent Commission Against Corruption Act 1988* relating to Parliamentary ethical standards, including reviewing the Members' Code of Conduct.

During the reporting period the Committee concluded its review of the Members' Code of Conduct, with the tabling of its final report on Thursday 21 June 2018.

The Committee also progressed its review of the Constitution (Disclosures by Members) Regulation 1983, which establishes a regime for the disclosure of Members' interests.

Further, the Committee met with the Parliamentary Ethics Adviser, Mr John Evans PSM, to review his annual report for the year ended 30 June 2017, which was tabled in the Legislative Assembly in November 2017.

Meetings	8
Hearings	0
Witnesses	0
Submissions	0
Inquiries undertaken	0
Reports	1





# Public Engagement







**R**aising awareness of the Legislative Assembly's role – increasing awareness and understanding of the role and functions of the Legislative Assembly and the activities of its Members, to reinforce the significance of the Assembly within the parliamentary system of government in NSW and the links between Members, their communities and the Parliament.

## ● Video resources

Committees have expanded their use of videos to announce inquiries and call for submissions. This has resulted in an increase in the number submissions. Committees have also made videos to announce the completion and tabling of reports. New video content has also been used for the Public Sector Seminars and staff meetings.

## ● Communications team

The communications team has continued to create content for social media and the website, in particular around parliamentary processes and Committees. The team has met with other parliamentary departments and external communications teams – for example, staff from the Electoral Commission and the Department of Premier and Cabinet. The Legislative Assembly Twitter page now has 1,495 followers and the NSW Parliament Facebook page has 10,500 likes.

## ● Visitors

The Department hosted 18,961 visitors from 583 groups, providing tours and information about the Parliament and the Legislative Assembly. Twenty-five official visitor delegations were co-hosted from around the world, including delegations from Brazil, Ethiopia, India and Indonesia.

Chamber Services staff worked closely with Parliamentary Facilities, Parliamentary Catering and the Legislative Council in managing the large number of visitors to Parliament House.

## ● Parliamentary Friendship Groups

Parliamentary Friendship Groups are groups formally recognised by the Presiding Officers and renewed each Parliament. As at 30 June there were 39 approved Friendship Groups (see Appendix D). Of these, 15 continued from the previous Parliament and 24 were newly established in the current Parliament.

## ● Public Sector Seminars

Four seminars were held during the reporting period, in August, October, April and June. This one-day seminar provides public sector officers with an understanding of the role and function of the Legislative Assembly (see page 15 for further information).

## ● 175th anniversary of elections in NSW

June 2018 marked 175 years since the first elections were held in New South Wales. The NSW Parliament hosted the NSW Electoral Commission in commemorating this event on 20 June 2018. A welcome to country was delivered by Gadigal elder Uncle Charles 'Chicka' Madden and speeches made by the NSW Electoral Commissioner, Mr John Schmidt, the Speaker, the Hon. Shelley Hancock, and the President the Hon. John Ajaka.

## ● Use of the Building After Hours

In line with the objective of opening up the Parliament to community access, Parliament House was open on a number of occasions to community users and the public after hours and on weekends. This included Sydney Open, in November 2017, and the Rotary International District Model United Nations Assembly, in May 2018.

## ● Australia Day

Parliament House was also open to the public on Australia Day and hosted 986 visitors. Several staff from the Legislative Assembly conducted tours and welcomed visitors. The underSTATED exhibition was on display.

## ● Procedure drop-in sessions

Procedural Research and Protocol, in collaboration with the Table Office, conducted 29 procedure drop-in sessions for Members, Members' and Ministerial staff, and parliamentary staff on sitting Wednesdays. The sessions began with a concise overview of the week's topic, followed by an informal question and answer session giving participants an opportunity to discuss the topic and any other procedural matters.

The topics covered were: questions and answers, Private Members' Statements and Community Recognition Statements, business with precedence, take note debate on Committee reports, disorder, reading the Business Paper, notices of motion, Parliamentary privilege - absolute basics, routine of business, opportunities for Private Members business, finding House documents and navigating the website, Standing Orders and other rules, and the Budget process.

## ● Practicing in the Public Interest law schools

During the reporting year staff gave two presentations, in July 2017 and January 2018, on 'Using Parliamentary Processes for Campaigning'. The presentations, given in collaboration with colleagues from the Legislative Council, formed part of the Practicing in the Public Interest elective for law students run by the Public Interest Advocacy Centre.

## ● Make a Difference Day

Staff of the Department facilitated group workshops as part of the Make a Difference Day program in July 2017. The program, administered by the Parliamentary Education Section, provides students outside of the traditional leadership group with an opportunity to explore how Australian democracy works and how they can engage with democracy in their schools and communities. Legislative Assembly staff also presented to the NSW Schools State Constitutional Convention in November 2017.

## ● Family Fun Day

The Parliament welcomed around 800 visitors to Family Fun Day 2017. The theme was 'Ghosts of Colonial Past'. William Charles Wentworth, Alexander Macleay and Elizabeth Macarthur made an appearance, along with a Southern Boobook Owl temporarily on loan from the Australian Museum.



## Women in Parliament

Parliament continued to celebrate the role of women and to recognise and commemorate the historical achievements of women in Parliament. This was the first year when three senior officeholders of the Legislative Assembly – the Speaker, the Premier and the Clerk – were all women.

In recognising the achievements of the present, the Department also paid tribute to the past. Millicent Preston Stanley was the first woman elected to the Legislative Assembly, representing the then electorate of Eastern Suburbs from 1925 to 1927.

In May 2018, the 1950 portrait of Millicent by Mary Edwards, which was entered in that year's Archibald Prize, was taken on loan from the State Library to hang alongside the Parliament's own 1953 portrait on display until July 2018. The Preston Stanley family took the opportunity to present a copy of Millicent's book *My Daily Message* to the Parliamentary Library. It is now available online.

In June 2018, staff from across the departments staged an encore performance of 'Skirts on Sacred Benches'. The initial performance was held in March 2017. This was a historical recreation of the debate on a motion moved by Millicent to introduce the Guardianship of Infants Bill 1926. The script charts the difficulties Millicent faced as the first and only female Member of the House in 1926. The script was developed by Parliamentary Education, from the Hansard record, and the performance staged in the Legislative Assembly chamber. The production was funded by the three Parliamentary departments, with support from the CPA NSW branch.

Coinciding with the Sydney Vivid Festival in May 2018, the Parliament also hung the portraits of 25 female 'trailblazers' from the building. The portraits were illuminated in purple and green light, the traditional colours of the suffragette movement. This exhibition marked the centenary of the passage of the *Women's Legal Status Act 1918*, an Act that secured the right for women to stand for elected office and be admitted to practice law in New South Wales. Further to this, Parliamentary Education commenced work on an exhibition for display recognising this important anniversary for display in the Fountain Court.

## Parliament and Democracy course University of Sydney

The Procedural Research and Protocol Unit collaborated with the University of Sydney and colleagues from the Legislative Council to deliver four sessions at Parliament House as part of the University's 'Parliament and Democracy' course for second and third year undergraduate students. The subject aims to explain parliament within democratic theory and show students the realities of parliamentary practice.

Four sessions at Parliament House, between August and October, were led by parliamentary staff and current and former Members. The sessions dealt with: legislation, the role of Whips, the Budget Estimates process, Committee processes and the role of oversight committees, scrutiny of the Executive and the role of Question Time, and the relationship between the Executive and the Parliament. Feedback on the sessions was very positive and the course will be run again in the second semester of 2018.

## Procedural publications and briefings

At the end of each sitting period the Procedural Research and Protocol Unit publishes the *Procedural Digest* on the Parliament's website. It lists significant procedural events of the Legislative Assembly. Where applicable, the relevant Standing Orders are noted and explanations given of the practice and procedure.

The *Procedural Digest* aims to not only inform Members, staff and the public of what is going on in the House but also provide a better general understanding of House practice and procedure.

Following the November 2017 changes to the Sessional Orders to provide for additional Private Members' Statements and Community Recognition Statements, the unit updated and published the *Consolidated Standing and Sessional Orders* publication, in both hard copy and electronic formats, to reflect the changes.

The Procedural Research and Protocol Unit also commenced a comprehensive revision of *A Short Guide to the Procedures of the Legislative Assembly* to reflect the changes to the Sessional Orders and other House practices since the guide was last updated in June 2017. It is anticipated that a revised guide will be published in early 2019, following the commencement of the 57th Parliament.

The Procedural Research and Protocol Unit and the Table Office conduct procedural briefings for the Office of the Speaker, the Parliament's Information Technology Services section and Transport for NSW.







## Inter-Parliamentary Relations

### ● Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT)

The Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT) comprises Parliamentary officers from each House of Parliament in Australia and New Zealand. The Association creates development opportunities for Clerks as well as opportunities to network with colleagues from around Australia and New Zealand through the like associations of the British Commonwealth, Canada and the USA.

ANZACATT professional development seminars, attended by nominated staff of the Legislative Assembly, offer a unique opportunity to expand knowledge of the foundations and practices of parliamentary systems and parliamentary procedure in Australia and New Zealand as well as the administrative practices essential to the effective operation of Parliament. The Legislative Assembly currently has staff occupying three ANZACATT offices:

- Leslie Gonye, Vice President;
- Elaine Schofield, Public Officer and Returning Officer.

At the annual ANZACATT professional development seminar Pauline Painter co-presented on "Parliamentary information and the challenges (and opportunities) of technology".

### ● Parliamentary Law, Practice and Procedure Course

ANZACATT, through the University of Tasmania, promotes the "Parliamentary Law, Practice and Procedure" course, a unit of tertiary study open to Parliamentary officers of the parliaments of Australia and New Zealand.

The Legislative Assembly had two attendees in 2017: Jacqueline Linnane and Ze Nan Ma. In 2017, as the contract between ANZACATT and the University of Tasmania had expired, universities were invited to tender to conduct the "Parliamentary Law, Practice and Procedure" course from 2018.

Following the evaluation of tenders by the panel - consisting of Deputy Clerk Leslie Gonye, the Clerk of the Legislative Council of Victoria and the Clerk of the Queensland Parliament - the University of Tasmania were declared to be the successful tenderers.

### ● Commonwealth Parliamentary Association (CPA) NSW

The Commonwealth Parliamentary Association (NSW Branch) supports initiatives including the Commonwealth Women Parliamentarians and twinning relationships with Pacific Parliaments as well as conducting conferences, seminars, symposia, workshops, study tours and inter-parliamentary visits.

### ● Australasian Study of Parliament Group (ASPG)

The Department of the Legislative Assembly continued to support the activities of the NSW Chapter of the Australasian Study of Parliament Group (ASPG), with Ben Foxe in the role of the Chapter's Secretary/Treasurer (to 30 November 2017) and Rohan Tyler assisting with coordination of the Chapter's activities.

At the ASPG annual conference, held in September 2017, Tanja Zech presented a paper: "Parliamentary veto proceedings for statutory appointments". At the annual general meeting, held during the conference, Cheryl Samuels was elected secretary on the 2017-19 executive of the parent body.

The NSW Chapter held events in October and March. In October Professor Iain McLean, Professor of Politics at Oxford University and Director of the Gwilym Gibbon Centre for Public Policy, gave a presentation on "Brexit and the (Possible) Break-up of the UK".

In March Professor Pippa Norris, Founding Director of the Electoral Integrity Project, Laureate Professor of Government and International Relations at the University of Sydney and McGuire Lecturer in Comparative Politics at Harvard University gave a presentation on "The Electoral Integrity Project: The Year in Elections, 2017 Report".

### ● Commonwealth Women Parliamentarians (CWP)

In 2017/18, with the support of Departmental staff, the NSW Branch of the Commonwealth Women Parliamentarians (CWP) launched the book *A Fit Place for Women: NSW Parliament*, which serves as a permanent record of the stories told in the Women in Parliament exhibition. The event also celebrated the women of the current Parliament with the launch of a book: *Reflections from the Women of the 56th Parliament*.

To acknowledge International Women's Day, the NSW Branch of the CWP screened two videos about the work of the CWP and Pacific Women Parliamentarians Partnerships.

NSW Branch Representative and Deputy Chair Jenny Aitchison attended a steering committee meeting in Bangladesh and a United Nations Development Workshop in the Solomon Islands. Ms Aitchison also attended the 2nd Commonwealth Women Parliamentarians Australia Conference in Melbourne.





## Tours and Education Programs

### Public Tours

The Legislative Assembly Chamber welcomed 18,961 visitors from 583 different groups in the year to 30 June 2018.

The Department provided a number of tours around the Parliament, and the Legislative Assembly in particular. This included organised tours from educational institutions, regular monthly lunchtime tour groups, and local and international students learning about the history and the role of Parliament.

The NSW Parliament educational tours program, which features interactive tours for primary and secondary students, hosted 248 groups with a total of 10,283 school students. Students took on the roles of Members of Parliament to debate and then vote on a bill.

The regular public tours program, with time set aside for tours for general members of the public, takes place at 1:30 pm on Mondays and Fridays, and every weekday during school holidays. The program has proven popular, with 129 tours conducted with 1,086 visitors.

### Tours 2017/18

All groups visiting the Legislative Assembly  
1 July 2017 to 30 June 2018

Primary Schools	137	6616
Secondary Schools	111	3667
Central Schools	3	27
Schools for a Specific Purpose	0	0
TAFE Colleges	7	166
ESL Colleges	6	147
Universities	11	366
Business Colleges	12	255
Probus Clubs/Seniors	38	1002
Education	22	1581
Public Lunchtime	101	950
Members' Guests	63	2239
International Students	26	858
Other Groups	46	1087
<b>Total</b>	<b>583</b>	<b>18,961</b>

## Making a replica Mace

What do you do when you need a replica Mace made to give school students an a-macing experience? You call a Museum Preparator of course!

In Australia it is a tradition that Legislatures do not acquire their own Mace but rather they are presented as a gift. The Legislative Assembly's Mace was gifted by the New South Wales Jewish Board of Deputies and presented in 1974 to mark the 150th anniversary of the establishment of Parliamentary institutions in Australia.

During a non-sitting period the Mace was taken out of its display case and handed over to a visiting Museum Preparator from Victoria working from a temporary workshop on one of the lower levels of Parliament House.

The Mace was made by the Crown Jewellers, Garrard & Co. of London, in a traditional style with the Royal Arms on the cushion at the head, the Arms of New South Wales on the front and an inscription engraved on the back. The Mace is made of silver with an applied surface of gold (using a technique known as 'silver-gilt').

The Museum Preparator carefully disassembled the Mace and silicone moulds were made of all its parts. These were taken to a workshop offsite and used to cast a replica Mace made from fibreglass.

After unmoulding, these elements were assembled, painted and finished with metallic-coloured powder. The replica is the same size and shape as the original; however it is much lighter, weighing only half as much. It is made of a sturdy

and durable blend of fibreglass and aluminium.

Meanwhile the real Mace was sent offsite for specialised cleaning, polishing and repair during the summer recess.

In the new year this priceless Parliamentary artefact returned renewed for the February sittings.

The replica Mace is now used in role plays almost every day of the week by visiting school groups as part of Parliament's education program.







## Preserving the Assembly's heritage

### Photo portraits of the Members of the First Legislative Assembly 1859

In 1859 a series of photographic portraits were commissioned to commemorate the first members of the Legislative Assembly to be elected under the *Electoral Reform Act 1858*, which had extended the right to vote to every male over the age of 21. It was the first photographic record of all current Members of the Legislative Assembly.

The photos were taken at Edwin Dalton's Royal Photographic Gallery in George Street in October 1859. Dalton was an accomplished painter, lithographer and photographer who used pastels to colour his photos to create "crayographs" or "crayontypes".

This composite photograph of 79 albumen paper oval portraits was the "largest and most striking" of his crayographs, according to the *Sydney Morning Herald*. Copies were available for purchase while the original entered the Parliament's collection.

Albumen prints were the first commercial means of making photographic prints on paper from a glass negative. The albumen from egg whites binds the photographic chemicals to the paper but is a delicate medium.

By 1996 the composite photograph was in a poor condition. The prints were dirty and faded; some had small tears, staining and other damage. The photographer's stamp and the key to photos were also stained and damaged.

The original frame was dirty, chipped and scratched, and the corner mitre joints were opening and the veneer lifting. The lining was damaged and needed stabilisation.

Conservator Detlev Lueth assessed the photomontage and recommended restoration. Repairs included: cleaning and repairing the backing paper; re-adhering the portraits to the backing paper, which was lined; and cleaning, restoring and sealing the frame.

The original was hung in a custom storage box in the Parliamentary Archives given the fragility of this valuable item.

In 2018 the piece was again assessed by Detlev - 22 years after his original work.

While the current condition of the work was not of significant concern, some further conservation work was recommended – principally replacing the glass with acrylic to reduce risk of damage to the photos if the glass were to shatter.

The new light-weight acrylic also eases stress on the frame by reducing the weight of the entire piece.

The original is now preserved in the Parliamentary Archives while a copy is on display in Speaker's Square.







## Twinning

The NSW Parliament has a partnership arrangement with the parliaments of the Autonomous Region of Bougainville (the Bougainville House of Representatives) and the Solomon Islands (the National Parliament of Solomon Islands). The partnership arrangements are part of the Commonwealth Parliamentary Association's (CPA) twinning program, established in June 2007.

Strategic direction and oversight of twinning is provided by the Twinning Steering Committee, established in March 2017 and comprising representatives of the three parliamentary departments.

The NSW Parliament has also partnered with the United Nations Development Program (UNDP), at their request, to facilitate staff attachments and training programs.

## Twinning activities

During the reporting period the Legislative Assembly directly contributed to the following twinning activities:

- October 2017 — Launch of the 'Twinning bilong yumi' commemorative exhibition, booklet and video at the CPA Australia and Pacific Regional Conference. This exhibition marked the tenth anniversary of the twinning relationship. The video was produced in-house by staff of the Department.
- October and November 2017 — Attachment of staff from the National Parliament of Solomon Islands (NPSI) and the Bougainville House of Representatives (BHOR) to the NSW Parliament. The staff member from the NPSI used the opportunity to produce a procedure guide for new staff. Similarly, the staff member from the BHOR used the opportunity to identify ways in which parliamentary rules can be used to promote female representation in parliament.
- April 2018 — The President of the NSW Legislative Council led a delegation of members from both Houses to Solomon Islands to reaffirm the commitment of the NSW Parliament to twinning and to launch the Twinning bilong yumi professional development scholarship.
- May 2018 — Attachment of a Committee Officer from the National Parliament of Solomon Islands to NSW Parliament to participate in a training and development program on Committee practices and procedures.
- June 2018 — The President of the NSW Legislative Council led a delegation of members from both Houses to Bougainville to reaffirm the commitment of the NSW Parliament to twinning.







