



WORKING IN THE LEGISLATIVE COUNCIL - SECONDMENT

SELECTION CRITERIA

Applicants must address the selection criteria below (three pages maximum). Please attach your response to the selection criteria to the completed application form:

- High-level research, critical analysis, policy development, and report writing skills
- Highly developed project management skills, including the ability to manage multiple stakeholders, complex issues and heavy workloads and to meet strict deadlines
- Highly developed people management, leadership and teamwork skills, including excellent interpersonal and oral communication skills, high-level negotiation and consultation skills and demonstrated experience in dealing with a broad range of stakeholders
- Sound strategic judgement and a demonstrated commitment and ability to anticipate needs and to provide sound, relevant and impartial advice
- Capacity to develop thorough knowledge of parliamentary processes, practice and procedure, and the operations and machinery of government
- Sound administrative experience including highly developed electronic information management skills