## Presiding Officers and Clerks Conference

From 2 to 7 July 2017 the Speaker and the President hosted over 80 delegates from 20 Australian and Pacific Parliaments for the 48th Presiding Officers and Clerks Conference (POCC).

During the conference Presiding Officers and Clerks from Australia and the Pacific participated in a program of seminars and activities designed to share ideas and experiences of parliamentary practice, procedure and management.

As part of the conference program, a session was dedicated to celebrating the tenth anniversary of the CPA twinning program and its role in strengthening relationships between Australian and Pacific parliaments.

The Department made a significant contribution to the running of the conference, in particular by arranging and coordinating a three-day program of events for the visiting partners of the Presiding Officers and Clerks and arranging transport for participants for the duration of the conference.







### Commonwealth Parliamentary Association Australia Pacific Regional Conference

From 23 to 27 October 2017 the Parliament hosted the 2017 Commonwealth Parliamentary Association Australia and Pacific Regional Conference.

Over 50 delegates from Australian and Pacific parliaments, together with representatives from Pakistan and Channel Islands Guernsey and Jersey attended the conference.

Delegates participated in a program featuring a wide-range of presentations, panel discussions and workshops under the overarching theme of 'engagement'.

One of the conference highlights was the visits by delegates to five diverse Legislative Assembly electorates, where they met with the local Member to get a first-hand experience of the Member's work and the local and state-wide issues affecting their electorate.

Another conference highlight was a 'Hot Topic Seminar' with the theme of 'Deliberating climate change: the role of parliaments and parliamentarians'.

The purpose of the seminar was to provide a forum for the delegates to engage with experts and the wider community on a topic of particular regional relevance - in this case, climate change.

The Department contributed to the conference by providing administrative and logistical support to the Deputy Clerk in arranging the visits to the electorates.







# Strengthening the Assembly





## ■ Strengthening the Assembly

### ■ PIMS project

The Parliamentary Information Management System (PIMS) project progressed well this year, with three major systems going live: Bills, Committees and Members. The joint Legislative Assembly and Legislative Council bills system went live on 3 November 2017 after extensive testing and data validation. This testing, coordinated by the Bills Officer and supported by Table Office team members, ensured the data presented on the website was accurate and complete. The new system is not only easy to use but also allows information on the progress of bills to be updated in real time.

On 25 May 2018 both the Committees and the Members systems went live. The Committee module has been designed for Committees across the Parliament. LA Committees staff worked collaboratively with LC Committee staff and the Department of Parliamentary Services (DPS) IT project team on the requirements, development, testing and implementation.

Staff worked hard to ensure that the lessons learned from the initial version were incorporated into the latest version. Functionality lost in the first version was reinstated and the processes for setting up inquires and loading submissions were streamlined. The migration of historic data and publications was a challenge.

An ongoing project will be the in-depth data validation of our historic Committee reports and material published on our website.

The new Members database and interface has guaranteed the ongoing preservation of the records of all our Members since the Parliament began in 1856. The new system allows for better functionality around election time, when it will be possible to display electorate information without requiring active Member data.

There is still some work to be done on validating the data on former Members and a special 'Adopt a Member' project, where every staff member in the Legislative Assembly will be allocated a number of former Members to check, will continue into the next reporting period.

During the year progress was made towards completing the development of the Tabled Papers system, finalising requirements for the House Papers and determining what will be needed at prorogation. This is particularly significant given the election due to take place in March 2019.

### ■ New Broadcast and video titling systems

A project to stabilise the core components of our Chamber broadcasting system was initiated in September 2017. Legislative Assembly staff worked alongside colleagues from the Legislative Council and the Department of Parliamentary Services on both the project board and project team. This project is critical as many of the essential components that control the parliamentary broadcast infrastructure are unstable and outdated.

It is anticipated that the replacement of the broadcast system components for the Chambers, the Macquarie Room and the Jubilee Room will be completed early in the next reporting period.

As part of the project a re-design of the titling systems for the Chamber and committee broadcasts was also initiated during the reporting period. Upon completion of this project early in the next reporting period, the video titling will have a more contemporary look, will feature the Parliamentary Crest and will allow information to be updated in a more timely manner.

Audio-visual recordings are now more accessible for Members.

## Parliamentary Service Awards

**On 16 November the Parliament held its annual Parliamentary Service Awards presentation to acknowledge and celebrate long-serving staff. The awards were presented by the Speaker, Members and the Clerk.**

**The Legislative Assembly is proud to congratulate:**

**30 years: Jenny Lamont**

**25 years: Elaine Schofield**

**20 years: Peter Tuziak**

**15 years: Ian Delahunty & Jacqueline Isles**

**10 years: Jonathan Elliott**

# ■ Strengthening the Assembly

## Staff recruitment and development

### Executive development

Continuing on from last year, the Legislative Assembly provided development opportunities for Directors by rotating them across the various business units as part of the Department's succession and retention strategy. As part of this rotation, Directors took six-month temporary assignments as the Clerk-Assistant, Table.

In addition, the LA staff assignment policy allows for the use of short-term temporary appointments within the Department to ensure staff are given the opportunity to develop the skills required to fulfil a number of positions within the organisation.

### Staff exchange

New South Wales Parliamentary staff participated in an exchange program with the Parliament of Victoria following reciprocal arrangements made between the Parliaments.

Two staff visited Victoria for a two-day attachment in October 2017. This followed on from the NSW Parliament hosting Victorian Parliamentary staff earlier in the year.

The purpose of this program is to allow staff from each Parliament to understand the procedures and operations of the other Parliament, and to share key learnings with colleagues upon their return.

### Staff training

Staff across the Department were also provided with a range of formal professional development and internal training opportunities. Training courses are discussed at an individual level, with staff and managers determining training priorities through annual performance development program plans. Through our partners, the Institute of Public Administration Australia (IPAA) and other training providers, staff participated in courses on:

- Writing, including plain English and targeted writing for the media;
- Management, including human resources, finance and staff management training;
- Personal effectiveness, including time management, complaint handling and workplace effectiveness;
- Policy development; and
- Project management.

Staff also participated in a number of seminars and forums, including:

- The Crown Solicitor's Office seminar series;
- The Australian New Zealand Association of Clerks-at-the-Table's (ANZACATT) professional development seminar;
- The Australia and New Zealand Parliamentary Information Technology forum (ANZPIT);

- The University of Tasmania Parliamentary Law, Practice and Procedure (PLPP) unit of tertiary study; and

- The 2018 international professional development program for Parliamentary staff.

The series of sitting week debrief sessions for those officers who perform clerking duties in the House continued (the post-sitting colloquia). These training sessions provide a forum in which staff can examine the events from the preceding sitting weeks, as well as workshop outcomes for possible scenarios.

The purpose of these sessions is to develop a collective body of knowledge about the rules and practices of the House, and explore the principles behind them. Twelve post-sitting briefing sessions were conducted during the reporting period.

### Strategic planning

A key project of the Department in 2017/18 was drawing on the results of the People Matters Survey to develop strategies to address concerns staff raised through the survey. A strategic planning workshop with management was facilitated by the former Auditor-General Peter Achterstraat in January 2018.

At the workshop, the management team identified five key areas for organisational development. These included: matters of performance, recruitment processes, communication, collaboration between business units and grievance processes. Every director developed a plan on each of the five key areas for improvement. These plans will be implemented over the next year.







# Corporate Governance & the Legislative Assembly Executive Group (LA Ex)



## Management structure, management systems and management standards come together to provide corporate governance.

### Governance framework

As the Assembly's Chief Executive Officer, the Clerk has overall responsibility to the Speaker for procedural advice, the administration of the House and the management of the Department of the Legislative Assembly.

The Parliament's operational outcomes are supported by a governance framework comprising two cross-parliamentary groups that draw representatives from each Parliamentary department:

- The Parliamentary Executive Group (PEG), comprising the Presiding Officers, the Clerk of the Legislative Assembly, the Clerk of the Legislative Council and the Chief Executive of the Department of Parliamentary Services (DPS); and
- The Senior Management Group (SMG), comprising the Clerks and the Chief Executive of DPS.

Both groups meet regularly to discuss issues of governance and ensure that Parliament is meeting its strategic objectives. PEG met nine times during the reporting year while SMG met on eight occasions.

### Legislation

The principal Act that governs the operation of the Legislative Assembly is the *Constitution Act 1902*. Other legislation relevant to the operation of the Legislative Assembly includes: the *Defamation Act 2005*, the *Parliamentary Electorates and Elections Act 1912*, the *Parliamentary Evidence Act 1901*, the

*Parliamentary Papers (Supplementary Provisions) Act 1975* and the *Parliamentary Remuneration Act 1989*. Members staffing is governed by the *Members of Parliament Staff Act 2013*.

The salary and entitlements of Members is provided for through an annual determination of the Parliamentary Remuneration Tribunal pursuant to the *Parliamentary Remuneration Act 1989*. The determination provides for electorate offices for each Member, including additional offices for Members representing geographically large electorates.

The Legislative Assembly is also subject to legislation with respect to matters of public integrity, including the *Independent Commission Against Corruption Act 1988* and the *Public Interest Disclosures Act 1994*. The Legislative Assembly must also comply with industrial legislation, including the *Work Health and Safety Act 2011*.

### Department Executive

The Department of the Legislative Assembly has regular meetings, at both management and business unit level, to consult on departmental requirements. These forums not only provide an opportunity for both staff and management to raise matters for discussion but also are effective communication tools.

#### Executive Group

The Clerk, Deputy Clerk and Clerks-Assistant comprise the Executive Group and deal with the House, finance, personnel, training, IT support and development, and corporate business.

#### LA Ex

The Department's senior officers met with the business unit Directors on a formal basis to discuss business systems, financial operations and workforce management. These meetings also serve as a conduit for reporting back on matters arising from the cross-departmental steering committees. In the reporting period LA Ex met 11 times.

An innovation this year has been to invite key staff of the Financial Services and the People and Engagement Branches of DPS to meetings of LA Ex. They provided

updates on the budget expenditure to date, policy development and HR matters generally.

### Audit and Risk

The Parliament's Audit and Risk Committee, together with its charter, was established in accordance with *Treasury Policy Paper (TPP 09-05)*. It met six times during the reporting period.

Internal audit plays an important role in the Parliament's governance. It reviews the compliance, efficiency and effectiveness of its functions, processes and operations. During the reporting period the Department underwent audits on key performance areas including: the corporate risk register, financial performance reports, business continuity management, and fraud and corruption control.

As at 30 June 2018 the Chair and members of the committee were: Ms Carol Holley (Chair), Mr Alex Smith (member) and Mr David Antaw (member). All members are independent of the Parliamentary departments. They were appointed from 1 June 2015. The Clerks and Chief Executive, DPS, are invited to attend committee meetings.

See Appendix H, Governance and Risk, for further information.

### Cross-departmental committees

A number of cross-departmental steering committees and working groups have been established for areas requiring interdepartmental collaboration. These committees coordinate major projects, and ensure alignment on issues and activities across the Parliamentary departments.

Each committee is governed by terms of reference that sets out the committee's scope, attendance requirements, mode of operation and composition. The current committees have been in operation since September 2017 following a review of prior committee activity and terms of reference.

This committee structure provides an avenue for departmental representatives to report internally to the respective Department Heads and ultimately to the Senior Management Group.

# ■ Legislative Assembly Corporate Governance

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## Business Continuity Governance Group

This committee oversees the implementation and maintenance of the Business Continuity Plan to ensure that it remains current and that the Parliament is well-prepared to deal with major disruption.

In December 2017 the Legislative Assembly conducted a mock sitting of the House outside of the Chamber. The purpose was to test the systems in place to ensure that, should the Legislative Assembly not be able to meet in Parliament House, the Department would be well-equipped to conduct proceedings remotely.

## Community Access and Engagement Projects Committee (formerly VEG)

This committee assists in the coordination of public exhibits and visitor experience, such as open days, public tours, art displays and anniversary exhibitions. The Committee also discussed media and communications strategies to maximise the Parliament's community engagement and reach.

## Emergency Planning Committee

The committee meets annually and is responsible for the development, implementation and maintenance of the emergency plan, emergency response procedures and related training. The committee reviews the emergency and critical incident procedures of the Parliament and is responsible for undertaking an annual emergency evacuation exercise.

## Fraud and Corruption Control Committee

The committee met twice during the reporting period to oversee the implementation of the Fraud and Corruption Control Framework for Parliamentary Staff. It also oversees the development of risk registers and assists in the development of policies and processes to mitigate the risk of fraud.

## ICT Steering Committee

This committee met monthly during the reporting period to provide governance for all aspects of information and communications technology. The chief ICT infrastructure the committee is responsible for includes the intranet site and Parliament's website. The committee also considers the digitisation of records and other digital initiatives.

The committee receives reports from the various ICT project boards and coordinates the ICT program of works. It monitors the implementation of projects to ensure they meet agreed timeframes and budget requirements. The committee also assesses the quality of business cases and provides strategic direction on Parliament's ICT needs.

## Joint Consultative Committee

This committee is the primary liaison between the heads of the departments and representatives of the Public Service Association (PSA). The group met quarterly to discuss workplace matters raised by the PSA.

## Policy Review Committee

The committee met monthly to assist in the development, review and update of parliamentary policies and guidelines. The committee also acts as a vehicle for consultation and communication on the development and implementation of these policies and guidelines.

Policies reviewed cover workforce management and human resources, workplace health and safety, IT access, precinct management and security, and public engagement. The committee works to ensure policies reflect contemporary standards and meet workforce and management expectations.

## Records, Archives and Digitisation Steering Committee

This committee met monthly to consider the management of records and archives across the Parliament. It identifies improvements in recordkeeping practices and devises recommendations.

As part of an institution with extensive records and recordkeeping responsibilities, the committee has overseen the digitisation of historic records to not only ensure their preservation but also enable community access. The committee identifies future digitisation projects and manages risk in the digitisation and preservation of archival records.

## SAP Steering Committee

This committee met monthly to provide advice on the management of SAP – Parliament's chief financial, business operations and workforce management software. The committee ensures that the SAP system remains efficient and fully operational, adapts to changing business requirements, and is appropriately resourced and supported.

## Security Committee

This committee met nine times during the reporting period to review security and emergency response policies and procedures. The committee considers incident reports requiring further action, identifies emerging risks and oversees the implementation of recommendations that stem from security reviews.

The committee assists onsite security services in ensuring the safety of visitors and occupants of the Parliamentary precinct. The committee consists of the Serjeant-at-Arms, the Usher of the Black Rod, the Director of Facilities and the Security Manager.

During the reporting period the membership was expanded to include the Clerk-Assistant, Committees and Corporate of the Legislative Assembly to better coordinate broader security related services in electorate offices with those of the Parliament.

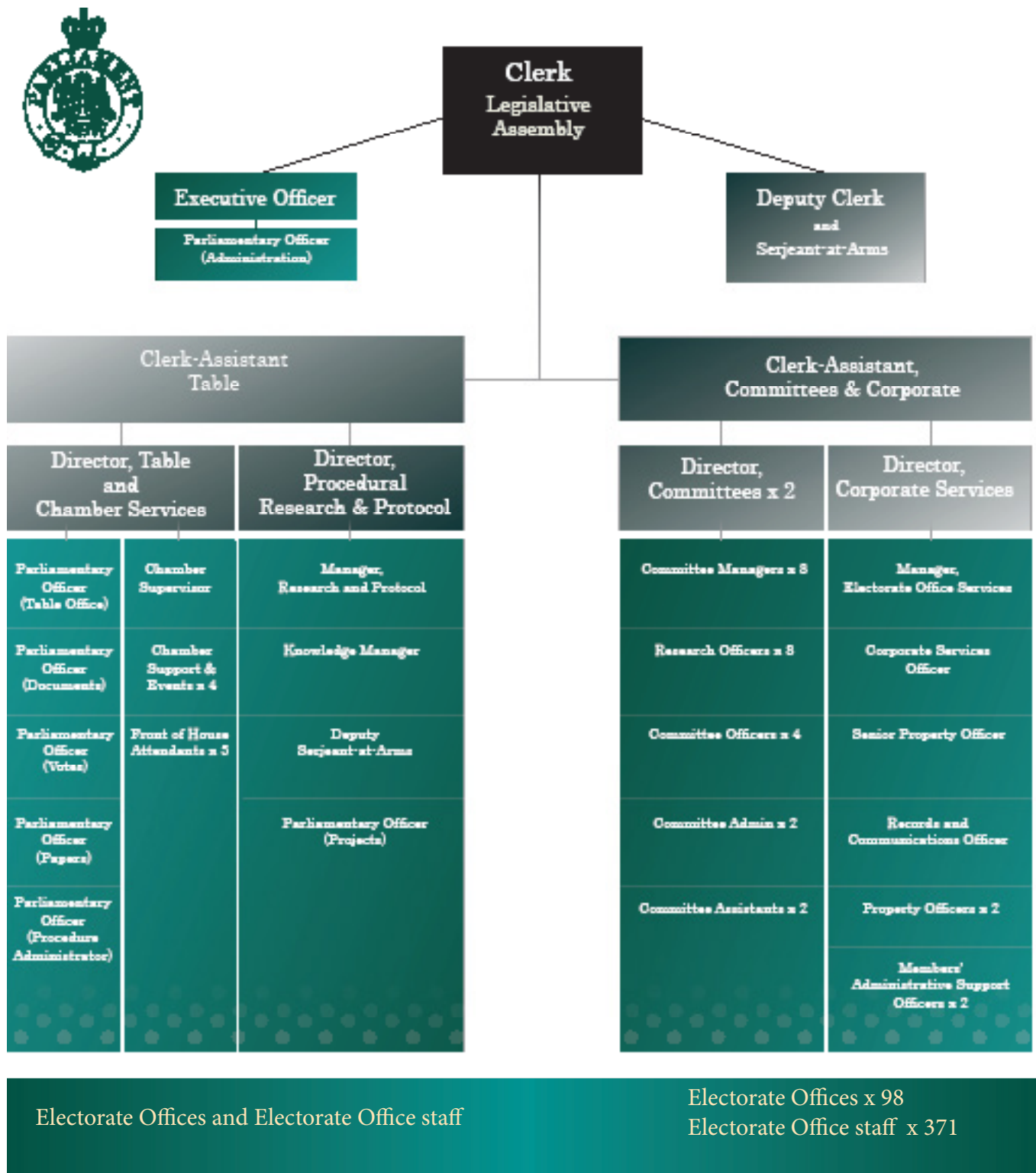
## Training Steering Committee

This committee met quarterly to develop an annual training program, to oversee its implementation, and to act as a forum for consultation and feedback on the training courses provided. The training program is aligned with the departmental strategic plans and individual professional development plans.



# Department of the Legislative Assembly

Organisation Chart 2017/18



# ■ Legislative Assembly Corporate Governance

## Twinning Steering Committee

Since 2007 the Parliament has had a partnership arrangement with the National Parliament of the Solomon Islands and the Autonomous Region of Bougainville as part of the Commonwealth Parliamentary Association's twinning program.

The Twinning Steering Committee met monthly to coordinate activities which strengthen the capacity of the twinned parliaments to fulfil their legislative, representative and oversight functions. The NSW Parliament assists in securing funding to support the twinned parliaments in their specific projects.

In the reporting period supported projects included placements of staff from the twinned parliaments at the NSW Parliament, the launch of a professional development scholarship, and the launch of a commemorative exhibition in the NSW Parliament Fountain Court.

## Workplace Health and Safety Committee

The WHS committee met quarterly as a consultative forum and to provide advice to management on workplace health and safety matters.

The WHS committee assists in the development and monitoring of safe work practices, reviews procedures in place to assist the Parliament in meeting its statutory obligations, and reports on the effectiveness of internal controls to mitigate WHS risks.

Committee membership reflects a balance of representatives across the departments, as well as a balance between management and Health and Safety Representatives.

## PIMS Project Board

The project board met fortnightly to oversee the development and rollout of the Parliamentary Information Management System (PIMS). PIMS will replace LotusNotes as the Parliament's primary working document tool and online publishing platform.

The project board ensures that key milestones are met, monitors overall project scope and cost, provides user

experience feedback to refine the systems being developed, and signs off on project outcomes.

## LA staff meetings

The Clerk convenes quarterly all-staff meetings to advise on matters pertinent to the whole department, discuss matters arising from the People Matter Employee Survey, and inform staff on upcoming activities and future directions.

## Accountability

The Annual Report provides the Department with an opportunity to report to the Speaker, the Members and the public on its achievements as they align with the strategic plan, and provides a financial report of the Parliament.

This Annual Report is a tabled paper of the Parliament and is published online. The Department and Parliament as a whole are subject to external audit and reporting by the Audit Office of NSW.

## Ethics and integrity

Of paramount importance in the management of the Legislative Assembly is fostering an environment that encourages ethical behaviour, integrity, accountability and personal development. This is reflected in the separate *Codes of Conduct* for both Members' staff and departmental staff. The department falls within mandatory reporting requirements under the provisions of the *Public Interest Disclosures Act 1994*. During the reporting period there were no public interest disclosures received.

## Work Health and Safety

During the reporting period, there were two reported incidents. The Department has two representatives on the cross-departmental Workplace Health and Safety (WHS) Committee. For further information please see Appendix F, Work Health and Safety and Injury Management Report.

## Public Interest Disclosures

The Department falls within the mandatory 'whistle-blowing' reporting regulatory scheme. During the financial year there was one protected disclosure received.

## Simulated sitting - Business Continuity Plan exercise

As part of the Legislative Assembly's Business Continuity Plan, a simulated Chamber sitting was held in Room 814/815 on 5 December 2017. Three sets of proceedings were used: giving of general notices of motions, community recognition statements and question time. The primary aim of the exercise was to test the Hansard 'away kit' that would be used should there ever be a need for the Assembly to meet outside Parliament House.

For Question Time, the role of those without speaking parts was just as crucial as those with speaking parts - the idea was to create a wall of background sound to test the Hansard recording system. On this occasion audible conversations by backbenchers and loud interjections were welcomed to drown out those with the call. The atmosphere created was such that the Hansard recording kit had a robust workout.







# Financial Summary Legislative Assembly

# 16 17 Legislative Assembly Financial Summary

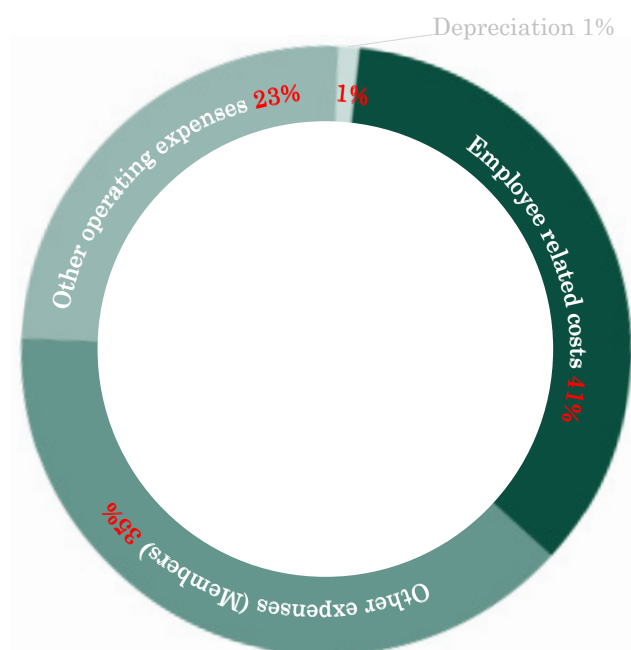
The net cost of services of the Legislative Assembly, including members' programs, was \$87.966 million, reflecting a favourable variance against budget of \$450,000 or 0.5%. The main components of this variation include:

- Employee related costs being lower than budget by \$1.445 million;
- Other operating expenses being higher than budget by \$676,000;
- Members remuneration being higher than budget by \$676,000; and
- Revenue being \$493,000 higher than budget.

Net cost of services was \$8.235 million higher than the previous year, driven mainly by the employment of 92 additional Members' staff in electorate offices. The Department's net cost of services of \$87.966 million represents 57.5% of the Parliament's total for the 2017/18 financial year. Members related costs for the Legislative Assembly represented 52.4% of the Parliament's total. The net cost of services for the Department is broken down as follows:

- Parliamentary Representation \$80.126 million or 91.1%;
- Operations \$7.469 million or 8.5%; and
- Special Projects \$373,000 or 0.4%.

## Legislative Assembly Expenses



Grants and subsidies	0%	129
Employee related costs	41%	36,612
Other operating costs	23%	20,835
Depreciation	1%	793
Other expenses (Members)	35%	30,775
	100%	89,144

## Start of unaudited financial statements Legislative Assembly Total Income Statement for the year ended 30 June 2018

	Actual 2018 \$'000	Budget 2018 \$'000	Actual 2017 \$'000
<b>Expenses excluding losses</b>			
Operating expenses			
Employee related	36,612	38,057	30,910
Other operating expenses	20,835	20,159	19,676
Depreciation and amortisation	793	786	570
Grants and subsidies	129	-	129
Other expenses - Members' remuneration	30,775	30,099	29,260
<b>Total Expenses excluding losses</b>	<b>89,144</b>	<b>89,101</b>	<b>80,545</b>
<b>Revenue</b>			
Sale of goods and services	650	609	665
Grants and other contributions	52	-	-
Other income	476	76	149
<b>Total Revenue</b>	<b>1,178</b>	<b>685</b>	<b>814</b>
<b>Gain / (loss) on disposal</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Cost of Services</b>	<b>87,966</b>	<b>88,416</b>	<b>79,731</b>



# ■ Legislative Assembly Financial Summary

## Legislative Assembly Operations

### Income Statement for the year ended 30 June 2018

	Actual 2018 \$'000	Budget 2018 \$'000	Actual 2017 \$'000
<b>Expenses excluding losses</b>			
Operating expenses			
Employee related	6,823	6,591	6,518
Other operating expenses	707	1,056	552
Depreciation and amortisation	5	5	4
Grants and subsidies	-	-	-
Other expenses - Members' remuneration	-	-	-
<b>Total Expenses excluding losses</b>	<b>7,535</b>	<b>7,652</b>	<b>7,074</b>
<b>Revenue</b>			
Sale of goods and services	-	-	-
Grants and other contributions	-	-	-
Other income	68	40	51
<b>Total Revenue</b>	<b>68</b>	<b>40</b>	<b>51</b>
<b>Gain / (loss) on disposal</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Cost of Services</b>	<b>7,467</b>	<b>7,612</b>	<b>7,023</b>

## Legislative Assembly Parliamentary Representation

### Income Statement for the year ended 30 June 2018

	Actual 2018 \$'000	Budget 2018 \$'000	Actual 2017 \$'000
<b>Expenses excluding losses</b>			
Operating expenses			
Employee related	29,789	31,466	24,392
Other operating expenses	19,839	18,893	18,945
Depreciation and amortisation	788	781	566
Grants and subsidies	-	-	-
Other expenses - Members' remuneration	30,775	30,099	29,260
<b>Total Expenses excluding losses</b>	<b>81,191</b>	<b>81,239</b>	<b>73,163</b>
<b>Revenue</b>			
Sale of goods and services	650	609	665
Grants and other contributions	52	-	-
Other income	363	27	98
<b>Total Revenue</b>	<b>1,065</b>	<b>636</b>	<b>763</b>
<b>Gain / (loss) on disposal</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Cost of Services</b>	<b>80,126</b>	<b>80,603</b>	<b>72,400</b>

# ■ Legislative Assembly Financial Summary

## Legislative Assembly Special Projects

### Income Statement for the year ended 30 June 2018

	Actual 2018 \$'000	Budget 2018 \$'000	Actual 2017 \$'000
<b>Expenses excluding losses</b>			
Operating expenses			
Employee related	-	-	-
Other operating expenses	289	209	179
Depreciation and amortisation	-	-	-
Grants and subsidies	129	-	129
Other expenses - Members' remuneration	-	-	-
<b>Total Expenses excluding losses</b>	<b>418</b>	<b>209</b>	<b>308</b>
<b>Revenue</b>			
Sale of goods and services	-	-	-
Grants and other contributions	-	-	-
Other income	45	10	-
<b>Total Revenue</b>	<b>45</b>	<b>10</b>	<b>-</b>
<b>Gain / (loss) on disposal</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Cost of Services</b>	<b>373</b>	<b>199</b>	<b>308</b>

End of unaudited financial statements

## Consultants

There are no consultancies to report.

## Legislative Assembly Asset Acquisitions - 2017/18

Description	Budget 2017/18 \$000	Actuals 2017/18 \$000	Budget 2018/19 \$000
<i>Major Work Completed 2017/2018</i>			
<b>Folding Inserting Machines for Electorate Offices</b>	<b>1,876</b>	<b>1,385</b>	
<i>Minor Work Completed 2017/2018</i>			
<b>Electorate Office Fitouts &amp; refurbishments</b>	<b>800</b>	<b>1,110</b>	
<b>276 Monitors for Electorate Offices</b>	<b>-</b>	<b>57</b>	
<b>Monitor stands for Electorate Offices</b>	<b>-</b>	<b>11</b>	
<b>CCTV for Electorate Offices</b>	<b>-</b>	<b>111</b>	
<b>Online processing of Members' Claims Entitlement (SAP)</b>	<b>310</b>	<b>305</b>	
<b>LA Photocopier/MFD for House paper production</b>	<b>-</b>	<b>34</b>	
<i>New Minor Work for 2018/2019</i>			
<b>Electorate Office Fitouts &amp; refurbishments</b>			<b>910</b>
<b>Wi-Fi installation in Electorate Offices</b>			<b>223</b>
	<b>2,986</b>	<b>3,013</b>	<b>1,133</b>





# Appendices

# Appendix A

## Contact Details for Electorate Offices

Electorate	Member	Address	Suburb	Phone
Albury	Greg Aplin	612 Dean Street, Albury 2640	Albury	6021 3042
Auburn	Luke Foley	Shop 1-131, Lidcombe Centre, 92 Parramatta Road, Lidcombe 2141	Lidcombe	9737 8822
Ballina	Tamara Smith	Shop 1, 7 Moon Street, Ballina 2478	Ballina	6686 7522
Balmain	Jamie Parker	112A Glebe Point Road, Glebe 2037	Glebe	9660 7586
Bankstown	Tania Mihailuk	Ground Floor, 9A Greenfield Parade, Bankstown 2200	Bankstown	9708 3838
Barwon	Kevin Humphries	11 Barton Street, Cobar 2835	Cobar	6836 3722
Barwon	Kevin Humphries	Suite 1, Ground Floor, 60 Maitland Street, Narrabri 2390	Narrabri	6792 1422
Barwon	Kevin Humphries	1/142 Argent Street, Broken Hill 2880	Broken Hill	(08) 8087 3315
Bathurst	Paul Toole	Suites 1 and 2, 229 Howick Street, Bathurst 2795	Bathurst	6332 1300
Baulkham Hills	David Elliott	Suite 1, 25-33 Old Northern Road, Baulkham Hills 2153	Baulkham Hills	9686 3110
Bega	Andrew Constance	122 Carp Street, Bega 2550	Bega	6492 2056
Blacktown	Stephen Bali	Shop 3063, Westpoint Shopping Centre, Flushcombe Road, Blacktown 2148	Blacktown	9671 5222
Blue Mountains	Trish Doyle	132 Macquarie Road, Springwood 2777	Springwood	4751 3298
Cabramatta	Nick Lalich	Suite 10, Level 1, 5 Arthur Street, Cabramatta 2166	Cabramatta	9724 3381
Camden	Chris Patterson	66 John Street, Camden 2570	Camden	4655 3333
Campbelltown	Greg Warren	Shop 3, 72 Queen Street, Campbelltown 2560	Campbelltown	4625 3344
Canterbury	Sophie Cotsis	Suites 201 & 202, Level 2, 308-312 Beamish Street, Campsie 2194	Campsie	9718 1234
Castle Hill	Ray Williams	Suite 202, Rouse Hill Town Centre, 10-14 Market Lane, Rouse Hill 2155	Rouse Hill	8882 9555
Cessnock	Clayton Barr	118 Vincent Street, Cessnock 2325 PO Box 242, Cessnock 2325	Cessnock	4991 1466
Charlestown	Jodie Harrison	Unit 3, 313 Charlestown Road, Charlestown 2290	Charlestown	4942 1242
Clarence	Chris Gulaptis	11 Prince Street, Grafton 2460	Grafton	6643 1244
Coffs Harbour	Andrew Fraser	1/9 Park Avenue, Coffs Harbour 2450	Coffs Harbour	6652 6500
Coogee	Bruce Notley-Smith	15/53-55B Frenchmans Road, Randwick 2031	Randwick	9398 1822
Cootamundra	Katrina Hodgkinson	140 Boorowa Street, Young 2594	Young	6382 2399
Cootamundra	Katrina Hodgkinson	25 Seignior Street, Junee 2663	Junee	6924 2533
Cronulla	Mark Speakman	Suite 203, 30 Kingsway, Cronulla 2230	Cronulla	9527 1477
Davidson	Jonathan O'Dea	Suite 8A, 12 Tryon Road, Lindfield 2070	Lindfield	9880 7400
Drummoyne	John Sidoti	128 Great North Road, Five Dock 2046	Five Dock	9713 2999
Dubbo	Troy Grant	Shop 1, 18 Talbragar Street, Dubbo 2830	Dubbo	6882 3577
East Hills	Glenn Brookes	20 Revesby Place, Revesby 2212	Revesby	9772 2774
Epping	Damien Tudehope	Suite 303, Level 3, 51 Rawson Street, Epping 2121	Epping	9877 0266
Fairfield	Guy Zangari	55A Smart Street, Fairfield 2165	Fairfield	9726 9323
Gosford	Liesl Tesch	20 Blackwall Road, Woy Woy 2256	Woy Woy	4342 4122
Goulburn	Pru Goward	Shops 1 and 2, 167-173 Auburn Street, Goulburn 2580 PO Box 168, Goulburn 2580	Goulburn	4822 6444
Granville	Julia Finn	160 Merrylands Road, Merrylands 2160	Merrylands	9637 1656
Hawkesbury	Dominic Perrottet	Western Sydney University, Building R4, College Drive, Richmond 2753 PO Box 505, Richmond 2753	Richmond	4578 0300
Heathcote	Lee Evans	Shops 1 & 2, 17-23 Station Street, Engadine 2233	Engadine	9548 0144
Heffron	Ron Hoenig	Shop 117, 747 Botany Road, Rosebery 2018	Rosebery	9699 8166
Holsworthy	Melanie Gibbons	60 Walder Road, Hammondville 2170	Hammondville	9825 3653
Hornsby	Matt Kean	Suite 5, The Madison, 25-29 Hunter Street, Hornsby 2077	Hornsby	9476 3411
Keira	Ryan Park	Shops 2 and 3, 247 Princes Highway, Corrimal 2518	Corrimal	4285 1588
Kiama	Gareth Ward	102 Terralong Street, Kiama 2533	Kiama	4232 1082
Kogarah	Chris Minns	Suite 1, Ground Floor, 22-24 Regent Street, Kogarah 2217	Kogarah	9587 9684
Ku-ring-gai	Alister Henskens	27 Redleaf Avenue, Wahroonga 2076	Wahroonga	9487 8588
Lake Macquarie	Greg Piper	92 Victory Parade, Toronto 2283	Toronto	4959 3200
Lakemba	Jihad Dib	Shop 21, Broadway Plaza, Punchbowl 2196	Roselands	9759 5000
Lane Cove	Anthony Roberts	215 Victoria Road, Gladesville 2111	Gladesville	9817 4757
Lismore	Thomas George	55 Carrington Street, Lismore 2480 PO Box 52, Lismore 2480	Lismore	6621 3624
Liverpool	Paul Lynch	100 Moore Street, Liverpool 2170	Liverpool	9602 0040
Londonderry	Prue Car	154 Queen Street, St Marys 2760	St Marys	9833 1122
Macquarie Fields	Anoulack Chanthivong	Shop 3, Ground Floor, 2-6 Oxford Street, Ingleburn 2565	Ingleburn	9618 2077



# Appendix A

## Contact Details for Electorate Offices

Electorate	Member	Address	Suburb	Phone
Maitland	Jenny Aitchison	2/12 Elgin Street, Maitland 2320	Maitland	4933 1617
Manly	James Griffin	Shop 2, 2 Wentworth Street, Manly 2095	Manly	9976 2773
Maroubra	Michael Daley	Level 5, 806 Anzac Parade, Maroubra 2035 PO Box 535, Maroubra 2035	Maroubra	9349 6440
Miranda	Eleni Petinos	577 Kingsway, Miranda 2228 PO Box 510, Miranda 1490	Miranda	9525 6378
Monaro	John Barilaro	213 Crawford Street, Queanbeyan 2620	Queanbeyan	6299 4899
Mount Drutt	Edmond Atalla	Office Suite 201, Westfield Shoppingtown, Mount Drutt 2770	Mount Drutt	9625 6770
Mulgoa	Tanya Davies	Shop 43, St Clair Shopping Centre, 155 Bennett Road, St Clair 2759	St Marys	9834 2966
Murray	Austin Evans	228 Cressy Street, Deniliquin 2710	Deniliquin	(03) 5881 7034
Murray	Austin Evans	State Office Block, 104-110 Banna Avenue, Griffith 2680	Griffith	6962 6644
Myall Lakes	Stephen Bromhead	Suite F4/F5, Level 1, 1-9 Manning Street, Tuncurry 2428	Tuncurry	6555 4099
Newcastle	Tim Crakanthorp	Ground Floor, 414 Hunter Street, Newcastle 2300	Newcastle	4926 1126
Newtown	Jenny Leong	383 King Street, Newtown 2042	Newtown	9517 2800
North Shore	Felicity Wilson	Suite 3, 40 Yeo Street, Neutral Bay 2089	Neutral Bay	9909 2594
Northern Tablelands	Adam Marshall	Suite 1, Ground Floor, 175 Rusden Street, Armidale 2350	Armidale	6772 5552
Northern Tablelands	Adam Marshall	Suites 2-6, 161 Ballo Street, Moree 2400	Moree	6752 5002
Oatley	Mark Coure	24 Pitt Street, Mortdale 2223	Mortdale	9580 9349
Orange	Phil Donato	123 Byng Street, Orange 2800	Orange	6362 5199
Oxley	Melinda Pavey	37 Elbow Street, West Kempsey 2440	West Kempsey	6562 6190
Parramatta	Geoff Lee	Ground Floor, 60 Macquarie Street, Parramatta 2150	Parramatta	9891 4722
Penrith	Stuart Ayres	Shop 23, Ground Floor, Penrith Centre, 510-534 High Street, Penrith 2750	Penrith	4722 8660
Pittwater	Rob Stokes	1725 Pittwater Road, Mona Vale 2103	Mona Vale	9999 3599
Port Macquarie	Leslie Williams	Suite 6, 27 Grant Street, Port Macquarie 2444	Port Macquarie	6584 0977
Port Stephens	Kate Washington	1/82 Port Stephens Street, Raymond Terrace 2324	Raymond Terrace	4987 4455
Prospect	Hugh McDermott	2/679 The Horsley Drive, Smithfield 2164	Smithfield	9756 4766
Riverstone	Kevin Conolly	Shop 20, Stanhope Village, 2 Sentry Drive, Stanhope Gardens 2768	Stanhope Gardens	8883 3499
Rockdale	Stephen Kamper	478 Princes Highway, Rockdale 2216	Rockdale	9597 1414
Ryde	Victor Dominello	Suite 202, Ground Floor, 5-9 Devlin Street, Ryde 2112	Ryde	9808 3288
Seven Hills	Mark Taylor	166 Best Road, Seven Hills 2147	Seven Hills	9831 8022
Shellharbour	Anna Watson	Shop 3, 10 College Avenue, Shellharbour City Centre, Shellharbour 2529	Shellharbour	4297 3111
South Coast	Shelley Hancock	1/57 Plunkett Street, Nowra 2541	Nowra	4421 0222
Strathfield	Jodi McKay	Shop 2, 36-38 Victoria Street, Burwood 2134	Burwood	9747 1711
Summer Hill	Jo Haylen	299-301 Marrickville Road, Marrickville 2204	Marrickville	9572 5900
Swansea	Yasmin Catley	Shop 1, 204-206 Pacific Highway, Swansea 2281	Swansea	4972 1133
Sydney	Alex Greenwich	Ground Floor, 21 Oxford Street, Darlinghurst 2010	Darlinghurst	9267 5999
Tamworth	Kevin Anderson	Ground Floor, 13 Fitzroy Street, Tamworth 2340	Tamworth	6766 1422
Terrigal	Adam Crouch	Shop 3, Fountain Plaza, 148-158 The Entrance Road, Erina 2250	Erina	4365 1906
The Entrance	David Mehan	24 The Entrance Road, The Entrance 2261	The Entrance	4334 1012
Tweed	Geoff Provost	103 Minjungbal Drive, Tweed Heads South 2486 PO Box 6695, Tweed Heads South 2486	Tweed Heads South	(07) 5523 4816
Upper Hunter	Michael Johnsen	20 Bridge Street, Muswellbrook 2333	Muswellbrook	6543 1065
Vaucluse	Gabrielle Upton	330 New South Head Road, Double Bay 2028	Double Bay	9326 1856
Wagga Wagga	Daryl Maguire	76 Morgan Street, Wagga Wagga 2650	Wagga Wagga	6921 1622
Wakehurst	Brad Hazzard	Shop 3, 637-641 Pittwater Road, Dee Why 2099	Dee Why	9981 1111
Wallsend	Sonia Hornery	67 Nelson Street, Wallsend 2287	Wallsend	4950 0955
Willoughby	Gladys Berejiklian	280 Willoughby Road, Naremburn 2065	Naremburn	9439 4199
Wollondilly	Jai Rowell	Shop 1, 117 Remembrance Drive, Tahmoor 2573	Tahmoor	4683 2622
Wollongong	Paul Scully	140 Crown Street, Wollongong 2500	Wollongong	4226 5700
Wyong	David Harris	Shop 4, 142 Pacific Highway, Wyong 2259	Wyong	4352 2711

Listing current as at 30 June 2018. Updates of this list and Members' email addresses can be found on the Internet at [www.parliament.nsw.gov.au](http://www.parliament.nsw.gov.au)

For those calling from outside New South Wales place (02) before phone & facsimile numbers unless otherwise indicated

## ■ Appendix B

# Parliamentary Supported Travel 2017/18

June - July 2017 - Mr Kevin Humphries MP to Sri Lanka for a Commonwealth Parliamentary Association study tour.	Total cost: \$ 9,890.00
August 2017 - Ms Jenny Atchison MP to Melbourne, Victoria, to attend the 2nd Commonwealth Women Parliamentarians Australia Conference.	Total cost: \$ 785.46
August 2017 - Members of the Committee on the Ombudsman, the Law Enforcement Conduct Commission and the Crime Commission (the Hon. Adam Searle MLC and Dr Hugh McDermott MP) and Mr Leon Last to Canberra to attend the Accountability and the Law Conference 2017 in Canberra.	Total cost: \$ 3,011.66
August - September 2017 - Mr Gareth Ward MP and Ms Liesl Tesch MP to Nova Scotia, Canada to attend the CPA Conference for Commonwealth Parliamentarians with Disabilities.	Total cost: \$ 22,818.58
September 2017 - Mr Leslie Gonye to Phoenix, Arizona, to attend the American Society of Legislative Clerks and Secretaries Professional Development Seminar 2017	Total cost: \$ 5,551.39
September 2017 - Ms Helen Minnican, Mr Ben Foxe, Mr Rohan Tyler, Ms Tanja Zech and Mr Luke Sikora to Hobart to attend the 2017 Australasian Study of Parliamentary Group (ASPG) Annual Conference.	Total cost: \$4,375.31
October 2017 - Members of the Public Accounts Committee (Mr Bruce Notley-Smith MP, Mr Mark Taylor MP, Mr Lee Evans MP and Mr Greg Piper MP) with Mr Bjarne Nordin and Ms Madeline Dowd to Lismore for public meetings and a site inspection.	Total cost: \$ 2,996.32
October - November 2017 - The Hon. Shelley Hancock MP, and a delegation, on a study tour to Israel.	Total cost: \$ 71,939.07
November 2017 - Ms Jodi McKay MP, Ms Leslie Williams MP and Ms Jenny Atchison MP to Bangladesh to attend the 63rd Commonwealth Parliamentary Conference and Commonwealth Women Parliamentarians Steering Committee Meeting. Ms Elise Delpiano also attended as the NSW citizen youth representative to the Commonwealth Youth Parliament.	Total cost: \$ 17,677.18
November 2017 - Members of the Investment, Industry and Regional Development Committee (Mr Clayton Barr MP, Mr Adam Crouch MP and Mr David Harris MP) with Ms Caroline Hopley and Mr Ben Foxe to Albury and Wagga Wagga for a site visit.	Total cost: \$ 2,861.67
November 2017 - Members of the ICAC Committee (Mr Damien Tudehope MP and Mr Ron Hoenig MP) with Ms Elspeth Dyer and Ms Jacqueline Linnane attended the Australian Public Sector Anti-Corruption Conference in Sydney.	Total cost: \$ 5,850.00
November 2017- Members of the Law and Safety Committee (Mr Geoff Provest MP, Mr Edmond Atalla MP, Ms Jenny Leong MP and Mr Damien Tudehope MP) with Ms Elspeth Dyer and Ms Madeleine Dowd to Dubbo for a site visit.	Total cost: \$ 3,128.76
November 2017 - Members of the Law and Safety Committee (Mr Geoff Provest MP, Mr Edmond Atalla MP, and Ms Jenny Leong MP) with Ms Elspeth Dyer and Ms Madeleine Dowd to Wagga Wagga for a site visit.	Total cost: \$ 2,853.55
November 2017 - Members of the Committee on Children and Young People (Ms Melanie Gibbons MP, Mr Damien Tudehope MP, Ms Jodie Harrison MP, Mr Michael Johnsen MP, the Hon. Greg Donnelly MLC, the Hon. Catherine Cusack MLC and the Hon. Paul Green MLC) with Mr Simon Johnston, Ms Stephanie Mulvey and Ms Abigail Turingan to Singleton for a public hearing.	Total cost: \$ 3,976.73
December 2017 - Mr Bruce Notley-Smith MP, Mr Greg Piper MP and Mr Bjarne Nordin to London to attend the 2017 CPA Westminster Workshop for Public Accounts Committees.	Total cost: \$ 26,876.70
January 2018 - Mr Damien Tudehope MP to India and Sri Lanka for a Commonwealth Parliamentary Association study tour.	Total cost: \$ 18,660.00
January 2018 - Ms Julia Finn MP to Rwanda, Ghana and Liberia for a Commonwealth Parliamentary Association study tour.	Total cost: \$ 16,403.00
January 2018 - Mr Greg Warren MP to the United Kingdom, Canada and the United States of America for a Commonwealth Parliamentary Association study tour.	Total cost: \$ 16,820.00
January 2018 - Mr Leslie Gonye, Ms Catherine Watson, Mr Jason Ardit, Mr Jonathan Elliot and Ms Pauline Painter to Perth to attend the 2018 Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT) professional development seminar.	Total cost: \$ 6,653.16
January 2018 - Ms Clara Hawker and Ms Carly Maxwell to Brisbane to meet with representatives of the Queensland Parliament.	Total cost: \$ 483.50
February 2018 – Ms Maram Bayad and Mr Brenton White, representing the CPA NSW Branch, as young delegates to the 9th Commonwealth Youth Parliament in Jersey. Accommodation was paid for by the London Branch and flights were paid for using existing flight cancellation credits.	Total cost: \$80.00
March 2018 - Members of the Community Services Committee (Mr Kevin Conolly MP, Ms Steph Cooke MP, Mr David Harris MP, Ms Trish Doyle MP and Ms Felicity Wilson MP) with Ms Dora Oravec and Mr Kieran Lewis to Wyong and Gosford for a site visit.	Total cost: \$ 89.10
March 2018 - Mr Jonathan Elliott to Kenya to attend the 2018 International Professional Development for Parliamentary Staff.	Total cost: \$ 3,642.64



# Appendix B

## Parliamentary Supported Travel 2017/18

April 2018 - Mr Greg Aplin MP to New Zealand for a Commonwealth Parliamentary Association study tour.	Total cost : \$ 460.00
April 2018 - Mr Bruce Notley-Smith MP, Mr Mark Taylor MP and Mr Bjarne Nordin to Melbourne to attend the Australasian Council of Public Accounts Committees (ACPAC) mid-term conference.	Total cost: \$ 2,900.06
April 2018 – Mr Jonathan O’Dea MP, the Hon. John Ajaka MLC, President (delegation leader), the Hon. Shaoquett Moselmane MLC, the Hon. Paul Green MLC, the Hon Catherine Cusack MLC, Mr Tom Anderson, Advisor, Office of the President, and Ms Beverly Duffy, Clerk Assistant, Procedure, LC to the National Parliament of Solomon Islands to reaffirm the commitment of the NSW Parliament to twinning and to launch the Twinning bilong yumi professional development scholarship. Note costing is for the entire delegation	Total cost: \$ 36,447.00
May 2018 - Members of the Investment, Industry and Regional Development Committee (Mr Michael Johnsen MP, Mr Greg Aplin MP, Mr Clayton Barr MP, Mr Adam Crouch MP and Mr David Harris MP) with Ms Caroline Hopley and Mr Ben Foxe, and two Hansard staff, to Coffs Harbour for a hearing and site visit.	Total cost: \$ 4,196.04
June 2018 - Mr Jai Rowell MP to the United Kingdom and the United States of America for a Commonwealth Parliamentary Association study tour.	Total cost : \$ 18,660.00
June 2018 - Ms Emma Wood, Ms Clara Hawker and Ms Stephanie Mulvey to Hobart for professional development purposes to attend the Australia and New Zealand Association of Clerks-at-the-Table (ANZACATT) Parliamentary Law, Practice and Procedure Course, conducted by the University of Tasmania.	Total cost: \$ 2,461.63
June 2018 - Ms Helen Minnican to Hobart to participate in the Clerk’s Panel at the ANZACATT Parliamentary Law, Practice and Procedure Course, conducted by the University of Tasmania.	Total cost: \$ 786.17
June 2018 - Ms Catherine Watson to Canada to attend the International Security Preparedness Professional Development Conference at the Parliament of British Columbia.	Total cost: \$ 8,060.25
June 2018 – the Hon. Anthony Roberts MP, the Hon. David Elliott MP, the Hon. John Ajaka MLC, President (delegation leader), Mr Tom Anderson, Adviser, Office of the President, and Ms Beverly Duffy, Clerk Assistant, Procedure, LC, on official visit to the Bougainville House of Representatives, Buka. Note costing is for the entire delegation.	Total Cost: \$ 44, 896.00

# Appendix C

## Official Visitors 2017/18

16th Australian Political Exchange Council (AUSPOL) delegation of political leaders from Japan	Japan
Delegation from the Korean National Assembly Special Committee on Ethics	Republic of Korea
Delegation from the Taiwan Legislative Yuan	Taiwan
Delegation from the Uruguay House of Representatives, led by the Speaker, Mr Jose Carlos Mahia	Uruguay
Delegation from the Riksdagen, led by the Speaker, Mr Urban Ahlin	Sweden
Indonesia-Australia Parliamentary Friendship Group	Indonesia
The Speaker of the Western Australian Legislative Assembly, the Hon. Peter Watson MLA	Western Australia
United Kingdom Deputy Speaker and Chair of Ways and Means and Chair of the Consultative Panel on Parliamentary Security (CPPS) - visiting Australia on a study tour regarding security matters	United Kingdom
The Speaker of the Tamil Nadu Legislative Assembly, the Hon. Thiru P. Dhanapal; the Speaker of the Manipur Legislative Assembly, the Hon. Yumnam Khemchand Singh; the Speaker of the Sikkim Legislative Assembly, the Hon. Kedar Nath Rai; and the Speaker of the Assam Legislative Assembly, the Hon. Hitendra Nath Goswami	India
Delegation of the African Union (AU)	Africa
The Deputy Speaker of the Mizoram Legislative Assembly, the Hon. R Lalrinawma, accompanied by Mr H Lalrinawma, Joint Secretary	India
Western Australian Parliament's Joint Standing Committee on the Corruption and Crime Commission (JSCCCC)	Western Australia
Delegation of Parliamentary Officers from the Myanmar Parliament	Myanmar
Delegation from the Seoul Metropolitan Council, led by the Chairman, Yang Jun Yook	Republic of Korea
Taiwan Teen Diplomatic Envoy delegation sponsored by Taiwan Minister for Foreign Affairs	Taiwan
The Speaker of the Victorian Parliament, the Hon. Colin Brooks MP	Victoria
NSW Justices Association, South Coast Branch	NSW
Sydney Women's Consular Club	NSW
Standing Committee A of the Parliament of East Java Province	East Java
Mr Wasny de Roure, member of Parliament for the Federal District of Brasilia, Brasil, accompanied by Mr Roberto Fromer, Consul	Brasil
Delegation from the Parliament of East Java Province Standing Committee E	East Java
His Excellency Mr Baiksoon Lee, Ambassador of the Republic of Korea	Republic of Korea
Delegation from the Parliament of India	India
His Excellency Mr Yohanes Kristiarto Soeryo Legowo, Ambassador, Embassy of the Republic of Indonesia	Indonesia
Delegation of officers from the Seoul Metropolitan Council	Republic of Korea

# Appendix D

## Parliamentary Friendship Groups 2017/18

As at 30 June 2018 there were 39 approved Friendship Groups. Of these, 15 Friendship Groups continued from the previous Parliament and 24 were newly established in the current Parliament.

Name of Group	Legislative Assembly Chair
NSW Parliamentary Friends of Argentina	Ms Julia Finn, MP
Armenia-Australia Parliamentary Friendship Group	Mr Jonathan O'Dea, MP
Asia Pacific Friendship Group	Mr Daryl Maguire, MP
Parliamentary Friends of the Assyrians	The Hon. Tanya Davies, MP
Parliamentary Friends of an Australian Head of State	The Hon. Matt Kean, MP
Parliamentary Friends of Basketball	Mr Alister Henskens, MP
Parliamentary Friends of Cricket	Mr Chris Patterson, MP and Ms Jo Haylen, MP
Parliamentary Friends of Dementia	Ms Leslie Williams, MP
NSW Parliamentary Diabetes Support Group	M Mark Coure, MP
Parliamentary Friends of Egypt	Mr Mark Coure, MP and Mr Edmond Atalla, MP
Parliamentary Friends of the European Union	Mr Gareth Ward, MP
Parliamentary Friends of Football (Soccer)	The Hon. Matt Kean, MP
Parliamentary Friends of Golf	Mr Andrew Fraser, MP
Parliamentary Friends of Greece	The Hon. David Elliot, MP and Mr Michael Daley, MP
Friends of Hearing Health and Deafness	Ms Felicity Wilson, MP
Parliamentary Friends of Israel	Mr Bruce Notley-Smith, MP
Parliamentary Friends of Italy	Mr John Sidoti, MP
NSW Parliamentary Friends of LGBTIQ	Mr Bruce Notley-Smith, MP
Parliamentary Friends of Landcare	Mr Kevin Anderson, MP
NSW Parliamentary Friends of Lebanon	The Hon. Thomas George, MP
Parliamentary Friends of Rugby League	Mr Kevin Anderson, MP
Parliamentary Friends of Rugby Union	Mr Stephen Bromhead, MP
Parliamentary Friends of Scotland	Mr Stephen Bromhead, MP
Parliamentary Friends of Surf Lifesaving	The Hon. Melinda Pavey, MP
Parliamentary Friends of Surfing	Mr James Griffin, MP
Parliamentary Friends of the Sydney Swans	Mr Damien Tudehope, MP
NSW Parliamentary Taiwan Friendship Group	The Hon. Anthony Roberts, MP
Parliamentary Friends of the Western Sydney Wanderers	Dr Geoff Lee, MP

Name of Group	Joint Legislative Assembly & Legislative Council Chair
Parliamentary Friends of Palestine	Ms Julia Finn, MP and Mr David Shoebridge, MLC

Name of Group	Legislative Council Chair
Australasian Study of Parliament Group (NSW Chapter)	Mr Alex Stedman, Secretary/Treasurer
Parliamentary Friends of Defence	The Hon. Natalie Ward, MLC
NSW Parliamentary Friends of Duke of Edinburgh's Award	The Hon. Natasha Maclaren-Jones, MLC
NSW Parliamentary Friends of Mental Health	The Hon. Scott Farlow, MLC
Parliamentary Friends of Music	The Hon. John Graham, MLC
Parliamentary Friends for the Prevention of Domestic Violence and Sexual Assault*	The Hon. Natasha Maclaren-Jones, MLC
Parliamentary Friends of Reconciliation	The Hon. Trevor Khan, MLC
Parliamentary Friends of Turkey	The Hon. Trevor Khan, MLC
NSW Parliamentary Friends of the United Kingdom	The Hon. Scott Farlow, MLC
Friends of the United States of America	The Hon. Natasha Maclaren-Jones, MLC

\* Parliamentary Friendship Groups established in the 56th Parliament



# ■ Appendix E

## Members' Entitlements 2017/18

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The entitlements for Members of Parliament are determined by the Parliamentary Remuneration Tribunal pursuant to the *Parliamentary Remuneration Act 1989*. The entitlements reported upon are generally those made in the 2017 Determination of the Parliamentary Remuneration Tribunal effective from 1 July 2017.

The full determination is available at

<http://www.remtribunals.nsw.gov.au/parliamentary/all-prt-determinations>

### Notes

1. The figures reported are as at the closing date for the 2017/18 financial accounts. The Parliament's financial accounts are prepared on an accrual accounting basis. Under this method of accounting, the date the goods or services are supplied or provided determines the accounting period/year in which the transaction is recorded. Orders placed in 2017/18 but not delivered until after 30 June 2018 will be debited against the 2018/19 financial year entitlements. Entitlement claims submitted after 30 June 2018 for the 2017/18 period are accrued and included in these figures subject to Parliament having received prior notification of the expenditure.

2. The Electorate to Sydney Travel Entitlement is provided to Members whose principal place of residence is a minimum distance of 70kms by road from Parliament House. The base entitlement is for up to 104 single trips between the Member's electorate and Sydney. The entitlement can be used for the Member's attendance on sitting days and for attendance at Committee meetings and hearings, or for undertaking other parliamentary duties. The expenditure reported is determined by the number of trips and the cost of each trip.

3. The Sydney Allowance is provided to Members who reside in non-metropolitan electorates to compensate for the additional costs associated with staying in Sydney to attend sittings of the House, meetings of Parliamentary Committees or other parliamentary business. Sydney Allowance data is reported for the previous year (ie 1 July 2016 to 30 June 2017) to allow for the reconciliation processes around annual claims.

4. If there is a negative amount shown for the Communications Allowance or General Travel Allowance, the Member will be invoiced for the additional expenditure.

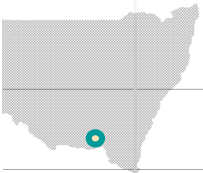
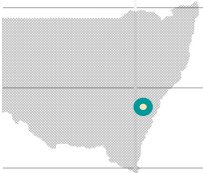
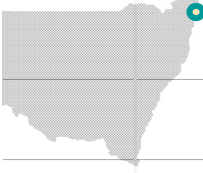
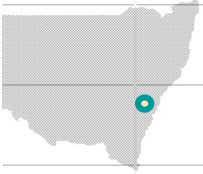
5. Members were provided with a third staffer on 1 July 2017 so there is no Additional Temporary Staff (ATS) data from that date onwards.

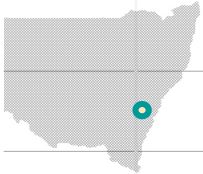
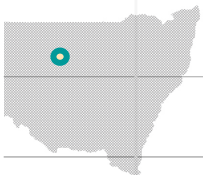
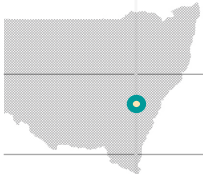
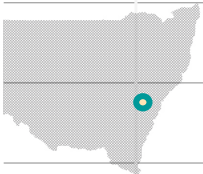
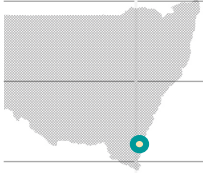
6. The annual report covers only entitlements or allowances paid to Members - not salary payments (as per schedule 1 of the *Parliamentary Remuneration Act*). Members of the Public Accounts Committee are eligible for the annual Committee Allowance (\$4,234.82); however, Members holding two or more recognised officeholder positions concurrently are only entitled to payment of one additional officeholder salary, calculated at the highest rate applicable for the positions held.

# Appendix E

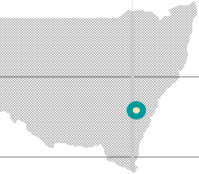
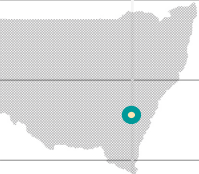

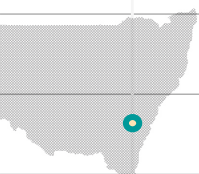
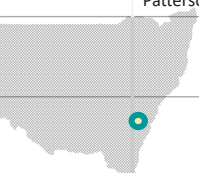
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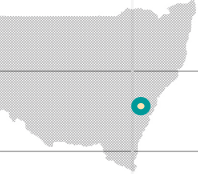
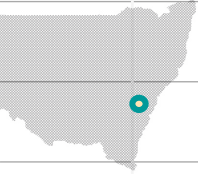
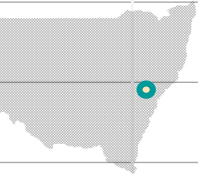
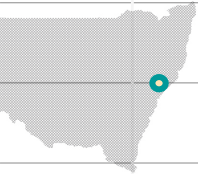
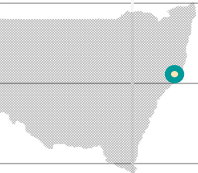
56th Parliament - 1 July 2017 to 30 June 2018


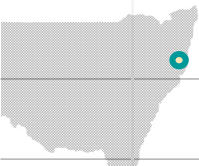
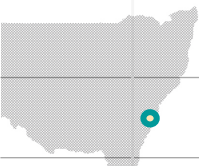
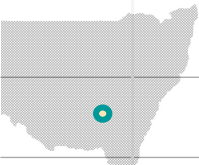
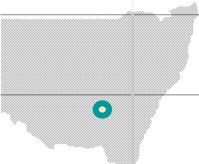
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<b>Albury</b>	Greg Aplin	Allocation for 2017/18	101,900.00						11,980.00
		C/Forward from 2016/17	17,120.00						7,449.59
		Total available 2017/18	119,020.00						19,429.59
		Expended claimed	92,655.66	17,889.10	5,537.19	2,464.98	377.53	38.74	8,418.44
			26,364.34						11,011.15
<b>Auburn</b>	Luke Foley	Allocation for 2017/18	124,298.00						7,152.00
		C/Forward from 2016/17	8,030.23						5,815.00
		Total available 2017/18	132,328.23						12,967.00
		Expended claimed	119,204.59				358.64		358.64
			13,123.64						12,608.36
<b>Ballina</b>	Tamara Smith	Allocation for 2017/18	103,800.00						11,980.00
		C/Forward from 2016/17	17,120.00						11,690.00
		Total available 2017/18	120,920.00						23,670.00
		Expended claimed	105,491.07	7,505.55	9,934.76	185.29	1,506.44	915.59	12,542.08
			15,428.93						11,127.92
<b>Balmain</b>	Jamie Parker	Allocation for 2017/18	102,618.00						5,960.00
		C/Forward from 2016/17	13,796.94						5,815.00
		Total available 2017/18	116,414.94						11,775.00
		Expended claimed	103,154.44		1,769.95		1,322.72		3,092.67
			13,260.50						8,682.33

ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Bankstown	Tania Mihailuk	Allocation for 2017/18	97,824.00					5,960.00	
		C/Forward from 2016/17	11,476.67					280.74	
		Total available 2017/18	109,300.67					6,240.74	
		Expended claimed	101,954.62		4,647.12	291.77	197.77	5,136.66	
			7,346.05					1,104.08	
Barwon	Kevin Humphries	Allocation for 2017/18	101,303.00					94,915.00	
		C/Forward from 2016/17	17,120.00					30,342.74	
		Total available 2017/18	118,423.00					125,257.74	
		Expended claimed	43,452.48	17,590.25	51,251.09	11,071.54	3,887.89	66,210.52	
			74,970.52					59,047.22	
Bathurst	Paul Toole	Allocation for 2017/18	101,304.00					11,980.00	
		C/Forward from 2016/17	17,120.00					6,171.53	
		Total available 2017/18	118,424.00					18,151.53	
		Expended claimed	100,199.30	760.95			1,453.32	930.48	2,383.80
			18,224.70					15,767.73	
Baulkham Hills	David Elliott	Allocation for 2017/18	100,394.00					5,960.00	
		C/Forward from 2016/17	n/a					5,815.00	
		Total available 2017/18	100,394.00					11,775.00	
		Expended claimed	83,537.18					0.00	
			16,856.82					11,775.00	
Bega	Andrew Constance	Allocation for 2017/18	102,386.00					11,980.00	
		C/Forward from 2016/17	17,120.00					7,696.63	
		Total available 2017/18	119,506.00					19,676.63	
		Expended claimed	86,753.30	18,500.34	253.27		5,304.74	6,957.49	12,515.50
			32,752.70					7,161.13	

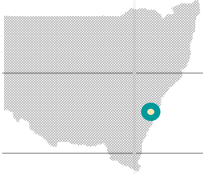
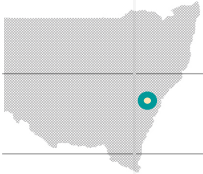
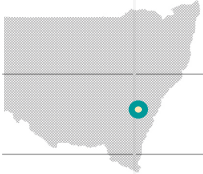
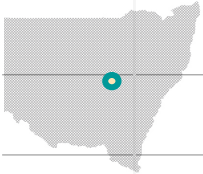
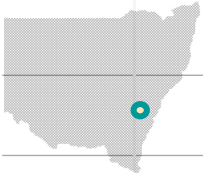


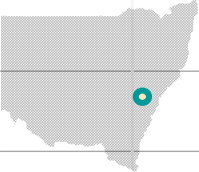
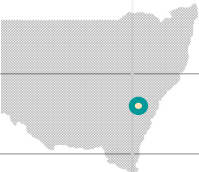
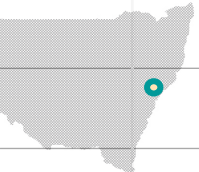
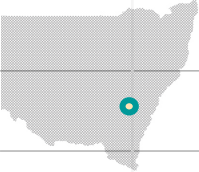
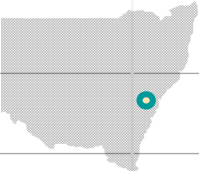
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Blacktown	John Robertson	Allocation for 2017/18	100,838.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,815.00	
		Total available 2017/18	117,958.00					11,775.00	
		Expended claimed	1,662.34					0.00	
			116,295.66					11,775.00	
Blacktown	Stephen Bali	Allocation for 2017/18	71,829.81					4,245.48	
		C/Forward from 2016/17	n/a					n/a	
		Total available 2017/18	71,829.81					4,245.48	
		Expended claimed	55,020.26					0.00	
			16,809.55					4,245.48	
Blue Mountains	Trish Doyle	Allocation for 2017/18	99,149.00					8,960.00	
		C/Forward from 2016/17	17,120.00					8,012.60	
		Total available 2017/18	116,269.00					16,972.60	
		Expended claimed	19,931.56					0.00	
			96,337.44					16,972.60	
Cabramatta	Nick Lalich	Allocation for 2017/18	100,646.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,815.00	
		Total available 2017/18	117,766.00					11,775.00	
		Expended claimed	55,266.46	132.73				132.73	
			62,499.54					11,642.27	
Camden	Chris Patterson	Allocation for 2017/18	109,734.00					5,960.00	
		C/Forward from 2016/17	17,120.00					3,278.95	
		Total available 2017/18	126,854.00					9,238.95	
		Expended claimed	62,202.94	3,981.98				3,981.98	
			64,651.06					5,256.97	

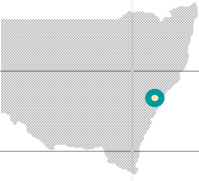
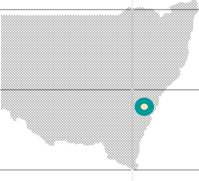
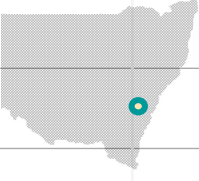

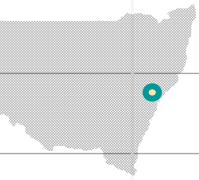
ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Campbelltown	Greg Warren	Allocation for 2017/18	97,901.00					5,960.00	
		C/Forward from 2016/17	15,753.50					1,949.11	
		Total available 2017/18	113,654.50					7,909.11	
		Expended claimed	111,229.30		6,932.10	976.37		7,908.47	
			2,425.20					0.64	
Canterbury	Sophie Cotsis	Allocation for 2017/18	102,911.00					5,960.00	
		C/Forward from 2016/17	7,171.69					3,680.18	
		Total available 2017/18	110,082.69					9,640.18	
		Expended claimed	96,858.67					0.00	
			13,224.02					9,640.18	
Castle Hill	Ray Williams	Allocation for 2017/18	100,301.00					5,960.00	
		C/Forward from 2016/17	16,951.09					5,675.08	
		Total available 2017/18	117,252.09					11,635.08	
		Expended claimed	99,761.88					0.00	
			17,490.21					11,635.08	
Cessnock	Clayton Barr	Allocation for 2017/18	101,193.00					11,980.00	
		C/Forward from 2016/17	16,590.02					8,746.77	
		Total available 2017/18	117,783.02					20,726.77	
		Expended claimed	92,128.87	8,125.60	3,417.90	1,502.87	7,291.10	12,211.87	
			25,654.15					8,514.90	
Charlestown	Jodie Harrison	Allocation for 2017/18	100,179.00					8,960.00	
		C/Forward from 2016/17	17,120.00					7,311.56	
		Total available 2017/18	117,299.00					16,271.56	
		Expended claimed	92,766.98	4,019.40	105.60	615.14	3,146.06	3,866.80	
			24,532.02					12,404.76	

ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Clarence	Chris Gulaptis	Allocation for 2017/18	101,421.00						11,980.00
		C/Forward from 2016/17	10,710.10						6,668.84
		Total available 2017/18	112,131.10						18,648.84
		Expended claimed	90,414.20	7,807.02	2,220.07	1,061.69	2,489.69	318.12	6,089.57
			21,716.90						12,559.27
Coffs Harbour	Andrew Fraser	Allocation for 2017/18	98,982.00						11,980.00
		C/Forward from 2016/17	17,120.00						11,690.00
		Total available 2017/18	116,102.00						23,670.00
		Expended claimed	64,789.67	17,522.65	8,114.33	8,185.65	1,026.24	489.70	17,815.92
			51,312.33						5,854.08
Coogee	Bruce Notley-Smith	Allocation for 2017/18	100,799.00						5,960.00
		C/Forward from 2016/17	1,801.04						4,520.31
		Total available 2017/18	102,600.04						10,480.31
		Expended claimed	77,220.30		2,197.28		426.68		2,623.96
			25,379.74						7,856.35
Cootamundra	Katrina Hodgkinson	Allocation for 2017/18	97,871.00						22,080.00
		C/Forward from 2016/17	17,120.00						1,125.40
		Total available 2017/18	114,991.00						23,205.40
		Expended claimed	14,540.07	2,638.85	5,158.26	-249.57	1,322.10		6,230.79
			100,450.93						16,974.61
Cootamundra	Steph Cooke	Allocation for 2017/18	69,716.33						15,728.22
		C/Forward from 2016/17	n/a						n/a
		Total available 2017/18	69,716.33						15,728.22
		Expended claimed	43,101.52	823.92	2,244.55		6,494.98	2,889.44	11,628.97
			26,614.81						4,099.25

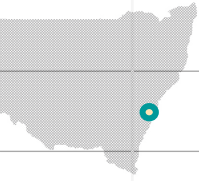
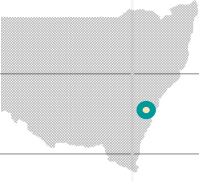
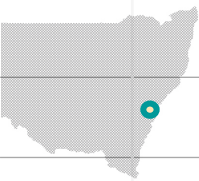
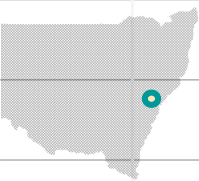
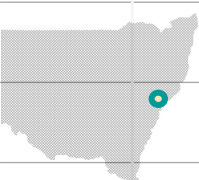


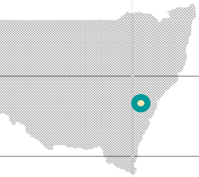
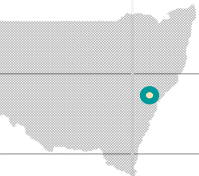
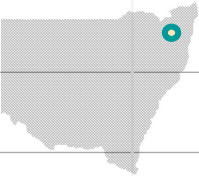
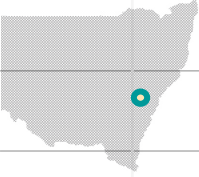
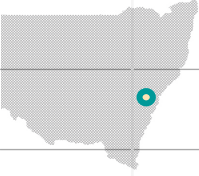
ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Cronulla	Mark Speakman	Allocation for 2017/18	102,596.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,488.30	
		Total available 2017/18	119,716.00					11,448.30	
		Expended claimed	96,702.62		74.58			74.58	
			23,013.38					11,373.72	
Davidson	Jonathan O'Dea	Allocation for 2017/18	100,037.00					5,960.00	
		C/Forward from 2016/17	16,990.54					2,199.65	
		Total available 2017/18	117,027.54					8,159.65	
		Expended claimed	100,478.00		5,528.81	90.82		5,619.63	
			16,549.54					2,540.02	
Drummoyne	John Sidoti	Allocation for 2017/18	98,292.00					5,960.00	
		C/Forward from 2016/17	12,281.23					5,815.00	
		Total available 2017/18	110,573.23					11,775.00	
		Expended claimed	93,085.77					0.00	
			17,487.46					11,775.00	
Dubbo	Troy Grant	Allocation for 2017/18	99,026.00					11,980.00	
		C/Forward from 2016/17	17,120.00					7,844.42	
		Total available 2017/18	116,146.00					19,824.42	
		Expended claimed	80,558.68	19,840.20	267.36	5,694.33	2,418.26	8,379.95	
			35,587.32					11,444.47	
East Hills	Glenn Brookes	Allocation for 2017/18	99,596.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,815.00	
		Total available 2017/18	116,716.00					11,775.00	
		Expended claimed	26,173.43					0.00	
			90,542.57					11,775.00	

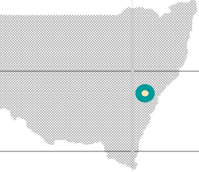
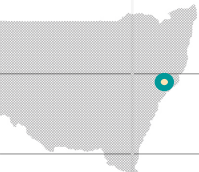
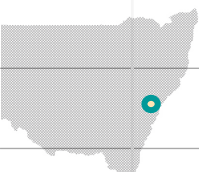
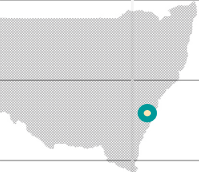
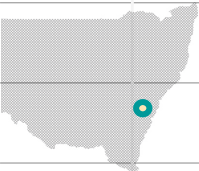
ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Epping									
	Damien Tudehope	Allocation for 2017/18	99,011.00					5,960.00	
		C/Forward from 2016/17	2,244.47					3,784.67	
		Total available 2017/18	101,255.47					9,744.67	
		Expended claimed	85,535.55		3,561.12			3,561.12	
			15,719.92					6,183.55	
Fairfield									
	Guy Zangari	Allocation for 2017/18	99,698.00					5,960.00	
		C/Forward from 2016/17	17,120.00					1,396.96	
		Total available 2017/18	116,818.00					7,356.96	
		Expended claimed	71,091.27		5,032.55			5,032.55	
			45,726.73					2,324.41	
Gosford									
	Liesl Tesch	Allocation for 2017/18	101,442.00					8,960.00	
		C/Forward from 2016/17	3,939.95					1,676.72	
		Total available 2017/18	105,381.95					10,636.72	
		Expended claimed	57,555.62	2,516.58	1,613.52			1,613.52	
			47,826.33					9,023.20	
Goulburn									
	Pru Goward	Allocation for 2017/18	101,943.00					11,980.00	
		C/Forward from 2016/17	17,120.00					11,690.00	
		Total available 2017/18	119,063.00					23,670.00	
		Expended claimed	81,158.76		397.21	102.43		499.64	
			33,904.24					23,170.36	
Granville									
	Julia Finn	Allocation for 2017/18	97,527.00					5,960.00	
		C/Forward from 2016/17	147.43					5,815.00	
		Total available 2017/18	97,674.43					11,775.00	
		Expended claimed	96,805.00					0.00	
			869.43					11,775.00	

ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Hawkesbury	Dominic Perrottet	Allocation for 2017/18	100,272.00					8,960.00	
		C/Forward from 2016/17	14,554.82					8,740.00	
		Total available 2017/18	114,826.82					17,700.00	
		Expended claimed	72,256.27		766.24	631.18		1,397.42	
			42,570.55					16,302.58	
Heathcote	Lee Evans	Allocation for 2017/18	102,114.00					8,960.00	
		C/Forward from 2016/17	14,820.64					8,740.00	
		Total available 2017/18	116,934.64					17,700.00	
		Expended claimed	99,413.53					0.00	
			17,521.11					17,700.00	
Heffron	Ron Hoenig	Allocation for 2017/18	106,343.00					5,960.00	
		C/Forward from 2016/17	14,812.11					3,877.66	
		Total available 2017/18	121,155.11					9,837.66	
		Expended claimed	104,778.94		1,419.55			1,419.55	
			16,376.17					8,418.11	
Holsworthy	Melanie Gibbons	Allocation for 2017/18	101,655.00					5,960.00	
		C/Forward from 2016/17	15,551.59					4,067.80	
		Total available 2017/18	117,206.59					10,027.80	
		Expended claimed	108,188.87		145.29			145.29	
			9,017.72					9,882.51	
Hornsby	Matt Kean	Allocation for 2017/18	99,641.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,815.00	
		Total available 2017/18	116,761.00					11,775.00	
		Expended claimed	98,622.08					0.00	
			18,138.92					11,775.00	

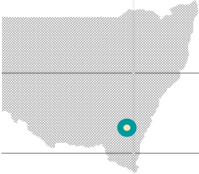
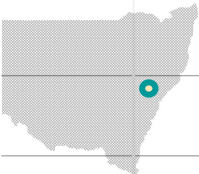
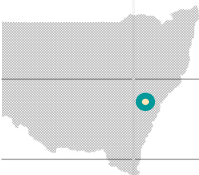
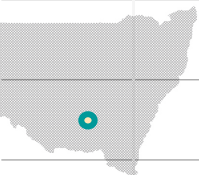
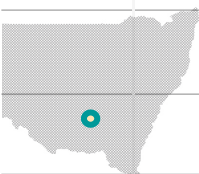


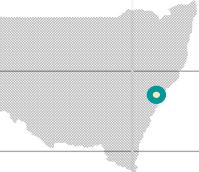
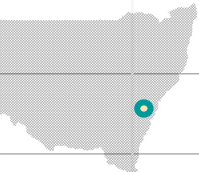
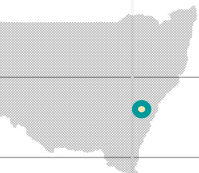
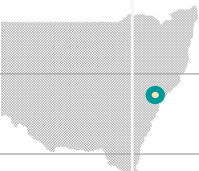
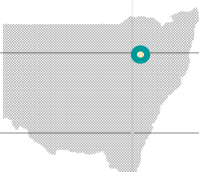
ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Keira	Ryan Park	Allocation for 2017/18	104,829.00					8,960.00	
		C/Forward from 2016/17	1,800.20					5,170.35	
		Total available 2017/18	106,629.20					14,130.35	
		Expended claimed	76,928.73	5,280.00	5,106.03	44.88	1,345.38	6,496.29	
			29,700.47					7,634.06	
Kiama	Gareth Ward	Allocation for 2017/18	99,438.00					11,980.00	
		C/Forward from 2016/17	6,594.51					5,264.86	
		Total available 2017/18	106,032.51					17,244.86	
		Expended claimed	100,596.75	3,255.78	13,119.20	946.00	2,988.60	17,053.80	
			5,435.76					191.06	
Kogarah	Chris Minns	Allocation for 2017/18	98,694.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,607.16	
		Total available 2017/18	115,814.00					11,567.16	
		Expended claimed	93,338.76		4,215.37			4,215.37	
			22,475.24					7,351.79	
Ku-ring-gai	Alister Henskens	Allocation for 2017/18	98,232.00					5,960.00	
		C/Forward from 2016/17	16,063.42					5,531.69	
		Total available 2017/18	114,295.42					11,491.69	
		Expended claimed	99,709.20		6,962.63			6,962.63	
			14,586.22					4,529.06	
Lake Macquarie	Greg Piper	Allocation for 2017/18	101,363.00					8,960.00	
		C/Forward from 2016/17	17,120.00					8,740.00	
		Total available 2017/18	118,483.00					17,700.00	
		Expended claimed	68,635.92	3,135.00		1,230.24	7,320.46	8,550.70	
			49,847.08					9,149.30	

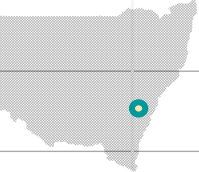
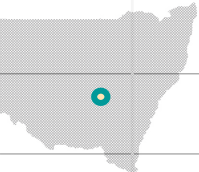
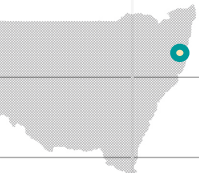
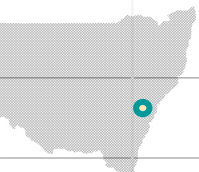
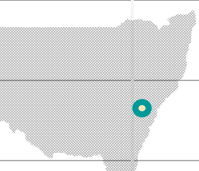
ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Lakemba	Jihad Dib	Allocation for 2017/18	100,311.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,815.00	
		Total available 2017/18	117,431.00					11,775.00	
		Expended claimed	76,258.12		5,324.96	658.87		5,983.83	
			41,172.88					5,791.17	
Lane Cove	Anthony Roberts	Allocation for 2017/18	101,283.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,815.00	
		Total available 2017/18	118,403.00					11,775.00	
		Expended claimed	102,530.84					0.00	
			15,872.16					11,775.00	
Lismore	Thomas George	Allocation for 2017/18	100,407.00					11,980.00	
		C/Forward from 2016/17	17,120.00					4,959.99	
		Total available 2017/18	117,527.00					16,939.99	
		Expended claimed	68,649.73	9,415.17	5,816.93	1,920.97	1,359.71	539.15	9,636.76
			48,877.27					7,303.23	
Liverpool	Paul Lynch	Allocation for 2017/18	102,647.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,815.00	
		Total available 2017/18	119,767.00					11,775.00	
		Expended claimed	95,798.06					0.00	
			23,968.94					11,775.00	
Londonderry	Prue Car	Allocation for 2017/18	107,018.00					5,960.00	
		C/Forward from 2016/17	2,057.12					3,082.74	
		Total available 2017/18	109,075.12					9,042.74	
		Expended claimed	90,370.49		2,540.92			2,540.92	
			18,704.63					6,501.82	

ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Macquarie Fields	Anoulack Chanthivong	Allocation for 2017/18	104,177.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,342.02	
		Total available 2017/18	121,297.00					11,302.02	
		Expended claimed	71,536.55		629.35			629.35	
			49,760.45					10,672.67	
Maitland	Jenny Aitchison	Allocation for 2017/18	102,986.00					11,980.00	
		C/Forward from 2016/17	1,047.34					69.16	
		Total available 2017/18	104,033.34					12,049.16	
		Expended claimed	61,383.09	7,143.18	2,795.32	45.00	1,110.11	7,310.40	11,260.83
			42,650.25					788.33	
Manly	James Griffin	Allocation for 2017/18	100,185.00					5,960.00	
		C/Forward from 2016/17	3,939.95					1,338.25	
		Total available 2017/18	104,124.95					7,298.25	
		Expended claimed	70,881.75					0.00	
			33,243.20					7,298.25	
Maroubra	Michael Daley	Allocation for 2017/18	100,227.00					6,556.00	
		C/Forward from 2016/17	2,608.91					4,110.31	
		Total available 2017/18	102,835.91					10,666.31	
		Expended claimed	95,807.78		7,769.46	22.70		7,792.16	
			7,028.13					2,874.15	
Miranda	Eleni Petinos	Allocation for 2017/18	100,335.00					5,960.00	
		C/Forward from 2016/17	5,591.61					4,456.53	
		Total available 2017/18	105,926.61					10,416.53	
		Expended claimed	97,921.05		8,713.86			8,713.86	
			8,005.56					1,702.67	

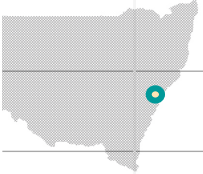
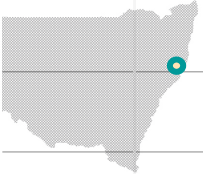
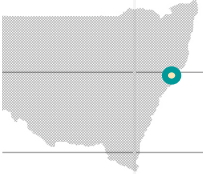
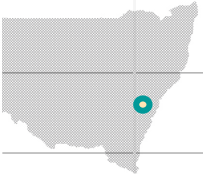
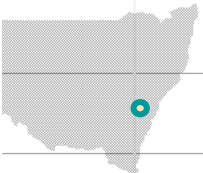


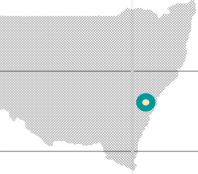
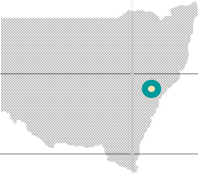
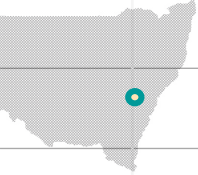
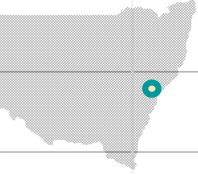
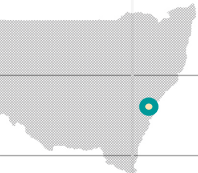
ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Monaro	John Barilaro	Allocation for 2017/18	100,013.00					23,877.00	
		C/Forward from 2016/17	17,120.00					11,690.00	
		Total available 2017/18	117,133.00					35,567.00	
		Expended claimed	97,108.42	21,955.95	2,116.99		4,243.96	3,080.43	9,441.38
			20,024.58						26,125.62
Mount Druitt	Edmond Atalla	Allocation for 2017/18	100,617.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,508.96	
		Total available 2017/18	117,737.00					11,468.96	
		Expended claimed	101,992.24		3,405.68			3,405.68	
			15,744.76					8,063.28	
Mulgoa	Tanya Davies	Allocation for 2017/18	103,806.00					5,960.00	
		C/Forward from 2016/17	783.58					4,064.05	
		Total available 2017/18	104,589.58					10,024.05	
		Expended claimed	87,437.59		400.01		229.15	629.16	
			17,151.99					9,394.89	
Murray	Adrian Piccoli	Allocation for 2017/18	101,184.00					45,465.00	
		C/Forward from 2016/17	17,120.00					14,600.00	
		Total available 2017/18	118,304.00					60,065.00	
		Expended claimed	47,395.79	2,347.55	1,098.54			1,098.54	
			70,908.21					58,966.46	
Murray	Austin Evans	Allocation for 2017/18	72,076.27					32,386.03	
		C/Forward from 2016/17	n/a					n/a	
		Total available 2017/18	72,076.27					32,386.03	
		Expended claimed	44,217.90	9,740.88	23,204.83	7,623.36	1,433.00	32,261.19	
			27,858.37					124.84	

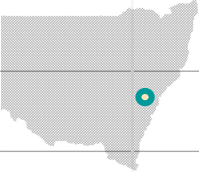
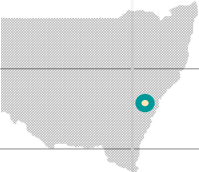
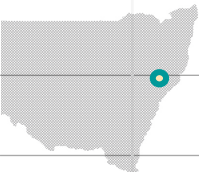
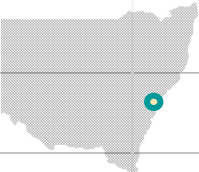
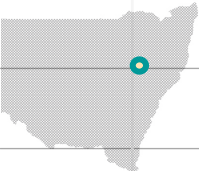
ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Myall Lakes	Stephen Bromhead	Allocation for 2017/18	101,871.00						11,980.00
		C/Forward from 2016/17	17,120.00						6,587.17
		Total available 2017/18	118,991.00						18,567.17
		Expended claimed	99,396.75	7,393.19	1,739.87	286.58	921.52	2,761.70	5,709.67
			19,594.25						12,857.50
Newcastle	Tim Crakanthorp	Allocation for 2017/18	103,416.00						8,960.00
		C/Forward from 2016/17	17,120.00						915.73
		Total available 2017/18	120,536.00						9,875.73
		Expended claimed	109,726.95	5,428.50	1,492.51		484.24	6,719.37	8,696.12
			10,809.05						1,179.61
Newtown	Jenny Leong	Allocation for 2017/18	101,385.00						5,960.00
		C/Forward from 2016/17	17,120.00						5,815.00
		Total available 2017/18	118,505.00						11,775.00
		Expended claimed	109,892.66		3,619.49		740.32		4,359.81
			8,612.34						7,415.19
North Shore	Felicity Wilson	Allocation for 2017/18	99,680.00						5,960.00
		C/Forward from 2016/17	2,509.99						274.51
		Total available 2017/18	102,189.99						6,234.51
		Expended claimed	100,774.50		5,872.07		17.83		5,889.90
			1,415.49						344.61
Northern Tablelands	Adam Marshall	Allocation for 2017/18	101,279.00						31,455.00
		C/Forward from 2016/17	17,120.00						8,662.72
		Total available 2017/18	118,399.00						40,117.72
		Expended claimed	107,604.42	32,633.62	11,361.36	8,451.25	5,198.32	2,129.08	27,140.01
			10,794.58						12,977.71

ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Oatley	Mark Coure	Allocation for 2017/18	98,106.00					5,960.00	
		C/Forward from 2016/17	8,617.35					5,815.00	
		Total available 2017/18	106,723.35					11,775.00	
		Expended claimed	106,005.04		901.70	10.61		912.31	
			718.31					10,862.69	
Orange	Phil Donato	Allocation for 2017/18	101,976.00					11,980.00	
		C/Forward from 2016/17	10,834.85					n/a	
		Total available 2017/18	112,810.85					11,980.00	
		Expended claimed	97,330.65	1,372.80	303.60	144.29	10,266.62	10,714.51	
			15,480.20					1,265.49	
Oxley	Melinda Pavey	Allocation for 2017/18	100,980.00					11,980.00	
		C/Forward from 2016/17	5,359.02					464.32	
		Total available 2017/18	106,339.02					12,444.32	
		Expended claimed	82,320.11	27,148.69	2,166.76	3,169.03	5,753.70	1,412.25	12,501.74
			24,018.91					-57.42	
Parramatta	Geoff Lee	Allocation for 2017/18	102,050.00					5,960.00	
		C/Forward from 2016/17	12,418.55					5,815.00	
		Total available 2017/18	114,468.55					11,775.00	
		Expended claimed	100,636.83					0.00	
			13,831.72					11,775.00	
Penrith	Stuart Ayres	Allocation for 2017/18	100,938.00					5,960.00	
		C/Forward from 2016/17	2,143.43					5,815.00	
		Total available 2017/18	103,081.43					11,775.00	
		Expended claimed	103,061.75					0.00	
			19.68					11,775.00	

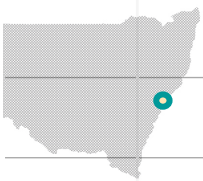
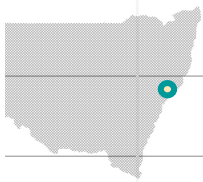

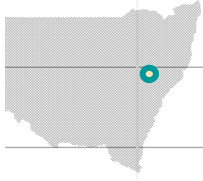
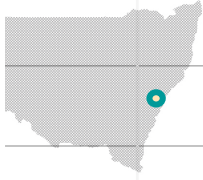


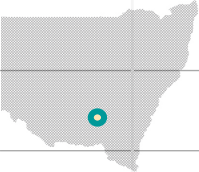
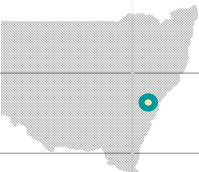
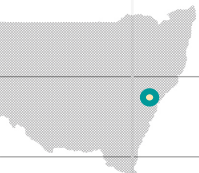
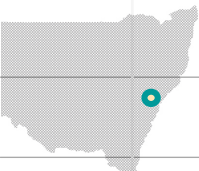
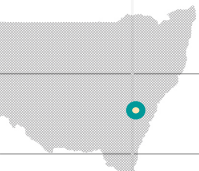
ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Pittwater	Rob Stokes	Allocation for 2017/18	100,778.00					5,960.00	
		C/Forward from 2016/17	12,256.37					5,815.00	
		Total available 2017/18	113,034.37					11,775.00	
		Expended claimed	109,502.54					0.00	
			3,531.83					11,775.00	
Port Macquarie	Leslie Williams	Allocation for 2017/18	104,094.00					22,080.00	
		C/Forward from 2016/17	17,120.00					11,690.00	
		Total available 2017/18	121,214.00					33,770.00	
		Expended claimed	119,534.52	19,040.33	7,106.64	489.45	4,323.80	3,097.15	15,017.04
			1,1679.48					18,752.96	
Port Stephens	Kate Washington	Allocation for 2017/18	99,657.00					11,980.00	
		C/Forward from 2016/17	4,979.99					7,683.66	
		Total available 2017/18	104,636.99					19,663.66	
		Expended claimed	61,664.04	5,072.765	1,406.12		1,489.20	9,210.28	12,105.60
			42,972.95					7,558.06	
Prospect	Hugh McDermott	Allocation for 2017/18	99,387.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,815.00	
		Total available 2017/18	116,507.00					11,775.00	
		Expended claimed	107,010.79		3,000.13			3,000.13	
			9,496.21					8,774.87	
Riverstone	Kevin Conolly	Allocation for 2017/18	101,598.00					5,960.00	
		C/Forward from 2016/17	10,512.96					893.88	
		Total available 2017/18	112,110.96					6,853.88	
		Expended claimed	103,009.80		5,197.18			5,197.18	
			9,101.16					1,656.70	

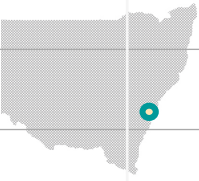
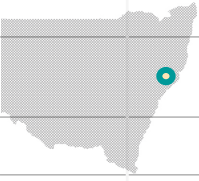
ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Rockdale	Steve Kamper	Allocation for 2017/18	101,594.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,815.00	
		Total available 2017/18	118,714.00					11,775.00	
		Expended claimed	89,652.99		1,046.82			1,046.82	
			29,061.01					10,728.18	
Ryde	Victor Dominello	Allocation for 2017/18	100,167.00					5,960.00	
		C/Forward from 2016/17	3,499.32					5,815.00	
		Total available 2017/18	103,666.32					11,775.00	
		Expended claimed	103,404.60					0.00	
			261.72					11,775.00	
Seven Hills	Mark Taylor	Allocation for 2017/18	98,880.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,815.00	
		Total available 2017/18	116,000.00					11,775.00	
		Expended claimed	108,100.38		3,311.22	620.00		3,931.22	
			7,899.62					7,843.78	
Shellharbour	Anna Watson	Allocation for 2017/18	109,332.00					8,960.00	
		C/Forward from 2016/17	17,120.00					7,675.59	
		Total available 2017/18	126,452.00					16,635.59	
		Expended claimed	122,792.12	2,841.30	942.06	95.09		1,037.15	
			3,659.88					15,598.44	
South Coast	Shelley Hancock	Allocation for 2017/18	109,321.50					15,574.00	
		C/Forward from 2016/17	15,018.01					11,690.00	
		Total available 2017/18	124,339.51					27,264.00	
		Expended claimed	91,144.73					0.00	
			33,194.78					27,264.00	

ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Strathfield	Jodi McKay	Allocation for 2017/18	97,920.00					5,960.00	
		C/Forward from 2016/17	11,222.63					4,366.96	
		Total available 2017/18	109,142.63					10,326.96	
		Expended claimed	104,610.92		1,336.46	239.21		1,575.67	
			4,531.71					8,751.29	
Summer Hill	Jo Haylen	Allocation for 2017/18	101,070.00					5,960.00	
		C/Forward from 2016/17	5,945.32					3,238.08	
		Total available 2017/18	107,015.32					9,198.08	
		Expended claimed	105,061.04		1,953.60	62.32		2,015.92	
			1,954.28					7,182.16	
Swansea	Yasmin Catley	Allocation for 2017/18	101,592.00					8,960.00	
		C/Forward from 2016/17	812.72					1,866.43	
		Total available 2017/18	102,404.72					10,826.43	
		Expended claimed	100,739.04	7,129.98	2,826.63	118.42	1,847.95	4,793.00	
			1,665.68					6,033.43	
Sydney	Alex Greenwich	Allocation for 2017/18	100,005.00					5,960.00	
		C/Forward from 2016/17	16,262.54					4,194.58	
		Total available 2017/18	116,267.54					10,154.58	
		Expended claimed	108,136.33		3,747.54	465.66		4,213.20	
			8,131.21					5,941.38	
Tamworth	Kevin Anderson	Allocation for 2017/18	101,460.00					11,980.00	
		C/Forward from 2016/17	17,120.00					7.63	
		Total available 2017/18	118,580.00					11,987.63	
		Expended claimed	84,914.41	16,115.33	2,750.16	347.28	3,982.58	1,393.21	8,473.23
			33,665.59						3,514.40



ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Terrigal	Adam Crouch	Allocation for 2017/18	102,870.00					8,960.00	
		C/Forward from 2016/17	17,120.00					8,100.12	
		Total available 2017/18	119,990.00					17,060.12	
		Expended claimed	102,536.73		598.43			598.43	
			17,453.27					16,461.69	
The Entrance	David Mehan	Allocation for 2017/18	101,685.00					8,960.00	
		C/Forward from 2016/17	17,120.00					7,521.58	
		Total available 2017/18	118,805.00					16,481.58	
		Expended claimed	107,014.88			622.56	2,203.26	2,691.86	
			11,790.12					13,789.72	
Tweed	Geoff Provost	Allocation for 2017/18	100,779.00					11,980.00	
		C/Forward from 2016/17	17,120.00					4,894.12	
		Total available 2017/18	117,899.00					16,874.12	
		Expended claimed	27,076.12	9,375.38	10,210.66	3,923.56	1,084.83	15,219.05	
			90,822.88					1,655.07	
Upper Hunter	Michael Johnsen	Allocation for 2017/18	99,438.00					22,080.00	
		C/Forward from 2016/17	17,120.00					11,690.00	
		Total available 2017/18	116,558.00					33,770.00	
		Expended claimed	94,515.37	9,609.60	6,899.63	309.42	391.71	7,909.59	
			22,042.63					25,860.41	
Vaucluse	Gabrielle Upton	Allocation for 2017/18	102,852.00					5,960.00	
		C/Forward from 2016/17	7,046.53					5,154.10	
		Total available 2017/18	109,898.53					11,114.10	
		Expended claimed	89,828.53		176.50		1,141.06	1,317.56	
			20,070.00					9,796.54	

ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Wagga Wagga	Daryl Maguire	Allocation for 2017/18	99,405.00					11,980.00	
		C/Forward from 2016/17	17,120.00					5,400.06	
		Total available 2017/18	116,525.00					17,380.06	
		Expended claimed	60,512.71	19,751.41	8,786.76		519.13	165.18	9,471.07
			56,012.29					7,908.99	
Wakehurst	Brad Hazzard	Allocation for 2017/18	100,562.00					5,960.00	
		C/Forward from 2016/17	17,120.00					5,815.00	
		Total available 2017/18	117,682.00					11,775.00	
		Expended claimed	95,383.95					0.00	
			22,298.05					11,775.00	
Wallsend	Sonia Hornery	Allocation for 2017/18	103,931.00					8,960.00	
		C/Forward from 2016/17	17,120.00					3,718.01	
		Total available 2017/18	121,051.00					12,678.01	
		Expended claimed	88,345.37	5,155.92		1,309.24	7,744.15	9,053.39	
			32,705.63					3,624.62	
Willoughby	Gladys Berejiklian	Allocation for 2017/18	98,600.00					6,854.00	
		C/Forward from 2016/17	4,143.29					5,815.00	
		Total available 2017/18	102,743.29					12,669.00	
		Expended claimed	93,551.15					0.00	
			9,192.14					12,669.00	
Wollondilly	Jai Rowell	Allocation for 2017/18	101,270.00					8,960.00	
		C/Forward from 2016/17	17,120.00					8,624.89	
		Total available 2017/18	118,390.00					17,584.89	
		Expended claimed	109,564.67	3,162.06	2,081.86			2,081.86	
			8,825.33					15,503.03	

ELECTORATE	MEMBER	DESCRIPTION	COMMUNICATION ALLOWANCE	MEMBERS' ELECTORATE TO SYDNEY TRAVEL	GTA MEMBERS' TRAVEL (1)	GTA SPOUSE/APPROVED RELATIVE TRAVEL (2)	GTA STAFF TRAVEL (3)	GTA STAFF ACCOM & MEALS SYDNEY (4)	GTA TOTAL (1+2+3+4)
Wollongong	Paul Scully	Allocation for 2017/18	107,201.00					8,960.00	
		C/Forward from 2016/17	10,834.85					435.61	
		Total available 2017/18	118,035.85					9,395.61	
		Expended claimed	79,024.26	10,612.14			8,499.31	8,499.31	
			39,011.59					896.30	
Wyong	David Harris	Allocation for 2017/18	101,208.00					8,960.00	
		C/Forward from 2017/18	17,120.00					8,740.00	
		Total available 2017/18	118,328.00					17,700.00	
		Expended claimed	86,381.92	2,127.84	6,151.18	1,427.22	3,912.68	11,491.08	
			31,946.08					6,208.92	



# Appendix E

## 2016/17 Sydney Allowance Data for LA Members

2016-2017 Sydney Allowance Data for the Members of the LA 56th Parliament - 1 July 2016 to 30 June 2017			
Albury	Greg Aplin	Allocation for 2016/17	40,880.00
		Expenditure claimed	30,076.00
		Funds Remaining	10,804.00
Auburn	Luke Foley	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	
		Funds Remaining	
Ballina	Tamara Smith	Allocation for 2016/17	23,360.04
		Add: Entitlement not previously allocated	1,751.96
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	25,112.00
		Funds Remaining	0.00
Balmain	Jamie Parker	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	
		Funds Remaining	
Bankstown	Tania Mihailuk	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	
		Funds Remaining	
Barwon	Kevin Humphries	Allocation for 2016/17	35,040.00
		Add: Entitlement not previously allocated	2,920.00
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	37,960.00
		Funds Remaining	0.00
Bathurst	Paul Toole	Allocation for 2016/17	52,268.00
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	21,900.00
		Expenditure claimed	30,368.00
		Funds Remaining	0.00
Baulkham Hills	David Elliott	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	
		Funds Remaining	

Bega	Andrew Constance	Allocation for 2016/17	52,268.00
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
			52,268.00
		Expended claimed	52,268.00
		Funds Remaining	0.00
Blacktown	John Robertson	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Blue Mountains	Trish Doyle	Allocation for 2016/17	17,520.00
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	6,424.00
			11,096.00
		Expended claimed	11,096.00
		Funds Remaining	0.00
Cabramatta	Nick Lalich	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Camden	Chris Patterson	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Campbelltown	Greg Warren	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Canterbury	Sophie Cotsis	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Castle Hill	Ray Williams	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Cessnock	Clayton Barr	Allocation for 2016/17	39,672.85
		Expended claimed	27,700.85
		Funds Remaining	11,972.00
Charlestown	Jodie Harrison	Allocation for 2016/17	39,420.00
		Expended claimed	20,732.00
		Funds Remaining	18,688.00
Clarence	Chris Gulaptis	Allocation for 2016/17	27,739.95
		Add: Entitlement not previously allocated	1,752.05
		Less: Late claims/Accounts Receivable	
			29,492.00
		Expended claimed	29,492.00
		Funds Remaining	0.00
Coffs Harbour	Andrew Fraser	Allocation for 2016/17	37,959.96
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	875.96
			37,084.00
		Expended claimed	37,084.00
		Funds Remaining	0.00

Coogee	Bruce Notley-Smith	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Cootamundra	Katrina Hodgkinson	Allocation for 2016/17 Add: Entitlement not previously alloc Less: Late claims/Accounts Receivable	23,360.04 583.96
		Expended claimed	23,944.00
		Funds Remaining	23,944.00
			0.00
Cronulla	Mark Speakman	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Davidson	Jonathan O'Dea	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Drummoyne	John Sidoti	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Dubbo	Troy Grant	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	52,268.00 10,220.00
		Expended claimed	42,048.00
		Funds Remaining	42,048.00
			0.00
East Hills	Glenn Brookes	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Epping	Damien Tudehope	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Fairfield	Guy Zangari	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Gosford	Kathy Smith	Allocation for 2016/17	
		Expended claimed	
		Funds Remaining	
Gosford	Liesl Tesch	Allocation for 2016/17	7,008.00
		Expended claimed	4,872.00
		Funds Remaining	2,336.00
Goulburn	Pru Goward	Allocation for 2016/17	52,422.59
		Expended claimed	52,415.59
		Funds Remaining	7.00



Granville	Julia Finn	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Hawkesbury	Dominic Perrottet	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Heathcote	Lee Evans	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Heffron	Ron Hoenig	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Holsworthy	Melanie Gibbons	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Hornsby	Matt Kean	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Keira	Ryan Park	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	17,520.00
		Expended claimed	1,460.00
		Funds Remaining	16,060.00
Kiama	Gareth Ward	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	30,660.00
		Expended claimed	2,628.00
		Funds Remaining	33,288.00
Kogarah	Chris Minns	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Ku-ring-gai	Alister Henskens	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Lake Macquarie	Greg Piper	Allocation for 2016/17	30,660.00
		Expended claimed	
		Funds Remaining	19,272.00
			11,388.00

Lakemba	Jihad Dib	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Lane Cove	Anthony Roberts	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Lismore	Thomas George	Allocation for 2016/17 Add: Entitlement not previously alloc Less: Late claims/Accounts Receivable	26,280.00 4,964.00
			31,244.00
		Expended claimed	31,244.00
		Funds Remaining	0.00
Liverpool	Paul Lynch	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Londonderry	Prue Car	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Macquarie Fields	Anoulack Chanthivong	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Maitland	Jenny Aitchison	Allocation for 2016/17	39,420.00
		Expended claimed	38,544.00
		Funds Remaining	876.00
Manly	Mike Baird	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Manly	James Griffin	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Maroubra	Michael Daley	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Miranda	Eleni Petinos	Allocation for 2016/17	
		Expended claimed	
		Funds Remaining	

Monaro	John Barilaro	Allocation for 2016/17	35,040.00
		Add: Entitlement not previously alloc	15,476.00
		Less: Late claims/Accounts Receivable	
			50,516.00
		Expended claimed	50,516.00
		Funds Remaining	0.00
Mount Druitt	Edmond Atalla	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Mulgoa	Tanya Davies	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Murray	Adrian Piccoli	Allocation for 2016/17	46,720.00
		Expended claimed	19,272.00
		Funds Remaining	27,448.00
Myall Lakes	Stephen Bromhead	Allocation for 2016/17	40,880.04
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receiva	9,636.04
			31,244.00
		Expended claimed	31,244.00
		Funds Remaining	0.00
Newcastle	Tim Crakanthorp	Allocation for 2016/17	39,420.00
		Expended claimed	19,272.00
		Funds Remaining	20,148.00
Newtown	Jenny Leong	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
North Shore	Jillian Skinner	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
North Shore	Felicity Wilson	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Northern Tableland	Adam Marshall	Allocation for 2016/17	45,552.00
		Expended claimed	29,784.01
		Funds Remaining	15,767.99
Oatley	Mark Coure	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	



Orange	Philip Donato	Allocation for 2016/17	24,820.00
		Expenditure claimed	12,264.00
		Funds Remaining	12,556.00
Oxley	Melinda Pavey	Allocation for 2016/17	29,200.00
		Add: Entitlement not previously alloc	8,468.00
		Less: Late claims/Accounts Receivable	
			37,668.00
		Expenditure claimed	37,668.00
		Funds Remaining	0.00
Parramatta	Geoffrey Lee	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	
		Funds Remaining	
Penrith	Stuart Ayres	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	
		Funds Remaining	
Pittwater	Rob Stokes	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	
		Funds Remaining	
Port Macquarie	Leslie Williams	Allocation for 2016/17	27,740.00
		Add: Entitlement not previously alloc	4,672.00
		Less: Late claims/Accounts Receivable	
			32,412.00
		Expenditure claimed	32,412.00
		Funds Remaining	0.00
Port Stephens	Kate Washington	Allocation for 2016/17	39,420.00
		Expenditure claimed	24,243.00
		Funds Remaining	15,177.00
Prospect	Hugh McDermott	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	
		Funds Remaining	
Riverstone	Kevin Conolly	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	
		Funds Remaining	
Rockdale	Steve Kamper	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	
		Funds Remaining	
Ryde	Victor Dominello	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	
		Funds Remaining	
Seven Hills	Mark Taylor	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expenditure claimed	
		Funds Remaining	

Shellharbour	Anna Watson	Allocation for 2016/17	30,660.00
		Expended claimed	11,096.00
		Funds Remaining	19,564.00
South Coast	Shelley Hancock	Allocation for 2016/17	52,560.00
		Expended claimed	24,236.00
		Funds Remaining	28,324.00
Strathfield	Jodi McKay	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Summer Hill	Jo Haylen	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Swansea	Yasmin Catley	Allocation for 2016/17	30,659.97
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receiva	2,043.97
		Expended claimed	28,616.00
		Funds Remaining	28,616.00
			0.00
Sydney	Alex Greenwich	Allocation for 2016/17	
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Tamworth	Kevin Anderson	Allocation for 2016/17	40,588.00
		Expended claimed	18,980.00
		Funds Remaining	21,608.00
Terrigal	Adam Crouch	Allocation for 2016/17	32,996.00
		Expended claimed	18,104.00
		Funds Remaining	14,892.00
The Entrance	David Mehan	Allocation for 2016/17	30,659.97
		Add: Entitlement not previously allocated	
		Less: Late claims/Accounts Receiva	14,891.97
		Expended claimed	15,768.00
		Funds Remaining	15,768.00
			0.00
Tweed	Geoff Provost	Allocation for 2016/17	23,360.04
		Add: Entitlement not previously alloc	6,715.96
		Less: Late claims/Accounts Receivable	
		Expended claimed	30,076.00
		Funds Remaining	30,076.00
			0.00
Upper Hunter	Michael Johnsen	Allocation for 2016/17	40,880.00
		Expended claimed	40,880.00
		Funds Remaining	0.00

Vauduse	Gabrielle Upton	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Wagga Wagga	Daryl Maguire	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	40,588.00 6,424.00
		Expended claimed	34,164.00
		Funds Remaining	0.00
Wakehurst	Brad Hazzard	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Wallsend	Sonia Hornery	Allocation for 2016/17	39,420.00
		Expended claimed	22,776.00
		Funds Remaining	16,644.00
Willoughby	Gladys Berejikian	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	
		Expended claimed	
		Funds Remaining	
Wollondilly	Jai Rowell	Allocation for 2016/17 Add: Entitlement not previously allocated Less: Late claims/Accounts Receivable	40,588.00
		Expended claimed	40,588.00
		Funds Remaining	
Wollongong	Noreen Hay	Allocation for 2016/17	30,660.00
		Expended claimed	876.00
		Funds Remaining	29,784.00
Wollongong	Paul Scully	Allocation for 2016/17	19,272.00
		Expended claimed	8,760.00
		Funds Remaining	10,512.00
Wyong	David Harris	Allocation for 2016/17	30,660.00
		Expended claimed	30,660.00
		Funds Remaining	0.00



■ Appendix F

Work Health & Safety & Injury Management Report

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The Department of the Legislative Assembly is committed to ensuring the workplace health and safety of our employees as well as that of visitors.

The Parliament’s Work Health and Safety (WHS) Committee meets regularly and has representatives from all three departments. Under the Parliament’s WHS Policy, which applies within the Parliamentary Precincts and electorate offices, there are regular local inspections to ensure regulatory and legislative compliance, and provide a safe and secure workplace.

The Department of the Legislative Assembly seeks to ensure staff within Parliament and in electorate offices are aware of WHS policies and their responsibility to ensure workplace health and safety.

In collaboration with the Department of Parliamentary Services, Corporate Services facilitates WHS induction courses for new staff and publishes articles on matters relating to WHS for EO News. At the Electorate Officers’ Reference Group meeting, WHS is a standing agenda item. Additionally, electorate office staff can attend courses such as the ‘Thriving In Your Role’ course, which teaches stress management and provides practical solutions to common workplace challenges.

Corporate Services conducts routine visits to electorate offices to address any WHS issues that arise. It also has a policy in place to protect electorate officers who are subject to inappropriate behaviour by vexatious or threatening individuals by issuing ‘Banning Notices’.

Department	Legislative Assembly
Number of incidents	2
Near miss/hazards	0
Strains and overuse	0
Slips, trips and falls	0
Psychological	0
Other	0
Lost time injuries	0
Claims	0



# Appendix G

## Supplementary Financial Information

Refer to the accompanying document  
[Parliament of New South Wales](#)  
[Financial Performance 2017-2018](#) for the  
 Parliament's audited financial statements.

of Audited Financial Statements

### LEGISLATURE

Statement of comprehensive income for the year ended 30 June

	Notes	Actual 2018 \$'000
Expenses excluding losses		
Operating expenses		
Employee related	2(a)	60,506
Other operating expenses	2(b)	34,876
Depreciation and amortisation	2(c)	9,589
Grants and subsidies	2(d)	203
Other expenses (Members' remuneration)	2(e)	39,282
<b>Expenses excluding losses</b>		<b>144,257</b>
Losses		
Plant appropriation	3(a)	129,636
Other appropriation	3(a)	26,642
Goods and services	3(b)	6,463
Other revenue	3(c)	-
Grants/contributions	3(d)	273
Grants from the Crown Entities		
Other revenue and other transactions	3(e)	3,031
Revenue	3(f)	806
<b>Revenue</b>		<b>105,844</b>
Change in net assets	4	(10)
<b>Result</b>		<b>21,581</b>
Other comprehensive income		
Revaluation surplus		
that will not be reclassified to net result		
Increase / (decrease) in property, plant and equipment		
Other comprehensive income		-
<b>OTHER COMPREHENSIVE INCOME</b>		<b>21,581</b>

See accompanying notes form part of these financial statements.

# ■ Appendix H

## Governance and Risk

### Audit and Risk Committee

The Parliament's Audit and Risk Committee operates in accordance with Treasury Policy Paper (TPP15-03) "Internal Audit and Risk Management Policy for the NSW public Sector".

The Committee's Charter states that the objective of the Committee is:

"to provide independent assistance to the Clerks and the Executive Manager by monitoring, reviewing and providing advice about the Legislature's governance processes, risk management and control frameworks, and its external accountability obligations".

The current members of the Audit and Risk Committee are Ms Carol Holley (Chair), Mr Alex Smith (Member), and Mr David Antaw (Member).

All members are independent and were appointment with effect from 1 June 2015.

The Committee met six times in 2017-18 and Committee member attendance is shown in the table below.

Audit and Risk Committee Member	Number of meetings eligible to attend	Number of meetings attended
Ms Carol Holley (Chair)	6	6
Mr Alex Smith	6	6
Mr David Antaw	6	6

The Committee oversaw and monitored the following activities in 2017/18:

- Risk assessments including updates to the Parliament's Corporate Risk Register (CRR);
- Endorsement of the Parliament's Internal Audit Universe, Strategic (three year) and Annual Internal Audit Plan;
- Progress against the Internal Audit Plan;
- Final internal audit reports;
- Status reports on the implementation of internal audit and external audit recommendations;
- Internal financial performance reports;
- The Parliament's early close procedures;
- The Parliament's end of financial statements;
- The Audit Office of NSW's Client Services Report and Management Letter;
- Management's representation letter to the Audit Office of NSW;
- Business Continuity Management implementation; and
- Fraud and Corruption Control.

### Internal audit

The Parliament's Internal Audit function is an independent review activity headed by the Chief Audit Executive. The Internal Audit Function, through the Chief Audit Executive, reports functionality to the Audit and Risk Committee on the results of completed audits, and for strategic direction and accountability purposes, and reports administratively to the Clerks and Chief Executive, Department of Parliamentary Services, to facilitate day-to-day operations.

The Chief Audit Executive manages, through an outsourced audit service provider, an annual plan of risk-based audits. The annual audit plan for 2017/18 was endorsed by the Audit and Risk Committee in June 2017. In 2017/18, the following two audits were completed with final audit reports presented to the Audit and Risk Committee:

- Fraud and Corruption Risk Assessment Parliamentary Staff; and
- Business Continuity Management.

In addition to the above, the following five internal audit reviews were in progress as at 30 June 2018 and expected to be finalised in Q1 2018/19:

- Corporate Governance;
- Members Entitlements;
- Informations Systems
- IT Security; and
- Fraud and Corruption Risk Assessment Members and Members' Staff.

In June 2018, the Audit and Risk Committee endorsed an updated Audit Universe, Strategic (three year), and annual audit plan for the following year (2018/19). A new Internal Audit Framework for the Parliament was also approved in June 2018 incorporating all the policies, charters, processes and methodologies of the Internal Audit



Function.

## Enterprise Risk Management

The Parliament's Enterprise Risk Management (ERM) Framework, which was endorsed in June 2017, incorporates all the Parliament's policies, processes, and methodologies for identifying and managing risk. The ERM Framework also sets out how risk management is embedded in key business processes.

In May 2018, the Parliament conducted an annual refresh of its Strategic Risk Profile at a workshop facilitated by Prosperity Audit Services. This workshop was attended by the Heads of all three Parliamentary Departments and other executives and senior managers across the three Departments.

The key output from the workshop was an updated Corporate Risk Register which was endorsed by the Parliament's Senior Management Group and the Audit and Risk Committee.

The Corporate Risk Register is subject to quarterly review by management and the Audit and Risk Committee.

## Business Continuity Management

The Parliament has continued to make progress in implementing its Business Continuity Management System in 2017/18. Activities have included:

- Three meetings of the Business Continuity Management Group, with representation from all three Parliamentary Departments, in October 2017, December 2017 and April 2018;
- Desktop scenario testing of Business Resumption Plans (BRPs);
- An internal audit review of the Parliament's Business Continuity Management processes and development of an action plan to implement recommendations;
- The maintenance of an off-site recovery site at St Leonards;
- Delivery of three new Hansard "Away Kits" with one stored at St Leonards; and
- Continued development of memoranda of understanding with commercial hotels to serve as additional business recovery sites.

## Insurance

The Parliament's insurance requirements are managed as part of the Treasury Managed Fund (TMF) portfolio.

Under the TMF management arrangements, the Parliament's business insurer changed in May 2018 from GIO to Gallagher Bassett, whilst Employers Mutual continue to provide workers' compensation insurance.

Deposit premiums paid to the TMF for all lines of insurance over the past five years are shown in the table (right).

Fund year contribution	2013/14	2014/15	2015/16	2016/17	2017/18
Property	244,170	205,080	192,430	179,100	173,230
Workers' Compensation	279,059	263,575	245,301	371,277	483,882
Motor	940	800	880	750	750
Liability	62,350	60,060	60,670	52,420	49,740
Miscellaneous	15,220	9,890	12,390	9,030	5,930
Total	601,739	539,405	511,671	612,577	713,532

# Appendix I

## Bills introduced 2017/18

Coal Mine Subsidence Compensation Bill 2017	01/08/2017
Local Government Amendment (Amalgamation Referendums) Bill 2017	01/08/2017
Transport Legislation Amendment (Automated Vehicle Trials and Innovation) Bill 2017	01/08/2017
Environmental Planning and Assessment Amendment (Staged Development Applications) Bill 2017	02/08/2017
Charitable Fundraising Amendment (Inquiries) Bill 2017	03/08/2017
Children and Young Persons (Care and Protection) Amendment (Auditing of Out-of-Home Care Providers) Bill 2017	03/08/2017
Environmental Planning and Assessment and Electoral Legislation Amendment (Planning Panels and Enforcement) Bill 2017	08/08/2017
Sydney Public Reserves (Public Safety) Bill 2017	08/08/2017
Apprenticeship and Traineeship Amendment Bill 2017	09/08/2017
Public Accountability Legislation Amendment (Sydney Motorway Corporation) Bill 2017	10/08/2017
Public Health Amendment (Review) Bill 2017	10/08/2017
Local Land Services Amendment (Boxing Day) Bill 2017	12/09/2017
Retail Trading Amendment (Boxing Day) Bill 2017	12/09/2017
Road Transport Amendment (Driver Licence Disqualification) Bill 2017	12/09/2017
Food Amendment (Seafood Country of Origin Labelling) Bill 2017	14/09/2017
Justice Legislation Amendment Bill (No 2) 2017	14/09/2017
Parramatta Park Trust Amendment (Western Sydney Stadium) Bill 2017	19/09/2017
Workers Compensation Amendment (Protection of Injured Workers ) Bill 2017	19/09/2017
Environmental Planning and Assessment Amendment (Sydney Drinking Water Catchment) Bill 2017	10/10/2017
Crimes (High Risk Offenders) Amendment Bill 2017	11/10/2017
Crimes (Sentencing Procedure) Amendment (Sentencing Options) Bill 2017	11/10/2017
Fisheries Management Amendment (Aboriginal Fishing) Bill 2017	11/10/2017
Justice Legislation Amendment Bill 2017	11/10/2017
Parole Legislation Amendment (Committals and Guilty Pleas) Bill 2017	11/10/2017
Plastic Shopping Bags (Prohibition on Supply by retailers) Bill 2017 (No 2)	12/10/2017
Electoral Bill 2017	17/10/2017
Fair Trading Amendment (Ticket Scalping and Gift Cards) Bill 2017	17/10/2017
Health Practitioner Regulation Amendment Bill 2017	17/10/2017
State Revenue Legislation Amendment (Surcharge) Bill 2017	17/10/2017
Aboriginal Languages Bill 2017	18/10/2017
Education Amendment (School Safety) Bill 2017	15/11/2017
Electricity Supply Amendment (Emergency Management) Bill 2017	15/11/2017
Environmental Planning and Assessment Amendment Bill 2017	15/11/2017
Road Transport and Related Legislation Amendment Bill 2017	15/11/2017
Rural Crime Legislation Amendment Bill 2017	15/11/2017
Statute Law (Miscellaneous Provisions) Bill (No 2 ) 2017	15/11/2017
Terrorism (High Risk Offenders) Bill 2017	15/11/2017
Building Products (Safety) Bill 2017	16/11/2017
Privacy and Personal Safety Information Protection Amendment (Notification of Serious Violations of Privacy by Public Sector Agencies) Bill 2017	16/11/2017
Snowy Hydro Corporatisation Amendment (Restriction on Sale) Bill 2017	16/11/2017
Property, Stock and Business Agents Amendment (Property Industry Reform) Bill 2017	21/11/2017
State Debt Recovery Bill 2017	21/11/2017
Vexatious Proceedings Amendment (Statutory Review) Bill 2017	21/11/2017
Local Government Amendment (Regional Joint Organisations) Bill 2017	22/11/2018
Natural Resources Access Regulator Bill 2017	22/11/2017
St Johns College Bill 2017	22/11/2017

Teaching and Education Legislation Amendment (Employment) Bill 2017	22/11/2017
Civil Liability Amendment (Institutional Child Abuse) Bill 2017	23/11/2017
Health Legislation Amendment Bill 2017	23/11/2017
Justice Legislation Amendment Bill 2018	07/02/2018
Industrial Relations Amendment (Contracts of Carriage) Bill 2018	08/02/2018
Casino Control Amendment Bill 2018	06/03/2018
Gaming Machines Amendment (Leasing and Assessment) Bill 2018	06/03/2018
Liquor and Gaming Legislation Amendment Bill 2018	06/03/2018
Registered Clubs Amendment (Accountability and Amalgamations) Bill 2018	06/03/2018
Road Transport Legislation Amendment (Road Safety) Bill 2018	06/03/2018
Smoke-free Environment Amendment Bill 2018	13/03/2018
Work Health and Safety Amendment Bill 2018	13/03/2018
Companion Animals Amendment (Dining Areas) Bill 2018	15/03/2018
Child Protection (Working with Children) Amendment (Statutory Review) Bill 2018	10/04/2018
Transport Administration Amendment (Sydney Metro) Bill 2018	10/04/2018
Environmental Planning and Assessment Amendment (Moratorium and Restrictions on Recovering Energy from Waste) Bill 2018	12/04/2018
Coal Industry Amendment Bill 2018	01/05/2018
Farm Debt Mediation Amendment Bill 2018	01/05/2018
National Redress Scheme for Institutional Child Sexual Abuse (Commonwealth Powers) Bill 2018	01/05/2018
Road Rules Amendment (Slowing Down for Police and Incident Response Vehicles) Bill 2018	01/05/2018
Forestry Legislation Amendment Bill 2018	16/05/2018
Modern Slavery Bill 2018	16/05/2018
Road Transport and Other Legislation Amendment (Fair Price for Solar and Other Renewable Sources of Electricity) Bill 2018	17/05/2018
Health Legislation Amendment Bill (No 2) 2018	22/05/2018
Road Transport Legislation Miscellaneous Amendments Bill 2018	22/05/2018
Kosciuszko Wild Horse Heritage Bill 2018	23/05/2018
Government Sector Finance Bill 2018	24/05/2018
Government Sector Finance Legislation (Repeal and Amendment ) Bill 2018	24/05/2018
Public Accountability Legislation Amendment (Sydney Motorway Corporation) Bill 2018	24/05/2018
Crimes Amendment (Publicly Threatening and Inciting Violence) Bill 2018	05/06/2018
Public Health Amendment (Safe Access to Reproductive Health Clinics) Bill 2018 (Sharpe)	05/06/2018
Companion Animals and Other Legislation Amendment Bill 2018	06/06/2018
Criminal Legislation Amendment (Child Sexual Abuse) Bill 2018	06/06/2018
Fair Trading Amendment (Short-term Rental Accommodation) Bill 2018	06/06/2018
Justice Legislation Amendment Bill (No 2) 2018	06/06/2018
Miscellaneous Acts Amendment (Marriages) Bill 2018	06/06/2018
Statute Law (Miscellaneous Provisions) Bill 2018	06/06/2018
Unexplained Wealth (Commonwealth Powers) Bill 2018	06/06/2018
Victims Rights and Support Amendment (Statutory Review) Bill 2018	06/06/2018
Appropriation (Parliament) Bill 2018	19/06/2018
Appropriation Bill 2018	19/06/2018
NSW Generations Funds Bill 2018	19/06/2018
Snowy Hydro Legacy Fund Bill 2018	19/06/2018
State Revenue Legislation Amendment Bill 2018	19/06/2018
Water Management Amendment Bill 2018	20/06/2018
Crimes Amendment (Misconduct in Public Office and Other Matters) Bill 2018	21/06/2018
Public Finance and Audit Amendment (State-funded Private Entities) Bill 2018	21/06/2018
Residential Tenancies Amendment (Social Housing) Bill 2018	21/06/2018







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